

**LEISURE & DEVELOPMENT COMMITTEE MEETING
TUESDAY 13 JUNE 2017**

Table of Recommendations

No	Item	Summary of key Recommendations
1	Apologies	<i>Councillors Wilson & McKillop</i>
2	Declarations of Interest	<i>Councillor Mulholland in Causeway Coast & Glens Heritage Trust</i>
3	Minutes of meeting held Tuesday 9th May 2017	<i>Information</i>
4	Presentation, AECOM on the Greenways Project	<i>Information</i>
5	Presentation, Mae Murray Foundation on improving beach access	<i>Information</i>
6	Improving Access to Council Managed Beaches	<i>Work in partnership with Mae Murray Foundation as elements outlined</i>
7	PEACE IV Projects	<i>Note Letters of Offer; approve Delivery model as stated</i>
8	Greysteel Community Centre OBC	<i>To defer to August committee meeting</i>
9	Killyrammer Community Centre	<i>Do not proceed with Outline Business</i>

		Case; Option 4; Close Killyrammer, accommodate users as stated; dispose of asset
10	Ballymoney Environmental Improvement Scheme	Approve; appoint Design team to complete Stage 1 at estimated cost of £50,000
	For Information (Items 12 & 13 inclusive)	
11	Blue Flag and Seaside Awards	
12	Ballycastle Sports and Leisure Facilities Update	
13	Notice of Motion proposed by Alderman Hickey, seconded by Councillor Quigley <i>‘That this Council celebrates the unique heritage within the Causeway Coast and Glens Borough Council by utilising the green space on the Lodge Road Roundabout, which is a major road intersection for local and visitor traffic, to install a permanent public art feature that recognizes Coleraine’s and Mountsandel’s uniqueness as the earliest known settlement on the entire island of Ireland, and which would convey a message of our pride in this area and our connections with both our ancient past and current heritage to the people of Coleraine, the wider council area and to visitors and tourists’</i>	Motion lost
16	Any other relevant business notified in accordance with Standing Order 12. (o)	
16.1	Councillor Chivers <i>‘Can we be assured that St Patrick’s Day events are included in the Council’s annual festival budget and program’.</i>	Information
16.2	Land and Property Sub Committee <i>‘The Irish Open Golf overflow car-parking’.</i>	Information

16.3.1	Councillor McCorkell 'Could officers provide an update on consultation on obesity'?	Information
16.3.2	'Could officers brief Councillors on status of Limavady Schools project in which it is hoped that in addition to work the School are carrying out, the laneway between Limavady High School and St Mary's High School was to be upgraded and made safe for all users'.	Information
16.4	Director of Leisure & Development Portrush Consultation Forum	Nominate The Mayor, Chair Leisure & Development, Head of Tourism & Recreation, Events Manager and PR Manager to attend The Royal Birkdale Open
17	Causeway Coast and Glens Heritage Trust	Approve Option 2
18	Dungiven Sports Pavilion	Transfer responsibility from Leisure & Development Committee to Corporate Policy & Resources Committee for consideration for Capital Asset Disposal
19	Atlantic Link Enterprise Zone Launch and Branding Material	Information

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE LEISURE AND DEVELOPMENT COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 13 JUNE 2017 AT 7:00 PM**

In the Chair: Councillor Duddy

Members Present: Alderman Hickey, Hillis, Robinson
Councillors Chivers, Clarke, Deighan, Douglas,
Holmes, McCandless, McLean, McShane C,
Mulholland, Stevenson

Officers Present: R Baker, Director of Leisure & Development
R Gillen, Coast & Countryside Manager
A Jeffers, Regeneration Manager
J McCarron, PEACE IV Manager
W McCullough, Head of Sport and Wellbeing
L Scullion, Community Development Manager
P Thompson, Head of Tourism & Recreation
J Welsh, Head of Community & Culture
S Duggan, Committee & Member Services

In Attendance: Councillor J McCorkell } Item 18.3

T Robinson } AECOM Item

A Crawford } Mae Murray Foundation

D Lough }

Press (1 no.)

1. APOLOGIES

Apologies were recorded for Councillors McKillop and Wilson.

2. DECLARATIONS OF INTEREST

Declarations of Interest were recorded for Councillor Mulholland in Causeway Coast and Glens Heritage Trust.

3. MINUTES OF MEETING HELD TUESDAY 9TH MAY 2017

The Chair advised the Minutes of the meeting held Tuesday 9 May 2017 were adopted at the 24 May 2017 Council Meeting.

4. PRESENTATION – AECOM, GREENWAYS PROJECT

The Chair invited T Robinson to present to committee.

T Robinson introduced the Ballycastle to Ballymoney Greenway and advised of the next stage DfI Assessment.

T Robinson set out the concept and design options for development, illustrated the route alignment and scheme details. The Business Case identified a preferred option from Ballymoney to Ballycastle using a high quality asphalt surface.

The plan for community engagement at Stage 3 and evidence of support at stage 2 was also set out; it was concluded the Greenway is likely to generate a positive update for walkers and cyclists and particularly in terms of recreation and leisure.

Members stated their support for the initiative which would reap benefits for physical and mental health, promote active travel, provide welcome investment in a rural area along with the wider tourism potential.

- * **Councillor C McShane arrived at the meeting at 7.30 PM during consideration of the above matter.**

5. PRESENTATION - MAE MURRAY FOUNDATION

The Chair invited A Crawford and D Lough to present to committee.

D Lough provided a visual presentation illustrating a vision of beach access and participation for all in leisure and social settings, regardless of age or ability.

The representatives advised of successful forthcoming funding applications for proposed projects at Benone Beach, with a vision to create one excellent facility and further sought to formulate a Partnership with Council for the benefit of all people in N Ireland.

Members welcomed gaining insight into the issues presented and stated their unanimous support.

The Chair thanked D Lough and A Crawford for the work they do for others, to formulate a successful Partnership from Benone to Ballycastle and beyond.

- * **D Lough and A Crawford left the meeting at 8 PM.**

AGREED – to change the Order of Business, to receive Causeway Coast and Glens Heritage Trust In Committee at the end of the meeting.

6. IMPROVING ACCESS TO COUNCIL MANAGED BEACHES

Report circulated.

Committee was presented with report to seek approval from Members for Council to work in partnership with Mae Murray Foundation to enhance beach access and opportunities for participation.

Recommendation

Council avails of the opportunity to work further in partnership with Mae Murray Foundation to implement improved accessibility to beaches, facilities and opportunities for participation. This will initially focus on The Ark and Benone Strand with a view to extending the initiative to other sites where appropriate.

This will include the following elements:

1. Provision of safe storage of accessible equipment.
2. Development of appropriate procedures and risk assessments for the use of equipment.
3. Development of an appropriate booking system and code of conduct.
4. Undertaking appropriate staff training.
5. Subject to funding, achieve continuous improvement of facilities to enable a quality experience for all beach users.

Proposed by Alderman Hickey

Seconded by Alderman Robinson and

AGREED – to recommend that Council avails of the opportunity to work further in partnership with Mae Murray Foundation to implement improved accessibility to beaches, facilities and opportunities for participation. This will initially focus on The Ark and Benone Strand with a view to extending the initiative to other sites where appropriate.

This will include the following elements:

1. Provision of safe storage of accessible equipment.
2. Development of appropriate procedures and risk assessments for the use of equipment.
3. Development of an appropriate booking system and code of conduct.
4. Undertaking appropriate staff training.

5. Subject to funding, achieve continuous improvement of facilities to enable a quality experience for all beach users.

6. PEACE IV PROJECTS

Report circulated.

Committee received a report on the content of the 3 Letters of Offer received from the SEUPB and highlighted the projects that will be led directly by Council.

Letters of Offer

The contract is defined by 3 separate LOOs as illustrated below:

LOO	Theme	No. of Projects	Value
1	Children & Young People (CYP)	3	691,999.24
2	Shared Spaces & Services (SSS)	2	1,297,859.59
3	Building Positive Relations (BPR)	3	1,487,609.35
Total		8	3,477,468.18

Recommendations

That Council are asked to note the content and value of the three Letters of Offer.

That Council are asked to approve the Council Led Delivery model, including budget, as presented within the report and endorsed by the PEACE IV Partnership.

AGREED – to recommend that Council note the content and value of the three Letters of Offer;

That Council approve the Council Led Delivery model, including budget, as presented within the report and endorsed by the PEACE IV Partnership.

7. GREYSTEEL COMMUNITY CENTRE OBC

Report circulated, to present an Outline Business Case in order to enable Council to make a decision about the future of Greysteel Community Centre.

Options Considered

A number of options were identified as part of the development of the Outline Business Case and those which were shortlisted for detailed assessment are summarised in Table 1 below. The Outline Business Case was circulated. The Preferred Option identified in the Outline Business

case was Option 6 - Do not replace Community Centre and support user groups through the transition to using The Vale Centre or other community facilities that may be available. This option would mean that the centre would be used for the next 18-24 months in its current state during which time users would be supported by Council to move to using other local venues including The Vale Centre.

It is recommended that Council proceeds with the preferred option identified in the Outline Business Case i.e. Option 6 - Do not replace Community Centre and support user groups through the transition to using The Vale Centre or other community facilities that may be available.

Councillor Chivers sought to defer consideration to allow further exploration of the options in the Outline Business Case.

Proposed by Councillor Chivers
Seconded by Councillor Mulholland and

AGREED – to recommend that Council defer consideration to the August Committee meeting.

8. KILLYRAMMER COMMUNITY CENTRE

Report circulated.

A Strategic Outline Case has been prepared for Killyrammer Community Centre based on a high level overview of key issues. If the project is recommended to proceed then a short-list of options would undergo rigorous assessment at Outline Business Case stage. The Strategic Outline Case was circulated.

Options

The options considered in the Strategic Outline Case are as follows:

Option One: Do Nothing.

Option Two: Refurbish Centre.

Option Three: New build community centre.

Option Four: Close centre & ensure that users are accommodated in other local halls & dispose of asset.

Option Five: Long term lease to KCA and support them to source external funding.

Key Considerations

The following are the key considerations highlighted in the report:

- i. Killyrammer is a small settlement with a small catchment population. It is located in the *Small Area* (NISRA statistical classification) of Knockaholet, which had a population of 379 in the 2011 Census, living in 135 households. The nearby hamlet of Dunaghy has a population of 391 living in 149 households. There are no other settlements of a similar size to Killyrammer that have a community centre provided by Council. There are

- 44 larger sized hamlets in Causeway Coast and Glens, only 5 of which have Council owned community centres located in them.
- ii. The Community Centre is poorly used. The average weekly occupancy rate for the community centre is 6.77%. The main user group is Killyrammer Community Association which uses the centre for its meetings, a monthly dance and an annual community festival. There may be an argument that the centre is not well used because of its poor state of repair.
 - iii. There is no evidence of demand in the area for new / improved community space as most current activity takes place in the church halls and the local Orange Hall.
 - iv. There is other available community facility provision within an appropriate travel distance. Topp Orange Hall, with a separate new hall extension which is now managed by Topp Rural Regeneration and Cultural Society is located 0.5 miles away and available for community use. There are 2 church halls within 3 miles of Killyrammer. In addition two of Councils other community centres, Ballymoney Social Centre and Stranocum Community Centre, are located a distance of 2.9 miles and 3.9 miles away respectively. A map showing the location of other Council owned community centres is attached at Annex B.

Based on the key considerations identified in the Strategic Outline Case, it is recommended that:

Council does not proceed to Outline Business case stage and proceeds with Option Four: Close Killyrammer Community Centre & ensure that users are accommodated in other local halls & dispose of asset.

Councillor Stevenson disagreed with the recommendation and outlined his support to hand the Centre to the Community Group to enable them to apply for relevant funding to upgrade the building.

Proposed by Councillor McShane
Seconded by Councillor McCandless and

- To recommend that Council does not proceed to Outline Business case stage and proceeds with Option Four: Close Killyrammer Community Centre & ensure that users are accommodated in other local halls & dispose of asset.

The Chair put the motion to the committee to vote, 10 members voted for, 0 members voted against, 3 members abstained, the Chair declared the motion carried.

9. BALLYMONEY ENVIRONMENTAL IMPROVEMENT SCHEME

Report circulated.

The purpose of this report was to seek approval from Members to proceed with appointing an Integrated Consultancy Team for the Ballymoney Environmental Improvement Scheme.

Detail

The DfC requires Council to commission an Integrated Consultancy Team through the Central Procurement Directorate's (CPD) framework structure and proceed with completing Stage 1 with both a high-level concept design and corresponding economic appraisal.

Council would undertake this Stage 1 work at risk although DfC will absorb the CPD costs. It is anticipated Stage 1 will be concluded during 2017-18 with possible procurement and construction during 2018-19 subject to funding and Council approval. The estimated cost of the Stage 1 work to Council is £50,000. This amount can be offset against the total project funding requirement.

The Way Forward

Initial dialogue has been conducted with the Department of Infrastructure Roads officers and key local stakeholders. Subject to Council approval, Stage 1 will commence with engagement with CPD to appoint an Integrated Consultancy Team.

Council will be presented with the appropriate tender report with a recommendation seeking approval to appoint the Integrated Consultancy Team.

It is recommended that Council approves the commencement of the Ballymoney Public Realm Scheme with the appointment of an Integrated Design Team to complete the Stage 1 capital works during 2017-18 at an estimated cost of £50,000 while accepting the inherent financial risk.

Proposed by Councillor McLean

Seconded by Councillor Stevenson and

AGREED – to recommend that Council approves the commencement of the Ballymoney Public Realm Scheme with the appointment of an Integrated Design Team to complete the Stage 1 capital works during 2017-18 at an estimated cost of £50,000 while accepting the inherent financial risk.

10. BLUE FLAG AND SEASIDE AWARDS

Information report circulated.

Council officers and Alderman King, on behalf of the Mayor, recently attended the 2017 Beach and Seaside Awards held at Ballyronan Marina.

Causeway Coast and Glens Borough Council received the awards for the following sites for the 2017 season;

Blue Flag Award:

- Benone Strand
- Downhill Strand
- Portrush West
- Whiterocks
- Ballycastle Marina

Seaside Award

- Castlerock Beach
- Portrush East
- Ballycastle Beach
- Waterfoot Beach

Beach staff and RNLI Beach Lifeguards will be on duty on a daily basis from 24th June 2017 until the 3rd September 2017.

11. BALLYCASTLE SPORTS AND LEISURE FACILITIES UPDATE

Information report circulated.

Councillors were updated on progress with the development of an outline business case (OBC) for new / improved leisure facilities in Ballycastle and key milestone dates were highlighted.

Officers have sought direction from and updated Councillors on this project for some time now. These interactions were detailed.

Shared School Campus

August 2017 will be the last opportunity for Council to make a decision on the option to proceed with this partnership project or not.

In order to facilitate a timely decision it is proposed that a Councillor workshop will occur in June so that officers can present the detail of the options under consideration. The OBC will then be presented to the Leisure and Development Committee in August and, if approved, on to the full Council meeting in August.

If agreed, the approval of an OBC will not be a final investment decision. It is only after the project is designed and procured that there will be sufficient cost certainty to allow the OBC to be updated to a full business case (FBC) and an investment decision considered by Council.

It is therefore proposed that the decision under consideration by Committee and Council in August will be in relation to the opportunity to:

Enter into a Memorandum of Understanding (MOU) with the school authorities to proceed with the project as described in the OBC on condition that:

- It remains broadly within the indicative budget.

- There is no unreasonable risk to Council.
- There are no other material changes to the assumptions in the OBC.

Therefore, an approval of the OBC in August would facilitate a non-binding agreement with the education authorities to progress the project to a design that would facilitate community use and a Council investment via a capital grant. If the key assumptions or risks were to change, to a material extent, during the development of the FBC the Council would be within the spirit of the agreement to withdraw from the project.

Key Points Noted

- The ongoing work to address the community need for access to facilities in Ballycastle via two OBCs.
- The time bound and unique opportunity presented by the shared school campus project and the need for a Council decision on this OBC in August 2017.
- A proposed Councillor workshop during June to review the options under consideration in the OBC for the school campus.

14. NOTICE OF MOTION PROPOSED BY ALDERMAN HICKEY, SECONDED BY COUNCILLOR QUIGLEY

Proposed by Alderman Hickey
Seconded by Councillor Deighan

- to recommend that Council support the Notice of Motion:

'That this Council celebrates the unique heritage within the Causeway Coast and Glens Borough Council by utilising the green space on the Lodge Road Roundabout, which is a major road intersection for local and visitor traffic, to install a permanent public art feature that recognizes Coleraine's and Mountsandel's uniqueness as the earliest known settlement on the entire island of Ireland, and which would convey a message of our pride in this area and our connections with both our ancient past and current heritage to the people of Coleraine, the wider council area and to visitors and tourists'

Alderman Hickey spoke in support of the Notice of Motion:

'Mountsandel - A celebration of the heritage of the Causeway Coast & Glens by 'marking' man's interaction with the landscape over the last 10,000 years.

Few areas can boast such a diverse landscape as the Causeway Coast and Glens. Man's interaction with this landscape has shaped the environment over many years since the Ice Age. The changing features of our land, is a historical repository of this interaction and through

archaeological and treasure finds we can chart our history back to Mesolithic times.

No other area in Ireland can claim to be the earliest known settlement of man and we should celebrate and share this fact with others. The area is of regional, national and international importance and we can use this to convey our common heritage and the many excellent things we have to share.

Whilst our area has many sites of historic interest, Coleraine has claim on the oldest site of human habitation in Ireland. Situated on high ground looking over the River Bann, Mountsandel Wood has revealed its 10,000 year history after archaeological digs discovered the Mesolithic hunter gatherers had lived at this site.

The people of Coleraine and wider Council area should know about our heritage and be able to celebrate this with others including visitors to the 'Borough'.

Elected members will be aware that the Council is looking at a range of development options for the Mountsandel site. This work includes consultation, design, development options and a cost benefit analysis through an Economic Appraisal.

The Causeway Coastal Route acts as a major attraction of our area, allowing visitors to transverse across the Borough visiting our many sites of interest. The Lodge Road Roundabout is a major route linking the A2 with the town centre and also the A26 to Belfast. The roundabout has a fantastic green space that would allow the Council to create a permanent feature that celebrates the town's connections to the Mountsandel site and the influence human habitation has had in the past 10,000 years.

I would like to propose that Council consider that our heritage is extolled through the physical manifestation of public art. Our area already benefits from Public Art that has provided points of interest. Examples include Yohann McCourt at Cushendun, The Children of Lir Ballycastle, The Bann Disc and the Viking Ship and Salmon in Coleraine, the Red Sails in Portstewart and the People of the Sea at East Strand Portrush, Mannan MacLir, Gortmore and Leap of the Dog, Limavady, - the list goes on.

Through public art we can enhance our public spaces, provide a visual and aesthetic counter point to the environment and convey messages of our pride and connection with our past and present heritage. Public Art can represent a symbol of our town's maturity, increase community assets and express a positive sense of identity and values.

In conclusion, we have much to be proud of in our area and we should honour, preserve and encourage our shared cultural heritage and indeed our diversity.

Through this type of project I believe we can promote civic identity and through awareness preserve our communities' history, support regeneration for the town and sustain and develop our vibrant tourism offering.'

Members sought additional information in relation to any installation of a permanent public art feature regarding its proposed size, design options, cost and any exploration of grant funding. In response, Alderman Hickey considered Council Officers would investigate a feasibility study and report back to Council.

The Chair put the Notice of Motion to the committee to vote, 3 members voted for, 9 members voted against, 1 member abstained, the Chair declared the motion lost.

The Chair advised that at no stage was the Notice of Motion to be *investigated*, rather committee's decision was based on the Notice of Motion, as presented.

16. CORRESPONDENCE

There were no items of correspondence.

17. CONSULTATIONS

There were no consultations.

18. ANY OTHER RELEVANT BUSINESS NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12. (O)

In accordance with Standing Order 12.O the following Elected member(s) gave notice accordingly:

Councillor Chivers

18.1 'Can we be assured that St Patrick's Day events are included in the Council's annual festival budget and program'.

The Director of Leisure & Development advised committee would be presented with the 2018 Events Programme in Autumn 2017 for consideration.

Land and Property Sub Committee members

18.2 *'The Irish Open Golf overflow car-parking'*

The Director of Leisure and Development provided an update and advised that a general brief on all aspects of the event would occur at the June Council meeting.

Councillor McCorkell

18.3.1 *'Could officers provide an update on consultation on obesity?'*

The Head of Wellbeing and Sport provided a verbal update and advised a report would be brought in early Autumn for members' consideration.

18.3.2 *'Could officers brief Councillors on status of Limavady Schools project in which it is hoped that in addition to work the School are carrying out, the laneway between Limavady High School and St Mary's High School was to be upgraded and made safe for all users'*

The Director of Leisure and Development agreed to provide information directly to Councillor McCorkell when fully briefed accordingly.

*** Press left the meeting at 9 PM**

Director of Leisure and Development

18.4 Portrush Consultation Forum

The Director of Leisure & Development reminded Committee the next Public Consultation event would be held on Monday 26 June, 7PM, Portrush Town Hall.

The Director of Leisure and Development further advised Council had received 5 tickets to attend The Royal Birkdale Open Championship and recommended that Council nominate The Mayor, Chair of Leisure & Development Committee, Head of Tourism & Recreation, Events Manager and PR Manager to attend a Working Visit to The Royal Birkdale, The Open Golf Championship – Wednesday 19 July – Sunday 23 July 2017.

The Chair invited the Vice-Chair to assume the Chair for consideration of the Item.

The Vice Chair put the recommendation to the committee.

Proposed by Councillor Mulholland
Seconded by Alderman Hickey and

AGREED – to recommend that Council nominate The Mayor, Chair of Leisure & Development Committee, Head of Tourism & Recreation, Events Manager and PR Manager to attend a Working Visit to The Royal

Birkdale, The Open Golf Championship – Wednesday 19 July – Sunday 23 July 2017.

The Chair assumed his role for the remainder of the business.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Chivers

Seconded by Councillor Mulholland and

AGREED - that the Committee proceed to conduct the following business 'In Committee'.

12. CAUSEWAY COAST AND GLENS HERITAGE TRUST

Report circulated.

Committee was presented with a report on an update on the work of The Causeway Coast and Glens Heritage Trust (CCGHT) that has taken place over the past 12 month period, in conjunction with Council, and to outline potential partnership arrangements for delivery of services for 2017-18.

The report provided background information; services provided in 2016-2017, details of services provided by CC&GHT on behalf of Council during 2016 and the first half of 2017.

Options for consideration

Option 1

That Council don't procure any services from CCGHT for any activities for year 2017-2018.

Option 2

That Council agree to procure the entire services as detailed in Annex A from CCGHT. The total cost for this work is £35,000.

Option 3

That the Council agrees to procure only a number of the services detailed in Annex A. This will require a reduction in the number of projects delivered and therefore the cost to Council will be reduced proportionately.

Recommendation

The Leisure and Development Committee are asked to consider and approve Option 2, whereby Council funds CCGHT for services proposed within Annex A, up to a maximum of £35,000. This is subject to staged approval and satisfactory delivery of the outputs as detailed in Annex A. It will also be subject to full completion of agreed activities funded for 2016-2017. (The Tourism & Recreation Service in conjunction with the Councils Funding Unit will monitor delivery of outputs).

Proposed by Alderman Hickey
Seconded by Alderman Hillis and

AGREED – to recommend that Council consider and approve Option 2, whereby Council funds CCGHT for services proposed within Annex A, up to a maximum of £35,000. This is subject to staged approval and satisfactory delivery of the outputs as detailed in Annex A. It will also be subject to full completion of agreed activities funded for 2016-2017. (The Tourism & Recreation Service in conjunction with the Councils Funding Unit will monitor delivery of outputs).

15. DUNGIVEN SPORTS PAVILION

Confidential report circulated.

It is recommended that the Dungiven Sports Pavilion is transferred from the responsibility of the Leisure and Development Committee to Corporate Policy and Resources (via the Land and Property Working Group) for consideration for Capital Asset Disposal.

AGREED - to recommend that the Dungiven Sports Pavilion is transferred from the responsibility of the Leisure and Development Committee to Corporate Policy and Resources (via the Land and Property Working Group) for consideration for Capital Asset Disposal.

16. ATLANTIC LINK ENTERPRISE ZONE LAUNCH AND MARKETING MATERIAL

Under Any Other Relevant Business, The Director of Leisure & Development provided an update.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Chivers
Seconded by Councillor Mulholland and

AGREED - that the Committee proceed to conduct the following business 'In Public'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 9.40 PM.

Chair