

<b>UPDATE TO SCHEME OF AUTHORISATION AND DELEGATION OF POWERS</b>	<b>7<sup>th</sup> November 2017</b>
<b>TO: ENVIRONMENTAL SERVICES COMMITTEE</b>	
<b>FOR DECISION</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Innovation & Transformation
<b>Outcome</b>	Update to Scheme of Officer Authorisation and Delegation of Powers
<b>Lead Officer</b>	Head of Health & Built Environment
<b>Cost: (If applicable)</b>	Not Applicable

## **Background**

Further to previous reports to Shadow Council, SC 150326 item 5.2, Organisational Development Committee, OD 150312 item 5.5, ES 150804 item 12 and ES 161206 item 6 that a scheme of officer authorisation and delegated items was approved.

Within the scheme of delegation the applicable environmental health and building control legislation was listed. As new legislation can be introduced or amended at any time it has been necessary to regularly obtain Council approval to amend said list of legislation which is time consuming and can cause delays in appropriately authorising staff.

Delegated powers of the Chief Executive, Director of Environmental Services and Head of Health and Built Environment do not extend to the issue of approvals for establishments subject to Regulation (EC) 853/2004.

## **Recommendations**

Effective delegation of powers, functions and duties to appropriate staff ensures efficient regulatory activities can be performed by the Environmental Services Department in accordance with the Causeway Coast & Glens District Council Enforcement Policy.

It is recommended that Council:

- (1) Amends the Scheme of Authorisation and Delegation of Powers to include all future, new or amended, environmental health and building control legislation.

- (2) Delegates the power to issue approvals for establishments subject to Regulation (EC) 853/2004 on behalf of Council as further specified in Regulation 5 of the Food Hygiene Regulations (Northern Ireland) 2006 to the Chief Executive, Director of Environmental Services and Head of Health and Built Environment.