



8 June 2023

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine, BT52 1EY and (via Video Conference) on **Wednesday 14 June 2023 at 7pm.**

*Committee Members: Alderman Callan, McAuley (Vice Chair);
Councillors N Archibald, S Callaghan, B Chivers, L Kane, A Kyle, K McGurk,
O McMullan, C McQuillan (Chair), A Mairs, A Schenning, M Storey, Wallace,
UUP 2 no. and Independent Member, L Mitchell.*

Circulation: All Members (40)

This meeting will be audio recorded

A G E N D A

1. Apologies
2. Declarations of Interest
3. Audit Committee Terms of Reference (to follow)
4. Minutes of Audit Committee Meeting held Wednesday 8 March 2023 (summary attached)
5. Northern Ireland Audit Office (NIAO)
 - 5.1 Audit Strategy 2022/23 (report attached)
6. Draft Year-end Accounts 2022/23 (verbal update)
 - 6.1 Annual Governance Statement 2022-23 (report to follow)
7. Internal Audit (Causeway Coast and Glens Borough Council)
 - 7.1 Annual Report on Audit Committee Performance 2022-23 (report attached)
 - 7.2 Labour Market Partnership Internal Audit 2022-23 (report to follow)
 - 7.3 Internal Audit Strategy (2023-2027) (report attached)
 - Questionnaires completed:
 - 7.4 NIAO Fraud Assessment Questionnaire 2022-23 –completed assessment (report available on request)

- 7.5 Managing Fraud Risk in a Changing Environment Self-Assessment Checklist 2022-23 (report available on request)
- 7.6 Proper Arrangements Questionnaire 2022-23 (report available on request)
- 8. Internal Audit (Cavanagh Kelly)
 - 8.1 Energy Management and Climate Emergency (including Community Centres) Internal Audit 2022-23 (report to follow)
 - 8.2 Harbours, Marinas, and Terminals Internal Audit 2022-23 (report to follow)
 - 8.3 Peace IV Internal Audit 2022-23 (report to follow)
 - 8.4 Tourism Services Internal Audit 2022-23 (report to follow)
 - 8.5 Prior Year Recommendations 2022-23 (report to follow)
 - 8.6 Annual Assurance Report and Opinion 2022-23 (report to follow)
- 9. Annual Self-Assessment Report 2023/24 (report attached)
- 10. Appointment of Independent Member (report attached)
- 11. Internal Audit resourcing paper 2023/24 (report to follow)
- 12. Direct Award Contracts (report attached)
- 13. Matters for Reporting to Partnership Panel
- 14. Correspondence
 - 14.1 NIAO Change of Engagement Director (copy attached)
 - 14.2 NIAO Public Procurement in Northern Ireland (copy attached)

IN COMMITTEE (ITEMS 15 – 19 INCLUSIVE)

- 15. Absence Report Year End 2023 (report attached)
- 16. Corporate Risk Matrix (report to follow)
- 17. Legal Cases Activity (report attached)
- 18. Whistle Blowing /Fraud
 - 18.1 Attempted Bank Mandate (report attached)
 - 18.2 Management of Conflicts of Interest (report attached)
- 19. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
- 20. Date of Next Meeting – Wednesday 20 September 2023 at 7PM

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council