

THE ANNUAL MEETING TUESDAY 30 MAY 2023

Table of Adoptions

No	Item	Summary of key Adoptions
1.	Apologies	Councillors Holmes, Kennedy, Wisener
2.	Outgoing Mayor's Address	Received
3.	Outgoing Deputy Mayor's Address	Received
4.	Declarations of Interest	Nil
5.	Timetable of Council, Committee and Sub Committee Meetings	That Council approve the Timetable of Meetings Schedule, June 2023-December 2023 inclusive
6.	Correspondence	Noted
7.	Nominations to Positions of Responsibility	62 Positions of Responsibility appointed
7.1	Mayor Year 1	Councillor Callaghan
7.2	Deputy Mayor Year 1	Councillor MA McKillop
8.	Incoming Mayor's Address	Received
9.	Incoming Deputy Mayor's Address	Received
10.	Nomination of Aldermen	Nominations to be provided following the meeting
11.	Nominations to Committees	Nominations to be provided following the meeting
12.	Nominations to Partnerships and External Bodies	Nominations to be provided following the meeting

**MINUTES OF THE PROCEEDINGS OF THE ANNUAL MEETING
HELD IN CIVIC HEADQUARTERS, COLERAINE AND VIA AND VIA MS TEAMS ON
TUESDAY 30 MAY 2023 AT 7.00 PM**

In the Chair: Councillor Wallace, Outgoing Mayor, (C) (Items 1-7 inclusive)
Councillor Callaghan, Incoming Mayor (C) (Items 8-12 inclusive)

Members Present: Councillors Anderson (C), C Archibald (C), N Archibald (C), Bateson (C), Boyle (C), Callan (C), Chivers (C), Coyle (C), Fielding (C), Huggins (C), Hunter (C), Kane (C), Knight-McQuillan (C), Kyle (C), Mairs (C), John McAuley (C), Jonathan McAuley (C), McCully (C), McGlinchey (C), McGurk (C), MA McKillop (C), S McKillop (C), McMullan (C), McQuillan (C), McShane (C), Nicholl (C), Peacock (C), Schenning (C), Scott (C), Stewart (C), Stirling (C), Storey (C), Watson (C), Watton (C), Wilson (C)

Officers Present: D Jackson, Chief Executive (C)
P Donaghy, Democratic and Central Services Manager (R)
S Duggan, Civic Support & Committee & Member Services Officer (C)
I Owens, Committee & Member Services Officer (R)
U Harper, Committee & Member Services Officer (C)
J Keen, Committee & Member Services Officer (C)

In Attendance: Press (2 No) (R) (1 No) (C)
Public (1 No) (R) (2 No) (C)

Key – C = Attended in the Chamber
R = Attended Remotely

The Chief Executive undertook a roll call.

The Outgoing Mayor opened the meeting and extended a welcome to members of the press and public in attendance and provided guidance in relation to Council's Remote Meetings Protocol and audio recordings.

1. APOLOGIES

Apologies were recorded for Councillor Holmes, Councillor Kennedy, Councillor Wisener.

2. OUTGOING MAYOR'S ADDRESS

Councillor Wallace as outgoing Mayor reflected on his year in Office addressed Council:

This has been quite an emotional day and I'll try and get through this as best I can. I suppose first of all I could save you all the boredom of having to listen to me for 5 minutes by saying all I have to say in 4 words, I've had a ball, but since I really want to annoy some of you here, I'll not do that, I'll make you suffer one more time. There have been highs and lows during this year, we lost my very good friend John Finlay, we had the death of our Queen but then we had the Proclamation and the Coronation of a new King and Queen, and I've had the wonderful privilege to meet and speak to Princess Anne, to the King and to Queen, how honoured and blessed I have been. I want to thank my party colleagues, past and present, for allowing me to be Mayor of this great Borough. Thank you for entrusting me with this Office and I hope I have fulfilled my role to your satisfaction. To all the other Members, I thank you for your support and for your help throughout the year. To the Deputy Mayor, Councillor McGurk, I suppose I have to apologise to you, that maybe you didn't get to do the number of events that you'd have

liked. Whenever I took the decision, I was doing Mayor I took the decision I was doing it full time and that meant I would cover the maximum amount myself. To the staff right throughout this organisation, everyone has been fantastic. I feel I have to single some out but the danger of that is I leave someone out and if I do it's unintentional. To Democratic Services, you do a wonderful job for us all, but you went above and beyond for me. Eithne, she really is a wonder woman, I can never thank Eithne enough for all her help, for her advice and for her wit. For the reception staff, for Valerie, Charlotte, Robert, Bill and Lee, I thank them all for their excellent service and help. Aine, who has moved on, Leeanne and Stephen in PR for all your write ups, for all your help and your advice. To Kevin and Stephen McAuley, I'm sure are sick of the sight of me but they have been so patient and so willing to go and do anything that they were tasked with. To Richard Baker, Moira Quinn, David Wright, Aidan McPeake, I just want to thank you and all your staff for all your arranging and juggling the many events that you involved me in. For the Chief Executive, David Jackson, I can't thank you enough for your support and help in this year. No matter what decisions I took you supported me whether you fully agreed or not. Finally, last but certainly not least, I want to thank my family, behind every middling man is a great woman and Vivienne never once complained about me being out every night of the week, maybe now you'll complain when I'm in every night of the week Vivienne, you attended so many of the receptions with me and we served tea, coffee and food together. Very soon Vivienne and I will be married, and I can't wait. I started my year with a very non-political speech and as I finish my year it's the same. I started by telling you just as Jesus said I will be here to serve and not to be served and I am happy to say I think I have accomplished what I have set out to do. So, again thanks very much to everyone who has made my year so special and I'm sorry if I have left anyone out.

* **Councillor Knight McQuillan joined the meeting in the Chamber at 7:05pm**

3. OUTGOING DEPUTY MAYOR'S ADDRESS

Councillor McGurk as Outgoing Deputy Mayor reflected on her year in Office addressed Council:

First of all, I would like to congratulate the Mayor on his achievements over the past year and thank him for the wonderful job he has done. I believe he has attended over 900 engagements as Mayor which demonstrates how busy he has been. To your wife Vivienne, I know she did attend a few and I met her at the event we had in Cloonavin, Seachtain na Gaeilge it was brilliant to see her there as a support for you and I wish you all the best in your upcoming nuptials.

It has been great year with people from all communities and traditions celebrated and represented. It has also been an exceptionally difficult year with the passing of your colleague John Finlay, he was a larger than life character so I'm sure missed by you all.

I would also like to thank you for the leeway you provided me which allowed me to run some events of my own, and that was very much appreciated.

It has been a great honour to represent the citizens of Causeway Coast & Glens as Deputy Mayor and I am sure whoever takes over will do a fantastic job in taking up the reins as Mayor and Deputy Mayor.

I have certainly enjoyed my year as Deputy Mayor and can honestly say it has been a real experience to meet the many different groups and visit parts of the council area I don't normally get to.

I would also like to pass on my thanks to our council officers who do a fantastic role at supporting the Mayor. To all of the democratic services team are so helpful but I want to extend a special thanks to Eithne in particular because without Eithne the wheels would simply just stop turning.

To all the staff in our council buildings as well who assist with functions and receptions – thank you. They do a brilliant job in making sure our guest are welcomed and looked after.

I stated in my remarks at the beginning of my term last year that I wanted to support the Mayor in his role in the spirit of unity and cooperation and I very much hope that he feels that I have done that. I hope that that spirit of unity and cooperation is something that we can all take forward in this new council mandate to deliver for our citizens.

All that is left for me to do is to wish the incoming Mayor and Deputy Mayor all the best in their term.

* **Councillor Nicholl joined the meeting in the Chamber at 7:08pm**

* **Councillor Anderson joined the meeting in the Chamber at 7:11pm**

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5. TIMETABLE OF COUNCIL, COMMITTEE AND SUB COMMITTEE MEETINGS

Purpose of Report

The purpose of the report is to present the Schedule of Council, Committee and Sub Committee Meetings June 2023 – December 2023 inclusive, for Council decision.

Background

The day and frequency of Council, Committee and Sub Committee meetings each month previously agreed, is presented as follows:

Council Meeting – 1st Tuesday at 7pm;

Land and Property Sub Committee – 1st Wednesday at 7pm;

Environmental Service Committee – 2nd Tuesday at 7pm;

Audit Committee - Quarterly on 2nd Wednesday at 7pm;2

Finance Committee – 2nd Thursday at 7pm;

Leisure and Development Committee – 3rd Tuesday at 7pm;

Corporate Policy and Resources Committee – 4th Tuesday at 7pm;

Planning Committee (with full Council powers) – 4th Wednesday at 10.30am;

Proposed Schedule of Council and Committee Meetings June 2023 – December 2023 inclusive

The proposed Timetable of Meetings Schedule has been presented taking into account the Annual July recess³ and key public holiday periods. Rescheduled meeting dates/times have been presented throughout for Council decision, where appropriate.

In accordance with Council's Standing Orders, Protocol for The Operation of the Planning Committee, Annex D, 4.1, "No meeting will take place in the month of July".

Note there is no Corporate, Policy and Resources Committee meeting scheduled in December 2023, therefore there is no Land and Property Sub Committee meeting scheduled.

Planning Committee – December

Council has, to date, held a Planning Committee meeting annually in December. Due to the proximity of the rotation of the Planning Committee

meeting to the December holiday period, it is considered that this meeting should not be held.

Recommendation

It is recommended that Council consider the Timetable of Meetings Schedule, June 2023-December 2023 inclusive, attached as Appendix I.

Proposed by Councillor Scott
Seconded by Councillor Wilson

AGREED - that Council approve the Timetable of Meetings Schedule, June 2023-December 2023 inclusive, attached as Appendix I.

6. CORRESPONDENCE

Purpose of Report

The purpose of the report is to present correspondence for Members' consideration in relation to Council's Positions of Responsibility and External Appointments 2023-2026.

The following correspondence has been received:

i) Karen Smyth, Head of Policy & Governance, NILGA (dated 31 March 2023)

NILGA will seek:

- 8 members from each council (10 from Belfast) for the NILGA 'Full' membership. These nominations should reflect the political proportionality and diversity (in equality terms) of your council members.
- 1 member (who may or may not be one of the aforementioned 8) to sit on the Elected Member Development Policy and Learning Network. Other policy structures will be populated at a later date.
- Notification of 1 member to represent the council on the Political Partnership Panel (currently in abeyance). This nomination may attract Special Responsibility Allowance from your council.

i.ii) Sarah Little, Business Services Officer, NILGA (dated 23 May 2023)

Extract

Further to the correspondence from Karen Smyth prior to the Elections, I have been asked to get in touch to indicate the party strength that we will be expecting when the nominations come through, calculations have been carried out by Karen to show the nominations that the council would have to NILGA if they followed either a d'Hondt process or using percentages:

*D'Hondt – SF – 3 places, DUP – 3 places, All – 1 place, UUP – 1 place,
Percentage – SF – 2 places, DUP – 3 places, All – 1 place, UUP – 1 place, SDLP – 1 place*

Please note that NILGA do not stipulate the way that a council must be nominated to the NILGA Full Membership, we do ask that it be representative of the council's political make up.

We would also be grateful if we could have the numbers of each party that will make up the council's nominations as soon as possible and by 8th June 2023.

ii) Northern Housing Council Representation on the Northern Ireland Housing Executive Board, dated 12 May 2023

From the Housing Council's membership it will nominate individuals to the Department, and those individuals will complete an application form, and take part in the appointment process as laid down in the guidance from the Commissioner for Public Appointments.

To avoid any ineligible nominees Council is reminded that if a Councillor has been selected to serve on the Board of the Northern Ireland Housing Executive in accordance with the Commissioner for Public appointments NI Code of Practice they can only serve a maximum of ten years or two terms of appointment. Therefore, anyone who has previously served 10 years on the Housing Executive Board or served two terms of appointment, regardless of the duration, will be ineligible and cannot be considered.

In addition as part of the Commissioner for Public Appointments NI Code of Practice the Department in conjunction with the Chair of the ALB Board is required to conduct a Skills Audit of the Board to which the appointments are being made.

The result of the most recent audit for the Housing Executive Board has indicated the following desirable skills:-

- Innovation skills
- Partnership/collaborative working
- Strategic delivery
- Critical thinking
- Delivering efficiencies
- Improving productivity
- Demonstrable integrity and transparency
- Balancing inward and outward focus
- Managing risk to deliver outcomes

iii) National Association of Councillors, NI Region 16 May 2023

Correspondence has been received from Councillor Joe Boyle on behalf of the National Association of Councillors, NI Region (NAC) to ask each council to nominate 8 NAC delegates to represent their councillors at NAC Members meetings from June 2023.

The preferred duration of the NAC delegates' appointment is for the full term of office i.e. 4 years, to enable Councillor continuity.

NAC Members Meetings take place bi-monthly, usually on the 3rd Wednesday and the venue rotates around each council region. Invitations and papers are sent by email to NAC delegates and councils prior to each meeting. The annual meeting schedule can be viewed on the Meetings Page of the NAC Website by clicking this link

<http://www.nac-ni.org/meetings.htm>

iv) Graham Thompson, Chief Executive Officer, Causeway Coast and Glens Heritage Trust

Causeway Coast and Glens Heritage Trust seek the following appointments:

- 4 members of the Board of CCGHT;
- 1 member of the management group of the Antrim Coast and Glens Area of Outstanding Natural Beauty.

- 1 member of the management group of the Causeway Area of Outstanding Natural Beauty.
- 1 member of the management group of the Binevenagh Area of Outstanding Natural Beauty.
- 1 member of the steering group of the Giant's Causeway and Causeway Coast World Heritage Site.

The Council has been represented on the Board by Sandra Hunter (since 2012), Margaret Anne-McKillop (since 2015) and Oliver McMullan and Sharon McKillop (both since 2019). The policy of the Heritage Trust is that (in line with the policy relating to all Board members) Councillors should serve a maximum of two 4-year terms.

It is recommended that Council consider the correspondence.

Council noted the correspondence.

* **Councillor John McAuley joined the meeting in the Chamber at 7:15pm**

* **Councillor McGlinchey joined the meeting in the Chamber at 7:18pm**

The Chief Executive stated the next Item was Nominations to Positions of Responsibility explaining that these positions were nominated through D'Hondt and provided a brief explanation of the D'Hondt system. The Chief Executive explained that the political parties will break into meeting rooms and he will go to each room to take the nominations.

Councillor Wilson, on behalf of the Ulster Unionist Party, expressed thanks to the Mayor for a fantastic year, acknowledging the amount of engagements he has attended and stated that the Mayor had fulfilled his ambassador role well. Councillor Wilson echoed the Mayor in thanking the staff for their work and also acknowledged the important role of the Deputy Mayor.

Councillor Peacock, on behalf of Sinn Féin, thanked the Mayor for his hard work and dedication, stating that was important to note that it has been difficult year in the Chamber and also in losing a party colleague; she also noted her appreciation to the Mayor and his family and looks forward to continuing to working with him in the future. Councillor Peacock also thanked the Deputy Mayor for her hard work.

Councillor Boyle, on behalf of Alliance, echoed previous comments made thanking the Mayor for his hard work. Councillor Boyle described the Mayor as accessible and friendly at all Mayoral events and spoke of how he read his own work at literary events. Councillor Boyle thanked the Deputy Mayor for her work, she read and saw with interest the work the Deputy Mayor completed over the last year.

Councillor Watton thanked the Mayor and Deputy Mayor for their work and stated both did very well in their role.

Councillor MA McKillop, on behalf of the Social Democratic and Labour Party, thanked and congratulated the Mayor and Deputy Mayor on their fantastic year representing the whole Borough.

Councillor Fielding, on behalf of the Democratic Unionist Party, stated how the Mayor made his role a full time job and this was to his credit; he thanked the Mayor and Deputy Mayor for their work.

* **The Mayor declared a recess at 7:27pm**

* **Councillor Bateson joined the meeting in the Chamber at 7:57pm**

* **Councillor Wilson left the meeting at 9:02pm**

* **The meeting reconvened at 9:49pm**

7. NOMINATIONS TO POSITIONS OF RESPONSIBILITY

The Chief Executive advised that the positions of responsibility had now been filled for the next 4 years.

The Chief Executive confirmed the Mayor and Deputy Mayor roles as follows:

2023	Mayor - DUP Deputy Mayor – SDLP
2024	Mayor – Sinn Féin Deputy Mayor – DUP
2025	Mayor – Sinn Féin Deputy Mayor – Alliance
2026	Mayor – DUP Deputy Mayor – UUP

As Nominating Officer for the Democratic Unionist Party, Councillor Fielding nominated Councillor Callaghan as his Party selection for the position of Mayor for Year 1.

* **Councillor Wallace left the Chair and handed the Mayoral Chain to Councillor Callaghan who took the Chair for the remainder of the meeting.**

8. INCOMING MAYOR'S ADDRESS

Councillor Callaghan as Incoming Mayor stated he looked forward to his year in Office addressed Council:

Ladies and Gentlemen, Aldermen and Councillors, Chief Executive, staff members. It is a great thing to say be careful what you wish for. I would like to say I was humbled by the responses of the electorate in Limavady DEA in giving me 1010 first preference votes, to have me elected in the first count into this Council. It has surpassed all my expectations when I was elected. I gave an undertaking to serve all the people of Limavady to the best of my ability. Tonight, I am once again humbled by the elected members of the DUP in this Council to have chosen me to represent the Causeway Coast and Glens Council as their Mayor for the next year. I hope that I would now fulfil that undertaking to all the people of Causeway Coast and Glens Council area. I must thank my wife Ruth who has stood by me throughout my tenure on this Council and thank her for her continued support as I embark on this new experience. I look forward to working with the Chief Executive and the Senior Management Team to deliver services for the constituents of the Council area. As someone who has lived in Limavady since 1969 I feel it is a great honour to represent my hometown as the Mayor. This is something out with my wildest dreams. It is an honour to be the first elected Unionist member from Limavady town to hold this position since the formation of the Super Council and I know if my parents were alive today, they would be very proud of me. I hope that the Councillors in the Chamber will help make this a successful year, I count on your support to work together to get the service constituents deserve and best value for money. I look forward to working with the other parties and the group leads to hopefully serve a harmonious period in Office. The theme for my term in Office will be supporting carers, those who provide community support, those who volunteer their time in support of those with mental health issues, the vulnerable and those who struggle with

life. It is my intention to nominate a charity who will benefit from my time in Office, but this will be done after some consultation. Once again, I thank you for this opportunity to serve as Mayor on this Council and pledge that I will do my utmost best to represent the interest of all its constituents. Thank you.

As Nominating Officer for the Social Democratic and Labour Party, Councillor Coyle nominated Councillor MA McKillop, as his party's selection for the position of Deputy Mayor for Year 1.

9. INCOMING DEPUTY MAYOR'S ADDRESS

Councillor MA McKillop as Incoming Deputy Mayor looked forward to her year in Office addressed Council:

Thank you Mayor, I was very surprised and delighted to be Deputy Mayor for this incoming year. It's an honour and a privilege to be the first Glens Deputy Mayor and I thank my party for giving me this opportunity and I look forward to working alongside the Mayor and we will both work for the entire Borough of the Causeway Coast and Glens. Thank you

10. NOMINATION OF ALDERMEN

Background

At its meeting on 26th March 2015 Council agreed that Council appoint 10 Members as Aldermen. 10 Members were appointed for the term of Council by d'Hondt. Sinn Féin did not make any appointments for 2019-2022.

Appointments 2023-2026

The appointments for 2023-2026 based on the above are;

DUP x 6, Alliance x 2, UUP x 1, SDLP x 1

Appointments may be confirmed by nominating officers at the Annual Meeting or thereafter.

The Chief Executive advised that Nomination of Aldermen will be completed remotely after the meeting, by Democratic Services staff, using D'Hondt.

11. NOMINATIONS TO COMMITTEES

Purpose of Report

The purpose of this report is to set out the allocations of Councillors to Committees by Party Groups.

Background

The allocation formula is set out in Schedule 2 of the Local Government Act (Northern Ireland) 2014 and uses the quota greatest remainder formula. The Council is comprised of six committees of 16 elected members each; therefore, that is a total of 96 places to be filled.

Allocations

Allocations by Party Group are tabulated below:

Party	Total number of Councillors	Total allocation across 6 Committees	Allocation per Committee	Additional allocation	Order of additional allocation
DUP	13	31	5	1	5 th

Sinn Féin	12	29	4	5	1 st
Alliance	5	12	2	N/A	N/A
UUP	4	10	1	4	3 rd
SDLP	3	7	1	1	6 th
TUV	2	5		5	2 nd
PUP	1	2		2	4 th
Totals	40	96			

Recommendation

It is recommended that the Annual Meeting notes the allocation. Democratic Services will engage with Nominating Officers to populate the Committee places. The Chief Executive advised that Nominations to Committees will be completed remotely after the meeting, by Democratic Services staff, using D'Hondt.

12. NOMINATIONS TO PARTNERSHIPS AND EXTERNAL BODIES

Causeway Coast and Glens Borough Council Appointment To Partnerships 2023-2026

Partnership	Method of Appointment	Number	d'Hondt Allocation
PEACE PLUS	11 x d'Hondt	1	DUP
		2	SF
		3	DUP
		4	SF
		5	Alliance
		6	DUP
		7	UUP
		8	SF
		9	DUP
		10	SF
		11	SDLP

Community Planning Strategic Partnership	10 x d'Hondt	1	DUP
Chair from CP&R Committee		2	SF
		3	DUP
		4	SF
		5	Alliance
		6	DUP
		7	UUP
		8	SF
		9	DUP
		10	SF

Policing and Community Safety Partnership (PCSP)	10 by d'Hondt	1	DUP
Chair by d'Hondt		2	SF
		3	DUP
		4	SF
		5	Alliance
		6	DUP
		7	UUP
		8	SF
		9	DUP
		10	SF

External Appointments Term 2023-2026

Organisation	No. Of Appointments	d'Hondt Pick
* Causeway Coast & Glens Heritage Trust (4) Board of Directors	*1	
	*1	
	*1	
	*1	
* Antrim Coast and Glens AONB Management Group (1)	*1	
* Binevenagh AONB Management Group (1)	*1	
* Causeway Coast AONB Management Group (1)	*1	
* Giants Causeway and Causeway Coast World Heritage Steering Group (1)	*1	
* National Association of Councillors (8)	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
* Northern Ireland Local Government Association (NILGA) (8)	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
	*1	
NILGA Policy and Learning Networks (1) <i>* May or may not be one of the above</i>	*1	
Somme Association (2)	1	
	1	
NI Local Government Partnership on Traveller Issues (2)	1	
	1	
North West Regional Waste Management Group Committee (NWRWVG) (4)	1	
	1	
	1	
	1	
International Appalachian Trail (2)	1	
	1	
Knockagh Monument Joint Committee	1	
	1	
Coleraine Harbour Commissioners' Board (3)	1	
	1	
	1	
Coleraine SureStart Partnership Board (1)	1	
Coleraine Neighbourhood Renewal (2)	1	
	1	

External Appointments Term 2023-2026

Organisation	No. Of Appointments	d'Hondt Pick
Limavady Neighbourhood Renewal (2)	1	
	1	
Coleraine Twinning Association (4)	1	
	1	
	1	
	1	
Limavady Twinning Association (3)	1	
	1	
	1	
Ballymoney Twinning Association (4)	1	
	1	
	1	
	1	
Moyle Twinning Association (3)	1	
	1	
	1	
Dalriada SureStart	1	
Coleraine 50+ Forum	1	
Zomba Action Project (ZAP) (4)	1	
	1	
	1	
	1	
Board of NI Museums Council (1)	1	
Northern Ireland Strategic Migration Partnership (1)	1	
Fairtrade Steering Group (2)	1	
	1	
Mental Health Champion (Mindwise) (1)	1	
Diversity Champion (1)	1	
Youth Champions (2)	1	
	1	
Sperrins Forum <i>*Must be a Member of Planning Committee (3+1)</i>	1	
	1	
	1	
	1 Reserve	
The Honourable The Irish Society - (3+ The Mayor)	1	
	1	
	1	
	The Mayor	
Causeway Citizens Advice (2)	1	
	1	
Western Health & Social Care Trust Local Engagement Partnership for Adult Learning Disability (2)	1	
	1	
Sperrins Partnership Project (2)	2	NAMED

* See Correspondence Schedule

Organisation	No. Of Appointments	d'Hondt
Sustainable NI (2)	1 DUP 2 SF	d'Hondt x no. 2

The Chief Executive advised that, Nominations to Partnerships and External Bodies will be completed remotely after the meeting, by Democratic Services staff, using D'Hondt.

There being no further business, the Mayor thanked everyone for their attendance and the meeting concluded at 9:55pm.

Mayor

