

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
Monday 19 April 2021**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
1.	Apologies	<b>Nil</b>
2.	Declarations of Interest	<b>Nil</b>
3.	Minutes of Environmental Services Tuesday 9 March 2021	<b>Confirmed</b>
4.	Appointment of Qualified Public Analyst	<b>To recommend that Council appoint the recommended persons as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991</b>
5.	Application for a Dog Breeding Establishment	<b>To recommend that Council grant the Dog Breeding Establishment Licence</b>
6.	Environmental Services Business Plans	<b>To recommend that Council approve the proposed business plans for the 2021 / 22 period</b>
7.	LiveSmart Community Environmental Grant Programme 2021-22	<b>To recommend to Council the LiveSmart Community Environmental Grant Programme and a grant programme budget of £10,500.</b>

No	Item	<i>Summary of key Recommendations</i>
8.	Construction of In-Vessel Composting (IVC) Facility at Letterloan Composting Facility	<b><i>To recommend that Council approve the progression of this project to Stage 1 (scoping, feasibility and outline business case) of the Capital Programme and for a report to be presented to the Committee in June</i></b>
9.	Amusement Permit Renewals	<b><i>Information</i></b>
10.	Petroleum Spirit Licence Renewals	<b><i>Information</i></b>
11.	Street Trading Licence Renewals	<b><i>Information</i></b>
12.	Revised Food Law Code of Practice, Practice Guidance and Competency Framework	<b><i>Information</i></b>
13.	Correspondence  13.1 North Coast World Earth (dated 6 <sup>th</sup> April 2021)	<b><i>To recommend that Council invite North Coast World Earth to present to the next Environmental Services Committee meeting</i></b>
14.	Consultative Documents	<b><i>Nil</i></b>
15.	Conferences	<b><i>Nil</i></b>
16.	Matters for Reporting to Partnership	<b><i>Nil</i></b>
	<b><i>'In Committee'(Items 17-21.2 inclusive)</i></b>	
17.	<b><i>Emergency Plan 2021-2022</i></b>	<b><i>to recommend that Council adopt the revised plan.</i></b>
18.	Tender report for Professional Consultancy Services Framework 2021-2025	<b><i>To recommend that Council approve the Framework of successful tenderers in respect of the chosen discipline</i></b>

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
<b>19.</b>	Coleraine Marina Economic Appraisal	<b><i>To recommend that the decision be deferred to the Council Meeting on 4 May 2021</i></b>
<b>20.</b>	Period 11 ES Management Accounts	<b><i>Noted; Referred to the next Finance Committee</i></b>
<b>21.</b>	Any Other Relevant Business (notified in accordance with Standing Order 12 (o))	
	<b>21.1</b> Dog Fouling Fines (Alderman Robinson)	<b><i>Update provided by the Director of Environmental Services regarding dog fouling fines and plans going forward with enforcement</i></b>
	<b>21.2</b> Update on Amenity Sites and the booking System (Councillor Bateson)	<b><i>Update provided by the Director of Environmental Services regarding the booking system at the amenity sites</i></b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE  
IN CIVIC HEADQUARTERS AND VIA VIDEO CONFERENCE, ON  
MONDAY 19 APRIL AT 7:00 PM**

**In the Chair:** Councillor McQuillan (C)

**Members Present:** Alderman Fielding (C), Robinson (C), Boyle (R);  
Councillors Beattie (R), Bateson (R), Chivers (R), Holmes  
(C), Hunter (R), McAuley (C), McLaughlin (R),  
MA McKillop (R), McLean (C), Wallace (C), Wilson (R)

**Officers Present:** A McPeake, Director of Environmental Services (C)  
A Mullan, Head of Operations (R)  
J Richardson, Head of Capital Works Energy and Infrastructure (R)  
B Edgar, Head of Health and Built Environment (R)  
J Keen, Corporate Support Assistant (C)

**In Attendance:** J Winfield, ICT Operations Manager (C)  
C Thompson, ICT Operations Officer (C)

Press (3 no) (R)  
Public (2 no) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

**1. APOLOGIES**

There were no apologies recorded.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD  
TUESDAY 9 MARCH 2021**

Summary, previously circulated.

**AGREED** – that the Minutes of the Environmental Services Committee meeting held Tuesday 9 March 2021 were confirmed as a correct record.

#### 4. APPOINTMENT OF QUALIFIED PUBLIC ANALYST

Report, previously circulated, was presented by the Head of Health and Built Environment.

The purpose of this report is to advise members of the outcome of a tendering exercise for Public Analyst services and to appoint appropriately qualified persons as Public Analysts for Council.

##### **Background**

Following a tendering exercise conducted by Belfast City Council on behalf of all 11 Northern Ireland Councils the contract to provide Public Analyst Services for the 11 Councils has been awarded to Eurofins Food Testing Ireland Limited. Article 27 (1) of the Food Safety (NI) Order 1991 requires that the Council appoint one or more persons (Public Analyst(s)) to act as Analyst(s) within the district of the Council.

Furthermore the Framework Agreement\* (Chapter 2, para 12.8), states that Causeway Coast and Glens Borough Council shall ensure that a Food Analyst is appointed to carry out examinations and analyses of food samples. In making these appointments, all relevant legal requirements and Codes of Practice shall be satisfied.

##### **Proposals**

The qualifications required by Analysts are set out in the Food Safety (Sampling and Qualifications) Regulations (NI) 2013. The Environmental Health Department is satisfied that the following persons, who are employed by Eurofins Food Testing Ireland Limited, fulfil the requirements of the Regulations for appointment as Public Analysts on behalf of the Council.

Duncan Kenelm Arthur BSc, MChemA, CChem, MRSC

Nigel Kenneth Payne MSc, MChemA, CChem, MRSC

Joanne Hubbard BSc, MChemA, CChem, MRSC

Lilian Emma Jane Downie MChem, MChemA, CChem, MRSC

Michelle Evans BSc, MChemA, CChem, MRSC

Donna Hanks BSc, MChemA, MRSC

**It is recommended** that the Environmental Services Committee recommends to Council that the above persons are appointed as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

\*The Framework Agreement on Official Feed and Food Controls by Local Authorities (Amendment 5 April 2010)

Proposed by Councillor McLean

Seconded by Councillor Wallace and

**AGREED** – to recommend that Council appoint the above persons as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

## 5. APPLICATION FOR A DOG BREEDING ESTABLISHMENT

### WELFARE OF ANIMALS (DOG BREEDING ESTABLISHMENTS AND MISCELLANEOUS AMENDMENTS) REGULATIONS (NI) 2013

#### GRANT OF A DOG BREEDING ESTABLISHMENT LICENCE

**Licence No:** BE/001/21

**Premises:** 17 Kilmaconnell Road Coleraine BT51 3QZ

**Application:** Grant of a breeding Licence for 7 breeding bitches over 6 months old to be kept under licence

#### Recommendation

The premises have been inspected and found to comply with the relevant conditions of the abovementioned legislation therefore it is recommended to grant a Dog Breeding Establishment Licence.

Proposed by Councillor Hunter  
Seconded by Councillor MA McKillop and

**AGREED** - The premises have been inspected and found to comply with the relevant conditions of the abovementioned legislation therefore it is recommended that Council grant a Dog Breeding Establishment Licence.

\* **Councillor Holmes joined the meeting at 7:08pm**

## 6. ENVIRONMENTAL SERVICES BUSINESS PLANS

Report, previously circulated, was presented by the Director of Environmental Services.

#### Purpose of Report

The purpose of this report is to present to Members the 2021/2022 Environmental Services Business Plans for consideration and approval.

#### Introduction

As Council enters the third year of the Council term no-one could have predicted the impact COVID-19 has had and will continue to have on everything we do. The business plans represent a continuation of work from the 20/21 period, as well as, new targets for 21/22 for each of the service areas:

- Estates
- Health & Built Environment
- Infrastructure

- Operations

The plans for each of the aforementioned service area are developed based upon:

- The emerging actions from the Community Planning Process.
- The Council's exiting Corporate Plan.
- Endorsed service area strategies.
- Relevant Central government strategies and policies.
- Council decisions and direction from the 2020 / 21 period.

### **The Purpose of the Plans**

The purpose of the annual business plans is to:

- Give a clear sense of what the service is for and the challenges it faces.
- Show how it is supporting Council's priorities.
- Show how it is contributing to the efficiency drive and transformation of service delivery.
- Show how it is aligning its resources to meet the challenges ahead.
- Help us to hold ourselves to account and ensure we deliver for Council and its residents.
- Bring key information together in one place about the service, which Members, staff and stakeholders can understand.

### **Financial Position**

Year End Position for 20/21 has not yet been issued. The Environmental Services position at month 11 shows a £608,938 favourable variance. This variance has decreased from a positive variance of £720,109 in Period 10. COVID-19 continues to have a significant impact on the budget with the impact on the income streams and COVID-19 costs looks set to continue with the continuation of restrictions.

The main costs attributing to the ES P11 position are COVID 19 related and are summarised as follows.

- COVID-19 Costs
- Waste Contract Cost
- Reduced Car Park Income
- Reduced Building Control Income

The impact of these costs have been mitigated by costs savings in all areas of ES and Central Government subvention.

ES budget for 2021/22 is £24,503,517. COVID-19 will have a significant impact on the budget for 21/22 and possibly beyond. These impacts are likely to be a combination of loss of income, additional expenditure off-set by savings. The impact on the ES budget will depend on the continued duration of the restrictions, Central Government subvention and economic recovery. A breakdown of the ES Budget is noted below.

<b>Row Labels</b>	<b>Budget Expenditure</b>	<b>Budgeted Income</b>	<b>Budget Net Expenditure</b>
<b>ENVIRONMENTAL SERVICES</b>			
Estates	3,886,393.30	251,605.00	3,634,788.30
Health and Built Environment	3,515,314.36	1,462,621.00	2,052,693.36
Infrastructure	1,633,431.10	2,434,874.35	(801,443.25)
Operations	20,074,201.97	1,178,817.00	18,895,384.97
ES Business Support	587,686.88		587,686.88
ES Centrally Managed	134,407.00		134,407.00
<b>ES Total</b>	<b>29,831,434.61</b>	<b>5,327,917.35</b>	<b>24,503,517.26</b>

### **Environmental Services Risk Register – Update April 2021**

The ES Risk Register was attached in Appendix 2 (circulated).

### **Recommendation**

The ES Committee is asked to consider and approve the proposed business plans for the 2021 / 22 period, providing a focus for officers responsible for delivering Environmental Services.

The Director of Environmental Services advised that the information for Marina's and Harbours can be presented separately to provide a clear indication of the income each provides.

The work of staff in Environmental Services throughout the pandemic was acknowledged. The Director of Environmental Services advised that once proposed documents have been finalised with the Unions and the permanent staff have been matched to their jobs Environmental Services can go through the process of appointment to fill vacancies of which agency staff can avail. He stated this was hoped to have happened by the end of Quarter 3.



The Director of Environmental Services advised the item within the Estates Risk Matrix referred to additional resource being required to maintain the increasing asset base. New assets were being built or acquired that requires Environmental Services input into their ongoing maintenance. Project costs must include the ongoing maintenance costs, as well as, the capital construction costs. It was acknowledged by an Elected Member that this can be difficult due to assets being acquired outside the Environmental Services Department but require Environmental Services ongoing input.

Proposed by Alderman Boyle  
Seconded by Alderman Robinson and

**AGREED** - to recommend that Council approve the proposed business plans for the 2021 / 22 period, providing a focus for officers responsible for delivering Environmental Services.

## **7. LIVESMART COMMUNITY ENVIRONMENTAL GRANT PROGRAMME 2021-22**

Report, previously circulated, was presented by the Director of Environmental Services.

The purpose of this report is to recommend a Community Environmental Grant Programme to Council for the 2021-22 period.

### **Background**

At the meeting on 8 December 2020 the Environmental Services Committee agreed that a report be brought back to council on the development and implementation of a Community Environmental Grant Programme for the 2021-22 period based on the following recommendations:

- Applications will focus on waste reduction/reuse, energy saving and sustainability.
- Grant applications will be directly linked to the LiveSmart themes.
- The Environmental Resource Officer Team will provide support to applicants.
- Council's Funding Unit will be responsible for management and administration of the grant programme via Council's online funding hub.
- Total grant funding pot of £10,500 available.
- Maximum grant of £500 available per application.
- Organisations can apply for one grant per year.

### **Overview of the LiveSmart Community Environmental Grant Programme**

The purpose of the LiveSmart Community Environmental Grant Programme is to provide small grants up to a maximum of £500 to local community and

voluntary organisations. The grants are to give financial assistance to allow groups and organisations to:

- (1) improve the general cleanliness in their local area, particularly in respect of litter
- (2) promote recycling, reuse and waste reduction
- (3) look at ways of reducing carbon footprint by taking simple, practical actions such as planting

There are a number of specific objectives which applicants must address. An application can address more than one objective but only one is necessary.

- RecycleSmart: aims to reduce waste by educating, engaging and inspiring us all to buy less, reuse more, recycle and compost.
- LitterSmart: aims to reduce litter through education, encouraging responsible disposal and supporting local people to carry out litter lifts.
- ClimateSmart: aims to reduce our carbon footprint by increasing our knowledge of sustainability and empowering change with simple, practical actions such as planting vegetables, fruit, native shrubs and pollinator plants

Example projects might include:

- Community litter collection and prevention
- Fruit and vegetable planting
- Gardening projects e.g. planting of pollinator plants
- Native shrub planting
- Recycling, reuse and waste prevention projects

#### **Levels of grant award.**

- Applicants can apply for 100% of project costs up to a maximum of £500.
- Organisations can only apply for one grant per year.
- In the event of the fund being oversubscribed only the highest scoring projects will receive an award

#### **Assessment & Scoring**

Criteria to be used for assessment:

<b>Criteria</b>	<b>Score out of a possible 5</b>	<b>Weighting</b>	<b>Possible Score</b>
1. Good project description; range of activities, quality of project; fit with the fund objectives.		X4	20
2. How well the need has been demonstrated		X2	10

3. How well the project includes participation from the wider community and involves a range of people		X2	10
4. Area deprivation score		X1	5
5. How well the project is promoted & publicised.		X1	5
			<b>50</b>

### Timeframe for Delivery

Action	Timescale
Grant Programme agreed by Environmental Services Committee	13 April 2021
Grant Programme agreed by Council	4 May 2021
Grant Programme Opens	11 May 2021
Grant programme Closes	18 June 2021
Report to Environmental Services Committee	13 July 2021
Agreement and decision by Council	3 August 2021
Letters of Offer issued to successful applicants	10 August 2021

**It is recommended** that the Environmental Services Committee recommends the following to Council:

- The LiveSmart Community Environmental Grant Programme as summarised in this report and detailed in Annex A.
- A grant programme budget of £10,500.
- The timeframe for delivery as outlined in section 4.0

The implementation of the LiveSmart Community Environmental Grant Programme was welcomed by the Elected Members, with the work of community groups being commended. The Director of Environmental Services advised that funding for billboards was not available as part of this project.

Proposed by Councillor MA McKillop  
 Seconded by Councillor Chivers and

**AGREED** – to recommend that Council approve

- The LiveSmart Community Environmental Grant Programme as summarised in this report and detailed in Annex A.
- A grant programme budget of £10,500.
- The timeframe for delivery as outlined in section 4.0

## 8. CONSTRUCTION OF IN-VESSEL COMPOSTING (IVC) FACILITY AT LETTERLOAN COMPOSTING FACILITY

Report, previously circulated, was presented by the Head of Operations.

The purpose of this report is to seek permission to proceed to Stage 1 (scoping, feasibility and outline business case) of the Capital Programme to ascertain the viability of constructing an in-vessel composting (IVC) facility at the council-owned Letterloan Composting Facility, Letterloan Road, Macosquin.

## **Background**

In 2019-20, council collected 12,939 tonnes of mixed food and garden waste via its kerbside household brown bin collection service.

The mixed food and garden waste collected is currently bulked up at Crosstagherty Waste Handling & Transfer Facility and Letterloan Composting Facility. The waste is then transferred to an organics recycling facility outside Belfast where it is processed into compost that is used for agricultural and horticultural purposes.

The cost to council to transport and process kerbside collected organic waste to produce compost is c.£750,000 per annum.

Council does not receive any income from sale of the product produced by the external contractor.

## **Information**

IVC can be categorised into six types: containers, silos, agitated bays, tunnels, rotating drums and enclosed halls.

IVC can be used to treat food and garden waste mixtures. IVC systems ensure that composting takes place in an enclosed environment, with accurate temperature control and monitoring.

There are 4 main stages of IVC as detailed below

### **Stage 1**

The food waste, which comes primarily from brown bins, council waste collection, either separate or already mixed with garden waste, as well as commercial and industrial sources, is delivered to an enclosed reception area. It is then shredded to a uniform size and loaded into what is known as the first 'barrier', which will be a bay/tunnel etc depending on the system used. All the material delivered to a facility, plus the first barrier stage, is considered a 'dirty area' under Animal By-Products Legislation (ABPR). The regulations ensure that strict procedures are in place to prevent cross-contamination of 'clean areas' (where product is processed and stored) from 'dirty areas'. The composting process is kick-started by naturally occurring micro-organisms already in the waste. They break down the material, releasing the nutrients and

in doing so increase the temperature to the 60-70°C needed to kill pathogens and weed seeds, and meet the regulations for processing ABPR material.

## **Stage 2**

After the first stage (which can take between seven days and three weeks), the material is transferred to the second 'barrier', where the composting process continues, usually for a similar duration. Processing in 2 stages ensures that all parts of the composting mass reaches the required temperature. The oxygen level, moisture and temperature are carefully monitored and controlled during both composting stages to ensure the material is fully sanitised.

## **Stage 3**

Once the sanitisation process is complete the compost is left to mature in an open windrow or an enclosed area for approximately 10-14 weeks to ensure stabilisation.

## **Stage 4**

Screening usually takes place pre or post maturation, to produce a range of product grades suitable for various end uses such as soil conditioning. Often the oversize is fed back into the processing system to break down fully. Facilities which process to BSI PAS 100 and the Quality Protocol for compost produce products which are no longer considered a waste by the Northern Ireland Environment Agency.

Council already carries out stages 3 and 4 for green waste only which is received at Household Recycling Centres.

The proposal at Letterloan is to construct a facility to carry out stages 1 and 2. This would enable Council to treat kerbside collected biowaste (brown bin) rather than using a contractor.

The land is available at Letterloan to construct an IVC facility.

Compost produced can be used in a range of places including in gardens, on brownfield sites, landscaping and agriculture.

A primary environmental advantage of in-vessel composting is the reduction of organic material disposed of at landfill.

## **Resource**

Resource is required to assess and examine the viability for council to construct and operate an in-vessel composting facility on the site of Letterloan Composting Facility.

Stage 1 assessment will consist of working with the in-house infrastructure project team, securing professional advice and potentially visiting facilities in

the UK and Ireland similar to that which may be constructed at Letterloan Composting Facility.

**It is recommended** to approve the progression of this project to Stage 1 (scoping, feasibility and outline business case) of the Capital Programme.

In response to questions the Head of Operations advised the project will be progressed as soon as possible and it was agreed that Stage 1 would be completed as soon as possible; a report on the progress would be provided to the Environmental Services Committee in June. It was also advised that the technology could be expanded in order to allow CC&GBC to potentially work with other Council's in this matter.

Proposed by Councillor Holmes  
Seconded by Alderman Robinson and

**AGREED** - to recommend that Council approve the progression of this project to Stage 1 (scoping, feasibility and outline business case) of the Capital Programme and for a report to be presented to the Committee in June.

## 9. AMUSEMENT PERMIT RENEWALS

Report, previously circulated, was presented as read.

### **THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

#### **RENEWAL OF AN AMUSEMENT PERMIT**

The undernoted applications for renewal of an amusement permit have been received and processed during the report period.

<b><u>Licence No:</u></b>	<b><u>Name of Premises</u></b>
AP004	Flutters Portrush Ltd
AP009	Goldrush Portrush Ltd – Trading as Goldrush Entertainment Centre
AP002	Phils Amusements
AP003	Sportsland Amusements

## 10. PETROLEUM SPIRIT LICENCE RENEWALS

Report, previously circulated, was presented as read.

### **PETROLEUM (REGULATION) ACTS 1929 AND 1937 PETROLEUM SPIRIT LICENCES**

The undernoted applications for renewal of petroleum spirit licence have been received acknowledged and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
PL059	Supervalu
PL041	Golden Plough

## 11. STREET TRADING LICENCE RENEWALS

### STREET TRADING (NI) ACT 2001

The undernoted application for a street trading licence has been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Applicant</u>	<u>Type of Licence</u>	<u>Commodity</u>	<u>Location</u>
SST 014	Jennifer McIlreavy	Stationary	Ice Cream, Confectionary, Minerals, Tea/Coffees and Home Baked Sweet Treats.	Bishops Gate lay-by on east side of A2 (Mussenden Road, Castlerock).

## 12. REVISED FOOD LAW CODE OF PRACTICE, PRACTICE GUIDANCE AND COMPETENCY FRAMEWORK

Report, previously circulated, presented as read.

The purpose of this report is to advise members of the publication of revised Food Law Code of Practice (Northern Ireland), Food Law Practice Guidance (Northern Ireland) and Competency Framework by the Food Standards Agency.

### Background

The Food Law Code of Practice (Northern Ireland) (the Code) and Food Law Practice Guidance (Northern Ireland) is issued under Article 39 of The Food Safety (Northern Ireland) Order 1991 (the Order), regulation 22 of The Food Hygiene Regulations (Northern Ireland) 2006, and regulation 6 of The Official Feed and Food Controls Regulations (Northern Ireland) 2009, which empower the Department of Health (DOH) to issue codes of practice concerning the execution and enforcement of that legislation by Competent Authorities.

The Code is written by the Food Standards Agency (FSA) and issued by the DOH and is directed at district councils (Competent Authorities) responsible for the delivery of official food controls and other official activities.

The code outlines how the requirements of Regulation (EU) 2017/6251 apply to district councils (Competent Authorities) to ensure the quality, consistency, effectiveness and appropriateness of official food controls and other official activities and describes the approach to be taken to ensure the efficient and effective coordination of official food controls and other official activities between Competent Authorities and other relevant government agencies, including Public Health Agency and the FSA.

District Councils in their capacity as Competent Authorities have a statutory duty to enforce the requirements of food law; to have due regard to relevant provisions of the Code and Practice Guidance and to discharge their statutory duties as effectively as possible.

The Code outlines the qualifications and competency requirements for officers undertaking official food controls, other official activities, and any other activities related to these. A Competency Framework (the framework) sets out the competencies required for local authority and port health authority officers undertaking these duties and sets out how said officers must be assessed. Local authorities and port health authorities are required to follow the framework.

The revised Food Law Code of Practice (Northern Ireland) 2021 and the Food Law Practice Guidance (Northern Ireland) 2021 have recently been published on the FSA website and replace previous versions issued in 2016. The documents can be accessed at <https://www.food.gov.uk/about-us/food-and-feed-codes-of-practice>.

### **Summary of Key Changes**

The key changes in this revision to the Code include:

- a) modernisation of the qualification requirements by extending the list of 'suitable' qualifications to enable District Councils to fully recognise the potential of a wider cohort of environmental health professionals to undertake food control activities providing they can demonstrate they are competent
- b) replacing the existing competency requirements with the FSA (Competency Framework) that defines competency by activity rather than by role
- c) providing flexibility to allow District Councils to legitimately depart from their intervention programme upon advice from the FSA in certain circumstances
- d) the necessary editorial revisions brought about by the Official Controls Regulation (EU) 2017/625, which came into effect in December 2019, and EU exit implications



- e) a revised structure and format to present clear concise information to improve readability and promote consistency in the interpretation and implementation

### **13. CORRESPONDENCE**

Report, previously circulated, presented as read.

The purpose of this report is to present correspondence for Members consideration.

The following correspondence has been received:

#### **13.1 North Coast World Earth (dated 6<sup>th</sup> April 2021)**

Correspondence dated 6<sup>th</sup> April 2021 has been received from North Coast World Earth. North Coast World Earth would welcome an opportunity to present the work of their group to the Council during the next Environmental Services Committee meeting. Further information on North Coast World Earth is attached as Appendix 1 (circulated).

The work of North Coast World Earth was acknowledged during the meeting.

Proposed by Alderman Fielding  
Seconded by Alderman Boyle and

**AGREED** - to recommend that Council invite North Coast World Earth to present to the next Environmental Services Committee meeting.

### **14. CONSULTATIVE DOCUMENTS**

There were no consultations to present.

### **15. CONFERENCES**

There were no conferences to inform members of.

### **16. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for reporting to the Partnership Panel.

#### **MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Councillor Wallace  
Seconded by Councillor McLean and

**AGREED** – to recommend that Council move ‘*In Committee*’.

- \* **Press and public were disconnected from the meeting at 7:38pm**

**The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.**

#### **17. EMERGENCY PLAN 2021-2022**

Confidential report, previously circulated, was presented by the Head of Health and Built Environment

The purpose of this report is to consider a revised and updated Emergency plan for the organisation. This is an annual review.

**It is recommended** that Council adopts the revised plan.

Proposed by Councillor McLean  
Seconded by Alderman Robinson and

**AGREED** – to recommend that Council adopt the revised plan.

#### **18. PROFESSIONAL CONSTRUCTION RELATED CONSULTANCY SERVICES FRAMEWORK, (PSC) 2021 TO 2025, (SUBJECT TO EXTENSIONS THEREIN)**

Confidential report, previously circulated, was presented by the Director of Environmental Services.

The purpose of this report is to seek the approval of Elected Members to Award and Implement a new Professional Construction Related Consultancy Services Framework, (PSC), 2021 to 2025, (subject to extensions therein), to assist Council in delivering Revenue & Capital Projects.

**It is recommended** the Environmental Services Committee approve the Framework of successful tenderers in respect of the chosen discipline, as set out in Appendix A of this Report Item.

Proposed by Alderman Robinson  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Council approve the Framework of successful tenderers in respect of the chosen discipline, as set out in Appendix A of this Report Item.

#### **19. COLERAINE MARINA ECONOMIC APPRAISAL**

Confidential report, previously circulated, was presented by the Head of Capital Works, Energy and Infrastructure.

**It is recommended** that Council accept the most economic advantageous tender provided by Cogent Ltd to carry out the economic appraisal of Coleraine marina.

In response to questions asked by Elected Members the Director of Environmental Services erred on caution and advised that specialist resources were not available in house.

The Director of Environmental Services responded to questions from Elected Members regarding the Council's asset and disposal procedures.

It was advised by the Director of Environmental Services that further details would be included in the appraisal report in order to make a fully informed decision on the future of the marina.

**AGREED** – that the decision be deferred to the Council Meeting on 4 May 2021.

## **20. PERIOD 11 ES MANAGEMENT ACCOUNTS**

Confidential report, previously circulated, was presented as read.

This report provided Elected Members with information on the current financial position of the Environmental Services Directorate at the end of Period 11.

## **22. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))**

\* **Councillor Holmes left the meeting at 8:06pm**

### **22.1 Dog Fouling Fines (Alderman Robinson)**

*Given that only one dog fouling fine was issued as detailed within the Keep Northern Ireland Beautiful Cleaner neighbourhood report for 2019/20, can the Council state how one reported dog fouling fine fares against the numbers of reports from residents of dog fouling and against the numbers of residents providing names of suspected offenders.*

*Given the low rate of fines issued during that financial year, what action can Council take to effect behavioural change but also to encourage more residents to come forward with names and potential addresses of those involved in such anti-community activity.*

Update provided by the Director of Environmental Services regarding dog fouling fines and plans going forward with enforcement, education and community engagement.

## **22.2 Amenity Sites and the booking system (Councillor Bateson)**

*Amenity sites and the booking system. An update on where the council are at with it at present in light of the current easing of restrictions*

An update of the booking system at Household Recycling Centres was provided by the Director of Environmental Services and it was advised that the current system was working well and that it would continue in the interim.

### **MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Councillor Wallace

Seconded by Alderman McLean and

**AGREED** – to recommend that Council move ‘*In Public*’.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 8:21pm

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Chair