

<b>Prompt Payment Statistics</b>	<b>17/10/2017</b>
<b>Corporate, Policy and Resources Committee – For information</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Innovation and Transformation
<b>Outcome</b>	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways
<b>Lead Officer</b>	Chief Finance Officer
<b>Cost: (If applicable)</b>	Performance improvement target

## 1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

## 1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2015 the latest data for quarters 1, 2 and 3 of 2017/18 being up to and including the early part of October 2017. I am pleased to report that we are beginning to recover the performance downturn seen in the earlier part of this financial year, this could be attributed to the staff moves now being complete and systems beginning to settle into place and therefore this trend should continue as the year progresses. I am also pleased to draw members attention to the early Q3 results which do show at this point 90% in the 30 day performance.

### **1.3 Improvement Actions**

Whilst the improved performance in comparison to previous periods is welcome council officers continue to seek improvements to overcome these difficulties and ultimately improve the performance. As previously reported finance staff are continuing with the setting up of electronic systems which will remove the need to have invoices transported around all of our offices for verification and authorisation. It is anticipated that a pilot implementation of this will take place in October or November with a full roll-out in time for the new financial year, the timescale may seem long however it must be remembered that only one of the four legacy councils used the electronic system that is the basis for what is required therefore this requires and extensive programming, implementation, roll-out and training before it will become fully operational. The electronic system will produce significant improvements in the payment figures.

### Prompt Payment Statistics 2015/2016

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	3667	6972	5378	6406	22423
Total amount paid	£ 6,607,314	£ 12,411,407	£ 6,898,749	£ 9,835,553	£ 35,753,023
Number of invoices paid within 10 days	1870	3145	2551	2653	10219
% of invoices paid within 10 days	51.00%	45.11%	47.43%	41.41%	45.57%
Number of invoices paid within 30 days	3218	5622	4439	5124	18403
% of invoices paid within 30 days	87.76%	80.64%	82.54%	79.99%	82.07%
Number of invoices paid outside 30 days	449	1350	939	1282	4020
% of invoices paid outside 30 days	12.24%	19.36%	17.46%	20.01%	17.93%

### Prompt Payment Statistics 2016/2017

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	4533	6610	6072	8332	25547
Total amount paid	£ 6,710,360	£ 11,233,620	£ 13,557,966	£ 16,266,636	£ 47,768,582
Number of invoices paid within 10 days	1910	2708	2792	4022	11432
% of invoices paid within 10 days	42.14%	40.97%	45.98%	48.27%	44.75%
Number of invoices paid within 30 days	3907	5386	5339	6992	21624
% of invoices paid within 30 days	86.19%	81.48%	87.93%	83.92%	84.64%
Number of invoices paid outside 30 days	626	1224	733	1340	3923
% of invoices paid outside 30 days	13.81%	18.52%	12.07%	16.08%	15.36%

**Prompt Payment Statistics 2017/2018**

	Q1	Q2*	Q3	Q4	Total
Total No of Invoices	5204	5735			10939
Total amount paid	£ 7,361,588				£ 7,361,588
Number of invoices paid within 10 days	1332	1716			3048
% of invoices paid within 10 days	25.60%	29.92%	#DIV/0!	#DIV/0!	27.86%
Number of invoices paid within 30 days	3943	4330			8273
% of invoices paid within 30 days	75.77%	75.50%	#DIV/0!	#DIV/0!	75.63%
Number of invoices paid outside 30 days	1261	1405	0	0	2666
% of invoices paid outside 30 days	24.23%	24.50%	#DIV/0!	#DIV/0!	24.37%
No. of Disputed Invoices	9	7			16
Average Payment Days	24.78	25.92	#DIV/0!	#DIV/0!	25.38

\* Incomplete period