

**ENVIRONMENTAL SERVICES MEETING TUESDAY 7<sup>th</sup> JUNE 2016**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Adoptions</b>
<b>5</b>	Licensing Report	<i>Grant</i>
<b>6</b>	Outdoor Concert – Dunluce Castle	<i>Grant</i>
<b>7</b>	Civil Marriage Venues	<i>Grant</i>
<b>8</b>	Consultation on Dilapidated Buildings	<i>Approve response</i>
<b>9</b>	Review of Fitness Standard	<i>Approve comments</i>
<b>10</b>	Festival Lighting Upgrade Improvements	<i>Approve upgrade/renewal of lighting systems; re-location of feature trees, improvements to infrastructure, compliance with legislation</i>
<b>11</b>	Food Waste Collection	<i>Defer to August Committee Meeting</i>
<b>13</b>	Notice of Motion Submitted by Alderman McKillop	<i>Amendment carried</i>
<b>14</b>	Car Park Options	<i>Option1 with amendment to replace 60 p with 50 p</i>
<b>15</b>	Licensing Report for Information	<i>Information</i>
<b>16</b>	Tobacco and Related Products Regulations	<i>Information</i>
<b>17</b>	Indian Restaurant – Hygiene Emergency Prohibition Notice	<i>Information</i>

<b>18</b>	Affordable Warmth Scheme	<i>Information</i>
<b>19</b>	Street Naming and Property Numbering Policy and Procedures	<i>Information</i>
<b>20</b>	Drumaduff Landfill Closure	<i>Purchase 18 folios at a cost of £150,000 exclusive of fees</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
ENVIRONMENTAL SERVICES COMMITTEE  
IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 7<sup>TH</sup> JUNE 2016 AT 7:00 PM**

- In the Chair** : Alderman King
- Members Present** : Aldermen - Campbell, Finlay, S McKillop, Cole  
Councillors – McLean, Fielding, Baird, Holmes, Hunter,  
Chivers, McCaul, MA McKillop, Loftus, Mulholland and  
Watton
- Officers Present** : A McPeake, Director of Environmental Services  
G Doyle, Head of Estates  
B Edgar, Head of Health and Built Environment  
J Richardson, Head of Infrastructure  
S Duggan, Committee and Member Services
- In Attendance** : Councillor Douglas  
Press (3no.)

**1 APOLOGIES**

Apologies were recorded for Councillor Duddy.

**2 NOMINATIONS**

The Chair advised Alderman S McKillop was replacing Councillor Douglas and that Alderman Finlay was replacing Councillor Duddy for the transaction of business for the evening. The Chair welcomed Councillor Loftus to the committee.

**3 DECLARATIONS OF INTEREST**

Councillor Hunter declared an interest in the Licensing report, Agenda Item 1.2.

**4 MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD  
3 MAY 2016**

The Chair advised the Minutes of the Meeting were ratified at the Council meeting on 24<sup>th</sup> May 2016.

## 5 LICENSING REPORT

### 5.1 GRANT OF OCCASIONAL ENTERTAINMENTS LICENCE

#### Friends of Glenariffe

<b>Premises:</b>	Grounds of Glenariffe Hurling Club, 208 Garron Road, Glenariffe
<b>Applicant:</b>	Friends of Glenariffe, Mrs Sheila Burns
<b>Application:</b>	Grant of an occasional entertainment licence for a Marquee in grounds of Glenariffe Hurling Club, 208 Garron Road, Glenariffe Days and times on which it is applied to provide entertainment: Friday 8 <sup>th</sup> July 2016 19:00 – 01:00 Saturday 9 <sup>th</sup> July 2016 12:00 – 01:00 Sunday 10 <sup>th</sup> July 2016 12:00 – 01:00
<b>Representations</b>	None received
<b>PSNI and NIFRS:</b>	No objections

#### Recommendation

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

### 5.2 Moycraig Young Farmers Club

<b>Premises:</b>	Grounds of Armoy Rugby Club, 32 Drones Road, Armoy
<b>Applicant:</b>	Mr Niall McCracken, Moycraig Young Farmers Club
<b>Application:</b>	Grant of an occasional entertainment licence for a marquee in grounds of Armoy Rugby Club, 32 Drones Road, Armoy

	Days and times on which it is applied to provide entertainment: Saturday 9 <sup>th</sup> July 2016 21:00 – 01:30
<b>Representations</b>	Closing 9 <sup>th</sup> June
<b>PSNI and NIFRS:</b>	No objections

### **Recommendation**

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

### **5.3 Armoy Motorcycle Road Racing Club**

<b>Premises:</b>	Lower Paddock, between 136 & 142 Hillside Road, Armoy
<b>Applicant:</b>	Mrs Jean McPherson, Armoy Motorcycle Road Racing Club
<b>Application:</b>	Grant of an occasional entertainment licence for a Marquee on lands between 136 & 142 Hillside Road, Armoy Days and times on which it is applied to provide entertainment: Thursday 28 <sup>th</sup> July 2016 21:00 – 01:00
<b>Representations:</b>	
<b>PSNI and NIFRS:</b>	No objection from PSNI. Awaiting response from NIFRS

### **Recommendation**

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.

- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

#### 5.4 Mr Nigel Taggart

<b>Premises:</b>	Shed at 136 Hillside Road, Armoy
<b>Applicant:</b>	Mr Nigel Taggart
<b>Application:</b>	Grant of an occasional entertainment licence for Shed at 136 Hillside Road, Armoy  Days and times on which it is applied to provide entertainment: Friday 29 <sup>th</sup> July 2016      11:30 – 01:00 Saturday 30 <sup>th</sup> July 2016   11.30 – 01:00
<b>Representations:</b>	
<b>PSNI and NIFRS:</b>	No objection from PSNI. Awaiting response from NIFRS

#### Recommendation

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

#### 5.5 Mr Jim Mulholland

<b>Premises:</b>	Cushendall Sailing & Boating Club, 68 Coast Road, Cushendall
<b>Applicant:</b>	Mr Jim Mulholland
<b>Application:</b>	Grant of an occasional entertainment licence for Marquee in grounds of Cushendall Sailing & Boating Club, 68 Coast Road, Cushendall  Days and times on which it is applied to provide entertainment: Saturday 6 <sup>th</sup> August 2016      14:00 – 23:0 Saturday 7 <sup>th</sup> August 2016      14.00 – 17:00 Sunday 13 <sup>th</sup> August 2016      13:00 – 17:00

<b>Representations:</b>	
<b>PSNI and NIFRS:</b>	Awaiting responses

**Recommendation**

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

**5.6 Mr Paul McSparran**

<b>Premises:</b>	Grounds of Cushendun GAC, 32 Bay Road, Cushendun
<b>Applicant:</b>	Mr Paul McSparran
<b>Application:</b>	Grant of an occasional entertainment licence for Marquee in grounds of Cushendun GAC, 32 Bay Road, Cushendun Days and times on which it is applied to provide entertainment: <p style="margin-left: 40px;">Tuesday 12<sup>th</sup> July 2016      19:00 – 23:00  Wednesday 13<sup>th</sup> July 2016    20:00 – 23:00  Thursday 14<sup>th</sup> July 2016      12 Noon – 19:00  Friday 15<sup>th</sup> July 2016        20:00 – 01:00  Saturday 16<sup>th</sup> July 2016      12 Noon – 01:00  Sunday 17<sup>th</sup> July 2016        12 Noon – 01:00</p>
<b>Representations:</b>	
<b>PSNI and NIFRS:</b>	No objection from PSNI. Awaiting response from NIFRS

**Recommendation**

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.

- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

### 5.7 Marquee @ The Scenic Inn, 38 Fivey Road, Armoy, Ballymoney, BT53 8UT

<b>Premises:</b>	Marquee @ The Scenic Inn
<b>Applicant:</b>	Shirley McKinley 23 Culcrum Road Cloughmills Ballymena BT44 9NH
<b>Application:</b>	Grant of occasional entertainment licence (14 Specified Days) Days and times on which it is intended to provide entertainment: Saturday 21 <sup>st</sup> May 2016 – 12 noon – 1am
<b>PSNI:</b>	No objections
<b>NIFRS:</b>	Ensure a clear access route is maintained for NIFRS vehicles in the event of an emergency. Occupancy figure for marquee to be maximum of 230 persons.

#### Recommendation

Grant of Occasional Licence subject to compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department.

### 5.8 Carmichael's, 21 Church Street, Ballymoney, BT53 6HS

<b>Premises:</b>	Carmichael's
<b>Applicant:</b>	Alan Carmichael 2 Tully Road BALLYMENA BT42 4RR
<b>Application:</b>	Grant of annual entertainment licence Days and times on which it is intended to provide entertainment: Monday – Saturday (11.30am – 01.30am) Sunday (12 noon – 01.30am)
<b>PSNI:</b>	No objections
<b>NIFRS:</b>	No objections

#### Recommendation

Grant of Annual Licence subject to requirements requested by Council's Licensing Department.

**5.9 Dunloy Cuchullians GAC, Bridge Road, Dunloy, Ballymena, BT44 9EF**

<b>Premises:</b>	Dunloy Cuchullians GAC
<b>Applicant:</b>	Colin Elliott 12 Bellaghy Park Dunloy BALLYMENA BT44 9AP
<b>Application:</b>	Grant of occasional entertainment licence (14 Specified Days) Days and times on which it is intended to provide entertainment: Sunday 1 <sup>st</sup> May 2016 (7pm – 12.30am)
<b>PSNI:</b>	No objections
<b>NIFRS:</b>	No objections

**Recommendation**

Grant of occasional Licence subject to compliance with requirements requested by Council's Licensing Department.

**5.10 Mr Ian and Mrs Ruth Pollock, 67 Altikeeragh Road**

<b>Premises:</b>	Charity BBQ and Barn Dance fund raising for Marie Curie 67 Altikeeragh Road
<b>Applicant:</b>	Mr Ian and Mrs Ruth Pollock
<b>Application:</b>	Grant of Occasional entertainment licence for 67 Altikeeragh Road Council is in receipt of an application to grant an occasional entertainment licence. Days and times on which the occasional licence is applied for: Saturday 18 <sup>th</sup> June 7pm – 1am
<b>Representations:</b>	Objection period closes on 17 <sup>th</sup> June 2016
<b>PSNI and NIFRS:</b>	Awaiting response

**Recommendation**

Variation of entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

#### **5.11 VARIATION OF ENTERTAINMENT LICENCE**

<b>Premises:</b>	Kellys Portrush
<b>Applicant:</b>	Mr Peter Wilson
<b>Application:</b>	Variation of entertainment licence for Kellys, 140 Dunluce Road, Portrush  Council is in receipt of an application to vary the entertainment licence. Days and times on which variation is applied for to provide entertainment in addition to the existing licence: Saturday 10 <sup>th</sup> September – Sunday 11 <sup>th</sup> September 02:00 – 02:30
<b>Representations:</b>	No objections received within the 28 day period
<b>PSNI and NIFRS:</b>	No objections received

#### **Recommendation**

Variation of entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

#### **5.12 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS)(NI) ORDER 1987**

#### **ARTICLE 14 – BYE-LAW FOR THE CONTROL OF THE BUSINESS OF TATTOOING**

The above Bye-law requires any person who wishes to carry on the business of tattooing to register themselves and their premises and to observe the Bye-law relating to the cleanliness and hygiene of premises, practitioners and equipment to protect customers against the risk of infection.

On 7 March 2016 Colin Creane made application to the Department to register to carry on the business of tattooing at Colour Tattoo Studio, 40a Catherine Street, Limavady.

The premises has been inspected by an officer from the Department and found to comply with the requirements.

**Recommendation**

It is recommended that Colin Creane be registered to carry on the business of tattooing at Colour Tattoo Studio, 40a Catherine Street, Limavady.

**AGREED** - to recommend that Council approve and grant recommendations therein as outlined within the Licensing report above Items 5.1- 5.12 inclusive.

**6 OUTDOOR CONCERT – DUNLUCE CASTLE**

Grant of Entertainment Licence – Concert Opposite Dunluce Castle on land.

<b>Premises:</b>	Outdoor Concert on lands opposite Dunluce Castle
<b>Applicant:</b>	Mr Kevin McAuley, North Coast Promotions
<b>Application:</b>	Grant of an outdoor entertainment licence for a concert on lands opposite Dunluce Castle  Days and times on which it is intended to provide entertainment:  Friday 9 <sup>th</sup> , Saturday 10 <sup>th</sup> and Sunday 11 <sup>th</sup> September 12:00 – 22:00
<b>Representations:</b>	Closing 14 <sup>th</sup> June 2016
<b>PSNI and NIFRS:</b>	Awaiting response

Proposed by Councillor Baird  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Council grant the entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council

## 7 CIVIL MARRIAGE VENUES

The applicant has made application for the above premises to be approved as a venue for temporary Civil Marriage as per The Marriage (NI) Order 2003.

<u>Applicant</u>	<u>Name of Premises</u>
Ms Laura Wilson	Beach at Ballintoy Harbour which is owned by Causeway Coast and Glens Borough Council

No objections were received during the objection period. It is recommended that committee approve this venue as a place for Temporary Civil Marriage subject to the requirements of the Councils licensing department.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Stephen Gray	Gracehill House, 141 Ballinlea Road, Straocum BT53 8PX

No objections were received during the objection period. It is recommended that committee grant approval for this venue as a place for Civil Marriage subject to the requirements of the Councils licensing department.

<u>Applicant</u>	<u>Name of Premises</u>
Ms Patricia Helen Dyer	Marquee at McShane Glen Leisure Cottages, 129 Whitepark Road, Ballintoy, Ballycastle

No objections were received during the objection period. It is recommended that committee approve this venue as a place for Temporary Civil Marriage subject to the requirements of the Councils licensing department.

Proposed by Councillor Loftus  
 Seconded by Councillor Baird and

**AGREED** - to recommend that Council grant approval as outlined in the above Civil Marriages Venues report.

## **8 CONSULTATION ON DILAPIDATED BUILDINGS**

The Department of the Environment are currently considering proposals to introduce a new regime of legislation to deal with dilapidation, one which gives Council more effective powers to tackle the most dilapidated and dangerous buildings and neglected sites but also will enable Council to take action to prevent such dilapidation and neglect occurring in the first place.

The latest stage in this process is publication of a policy consultation document within which a number of options are outlined.

The response, previously circulated, includes comments from Building Control, Environmental Health, Planning Service and Finance enabling a corporate response to be made which it is hoped will help shape the final proposals for a new fit for purpose regime to deal with the blight of dilapidation.

Proposed by Alderman Finlay  
Seconded by Alderman Campbell and

**AGREED** – to recommend that Council approve the consultation response, circulated.

\* Alderman S McKillop arrived at the meeting at 7.10 PM.

## **9 REVIEW OF FITNESS STANDARD**

The following response has been prepared to the consultation document and is in support of the adoption of the Housing Health & Safety Rating System (HHSRS) for Northern Ireland as it is believed that it is comprehensive and provides the greatest degree of health and safety protection for occupants of dwellings.

Proposed by Councillor Hunter  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Council approve the comments made on this discussion paper, circulated.

## **10 FESTIVAL LIGHTING UPGRADE IMPROVEMENTS**

The Head of Estates presented via PowerPoint, report previously circulated.

The four legacy Councils traditionally erected festive lighting at various centres of population throughout their boroughs/district. There were differences in style, type, layout and quantity.

This proposal seeks to address the following issues:

- Upgrade/renewal of lighting systems that are no longer fit for purpose
- Provision of modern LED trees to Ballycastle, Ballymoney, Coleraine and Limavady
- Re-location of feature trees
- Improvements to electrical infrastructure (mini pillars, cabling, additional sources of power)
- Compliance with legislation

Ballycastle (£55,000)

Changes in legislation precludes the use of catenary wires suspended between street lights. Individual features require their own power source from the appropriate lighting column.

New LED tree

New features

New stringed lighting

Ballymoney (£15,000)

Changes in legislation precludes the use of catenary wires suspended between street lights. Individual features require their own power source from the appropriate lighting column.

New LED tree

Increase in number of power sources for stringed features.

Improvements to cabling

Bushmills (£15,000)

Improved supply to tree

New and additional features

Coleraine (£22,000)

New LED tree

Additional lighting to New Market St

New lighting at Railway Place and Leisure Centre

Garvagh (£1,000)

Alterations to lighting controls

Limavady (£12,000)

New LED tree

Portrush (£5,000)

Relocate Christmas tree

Portstewart (£14,000)

Relocate Christmas tree

New features to suit curved promenade lamp posts

Other locations featuring festive lighting (eg, Dungiven and Ballykelly) are currently acceptable requiring no further investment at present. There is an ongoing requirement to renew/repair features as they deteriorate over time.

The 2016/17 Capital Works program contains an Essential Estates Lifecycle Fund to fund this proposal.

The Head of Estates confirmed the normal programme of delivering trees and lights to communities would continue, whilst understanding the inconsistency of Council assistance available to communities across the Borough which did have to be addressed.

During consideration, the committee disagreed with the recommendation for the provision of modern LED trees for Ballycastle, Ballymoney, Coleraine and Limavady and felt the potential saving of £48,000 should be kept in reserve, with the aim of bringing a report back on what additionally could be done for the Borough as a whole.

Proposed by Councillor Holmes

Seconded by Alderman Finlay and

**AGREED** – to recommend that Council approve upgrade/renew lighting systems that are no longer fit for purpose; re-locate the feature trees; improve electrical infrastructure (mini pillars, cabling, additional sources of power) and comply with legislation.

## **11 FOOD WASTE COLLECTION**

The Food Waste Regulations (Northern Ireland) 2015 came into operation on 14th February 2015. These Regulations require the following:

- Separate collection of food waste;
- A ban on mixing separately collected food waste;
- A ban on landfilling separately collected food waste; and

- A ban on the non-domestic discharge of food waste into the public sewer network.

Key points of the Regulations are as follows:-

- Arrange to provide a receptacle to every domestic property in its area which enables the separate collection of food waste from the property. The requirement is for Councils to have provided receptacles to every domestic property for the separate collection of food waste from 1<sup>st</sup> April 2017.
- Take reasonable steps to promote separate collection of food waste.
- The Department will not prescribe that Councils provide a kitchen caddy or give guidance on specific receptacles or collection system.
- For Councils that are currently operating commingled food and bio-waste collections these will only continue to be allowed where a Council is satisfied that the amount of food waste collected is not significantly less than would be if food waste is collected separately from other wastes.

Options report previously circulated.

The Director of Environmental Services responded to queries, committee discussed the merits and demerits of the Options as presented.

Proposed by Alderman Cole

Seconded by Councillor MA McKillop to approve Option 1 as recommended

- All households to have food and garden waste collected in 240 litre bin (standard household size)
- Fortnightly collection

The Director clarified that Council would be likely to receive funding with the approval of Options 2, 3, 4 and 5 as presented.

Councillor Holmes identified that Council could potentially make a saving by adopting a separate glass recycling collection service. The Director concurred to bringing a report back that would show alternative options, including glass recycling with a view to enhancing the value of blue bin waste.

Alderman Cole withdrew his proposal and sought a deferral of consideration to the next committee meeting, Councillor MA McKillop, as seconder, concurred with the withdrawal of the motion.

**AGREED** - to recommend that Council defer consideration of the Item to the August Committee Meeting.

## **12 CHANGE THE ORDER OF BUSINESS**

**AGREED** – to change the Order of Business, to receive Agenda Item 17 next.

## **13 NOTICE OF MOTION SUBMITTED BY ALDERMAN MCKILLOP (REFERRED FROM COUNCIL MEETING 24TH MAY 2016)**

Proposed by Alderman S McKillop  
Seconded by Councillor Watton

'I propose that this Council takes a more sensible, holistic approach to car parking charges in the Borough and I call for this council to do a strategic scoping exercise to identify opportunities that potentially exist to increase car parking spaces in Coleraine town centre with the goal of supporting businesses. Furthermore, that this Council works with DRD and other investors during this process'

Alderman S McKillop read a prepared speech in support of her Notice of Motion.

At this point the Head of Infrastructure presented the Car Park Options report.

Amendment  
Proposed By Councillor Holmes  
Seconded By Councillor Hunter

That this Council takes a more sensible, holistic approach to car parking charges in the Borough and call for this Council to do a strategic scoping exercise to identify opportunities that potentially exist to increase car parking spaces where required with the goal of supporting businesses. Furthermore, that this Council works with DRD and other investors during this process and accordingly move forward with Item 11 as proposed by the Officers.

On the amendment being put to the meeting Alderman S McKillop called for a recorded vote, 9 members voted in favour, 7 against, the amendment was agreed.

For: Aldermen – King  
(9) Councillors – Baird, Holmes, Hunter, Chivers, McCaul, MA  
McKillop, Loftus and Mulholland

Against: Alderman – Campbell, Finlay, S McKillop, Cole  
(7) Councillors – McLean, Fielding and Watton

## **14 CAR PARK OPTIONS**

The transfer of the Off Street Parking functions from the DRD to local councils occurred on 1 April 2015 by virtue of the Off Street Parking (Functions of District Councils) Act 2015 (Note only 12 of the 37 car parks currently charge).

This has presented Council with revenue opportunities and it was agreed as part of the rates setting process to raise an additional £400,000 income from Councils car parking assets.

A summary of projected income and expenditure for the Car Parks was tabled, as well as, 5 options for proposed tariffs for 2016/17 financial year.

Consultation took place with stake holders across the Borough to discuss the five charging proposals to obtain views and comments. The attendee list with comments / views from the stakeholders was circulated.

Options report previously circulated.

The Head of Infrastructure responded at length to specific Elected Member queries surrounding their towns and villages and the detrimental impact the recommended Options would prove for residents, businesses and visitors to their respective areas.

Proposed by Councillor Mulholland  
Seconded by Councillor McCaul

To recommend that Council defer consideration of the Item until a full mapping exercise of the entire Borough is carried out to take into consideration all car parking around it and the need for consideration as a whole.

Councillor Baird stated the issue could not be put in abeyance, she could not agree with pulling back increases in charges as Council did need the funding and supported Option 1. Councillor MA McKillop agreed with Councillor Baird. Councillor Baird considered that, in the meantime, a more holistic approach could also be taken.

Amendment  
Proposed by Councillor Baird  
Seconded by Councillor Loftus

To recommend that Council approve Option 1, until there is a wider look at the whole issue.

Alderman Cole stated he would support a deferral, Councillor Fielding stated he could not support an increase as presented in Option 1, Alderman S McKillop stated she could not support any of the Options.

The Head of Infrastructure stated Officers were instructed, as part of the rates setting process, to raise an additional £400,000 income from Councils car parking assets.

The Chair held a recess from 10.30 PM – 10:45 PM.

On returning to the meeting, the Chair obtained consent from committee to allow Councillor Baird to reword her amendment. Councillor Baird expressed that within Option 1 the recommended increase to Coleraine was substantial and she would propose amending the Option to read from “60 pence” to “50 pence”, as an interim measure, until a holistic approach to car parking was further presented for consideration.

Amendment

Proposed by Councillor Baird

Seconded by Councillor Loftus

**To recommend that Council approve Option 1 with the amendment of replacing 60p to 50p:**

- **Increase Parking Charges at Key Sites (Mall, Abbey St & Long Commons, all Coleraine) from 40p to 50p**
- **Railway Place, Coleraine - increase from 13p per hr (3hrs for 40p) to 20p per hr**
- **Remove £1 for 5hrs pilot scheme and revert to original tariff**
- **Remove charging from Main Street Limavady (attracts saving of £2448.60 / annum due to rates removal)**

On the amendment being put to the meeting 6 members voted in favour, 0 against, 9 abstentions, the amendment was agreed.

\* Alderman Finlay left the meeting at 10.05 PM during consideration of the item.

## **15 LICENSING REPORT**

Information report previously circulated.

### **15.1 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 - ENTERTAINMENT LICENCES**

The undernoted applications for entertainment licences have been received, acknowledged and processed during the report period.

<b><u>Applicant</u></b>	<b><u>Name of Premises</u></b>
Fr B Daly	McAllister Hall, 5 Moyle Road, Ballycastle
Fr B Daly	Rathlin Parochial Hall, Demesne, Rathlin Island
Fr B Daly	St Joseph's Hall, 43 Main Street, Ballintoy
Honorary Secretary	Bushfoot Golf Club, 50 Bushfoot Road, Portballintrae
Mr Noel Kennedy	The Offshore Bar, 95 – 97 Mark Street, Portrush
Mr Patrick Joseph Kelly	Portstewart Arms, 2 Coleraine Road, Portstewart
Mr Gareth Witherow	The Tides, 21 Ballyreagh Road, Portrush
Mr James Bowman	Bertha's Bar, 6 Sea Road, Castlerock
Mr Colin Fletcher	New York Inn, 2 Station Road, Portstewart
Ms Hilary Cameron	Farm Shed, 70 Ballinteer Road, Coleraine
Mr James Murphy	Lavin Orange Hall, 193 Drones Road, Dunloy, Ballymena.
Rev Liam Blayney	St. Joseph's Parish Centre, 17 Bridge Road, Dunloy, Ballymena.
Ms Nuala McCollam (Secretary)	Loughgiel Millennium Centre, 38 Lough Road, Loughguile, Ballymena.
Mr I K Patrick	Dervock Presbyterian Church Hall, 57 Carncullagh Road, Dervock, Ballymoney.
Mr Noel Lamont	Ballymoney United Social Club (Marquee at Tesco's Car Park), Ballymoney.

## **LICENSING (NORTHERN IRELAND) ORDER 1996**

### **15.2 GRANT OF LIQUOR LICENCE**

The undernoted application for grant of a licence has been received, acknowledged and responded to without objection during the report period.

<b><u>Applicant</u></b>	<b><u>Purpose</u></b>	<b><u>Premises</u></b>
J & C Bars Ltd	Grant of liquor licence	82 – 86 Main Street, Dungiven
North Coast Catering Limited	Grant of liquor licence	Harrys Shack, 118 Strand Road, Portstewart

### 15.3 TRANSFER OF LIQUOR LICENCE

The undernoted application for transfer of a licence has been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Premises</u>
W & R Holdings Limited	Transfer of liquor licence	49 Eglinton Street Portrush
Sean James McLaughlin & Geraldine McLaughlin	Transfer of liquor licence presently held by Darrel Stevenson & Stephanie Gray for premises at The Fullerton Arms, 22 Main Street, Ballintoy	Sean James McLaughlin & Geraldine McLaughlin

### 15.4 APPLICATION FOR OCCASIONAL LICENCE

The undernoted applications for occasional licences have been received and acknowledged without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
Mr Anthony Connolly The Anzac Bar 5 Market Street Ballycastle	Occasional licence for Glen Rovers GAC Fundraiser at St Olcan's Hall, 200 Glenshesk Road, Armoy	Saturday 28 <sup>th</sup> May 2016 Between 8.00pm and 1.00am
Mr Anthony Connolly The Anzac Bar 5 Market Street Ballycastle	Occasional licence for Rathlin Sound Maritime Festival in Marquee at Ballycastle Seafront	Saturday 28 <sup>th</sup> May 2016 between 11.00am and 5.00pm Sunday 29 <sup>th</sup> May 2016 between 11.30am and 5.00pm Monday 30 <sup>th</sup> May 2016 between 11.00am and 4.00pm
Mr E Hunter Hunter's Bar 106 Cushendall Road Ballyvoy Ballycastle	Occasional licence for Carey Faughs Fundraiser at Culfeightrin Parish Hall, 87a Cushendall Road, Ballyvoy, Ballycastle	Saturday 21 <sup>st</sup> May 2016 between 8.00pm and 1.30am

<b><u>Applicant</u></b>	<b><u>Purpose</u></b>	<b><u>Date</u></b>
Ms Frances McNeill Mariner's Bar 7 Main Street Glenariffe	Occasional licence for Friends of Glenariffe community development event in Marquee in grounds of Glenariffe GAC, 208 Garron Road, Glenariffe	Friday 8 <sup>th</sup> July 2016 between 7.00pm and 1.00am Saturday 9 <sup>th</sup> July 2016 between 12 Noon and 1.00am Sunday 10 <sup>th</sup> July 2016 between 12 Noon and 1.00am
Fiona & Cormac McKeegan Mary McBride's Ltd 2 Main Street Cushendun	Occasional licence for Cushendun GAC community event in Marquee in grounds of Cushendun GAC 32 Bay Road, Cushendun	Friday 15 <sup>th</sup> July 2016 between 8.00pm to 1.00am Saturday 16 <sup>th</sup> July 2016 between 12.30pm and 1.00am Sunday 17 <sup>th</sup> July 2016 between 12.30pm and 12 Midnight
Mr Philip McHenry	Occasional licence Peace Conference Corrymeela Community	Friday 3 <sup>rd</sup> June 8pm – 1am
Mr Anthony O'Hanlon The Corner House Bar 2 Culcrum Road Cloughmills BALLYMENA BT44 9NH	Occasional Licence – Gala Dinner in Cloughmills Community Centre	27/5/16 (7pm – 1am)
Mr Brooke Huey Glynns Bar 23 Church Street BALLYMONEY	Occasional Licence – Ballymoney Agricultural Show at Showgrounds, Ballymoney	3/6/16 (3pm – 1am) 4/6/16 (11am – 8pm)
Mr Joseph McEldowney	Occasional licence Marie Curie Cancer Care Charity Dance	4 <sup>th</sup> June 2016 8pm – 1am
Mr Ian and Mrs Ruth Pollock	Occasional licence Marie Curie Charity BBQ and Barn Dance	Saturday 18 <sup>th</sup> June 2016 7pm – 1am

### **15.5 THE MARRIAGE (NI) ORDER 2003**

The undernoted renewal approval as a venue for civil marriage have been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Geoffrey Conn	Roe Park Resort
Mr Conolly P McCausland	Drenagh, 15 Dowland Road Limavady

#### 15.6 THE CIVIL PARTNERSHIP ACT 2004

The undernoted renewal approval as a venue for civil partnership have been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Geoffrey Conn	Roe Park Resort
Mr Conolly P McCausland	Drenagh, 15 Dowland Road Limavady

#### 15.7 RENEWAL OF A MOBILE STREET TRADING LICENCE – MST 800834/2016/ MST 801219/2016

The Department received applications from licensed traders for the renewal of their current street trading licences that expired on 24 March 2016 and 6 May 2016 respectively.

Details of the applications are as follows:

<b>Applicant:</b>	Mr Robert King 161 Coolagh Road GREYSTEEL BT47 3EJ
<b>Proposed Days &amp; Times of Trading:</b>	Monday – Sunday (inclusive) 11:00am – 9:00pm
<b>Location of Trading:</b>	Causeway Coast and Glens Borough Council area
<b>Nature of goods to be sold:</b>	Ice Cream and Confectionery
<b>Applicant:</b>	Mr Lee Gibson 1 Hall Stevenson Park Artigarvan BT82 0EF
<b>Proposed Days &amp; Times of Trading:</b>	Monday – Sunday (inclusive) 12:00noon – 9:00pm
<b>Location of Trading:</b>	Causeway Coast and Glens Borough Council area

<b>Nature of goods to be sold:</b>	Ice Cream, Minerals and Confectionery
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Having considered the above criteria under the legislation and in accordance with delegated powers the street trading licence has been renewed, subject to conditions.

### **15.8 APPLICATION FOR GRANT OF A MOBILE STREET TRADING LICENCE – MST 801419/2016**

The Department has received an application on 4 May 2016 for the grant of a street trading licence.

Details of the application is as follows:

<b>Applicant:</b>	Mr Peter O’Kane 8 Drumderg Road Draperstown BT47 7EU
<b>Proposed Days &amp; Times of Trading:</b>	Monday – Sunday (inclusive) 11:00am – 8:00pm
<b>Location of Trading:</b>	Causeway Coast and Glens Borough Council area
<b>Nature of goods to be sold:</b>	Ice Cream, Minerals and Confectionery

Having considered the above criteria under the legislation and in accordance with delegated powers the street trading licence has been granted, subject to conditions.

## **16 TOBACCO AND RELATED PRODUCTS REGULATIONS**

Information report previously circulated for members’ information.

The above Regulations came into force on 20<sup>th</sup> May. These Regulations, alongside the Standardised Packaging of Tobacco Regulations 2015, implement the majority of the Tobacco Products Directive 40/2014/EC.

## **17 INDIAN RESTAURANT – HYGIENE EMERGENCY PROHIBITION NOTICE**

Information report previously circulated for members’ information.

On 23rd May Council made an application for a Hygiene Emergency Prohibition Order from Coleraine Magistrates Court. The District Judge examined the evidence and agreed that the premises posed a risk to public safety and should remain closed.

The Hygiene Emergency Prohibition Order remains in place and the premises have not reopened.

## **18 AFFORDABLE WARMTH SCHEME**

Information report previously circulated for members' information.

An information report on the Affordable Warmth Scheme funded by the Department of Communities (formerly DSD), and administered in partnership by Council and the Housing Executive.

## **19 STREET NAMING AND PROPERTY NUMBERING POLICY AND PROCEDURES**

Information report previously circulated for members' information.

The following development names have been authorised and approved via Councils Street Naming and Property Numbering Policy and Procedure:-

<b>Applicant</b>	<b>Street Name</b>
Fold Housing Association 3 Redburn Square Holywood	Leyland Drive, Ballycastle (Development of 26 no. dwelling units and 4 no. apartments off Leyland Road, Ballycastle – Phase 1)
McHenry Brothers Ltd 11 Drumavoley Road Ballycastle	Clare Drive, Ballycastle (Development of 8 no. new dwellings off Clare Road, Ballycastle)

### **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Alderman Cole

Seconded by Councillor McLean and

**AGREED** - that the Council proceeds to conduct the following business 'In Committee'.

\* **Councillor Hunter left the meeting at 10.55 PM.**

## 20 DRUMADUFF LANDFILL CLOSURE

Transaction report previously circulated.

Proposed by Councillor Chivers  
Seconded by Councillor Holmes and

**AGREED** - that Council purchase the 18 folios detailed above at Drumaduff Road Limavady extending to approximately 43 acres at a total cost of £150,000 exclusive of fees.

### **MOTION TO PROCEED 'OUT OF COMMITTEE'**

Proposed by Councillor Fielding  
Seconded by Alderman Cole and

**AGREED** - that the Council proceeds to conduct any remaining business '**In Public**'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 11.00 pm.