

<b>Supply &amp; Fit of Tyres</b>	<b>20/06/2017</b>
<b>Corporate, Policy and Resources Committee – For decision</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Budgetary Control
<b>Outcome</b>	Contract Compliance & Governance
<b>Lead Officer</b>	Chief Finance Officer
<b>Cost: (If applicable)</b>	Agreed - as set out in Heads of Service budgets

## **1.1 Background**

Council have a requirement for the provision of new tyres across its wide range of vehicles to ensure that the fleet can continue to run safely, and effectively deliver essential services to residents within the Borough. Due to the extent of Council's fleet of vehicles, spend on tyres was in excess of £30,000 annually and therefore it was necessary to run a publicly advertised procurement exercise in accordance with Council's procurement policy. Legacy Council contracts had been in place prior to this tender going to market. Previously there were a number of contracts in place and these have all now expired requiring a new tender for all Council's requirements. This will become part of Council's suite of annual tenders.

This report provides an overview of the procurement process for the supply and fit of tyres and seeks approval for the award of this contract to the preferred bidder.

## **1.2 Detail**

A tender for the supply and fit of tyres was publicly advertised in local newspapers in March 2017. The following businesses submitted bids before the closing time and date:

- Kerr's Tyres
- Charles Hurst
- Phillip White Tyres

A late bid was also received from O'Connell's Garage Ltd. It was agreed by the panel that this bid could not be evaluated having been received after the closing time and date.

The panel assessed all three valid bids and concluded that Kerr's Tyres bid met all of the selection criteria set out in the tender document and submitted the most competitive total tender price as assessed in accordance with the methodology set out in the tender documents.

### **1.3 Recommendation**

**It is recommended** that the contract is awarded to Kerr's Tyres for the period up to 31<sup>st</sup> March 2018 with options to extend for two further periods of one year each.