

**LEISURE & DEVELOPMENT COMMITTEE MEETING
WEDNESDAY 13 APRIL 2022**

Table of Recommendations

No	Item	Summary of key Recommendations
1.	Apologies	<i>Alderman Baird and Hillis; Councillors Bateson, Callan and Nicholl</i>
2.	Declarations of Interest	<i>Alderman Duddy, Knight- McQuillan; Councillors McAuley and Schenning</i>
3.	Minutes of Leisure and Development Committee Meeting held Tuesday 15 th March 2022	<i>Taken as read and signed as a correct record, as amended</i>
	<i>'IN COMMITTEE' (Item 4)</i>	
4	Any Other Relevant Business Notified in Accordance with Standing Order 12 (o)	
4.1	Casual Business Support - Roe Valley and Coleraine Leisure Centre (Alderman Robinson)	<i>Update from Director of Leisure and Development</i>
5.	Motorhome and Touring van Infrastructure Improvements	<i>To recommend to Council The advancement to Stage 1 of the Capital Project Management Process for Ballyreagh Field touring and motorhome facility (business case, costings and outline design); A design solution</i>

		<i>and procured costs for the access control for Sandhill Drive</i>
6.	Community Platinum Jubilee Grants Programme	<i>To recommend that Council approve the award amounts as recommended by the Jubilee Working Group to successful applicant groups as laid out in Annex A of this report, previously circulated</i>
7.	DfC Funding for Foodbanks	<i>To recommend to Council that an amount of £15,486 each is awarded through a direct award contract to Ballycastle Foodbank, Ballymoney Foodbank, LCDI (Roe Valley Foodbank and Social Supermarket) and Vineyard Compassion (Causeway Foodbank and Reset Social Supermarket) to support the foodbanks in meeting the increasing need, in line with the objectives of the DfC funding, and the Anti-Poverty Action Plan</i>
8.	PEACE Plus Partnership	<i>To recommend to Council the option which provides the Co-Design process with as much scope and as much representation as possible, as this will be a collective effort in which widespread input will be required to develop a robust, practicable and meaningful Local Action Plan, thereby approving the recruitment of 11 Social Partners</i>
9.	Levelling Up Fund Applications	<i>To recommend that Council note the capital funding opportunities from Round 2</i>

		<i>of the Levelling Up Fund recently announced by the UK Government; and recommend prioritising funding applications for a new Coleraine Leisure Centre and a new Ballycastle Leisure Centre</i>
10.	Sport and Wellbeing Facilities Project Board Minutes	<i>Information</i>
11.	Rural and Agriculture Working Group Meeting Notes	<i>Information</i>
12.	Correspondence	<i>None</i>
13.	Matters Reporting to the Partnership Panel	<i>None</i>
14.	Consultations	<i>None</i>
15.	Notice of Motion proposed by Councillor McAuley, seconded by Alderman Fielding referred from Council Meeting held 5 th April 2022 (abbrev.) (Upgrade facilities at Parker Avenue)	<i>Support the Notice of Motion, as amended: ‘That Causeway Coast and Glens Borough Council commits to upgrade the facilities at Parker Avenue in order to ensure that they are up to a safe and suitable standard for all weather training and match play. These upgrades must include floodlighting, installation of an artificial pitch surface and action to address long running safety concerns with traffic</i>

		<i>management including poor visibility at night.'</i>
16.	Any Other Relevant Business Notified in Accordance with Standing Order 12 (o)	
16.1	Pricing Structure for Schools – Council Owned Leisure Facilities (Councillor McGurk)	<i>Update from Head of Sport and Wellbeing</i>
	'IN COMMITTEE' (Items 17-19)	
17.	Macmillan Move More Cancer Support Partnership	<i>To recommend to Council Option 2 'Accept the funding of £35,000 from the PHA and commit to a Council contribution of £40,506 to allow the programme to continue until March 2024'</i>
18.	Prosperity and Place Organisational Design	<i>To recommend to Council Option B - £43k (includes all employment costs i.e. pension and NI contributions)</i>
19.	Tourism Events Organisational Design	<i>To recommend to Council Subject to affordability, the new organisational structure depicted at Section 8 (Option B) is recommended for the Events Team aligned to agreed principles of organisational design and the Strategic Review of Council Tourism Events</i>

**MINUTES OF THE PROCEEDINGS OF THE LEISURE AND DEVELOPMENT
COMMITTEE HELD IN THE COUNCIL CHAMBER AND VIA VIDEO
CONFERENCE ON WEDNESDAY 13 APRIL 2022 AT 7.00 PM**

In the Chair: Councillor McAuley (C)
Councillor Watton, Vice Chair (C) – Item 15

Members Present: Alderman Duddy (C), Fielding (C), Knight McQuillan (R),
Councillors Anderson (R), Beattie (R), Holmes (R),
C McShane (R), Schenning (R), Watton (C)

Non-Committee Members Alderman Robinson (R) - Item 4.1

In Attendance:

Officers Present: R Baker, Director of Leisure and Development (C)
P Thompson, Head of Tourism & Recreation (R)
J Welsh, Head of Community & Culture (R)
W McCullough, Head of Sport and Wellbeing (R)
P Donaghy, Democratic and Central Services Manager (R)
C King, Move More Co-Ordinator (R)
L Scullion, Community Development Manager (R)
J Elliott, Interim Head of Prosperity and Place (R)
SJ Goldring, Peace 4 Co-Ordinator (R)
P O'Brien, Funding Unit Manager (R)
I Owens, Committee & Member Services Officer (C)

In Attendance: C Ballentine, ICT Officer (C)
C Thompson, ICT Operations Officer (C)
A Lennox, Mobile Operation Officer (C)

Press 3 (no) (R)
Public 2 (no) (R)

Substitutions: Alderman Fielding substituted for Councillor McQuillan.
Councillor Beattie substituted for Councillor MA McKillop.

Key: (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded; and with the remote meetings protocol.

The Chair reminded Committee of its obligations and protocol whilst the 'In Committee' session was being audio recorded.

The Director of Leisure and Development undertook a roll call of committee members present.

The Chair advised of a change to the Order of Business with one Item of Any Other Relevant Business Notified In Accordance with Standing Order 12 (o) being taken as Item 4.

1. APOLOGIES

Apologies were recorded for Alderman Baird and Hillis, Councillors Bateson, Callan and Nicholl.

2. DECLARATIONS OF INTEREST

Alderman Duddy declared an interest in Item 6 - Community Platinum Jubilee Grants Programme Alderman Duddy, having declared an interest, did not participate in the Item.

Councillor McAuley declared an interest in Item 6 - Community Platinum Jubilee Grants Programme. Councillor McAuley, having declared an interest, did not participate in the Item.

Alderman Knight-McQuillan declared an interest in Item 6 - Community Platinum Jubilee Grants Programme. Alderman Knight-McQuillan, having declared an interest, did not participate in the Item.

Councillor Schenning declared an interest in Item 7 - DfC Funding for Foodbanks. Councillor Schenning, having declared an interest, did not participate in the Item.

3. MINUTES OF LEISURE AND DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 15th MARCH 2022

Summary minute, previously circulated.

The minutes of the meeting of 15th March 2022 were taken as read.

The Director of Leisure and Development advised of a typographical error within the Elected Member attendees in the minute.

Proposed by Alderman Duddy
Seconded by Councillor Watton

-that the Minutes of the Leisure and Development Committee meeting held 15th March 2022 were taken as read and signed as a correct record, subject to the typographical error.

It was reported that those minutes had been adopted by the Council at its meeting on 5th April 2022.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Fielding
Seconded by Councillor Watton

AGREED – to recommend that Council move, 'In Committee'.

- * **Press and Public were disconnected from the meeting at 7.20 pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014

The Chair read the following statement:

Members, I would remind you that this session is being audio recorded in line with Council's guidance. You are reminded that there should be no other persons present who are not entitled to be - either hearing or seeing consideration of such items, and/or recording the proceedings. Failure to comply could be in breach of Code of Conduct responsibilities. You are reminded that you are personally responsible for any comments that you make.

4. ANY OTHER RELEVANT BUSINESS NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O)

4.1 Casual Business Support - Roe Valley and Coleraine Leisure Centre
(Alderman Robinson)

To ask Council will current casual business support admin staff be offered permanent roles internally that are due to become available in Roe Valley and Coleraine Leisure Centres. If not what is the current employment law preventing long term and loyal staff being offered these positions internally?

Alderman Robinson referred to the skills and knowledge acquired by loyal staff

working on a casual basis and queried what was inhibiting full time permanent employment by Causeway Coast and Glens Borough Council.

The Director of Leisure and Development referred to a report of 24th August 2021 issued by Human Resources which was applicable to filling vacant positions; that the position had remained unchanged since that time.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Councillor Alderman Fielding
Seconded by Councillor Watton and

AGREED – to recommend that Council move ‘*In Public*’.

- * **Press and Public were re-admitted to the meeting at 7.25 pm.**

5. MOTORHOME AND TOURING VAN INFRASTRUCTURE IMPROVEMENTS

Report, previously circulated, was presented by the Head of Tourism and Recreation.

Purpose of Report

The purpose of the report is to seek Council approval to initiate Stage 1 of the Capital Project Management Process (proportional scoping, feasibility and outline business case) for the development of new Holiday and Leisure Park touring and motorhome facilities at Ballyreagh Road, Portrush. In addition, approval is sought to advance a design solution for access control measures at the Sandhill Drive motorhome facility, Portrush.

Background

The Council owns and manages 6 holiday and leisure parks, offering facilities for static caravans, touring caravans, motorhomes, tents, wooden holiday pods, and 1 Aire de Service facility for motorhomes. The Holiday and Leisure Parks offer a mix of facilities catering for 940 static vans, 350 touring sites, 42 camping sites and 23 pods.

Issues

Council Officers have been investigating opportunities to expand the provision of both touring and motorhome facilities. In recent years the demand for overnight facilities for motorhomes has seen a large increase and this has created a problem for those wishing to visit the area, and with the undersupply of sites, many motorhomes have resorted to unauthorised parking at unsuitable locations. In the summer of 2021, the Holiday and Leisure Park team opened both the Ballyreagh Field (See Annex A) and at a later date The Bowl, Causeway Street Portrush, to provide a temporary facility to accommodate the high demand for motorhome parking. This report proposes to carry out a

business case to assess the potential for an economic return and at the same time alleviate the lack of capacity for motorhomes within the Borough.

Whilst the Portrush and Portstewart areas provide a significant number of touring pitches (Carrick Dhu and Juniper Hill - 150), the demand outstrips supply from the months of May to September. The proposed business case will assess the potential for the expansion of touring site provision in addition to motorhomes.

The Holiday and Leisure Parks team operate an Aire de Service at Sandhill Drive Portrush which has a maximum capacity of 12 pitches. This is a popular facility that can be used throughout the year. It currently operates under a Pay and Display system which is often difficult to manage in terms of 'policing' the payments and duration of stays. With this site being remotely managed by Holiday and Leisure Park staff in Carrick Dhu and Juniper Hill, Officers would like to investigate an integrated access control system to reduce the potential for abuse of payment and unauthorised parking in the motorhome facility and the adjacent coach and bus parking spaces.

Proposals

With regard to the potential infrastructure development at Ballyreagh Field for a motorhome and touring facility, Officers would like to appoint an integrated design team to complete an outline business case, outline design proposals and cost estimates, prior to reverting to the Leisure and Development Committee for consideration and advancement to Stage 2 of the Capital Project Management Process.

Council Officers propose to investigate a design solution for Sandhill Drive, Portrush, to address the access and control issues, along with unauthorised parking and revert to the Leisure and Development Committee with a designed and procured solution, prior to an investment decision.

Next Steps

In relation to the Ballyreagh Field proposal and subject to Elected Members consideration, the Holiday and Leisure Park Team, in conjunction with the Infrastructure Team will complete on Stage 1 of the Capital Project Management Process. In addition, a design and procured solution for the access control for Sandhill Drive will be advanced in conjunction with the Estates Team, prior to reverting for Elected Members consideration and potential investment decision.

Recommendation

Elected Members are asked to approve:

- The advancement to Stage 1 of the Capital Project Management Process for Ballyreagh Field touring and motorhome facility (business case, costings and outline design).
- A design solution and procured costs for the access control for Sandhill Drive

Committee Members welcomed the report and felt that it may help to resolve previous problems experienced by motorhome owners and could see the long terms benefits.

At the request of Councillor Watton the Head of Tourism and Recreation advised that although no scoping or outline planning had taken place it was estimated that up to 45 service sites were achievable on this site.

Proposed by Alderman Fielding
Seconded by Councillor Schenning and

AGREED - to recommend that Council approve:-

- The advancement to Stage 1 of the Capital Project Management Process for Ballyreagh Field touring and motorhome facility (business case, costings and outline design);
- A design solution and procured costs for the access control for Sandhill Drive.

6. COMMUNITY PLATINUM JUBILEE GRANTS PROGRAMME

Report, previously circulated, was presented by the Head of Community and Culture.

Purpose of Report

The purpose of this report is to seek approval for the proposed Community Platinum Jubilee Grant Programme awards as recommended by the Jubilee Working Group to successful applicant organisations.

Background

A report was provided to the Leisure & Development Committee at its meeting of the 15th February 2022, outlining the proposed programme of activities and associated budgetary requirements for the Queen's Platinum Jubilee Programme.

The committee approved the proposals including a budget of £30,000 for a Platinum Jubilee Grant Programme. This was ratified by full Council at its meeting on 1st March 2022.

The Community Platinum Jubilee Grant Programme

The purpose of the Grant Programme is to provide funding to community and voluntary organisations for small scale community events and activities to mark the occasion of the Queen's Platinum Jubilee.

Applicants were required to show how their project met the following objectives:

1. Celebrate the Queens Platinum Jubilee in a spirit of inclusion and respect;
2. Encourage, promote and celebrate community connections.

Single organisations could apply for a grant of up to £500; two organisations working together could apply for a grant of up to £1,000; and three or more

organisations working together could apply for a grant of up to £1,500.

Applications were assessed against the following 3 criteria:

- i. Project detail provided, including activities, timescale, participants?
- ii Does the project meet the two Programme Objectives?
- iii Is the project inclusive and do the organisers promote community participation?

Applications Received

The grant programme was opened for applications on 9th March with a closing date of 23rd March 2022. A total of 83 applications to a total value of £63,241 were received by the closing date. Council Officers carried out eligibility checks on the applicant organisations, and the applications were then assessed using a pass/fail approach against the assessment criteria. A Grants Assessment Panel, nominated by the Jubilee Working Group, reviewed the assessment results and the Jubilee Working Group at its meeting on 29th March recommended the results for the approval of the Leisure & Development Committee.

The total value of the successful applications for eligible costs is £60,397.48; the approved budget available is £30,000. The Working Group propose that awards of 50% of the eligible amounts applied for are made. A list of the applications received, and the recommended grant awards are listed in Annex A, previously circulated.

Recommendation

It is recommended that Council approve the award amounts as recommended by the Jubilee Working Group to successful applicant groups as laid out in Annex A of this report, previously circulated.

Proposed by Alderman Fielding
Seconded by Councillor Watton and

AGREED -to recommend that Council approve the award amounts as recommended by the Jubilee Working Group to successful applicant groups as laid out in Annex A of this report, previously circulated.

7. DFC FUNDING FOR FOODBANKS

Report, previously circulated, was presented by the Head of Community and Culture

Purpose of Report

The purpose of this report is to seek approval from the Leisure & Development Committee to reprofile uncommitted DfC Covid food poverty related funding to registered foodbanks to allow them to cope with increasing demand on their services.

Background

During 2021-21 Council received a series of strands of Covid emergency response funding in relation to access to food, connectivity and support for people who were adversely affected financially by the pandemic. A total amount of £904,841 was received through 9 different strands in 2020-21.

- i. Covid-19 Community Support Fund (1st Tranche)
- ii. Covid-19 Community Support Fund (2nd Tranche)
- iii. Covid-19 Financial Inclusion Fund
- iv. Covid-19 Food Partnership Fund
- v. Food & Essential Supplies Fund
- vi. Volunteering Support Fund
- vii. Warm Well and Connected Fund
- viii. Covid-19 Community Support Fund (3rd Tranche)
- ix. Covid-19 Food & Essential Supplies Transition Fund

DfC encouraged Councils to build sectoral partnerships and facilitate a collaborative approach to deliver support to citizens in relation to access to food and financial inclusion and as a result Council set up an Anti-Poverty Stakeholder Steering Group.

The Steering Group brought together those organisations that were delivering services to people experiencing financial instability along with relevant statutory bodies. The Steering Group produced an Anti-Poverty Action Plan which was approved by Council in September 2021.

Council delivered a series of small grant programmes for community and voluntary sector organisations with several of the strands of DfC funding. In addition, a number of programmes were delivered with partners in the Anti-Poverty Stakeholder Steering Group including a Wraparound Support Service and an awareness campaign of the intervention and support services available; as well as increased advice centre helpline hours.

DfC advised that “Any amounts not expended during 20/21 should be transferred to a usable reserve and ring-fenced for the purposes allocated.” There was no date stipulated for expenditure of any of the 2020/21 unspent grants.

Current Situation

The monies committed through the small grant programmes were initially all committed in a series of grant awards to community and voluntary organisations, however some of these organisations did not claim their grants in full or in several instances they later returned the funding offer as the needs in their communities or their capability to deliver the projects changed. In addition, some of the Food and Essential Supplies Transition Fund had not yet been committed.

As a result, there is an amount of £61,946 underspend/ uncommitted from 2020-21 Covid funding specifically related to access to food, which is broken down as follows, table previously circulated.

The purpose of these strands of funding from DfC was to improve access to food for those who were adversely affected by the pandemic as well as developing capacity and capability in the community food infrastructure.

There are 4 established foodbanks in the Borough, registered with The Trussell Trust (a nationwide network of food banks) and covering distinct geographic areas (based on the legacy Council areas of Coleraine, Limavady, Ballymoney and Moyle) which operate with an established referral process and assessment of need. Care professionals such as health visitors and social workers, advice organisations and churches can provide food bank vouchers to those in need of emergency food.

These foodbanks are members of the Anti-Poverty Stakeholder Steering Group and recent engagement indicates that they are experiencing increasing pressure as the cost of living continues to soar. One local foodbank reports a 30% increase in the numbers of people supported in February 2022 compared to February 2021. They report a particular need for hygiene essentials and baby products and also the need to provide fresh food such as fruit and vegetables to their foodbank users to try to ensure that nutritionally balanced food support is provided.

Many of the foodbanks have extended their reach over the past year and have developed outreach locations with local churches and community organisations.

In order to support the foodbanks to meet the increasing need, in line with the objectives of the DfC funding, and the Causeway Coast and Glens Anti-Poverty Action Plan, it proposed that the amount of £61,946 is split between the 4 foodbanks:

- i. LCDI (Roe Valley Foodbank and Social Supermarket)
- ii. Vineyard Compassion (Causeway Foodbank and Reset Social Supermarket)
- iii. Ballycastle Foodbank
- iv. Ballymoney Foodbank

With an amount of £15,486 awarded to each through a direct award contract as the sole registered providers operating with an established referral process in their respective geographical areas.

There is a further amount of uncommitted funding through the DfC Warm Well and Connected Fund and the 2nd and 3rd strand of the Covid Community Support Fund in the region of £24,000 and Council officers are currently liaising with DfC as to how this could be utilised in relation to addressing fuel poverty.

The budget for the Fuel Support Scheme which was approved by Council in January 2022 with 2021-22 DfC Covid funding has now been spent in full. 230 households were supported through the scheme which provided immediate fuel relief as well as wraparound advice, benefits checks, debt advice, budgeting support etc to support vulnerable households who have suffered financial hardship as a result of Covid.

Council officers will liaise with the Department and the Anti-Poverty Stakeholder Steering Group partners to develop proposals for a follow on fuel poverty support initiative which will be brought to the next Leisure & Development Committee meeting.

Recommendation

It is recommended that the Leisure & Development Committee recommend to Council that an amount of £15,486 each is awarded through a direct award contract to Ballycastle Foodbank, Ballymoney Foodbank, LCDI (Roe Valley Foodbank and Social Supermarket) and Vineyard Compassion (Causeway Foodbank and Reset Social Supermarket) to support the foodbanks in meeting the increasing need, in line with the objectives of the DfC funding, and the Anti-Poverty Action Plan.

Councillor C McShane referred to the situation within the borough regarding food and fuel poverty and said there should be a focus on ensuring that any underspend in other areas be allocated to assist with poverty issues.

Proposed by Councillor C McShane
Seconded by Councillor R Watton and

AGREED - to recommend to Council that an amount of £15,486 each is awarded through a direct award contract to Ballycastle Foodbank, Ballymoney Foodbank, LCDI (Roe Valley Foodbank and Social Supermarket) and Vineyard Compassion (Causeway Foodbank and Reset Social Supermarket) to support the foodbanks in meeting the increasing need, in line with the objectives of the DfC funding, and the Anti-Poverty Action Plan.

8. PEACE PLUS PARTNERSHIP

Report, previously circulated, was presented by the Head of Community and Culture.

Purpose of Report

The purpose of this report is to request that Leisure & Development Committee approve the number and advertisement for the recruitment of Social Partners to the Peace Plus Partnership.

The Social Partners will be recruited on the basis that they are representative on a geographical basis and are recruited from the Community & Voluntary sector as well as from underrepresented groups. This Partnership will be key to developing and driving the Co-Designed Local Action Plan for CCGBC under the new Peace Plus Programme. In addition to the recently nominated Elected Members, and Social Partners, the composition of the Partnership will include Partners from Statutory Agencies, they have been issued invitations via Council's Community Planning Partnership.

Background

In April 2021, the Leisure & Development Committee received a presentation regarding the highlights of Peace IV whilst flagging up the next iteration of funding, Peace Plus.

The forthcoming Peace Plus Programme has been developed as a result of intensive stakeholder engagement and review of research material. From the

outset of the Programme development process, the SEUPB has adopted a firm partnership approach at all levels and included community sectors. This has included the gathering of views of stakeholders on the priorities and focus of the Programme. The SEUPB commenced the Programme development process for PEACE PLUS in 2019. Since then, there has been a considerable amount of preparatory work, research and stakeholder engagement undertaken, CCGBC having contributed as a consultee.

The overall objective of the PEACE PLUS Programme will be to build Peace and Prosperity and ensure that this Programme will leave a lasting and tangible legacy. Peace Plus will build on the positives and successes from Peace IV and will use new opportunities to innovate where possible.

To date the Local Authorities have undertaken workshops and consultations with the SEUPB appointed consultants regarding the structures required prior to the delivery of a Local Action Plan, the Peace Plus Partnership becoming a crucial element in terms of driving the direction of the Action Plan through proposed public consultation in the coming weeks and months.

There is a recommendation by the Co-Design Consultants' Consortium to include "4 Membership Pillars", which is not dissimilar to the composition of the previous Peace IV Partnership. A full description of the "4 membership Pillars" is outlined in the attached draft report (Annex A), previously circulated.

In February 2022, Council approved the nomination of 11 Elected Members to the Partnership under D'hondt. Nominations were submitted by the Party Leads and a workshop for members was held on Wednesday 23rd March 2022. The Elected Members who will sit on the Peace Plus Partnership are as follows: -

Alderman Fielding	Councillor Nicholl
Alderman Baird	Councillor MA McKillop
Alderman Knight McQuillan	Councillor Anderson
Alderman McKeown	Councillor Wallace
Councillor Schenning	Councillor McMullan
Councillor McLaughlin	

The consultants' recommendations to SEUPB (Annex A), previously circulated, includes considerations required in order to deliver an inclusive and robust Partnership and outlines some initial decisions in terms of composition e.g., 50/50 elected members/social partners.

Staff are currently liaising with the Community Planning Partnership and members elected to sit on the Partnership in relation to identifying the relevant statutory representatives to act in an advisory capacity.

Recruitment of Social Partners will constitute the final part of the establishment of the Peace Plus Partnership and will commence in early May with a view to having the Partnership in place by early summer.

Proposals

To request that the council considers the approval of the recruitment for 11 Social Partners onto the Peace Plus Partnership as agreed in principle by the Elected Members at a recent Workshop in March.

The recruitment of 11 Social Partners will ensure balanced representation from as wide a geographical spread, underrepresented groups, and the Community & Voluntary Sector within the Borough. It is proposed that once recruited, the Social Partners along with representatives from the Statutory Agencies and the Elected Members will drive forward the Co-Designed Local Action Plan commencing with the consultation process.

Recommendation

It is recommended that the Leisure & Development Committee recommends to Council the option which provides the Co-Design process with as much scope and as much representation as possible, as this will be a collective effort in which widespread input will be required to develop a robust, practicable and meaningful Local Action Plan, thereby approving the recruitment of 11 Social Partners.

At the request of Councillor Schenning the Head of Community and Culture advised that the panel would be made up of Elected Members and Observers.

Proposed by Councillor Schenning
Seconded by Councillor Anderson and

AGREED -to recommend to Council the option which provides the Co-Design process with as much scope and as much representation as possible, as this will be a collective effort in which widespread input will be required to develop a robust, practicable and meaningful Local Action Plan, thereby approving the recruitment of 11 Social Partners.

9. LEVELLING UP FUND APPLICATIONS

Report, previously circulated, was presented by the Director of Leisure and Development.

Purpose of Report

The purpose of this paper is to update Members on capital funding opportunities from Round 2 of the Levelling Up Fund recently announced by the UK Government; and recommend prioritising funding applications for a new Coleraine Leisure Centre and a new Ballycastle Leisure Centre.

Background to the Levelling Up Fund

The first round of the Levelling Up Fund (LUF) was announced at the 2020 Spending Review to support communities in realising this vision. Focusing on capital investment in local infrastructure, building on and consolidating prior programmes such as the Local Growth Fund and the Towns Fund, the first round of the Levelling Up Fund supported £1.7 billion of projects in over 100 local areas across all corners of the UK, delivering over £170 million of funding in Scotland, £120 million in Wales, and £49 million in Northern Ireland.

Levelling up is at the heart of the UK Government's agenda to build back better after the pandemic and to deliver for citizens in every part of the UK. It is recognised that levelling up requires a multi-faceted approach and the LUF is

delivered as part of a broad package of complementary UK-wide interventions including: The UK Community Renewal Fund, The UK Community Ownership Fund, the Plan for Jobs, the Freeports programme, the UK Infrastructure Bank, the Towns Fund, and the UK Shared Prosperity Fund.

The second round of the LUF will focus on the same three investment themes as the first round: local transport projects that make a genuine difference to local areas; town centre and high street regeneration; and support for maintaining and expanding the UK's world-leading portfolio of cultural and heritage assets. In particular, the LUF will look to support:

- Transport investments including (but not limited to) public transport, active travel, bridge repairs, bus priority, local road improvements and major structural maintenance, and accessibility improvements. We are requesting proposals for high-impact small, medium and, by exception, large local transport schemes to reduce carbon emissions, improve air quality, cut congestion, support economic growth, and improve the safety, security and overall experience of transport users.
- Regeneration and town centre investment, building on the Towns Fund framework to upgrade eyesore buildings and dated infrastructure; acquire and regenerate brownfield sites; invest in secure community infrastructure and crime reduction; and bring public services and safe, accessible community spaces into town and city centres.
- Cultural investment maintaining, regenerating, or creatively repurposing existing cultural, creative, heritage and sporting assets, or creating new assets that serve those purposes including theatres, museums, galleries, production facilities, libraries, visitor attractions (and associated green spaces), sports and athletics facilities, heritage buildings and sites, and assets that support the visitor economy.

Investment proposals should focus on supporting high priority and high impact projects that will make a visible positive difference to local areas. It is recognised that what constitutes priority investment will vary across local authorities and geographies, including in rural areas of the UK.

LUF remains a competitive fund for the second round, with funding distributed to places across the UK on the basis of successful project selection. In line with LUF's goal to bring meaningful investment to every part of the UK, over the first and second round of the Fund at least 9% of total UK allocations will be set aside for Scotland, 5% for Wales, and 3% for Northern Ireland, subject to a suitable number of high-quality bids coming forward, with potential for total funding to exceed this amount.

The prospectus sets out the approach for the second round of the LUF, open to projects that can demonstrate spend from the LUF in the 2022-23 financial year with all funding provided from the LUF to be spent by 31 March 2025 and by 2025-26 on an exceptional basis.

The UK Government's net zero and wider environmental ambitions represent a key part of its commitment to building back greener – and this is particularly important with regards to capital and infrastructure projects, which have a more

visible impact on surroundings. Projects should be aligned to and support net zero goals, including those set out in the UK government's net zero strategy.

Further detail on LUF can be found within the prospectus, link previously circulated.

Application Process in Northern Ireland

Recognising the different local government landscape in Northern Ireland, different organisations will be eligible to bid compared to Great Britain. The UK Government will accept bids from a range of local applicants, including but not limited to district councils, businesses, voluntary and community sector organisations, the Northern Ireland Executive and other public sector bodies.

In Northern Ireland, there will be a different approach to capacity funding based on the funding landscape. This seen all local councils and some other identified bidding entities receiving Capacity Funding of £125k last year towards future rounds of funding. As with bidding authorities in GB, places are invited to submit a capital bid (application form) for an individual project or a package of projects, up to £20 million in value.

To apply for investment from the second round of the LUF, eligible applications must submit their full bids, with all supporting documentation via the online application portal, by 12:00 noon Wednesday 6 July 2022.

As before, LUF applications will be assessed in a three staged approach:

Stage 1 Gateway: A pass/fail gateway criterion, where bids will be assessed against whether they can delivery some LUF expenditure in 2022/23.

Stage 2 Assessment and Shortlisting: NI applications will be assessed against strategic fit, economic case and deliverability in the same way as GB bids. The three criteria and the sub criteria under those again carry equal weighting.

Stage 3 Decision making: After bid assessment and moderation has concluded, and the shortlist has been drawn up, ministers will the make funding decisions from the NI shortlist of bids.

Prioritisation of Coleraine and Ballycastle Leisure Centres

Last year Officers identified Portrush Recreation Grounds as having the most potential to secure funding from the Levelling Up Fund. Consequently, an application was developed, and Council successfully secured £1.65m towards this regeneration scheme.

This experience will not only be relevant to completing the application requirements this year but also help evidence a successful track record of delivery which may position Council well for future funding rounds.

Round 2 of the LUF was recently announced in March, since then Officers have been engaged with the UK Government's - Department for Levelling Up and Communities to better understand the process and criteria to determine which Council capital projects could be prioritised for submission this year.

On this basis, the most appropriate strategic projects which have a strong strategic fit with the LUF's Themes of 'Regeneration and town centre investment' and 'Cultural investment' are the proposed developments of

Coleraine Leisure Centre and Ballycastle Leisure Centre. Both projects are also deploying innovative sustainability measures to meet governmental net zero strategy and wider environmental ambitions. In terms of state of readiness both projects are also near completion of an Outline Business Case in the 'Five Case' format.

Subject to Council approvals, the indicative delivery timeframe to progress both projects through Council's four stage capital process is summarised as follows:

- Stage 0: Strategic Outline Case Update and Resources Approved – September 2021;
- Stage 1: Outline Business Cases Approved – May/June 2022;

LUF application submitted July 2022:

- Stage 2: Full Business Cases (design/Planning/procure) – April to March 2023;
- Stage 3: Construction Completed (up to 24 mths) – April 2023 to March 2025; and
- Stage 4: Handover and Ready for Use - April 2025.

As indicated above, the development costs for detailed design and Planning applications for both projects could also be capitalised as eligible spend in 2022/23. The construction programme is currently scheduled to commence in April 2023 with a build period of up to 24 months completing in March 2025. This would also enable significant capital spend against the Levelling Up Fund's priorities and process for spend by 31 March 2025.

Subject to completion of the OBCs, the indicative capital cost of Coleraine Leisure Centre is c.£25m and Ballycastle Leisure Centre is c.£10m with affordability analysis still to be completed. Without a significant and successful bid to the LUF, neither of these projects will be affordable over the next five years.

Recommendation

Members are asked to note the capital funding opportunities from Round 2 of the Levelling Up Fund recently announced by the UK Government; and recommend prioritising funding applications for a new Coleraine Leisure Centre and a new Ballycastle Leisure Centre.

Councillor C McShane asked if there was a further update regarding the likelihood of Ballycastle and Coleraine Leisure facilities applications successfully meeting the criteria. The Director of Leisure and Development advised that communication was ongoing between the Department of Levelling Up Fund and SIB Project Officers and agreed to provide an update to Elected Members.

Alderman Duddy thanked Officers for their work and said that both projects were long overdue for rebuild.

The Director of Leisure and Development confirmed, at the request of Alderman Duddy that grant for both Leisure facilities was applied for separately and that

the Funding Unit Manager continues to seek funding and pursue funding opportunities in parallel.

Proposed by Councillor C McShane
Seconded by Alderman Duddy and

AGREED -to recommend that Council note the capital funding opportunities from Round 2 of the Levelling Up Fund recently announced by the UK Government; and recommend prioritising funding applications for a new Coleraine Leisure Centre and a new Ballycastle Leisure Centre.

10. SPORT AND WELLBEING FACILITIES PROJECT BOARD MINUTES

The Minutes of the Sport and Wellbeing Facilities Project Board Meeting Minutes on 14th March, were previously circulated, for noting.

11. RURAL AND AGRICULTURE WORKING GROUP MEETING NOTES

The notes of the Rural and Agriculture Working Group Meeting held on 28th March 2022, were previously circulated, for noting.

12. CORRESPONDENCE

There were no items of correspondence.

13. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters for reporting to Partnership Panel.

14. CONSULTATIVE DOCUMENTS

There were no consultative documents.

15. Notice of Motion proposed by Councillor McAuley, seconded by Alderman Fielding referred from Council Meeting held 5th April 2022

That Causeway Coast and Glens Borough Council commits to re-invest a portion of the proceeds from the recent sale of Dunluce Centre in order to upgrade the facilities at Parker Avenue in order to ensure that they are up to a safe and suitable standard for all weather training and match play.

These upgrades must include floodlighting, installation of an artificial pitch surface and action to address long running safety concerns with traffic management including poor visibility at night.

Councillor McAuley referred to the multiple users of this area and issues of concern relating to lighting, traffic management and the pitch surface and felt that given the recent Tourism investment in Portrush it was reasonable to fund this Motion from the proceeds of the sale of the Dunluce Centre.

Alderman Fielding concurred with the comments made by Councillor McAuley.

Councillor C McShane said her understanding was that money could not be ringfenced in this way and referred to other sites within the borough which required the same type of upgrade. Councillor C McShane stated the Play Strategy and Pitch Strategy was the forum to bring requests of this nature and procedure should be followed.

Councillor McAuley stated that he wished to amend his Motion as follows:-

‘That Causeway Coast and Glens Borough Council commits to upgrade the facilities at Parker Avenue in order to ensure that they are up to a safe and suitable standard for all weather training and match play.

These upgrades must include floodlighting, installation of an artificial pitch surface and action to address long running safety concerns with traffic management including poor visibility at night.’

The Director of Leisure and Development advised Elected Members the Director of Corporate Services was seeking external legal advice regarding ring fencing capital receipt income and that he was not in a position to comment further in advance of the outcome of legal advice.

The Director of Leisure and Development said that it was definitive what the capital programme included at present including Phase 1 and 2 of Ballycastle and Coleraine Leisure Centres, Aghadowey Playpark, Cloughmills Pitch and Small Settlements Rural Programme.

The Director of Leisure and Development said his understanding of the Notice of Motion was that due process would not be by passed and the first stage of the Capital Management process would evaluate evidence of need, size, current state and use of facility.

The Director of Leisure and Development spoke of a deficit of training facilities across the Causeway Coast and Glens Borough.

The Head of Sport and Wellbeing advised that a need had been identified as part of the Pitch Strategy for 3G provision in the triangle area namely Coleraine, Portrush and Portstewart.

At the request of Councillor Schenning, the Director of Leisure and Development confirmed that it was too early to give an indicative cost and given the area was residential there may be planning implications, all of which would be considered when compiling a business case.

Councillor Schenning asked if there was a way of facilitating users in the interim at other Council owned pitches . The Head of Community and Culture advised that any group was permitted to book the synthetic pitches at Rugby Avenue in Coleraine.

Councillor Holmes advised the Chair that as he was the proposer of the Motion the Vice-Chair should preside over the vote for this item and expressed concern regarding potentially ringfencing income from sale of assets.

Alderman Duddy said that this project was lobbied for prior to the inception of Causeway Coast and Glens Borough Council and asked why the proposal brought by former Councillor Clarke had been removed from the capital works list and questioned what had led to this.

The Director of Leisure and Development agreed to provide all Elected Members with the definitive position on Council reporting of the historic proposal and subject matter by Friday.

Councillor Beattie referred to the importance of sport to young people given the issues faced by youth.

The Chair vacated his seat.

The Vice-Chair, Councillor Watton presided in the Chair at 8.55 pm.

Proposed by Councillor McAuley

Seconded by Alderman Fielding

-to recommend that Causeway Coast and Glens Borough Council commits to upgrade the facilities at Parker Avenue in order to ensure that they are up to a safe and suitable standard for all weather training and match play. These upgrades must include floodlighting, installation of an artificial pitch surface and action to address long running safety concerns with traffic management including poor visibility at night.

The Vice-Chair put the Notice of Motion, as amended to the Committee to Vote.

8 Members voted For; 0 Members voted Against; 1 Member Abstained.

The Vice-Chair declared the Motion Carried.

The Vice-Chair, Councillor Watton vacated the Chair and the Chair, Councillor McAuley presided for the remaining business at 9.00 pm.

16. ANY OTHER RELEVANT BUSINESS NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O)

16.1 Pricing Structure for Schools – Council Owned Leisure Facilities

(Councillor McGurk)

Can council consider the pricing structure for use of council owned leisure facilities by schools. Currently there are no dedicated rates for school use and rates are charged as standard juvenile rates. Perhaps a discounted structure could be considered for school use to ensure that our schools have the optimum access to our facilities whilst protecting their limited budgets?

The Head of Sport and Wellbeing advised that a concessionary charge applicable to standard juvenile rates was applicable also to school children and this was currently being utilised by schools.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Duddy
Seconded by Alderman Fielding

AGREED – to recommend that Council move, 'In Committee'.

* **Press and Public were disconnected from the meeting at 9.05 pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014

The Chair read the following statement:

Members, I would remind you that this session is being audio recorded in line with Council's guidance. You are reminded that there should be no other persons present who are not entitled to be - either hearing or seeing consideration of such items, and/or recording the proceedings. Failure to comply could be in breach of Code of Conduct responsibilities. You are reminded that you are personally responsible for any comments that you make.

17. MACMILLAN MOVE MORE CANCER SUPPORT PARTNERSHIP

Confidential report, previously circulated, was presented by the Head of Sport and Wellbeing.

Purpose of Report

The purpose of this report is to update Members on Council's Macmillan Move More Programme; and to seek Member approval to extend the programme until

the end of March 2024 at a cost to Council of £40,031 in partnership with Public Health Agency and Macmillan.

Background

The Macmillan Move More Causeway Coast and Glens project was initiated in June 2019 as a partnership project between Macmillan Cancer Support and Council.

The confidential report provided detailed information in relation to the following areas:

Physical Activity & Wellbeing Partnerships

Ongoing Need - Cancer Facts

The Positive Impact of the Move More Causeway Coast and Glens Partnership
Move More Programme Funding

Options

The options for consideration are;

Option 1; Refuse the offer of external funding and discontinue the programme from the end of June 2022.

Option 2; Accept the funding of £35,000 from the PHA and commit to a Council contribution of £40,506 to allow the programme to continue until March 2024.

Recommendation

It is recommended that Council notes the positive outcomes from the Move More Causeway Coast and Glens programme; and that Council accepts the £35,000 funding from the Public Health Agency and contributes £40,031 to allow the programme to continue from June 2022 until March 2024.

Alderman Fielding paid tribute to the great ambassador the Move More Co-Ordinator was for Council.

Elected Members referred to prevalent cases of cancer and spoke of their support for this proposal.

Proposed by Alderman Fielding

Seconded by Alderman Duddy and

AGREED - To recommended to Council Option 2; Accept the funding of £35,000 from the PHA and commit to a Council contribution of £40,506 to allow the programme to continue until March 2024.

18. PROSPERITY AND PLACE ORGANISATIONAL DESIGN

Confidential report, previously circulated was presented by the Director of Leisure and Development.

Purpose of Report

The purpose of this report is to recommend a new organisational structure for the Prosperity and Place service area, aligned to agreed principles of organisational design and a significantly changed service area responsibility.

Introduction

The following report outlines the justification to reconsider the organisational structure in the Prosperity and Place service area, which has the responsibility to build a green, connected and fairer economy in the Borough to achieve the outcomes of our Community Plan, namely: A thriving economy, A healthy safe community and a sustainable accessible environment.

Service Area Responsibilities and Deliverables

The purpose of the prosperity and Place service area is to create a high value added, skilled, innovative and enterprising economy, coupled with the regeneration of the physical environment (urban, rural and resort) to create a better place.

The was then subdivided in 5 specific Tier 4 management areas, previously circulated.

The Existing Structure

The existing structure was implemented in 2015 and consists of 17 staff, chart previously circulated.

Note:

What has changed since 2015

Since the existing structure was implemented in 2015, the service area has developed significantly, details previously circulated.

SWOT analysis previously circulated

Officers conclude that the existing structure from 2015, requires development based upon the increased scope of the responsibility and more diverse nature of the activities.

The Principles of Organisational Design

Staying consistent to the organisational design process that worked in 2015, the intention is to design a service area organisation that is structured to ensure delivery of the best possible services and will represent value for money for the ratepayer. The principles applied to achieve this aim, previously circulated.

Options

- a) No change – This structure is no longer fit for purpose.
- b) Retain a single Head of Service, but reorganise the existing Tier 4 Service Area to match the existing and evolving themes, activities and programmes.
- c) Whilst retaining the service area as a single unit, the functions of Prosperity and Place are separated. Based upon the increased scope and more diverse nature of this service area, an option has been developed to create two distinct but connected pillars as depicted in the following diagram:

Merits of Presented Options

As presented throughout this report, the existing structure is no longer deemed to be fit for purpose, being unable to service the range of roles, responsibilities and programmes required, such as the dedicated Town Forums, additional central Government and NI Executive Funding Programmes (Growth Deal and Levelling-up) and other strategic initiatives such as the digital connectivity and work force development.

The proposed structures summarised were previously circulated.

The key advantage of Option C over B is the focus upon the strategic projects (both DFC funded Regeneration and the Council's Growth Deal), with a dedicated Head of Service providing the necessary coordination and resource requirement.

Cost Considerations

The existing structure (approved in November 2015) includes 14 permanent Staff (excluding the funded posts – RDP).

- Option B includes 15 permanent staff (excluding the funded posts – Skills and Employability Team and SIB).
- Option C includes 16 permanent staff (excluding the funded posts – Skills and Employability Team and SIB).

Subject to job evaluation, the estimated additional cost of the presented structures are:

- Option B is £43k (includes all employment costs i.e. pension and NI contributions).
- Option C is £93k (includes all employment costs i.e. pension and NI contributions).

Subject to Council agreement, this proposal will be implemented mid-year, therefore the full costs will not impact the L&D staffing budget. For the purposes of financial planning, an assumption that the costs will be 8/12th of the financial year.

However, in order to make this proposal affordable within this year's budget, the following staff costs codes will be reduced accordingly, details previously circulated.

Analysis of the P11 2021/22 budget indicates that the above adjustments are manageable.

Consequently, this proposal will be cost neutral and will not impact the overall L&D Staffing budget for 2022/23.

Recommendation

The Committee is asked to recommend either Options B or C to Council, for the Prosperity and Place service area aligned to agreed principles of organisational design.

The Director of Leisure and Development referred to the workload within Prosperity and Place which exceeded the capacity of current staffing.

At the request of Councillor Schenning the Director of Leisure and Development advised there would be no detriment to service as a result of proposed restructuring options and that an underspend in this area would fund the associated additional costs.

Councillor Schenning proposed Option C - £93k (includes all employment costs i.e. pension and NI contributions). The Chair advised there was no seconder for this proposal.

Alderman Duddy questioned the need for two Heads of Service and the Director of Leisure and Development advised that in other Councils there was a Head of Service for Growth Deal only.

Proposed by Alderman Duddy
Seconded by Councillor C McShane

-to recommend that Council approve Option B - £43k (includes all employment costs i.e. pension and NI contributions).

The Chair put the motion to the Committee to Vote.
8 Members voted For; 2 Members voted Against; 0 Members Abstained.
The Chair declared the Motion carried.

19. TOURISM EVENTS ORGANISATIONAL DESIGN

Confidential report, previously circulated was presented by the Director of Leisure and Development.

Purpose of Report

The purpose of this report is to recommend a new organisational structure for Council's Events Team, aligned to agreed principles of organisational design and the Strategic Review of Council Tourism Events, over the next 10 years, approved by Council in December 2021.

The confidential report detailed information on the following areas:

Introduction
Implementation of the Events Strategy
The Existing Structure
Strategic Review Findings on Current Structure
2022 Events Programme
The Principles of Organisational Design

Staying consistent to the organisational design process that worked in 2015, the intention is to design a team organisation that is structured to ensure delivery of the best possible services and will represent value for money for the ratepayer. The principles applied to achieve this aim were previously circulated.

Options

- a) No change.
- b) A structure that provides the necessary resources providing the capacity and role focus to delivery on the agreed approach of Council i.e. Reset, Revive and Restage the Council's events portfolio. The following structure will provide the capabilities detailed in Section 5 of this report including:
 - a. The strategic development of events.
 - b. The operational delivery of events.
 - c. The cooperation, development and support for third sector providers.
 - d. A lead for events funding programmes.
 - e. A lead for liaison with PSNI, DfI Roads, Dept of Justice, TNI and Safety Advisory Group committees.
 - f. Procurement.
 - g. Event Health and Safety and Risk Management.
 - h. PR and Marketing.

Merits of Option B

As presented throughout this report, the existing structure is no longer deemed to be fit for purpose, being unable to service the Council's events programme, develop that programme and support the third sector.

The proposed structure is summarised as follows:

- It is aligned to the strategic priorities of Council i.e. the Reset, Revive and Restage the Council's events portfolio.
- Based upon the agreed Strategic Review of Council Tourism Events, the structure improves the grouping of activities aligned to the priorities i.e. the event delivery role and facilitate and support the development, implementation and funding of third sector event organisers
- Each of the roles provides focus upon a defined purpose, removing the general ambiguity of the existing structure.
- Each of the roles is therefore clear, creating defined roles and responsibilities, which not only removes duplication, but also facilitates the necessary collaboration within Council (i.e. Estates and Operations), but also externally.
- The increase in capacity provides the scope to add capability to the Events Team, that being dedicated Event Health and Safety and Risk Management, Procurement and Marketing and PR.
- The increase in capacity provides the necessary resource for event project management for major events, such as The Open returning in 2025.

Cost Considerations

The existing structure includes 5 permanent staff.

The proposed structure includes 7.5 permanent staff.

The structure adds 2.5 additional officers.

Subject to job evaluation, the estimated additional cost of the structure is £99k (includes all employment costs i.e. pension and NI contributions).

Subject to Council agreement, this proposal will be implemented mid-year, therefore the full costs will not impact the L&D staffing budget. For the purposes of financial planning, an assumption that the costs will be 8/12th of the financial year i.e. £66,000.

In order to make this proposal affordable within this year's budget, the following staffing costs will be reduced accordingly, details previously circulated.

Analysis of the 2021/22 budget indicates that the above adjustments are manageable.

Consequently, this proposal will be cost neutral and will not impact the overall L&D Staffing budget for 2022/23.

Recommendation

Subject to affordability, the new organisational structure depicted at Section 8 (Option B) is recommended for the Events Team aligned to agreed principles of organisational design and the Strategic Review of Council Tourism Events.

The Director of Leisure and Development advised that it was clear of the current demands of the events team and referred to the structure which included 2.5 additional officers.

Proposed by Alderman Duddy
Seconded by Councillor Watton and

AGREED -to recommend to Council, Subject to affordability, the new organisational structure depicted at Section 8 (Option B) is recommended for the Events Team aligned to agreed principles of organisational design and the Strategic Review of Council Tourism Events.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Alderman Fielding
Seconded by Alderman Duddy and

AGREED – to recommend that Council move '*In Public*'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 9.45 pm