

Armorial Bearings Sub-Committee Civic Memorabilia	20th June 2017
Corporate Policy and Resources Committee For decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Leadership and Champion
Outcome	Providing civic leadership to our citizens
Lead Officer	Director of Performance Democratic Services Manager
Cost: (If applicable)	

1.0 Purpose of report

- 1.1 The purpose of this report is to present the recommendations of the Armorial Bearings Sub-Committee held on Tuesday 6th June.

2.0 Sub-Committee Meeting 6th June 2017

- 2.1 The Sub-Committee met on Tuesday 6th June and the notes of the meeting are attached at Appendix 1 to this report

3.0 Recommendation

- 3.1 It is recommended that Council approves the recommendations contained in the notes of the Armorial Bearings Sub-Committee meeting held on Tuesday 6th June 2017.

Notes of the Armorial Bearings Sub-Committee Meeting held on Tuesday 6th June 2017 at 7.00pm in the Bannview Committee Room, Coleraine Office.

Present: Councillors Beattie, Knight-McQuillan, McCandless

Apologies: Councillor Nicholl

In attendance: Director of Performance, Democratic Services Manager

1. Apologies

Apologies were noted from Councillor Nicholl.

2. Declarations of Interest

None.

3. Legacy Civic Memorabilia

Members were referred to the schedule of civic memorabilia, previously circulated.

The Sub-Committee were reminded that Council's Policy for Dealing with Civic Memorabilia states that "when an area of a Council building is to be reconfigured or use changed the items of civic memorabilia will be identified and brought before the Sub-Committee to determine their future..."

Members noted that a large number of the items requiring consideration are still displayed in former Mayor's Parlours and Council Chambers in civic buildings in Ballymoney, Limavady and Moyle buildings and that no decision has been taken on the future use of these spaces.

The Sub-Committee was advised that its Terms of Reference does not extend to making recommendations on the change of use of former civic spaces and therefore it is presently unable to determine the future of items of civic memorabilia located in these spaces some of which are fixed to the walls. Members also agreed that in terms of Council's Estates Strategy a decision on the future of these civic spaces was required.

Following discussion the Sub-Committee agreed:

To recommend that Council extends the Terms of Reference of the Armorial Bearings Sub-Committee to allow the Sub-Committee to address the future use of legacy council civic spaces, i.e. Mayors' Parlours and Council Chambers and make recommendation to the Corporate Policy and Resources Committee on this and the civic memorabilia located in those spaces.

The Sub-Committee also requested that officers investigate the possibility of assistance from Council's Museum Service to catalogue items of civic memorabilia.

4. Use of Council's Coat of Arms

Members discussed the use of Council's Coat of Arms. Several options for the use of the Crest were discussed including its possible use on Council stationery, Mayor's gifts/plaques and official invitations.

The Sub-Committee agreed:

To recommend that Council develops a draft policy on the use of its Coat of Arms and that this draft is presented to a future meeting of the Armorial Bearings Sub-Committee.

The meeting closed at 8.10pm.