

<b>Knockagh Monument Joint Committee</b>	<b>18<sup>th</sup> October 2016</b>
<b>To: Corporate Policy and Resources Committee For Decision</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Leader and Champion
<b>Outcome</b>	Provide civic leadership
<b>Lead Officer</b>	Director of Performance
<b>Cost: (If applicable)</b>	Not known

## **1.0 Background**

**1.1** At the Mid and East Antrim Borough Council meeting of 1<sup>st</sup> June 2015 it was agreed to continue with the Knockagh Monument Joint Committee and as a result of this decision Mid and East Antrim Borough Council requested 2 Members from Causeway Coast and Glens Borough Council to sit on the Joint Committee.

**1.2** At its meeting on 28<sup>th</sup> July 2015 Council agreed to nominate 2 Members to the Joint Committee. The appointments were made using rolling d'Hondt as follows:

119 UU Councillor Wilson  
120 PUP Councillor Watton

## **2.0 Joint Committee Terms of Reference**

**2.1** Further correspondence has been received from Mid and East Antrim Borough Council advising that Mid and East Antrim Borough Council agreed to adopt a draft Terms of Reference for the Joint Committee and also agreed that arrangements be made for a meeting of the Committee in October 2016. A copy of the correspondence and the draft Terms of References are attached.

**2.2** Committee is requested to consider continued participation in the Joint Committee. The objectives being:

- To oversee the ongoing maintenance of the County Antrim War Memorial at Knockagh;
- To review and agree the Programme for the Annual Service of Remembrance;

- To plan for the delivery of the Annual Services of Remembrance at the Knockagh Memorial;
- To provide a collective forum for the Local Government Authorities across County Antrim to work in partnership to preserve, restore and maintain the Knockagh Memorial for future generations;
- To agree a financial contribution from each Council towards the upkeep and maintenance of the said Memorial.

### **3.0 Recommendation**

That Council confirms its participation in the Knockagh Monument Joint Committee on the basis of the objectives set out in the Terms of Reference.

Ref: TC/ab/SF

Date: 14 September 2016

Mr David Jackson  
Chief Executive  
Causeway Coast & Glens  
Borough Council  
Cloonavin  
66 Portstewart Road  
**COLERAINE**  
**BT52 1EY**

Dear David

**Re: Knockagh Monument Joint Committee**

I refer to the above and write to advise that at the September monthly meeting of Mid and East Borough Council, Council agreed to adopt a draft Terms of Reference for the Knockagh Monument Joint Committee and also agreed that arrangements be made for a meeting of the Knockagh Monument Joint Committee in October 2016, the appropriate date to be agreed. I enclose a copy of the Terms of Reference for your attention.

By way of background the Knockagh Monument is the County Antrim War Memorial situated outside Carrickfergus. Historically, Carrickfergus Borough Council was the Guardian of the Monument. This responsibility passed to Mid and East Antrim Borough Council in 2015. The Council is responsible for the coordination of the Joint Committee with other County Antrim Councils.

The Predecessor Councils for County Antrim had previously agreed to share in the maintenance cost associated with the upkeep and maintenance of the Knockagh Monument. Accordingly the following Councils representing County Antrim are invited to participate in the Joint Committee, namely

Please reply to:

**Head Office**  
The Braid  
1-29 Bridge Street  
Ballymena BT43 5EJ

**Ballymena Office**  
Ardeevin  
80 Galgorm Road  
Ballymena BT42 1AB

**Carrickfergus Office**  
Museum & Civic Centre  
11 Antrim Street  
Carrickfergus BT38 7DG

**Larne Office**  
Smiley Buildings  
Victoria Road  
Larne BT40 1RU

**Planning Office**  
County Hall  
182 Galgorm Road  
Ballymena BT42 1QL

**Chief Executive**  
Anne Donaghy

1. Mid and East Antrim Borough Council;
2. Antrim and Newtownabbey Borough Council;
3. Lisburn and Castlereagh City Council;
4. Causeway Coast & Glens Borough Council;
5. Belfast City Council.

I trust that Causeway Coast & Glens Borough Council is willing to participate in the Joint Committee with the objectives of the Joint Committee being as follows;

1. To oversee the ongoing and maintenance of the County Antrim War Memorial at the Knockagh;
2. To review and agree the Programme for the Annual Service of Remembrance;
3. To plan for the delivery of the Annual Service of Remembrance at the Knockagh Memorial ;
4. To provide a collective forum for the Local Government Authorities across County Antrim to work in partnership to preserve, restore and maintain the Knockagh Memorial for future generations;
5. To agree a financial contribution from each Council towards the upkeep and maintenance of the said Memorial.

I enclose a copy of the Terms of Reference for the Knockagh Monument Joint Committee and would be obliged if you would confirm by return that your Council will participate in the Joint Committee on the basis of the objectives as set out above. I will notify you in due course of the date, time and place of the first meeting of the Joint Committee of which I would ask for two representatives to be nominated from your Council.

Yours sincerely



**Anne Donaghy**  
**Clerk & Chief Executive**

*Enc*





## Knockagh Monument Joint Committee Terms of Reference

### 1. Purpose

The purpose of the Joint Committee is to oversee the ongoing upkeep and maintenance of the County Antrim War Memorial at the Knockagh and to review and agree the programme for the Annual Service of Remembrance.

### 2. Background

Located on high ground at the Knockagh, overlooking Greenisland the County Antrim War Memorial stands at 110 feet high and was initially built in 1924 to commemorate those from County Antrim who had fallen in the Great War. It now also commemorates those who lost their lives in the 1939-1945 War. The memorial was established following the receipt of donations from the general public and also through the efforts of a Committee consisting of a number of prominent figures in County Antrim.

Following an approach from the Committee the Antrim County Council agreed to assume responsibility for the maintenance of the site during the 1930s. With the re-organisation of Local Government in 1973, the Memorial and surrounding areas were transferred to Carrickfergus Borough Council, the local authority met the costs of routine maintenance and the other local authorities of County Antrim (Antrim, Ballymena, Ballymoney, Larne, Lisburn, Moyle, Newtownabbey, Carrickfergus) also provided financial assistance. This was particularly necessary to assist restoration works to the Monument. Carrickfergus Borough Council administered a Joint Committee which met approximately twice a year. From 2010 onwards records show that Belfast City Council has also been represented on the Committee.

With the Local Government Reforms of 2015 the Memorial and surrounding areas were transferred to Mid & East Antrim Borough Council. Council being very conscious of the honour of having such a War Memorial within its area and following communication with the other County Antrim Councils agreed to facilitate the establishment of a Joint Committee.

### 3. Objectives

The objectives of the Joint Committee are:

- i. To oversee the ongoing upkeep and maintenance of the County Antrim War Memorial at the Knockagh;

- ii. To review and agree the programme for the Annual Service of Remembrance; and
- iii. To plan for the delivery of the Annual Service of Remembrance at the Knockagh Memorial.
- iv. To provide a collective forum for the Local Government Authorities across County Antrim to work in partnership to preserve, restore and maintain the Knockagh Memorial for future generations

### 3. Membership

- Local Government Authorities: (two representatives to be nominated from each Council)
  1. Mid & East Antrim Borough Council;
  2. Antrim and Newtownabbey Borough Council;
  3. Lisburn & Castlereagh City Council;
  4. Causeway Coast & Glens Borough Council; and
  5. Belfast City Council.
- Other interested groups
  1. Royal British Legion (1 representative);
  2. Historic Environment Division of Department for Communities or Historic Monuments Council (1 representative);
  3. Ministry of Defence staff (when required); and
  4. Reserve Forces & Cadets Association Northern Ireland (when required).

#### 4. Chair

The Committee will be Chaired by a Mid & East Antrim Council Elected Member.

#### 5. Meetings

The Committee will meet at least once per year.

#### 6. Secretariat

Officer support will be provided by Mid & East Antrim Borough Council to include a nominated senior officer, financial, maintenance and administrative support.

#### 7. Upkeep and Development Fund

‘In Kind’ support will be provided by Mid & East Antrim Borough Council for routine upkeep and Committee Secretariat Support.

A fund to support an annual events programme and safeguard preservation of the monument will be financed by an Annual Contribution from participating member councils. Contributions to be agreed annually.

The fund will be managed by Mid & East Antrim Borough Council on behalf of the Committee and an Annual Financial Report will be presented to the Committee by a senior Finance Officer of the Council.