



Prompt Payment Statistics	15/08/2017
Corporate, Policy and Resources Committee – For information	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Innovation and Transformation
Outcome	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways
Lead Officer	Chief Finance Officer
Cost: (If applicable)	Performance improvement target

1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2015 the latest data for quarters 1 and 2 of 2017/18 being up to and including July 2017. Council is at present falling short of the targets and more disappointingly have regressed from the improvements shown during 2016/17. Reasons for this include relocations of large numbers of staff as departments and directorates rationalise to fewer locations. The figures for Q2 are for the month of July which tends to contribute lower performance due to punctuation of holidays which also results in one payment run not occurring.

1.3 Improvement Actions

Whilst the poorer performance in comparison to previous periods is disappointing it is to be expected from time to time that things won't go as well as planned especially during times of disruption. That said council officers continue to seek improvements to overcome these difficulties and ultimately improve the performance. Currently finance staff are working hard in the setting up of electronic systems which will remove the need to have invoices transported around all of our offices for verification and authorisation. It is anticipated that a pilot implementation of this will take place in September or October with a full roll-out in time for the new financial year, the timescale may seem long however it must be remembered that only one of the four legacy councils used the electronic system that is the basis for what is required therefore this requires an extensive programming, implementation, roll-out and training before it will become fully operational. The electronic system will produce significant improvements in the payment figures.

Prompt Payment Statistics 2015/2016

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	3667	6972	5378	6406	22423
Total amount paid	£ 6,607,314	£ 12,411,407	£ 6,898,749	£ 9,835,553	£ 35,753,023
Number of invoices paid within 10 days	1870	3145	2551	2653	10219
% of invoices paid within 10 days	51.00%	45.11%	47.43%	41.41%	45.57%
Number of invoices paid within 30 days	3218	5622	4439	5124	18403
% of invoices paid within 30 days	87.76%	80.64%	82.54%	79.99%	82.07%
Number of invoices paid outside 30 days	449	1350	939	1282	4020
% of invoices paid outside 30 days	12.24%	19.36%	17.46%	20.01%	17.93%

Prompt Payment Statistics 2016/2017

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	4533	6610	6072	8332	25547
Total amount paid	£ 6,710,360	£ 11,233,620	£ 13,557,966	£ 16,266,636	£ 47,768,582
Number of invoices paid within 10 days	1910	2708	2792	4022	11432
% of invoices paid within 10 days	42.14%	40.97%	45.98%	48.27%	44.75%
Number of invoices paid within 30 days	3907	5386	5339	6992	21624
% of invoices paid within 30 days	86.19%	81.48%	87.93%	83.92%	84.64%
Number of invoices paid outside 30 days	626	1224	733	1340	3923
% of invoices paid outside 30 days	13.81%	18.52%	12.07%	16.08%	15.36%

Prompt Payment Statistics 2017/2018

	Q1	Q2*	Q3	Q4	Total
Total No of Invoices	5204	2025			7229
Total amount paid	£ 7,361,588				£ 7,361,588
Number of invoices paid within 10 days	1332	405			1737
% of invoices paid within 10 days	25.60%	20.00%	#DIV/0!	#DIV/0!	24.03%
Number of invoices paid within 30 days	3943	1480			5423
% of invoices paid within 30 days	75.77%	73.09%	#DIV/0!	#DIV/0!	75.02%
Number of invoices paid outside 30 days	1261	545	0	0	1806
% of invoices paid outside 30 days	24.23%	26.91%	#DIV/0!	#DIV/0!	24.98%
No. of Disputed Invoices	9	2			11
Average Payment Days	24.78	26.46	#DIV/0!	#DIV/0!	25.25

* Incomplete period