

**LEISURE & DEVELOPMENT COMMITTEE MEETING  
TUESDAY 14 AUGUST 2018**

**Table of Recommendations**

| <b>No</b> | <b>Item</b>   | <b>Summary of key Recommendations</b>  |
|-----------|---|--|
| <b>3</b>  | Minutes of meeting held Tuesday 12 June 2018                                    | <b><i>Information</i></b>  |
| <b>4</b>  | Coleraine Business Improvement District   | <b><i>Support Final Business Plan</i></b>  |
| <b>5</b>  | CCTV Provision  | <b><i>Defer Decision until after meeting with PSNI</i></b>   |
| <b>6</b>  | Draft Play Investment Strategy  | <b><i>Approve Draft Play Investment Strategy and include road safety into strategy</i></b><br><br><b><i>Approve S75 12 week consultation on Play Investment Strategy</i></b> |
| <b>7</b>  | Update on Activities and Funding of the Causeway Coast and Glens Heritage Trust | <b><i>Approve Funding for Services.</i></b><br><br><b><i>Minutes of CCGHT to be circulated to L&amp;D Committee</i></b>  |
| <b>8</b>  | PCSP Annual Report  | <b><i>Information</i></b>  |
| <b>9</b>  | Portrush Public Realm   | <b><i>Information</i></b>  |
| <b>10</b> | Matters for Reporting to Partnership Panel                                      | <b><i>None</i></b>   |

|    |   |  |
|----|---|--|
| 11 | Correspondence  | <b>None</b>  |
| 12 | Consultations   | <b>Note</b>  |
| 13 | <p>Notice of Motion Proposed by Councillor Stevenson, seconded by Alderman Campbell</p> <p><i>'That Members of this Council are fully updated in regards to the details of the process leading up and including the transferring of Edward Street Social Centre to NICVA following the Council meeting of Tuesday 22 May 2018, during a call in period. That members are also updated as to the process and rationale for rejecting a call in on the decision not to take on ownership'</i></p> | <b>Nil</b>   |
| 14 | <p>Notice of Motion Proposed by Councillor Stevenson, seconded by Alderman Campbell</p> <p><i>'That this Council ensure that an Audit of Need and Options Appraisal in relation to Community Facilities is carried out in all towns in the borough with a population of over 5,000. That these audits be carried out over the next four years and that it starts with the largest population in descending order, the first audit to be completed by March 2019'</i></p>                        | <b>Nil</b>   |
| 15 | <p>Any Other Relevant Business Notified in Accordance with Standing Order 12 (o)</p> <p><b>15.1 Portstewart Pool</b><br/>In addition to the months of July and August, Can consideration be given to the possibility of having the pool at the Crescent Portstewart filled with water at times of good weather.</p> <p><b>15.2 Visiting Vessels to Portrush Harbour</b><br/>What arrangements are in place to accommodate visiting vessels to</p>   | <p><b>Report to be brought back to Committee</b></p> <p><b>Committee Updated</b></p> |

|           |  |   |
|-----------|--|---|
|           | Portrush Harbour facilities during the Open Golf Championship July 2019.   |   |
|           |  |   |
| <b>16</b> | <p>Ballysally Community Centre – Redundancy Request</p> <ul style="list-style-type: none"> <li>• Request is consequence of withdrawal of service</li> <li>• Full consultation has taken place with post holder</li> <li>• Remaining staff to continue to support the community activity programme</li> </ul> | <p><b><i>Agree progression of redundancy request</i></b></p> <p style="text-align: right;"><b><i>Note</i></b></p> |
|           |  |   |
| <b>17</b> | Coastal & Dune Management Tender Report  | <b><i>Approve</i></b>   |
|           |  |   |

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE LEISURE AND DEVELOPMENT COMMITTEE  
IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 14 AUGUST 2018 AT 7:00 PM**

**In the Chair:** Councillor Holmes

**Members Present:** Alderman Hillis and Robinson  
Councillors Baird, Blair, Callan, Clarke, Deighan,  
Fielding, Knight-McQuillan, McCandless, MA  
McKillop, C McShane and Nicholl

**Officers Present:** D Jackson, Chief Executive  
P Beattie, Head of Prosperity & Place  
P Thompson, Head of Tourism & Recreation  
W McCullough, Head of Sport & Wellbeing  
J Donaghy, PCSP Manager  
J Elliott, Town and Village Manager  
N Harkness, SIB Project Manager  
E McCaul, Committee & Member Services Officer

**In Attendance:** Councillor Stevenson  
Public (1 no)  
Press (1 no)

## **SUBSTITUTIONS**

Councillor Blair replaced Councillor Douglas and Councillor Fielding replaced Councillor Duddy for the transaction of business at the meeting.

### **1. APOLOGIES**

Apologies were recorded from Councillors K Mulholland and A Mulholland.

### **2. DECLARATIONS OF INTEREST**

Declarations of Interest were recorded as follows:

- Councillors M A McKillop – Item 7 Causeway Coast and Glens Heritage Trust

### **3. MINUTES OF MEETING HELD TUESDAY 12 JUNE 2018**

The Chair advised the Minutes of the above meeting were adopted at the 24 July 2018 Council Meeting.

#### **3.1 Matters Arising – Item 12 AORB – Venue for Pipe Band Championship**

In response to Alderman Hillis, the Chief Executive advised that an update report on venue for Pipe Band Championship would be brought to full Council Meeting.

- \* Alderman Robinson, Councillors Callan, Knight-McQuillan, Clarke and Fielding joined the meeting at 7:04 pm.
- \* Councillor C McShane joined the meeting at 7:05 pm.

### **4. COLERAINE BUSINESS IMPROVEMENT DISTRICT**

The Leisure and Development received a report, previously circulated to inform members on the progress of the Coleraine BID project and to recommend that Council vote yes on the final Business Plan.

Coleraine Town Team [CTT] is progressing with the Business Improvement District [BID] for Coleraine Town Centre which is itemised as part of the Town Centre Management function under Prosperity & Place.

A BID is a business led initiative within a defined geographical area, in this case Coleraine Town Centre, to identify actions for additional improvements which are funded via an additional mandatory levy collected through the rates system.

‘A BID can occur where a group of interested businesses get together with their local authority to consider what improvements are needed in their area over and above statutory provision. They then put together a plan, cost it, and decide on an amount of levy that each business must pay over a 5-year period to fund the improvements. The plan is then put out for ballot across all businesses included in the BID area. If the ballot is successful, the BID is implemented, and all businesses in the area must pay. BIDs have seen tremendous success across England, Scotland and many other European and international locations. Since the establishment of national Business Improvement District legislation in England and Wales in 2005, there are over 180 BIDs in place investing more than £300 million into local economies.

<http://nibidsacademy.co.uk/about/>

The Business Improvement Districts Act (NI) received Royal Assent on 21 March 2013 and secondary legislation was implemented in 2014. This has allowed businesses in Northern Ireland to work with their local councils to establish BIDs on a statutory, rather than voluntary, basis.

The BID process takes an average of 12-18mths to establish and to date 7 BIDs have been successful in gaining a YES vote within NI. [Ballymena, Strabane, Newry, Belfast One, Belfast Cathedral Quarter, Belfast Central and Enniskillen].

Established BIDs have reported that this process has proved positive for their areas through improved communication, promotion and investment to create opportunities for vibrant and sustainable town centres.

CTT has adopted the 3 step approach to the development of a BID and members were provided with an update March 2017 on the feasibility findings derived from the Foundation Phase. This resulted in a successful funding application to the Department for Communities for £30K, and this has been augmented by rates funding year-on-year from Council.

The Coleraine BID Project has now completed the Development Phase of the process and has commenced the Campaign Phase which will run from 3 August 2018 to 13 September 2018.

The Development Phase included extensive consultation with businesses within the proposed BID area including open meetings, workshops, surveys, online feedback and face to face meetings between January and May 2018.

The draft plan was issued to the businesses within the BID area in June 2018 and the final plan has now been published and covers three themes: Influence, Connect and Experience.

The final Business Plan has been issued to all businesses with a rateable value of, or exceeding, £2500 provided they are listed on the Non-Domestic rates list as provided by Land & Property Services.

If businesses support the actions within the plan then they vote YES on the ballot paper. There are 616 hereditaments on the eligible list for the Coleraine BID and in order for the BID to proceed there must be a majority in favour by both rateable value and by number.

The postal ballot is conducted by Electoral Reform Services, London. The ballot opened on Friday 3 August and will close at 5pm Thursday

13 September. The result will be issued on 14 September. If the majority are in favour of the BID then it is mandatory for all businesses within the BID area to pay the 2% levy and bills will be issued annually from October 2018 for a 5 year period.

The minimum levy amount is £50 for businesses with a rateable value of £2500 and those with a rateable value of £300,000 the maximum levy will be £6000. There is also the opportunity for businesses below the threshold of £2500 rateable value or outside the BID area to contribute voluntarily to the process.

Greater detail on the BID; its themes, operation and budget can be found within the final Business Plan circulated.

**It is recommended** - that Council continues its support for the introduction of the Coleraine Business Improvement District by voting YES on the final Business Plan.

During discussion it was highlighted that access and parking charges were strong theme in comments made by town centre retailers.

Proposed by Councillor Clarke  
Seconded by Alderman Hillis and

**AGREED** to recommend that Council continues its support for the introduction of the Coleraine Business Improvement District by voting YES on the final Business Plan.

## 5. CCTV PROVISION

The Leisure and Development considered a report, previously circulated to ask Members for direction in relation to the continuation of service for Public Area CCTV within Causeway Coast and Glens Borough Council following the presentation of findings from the Feasibility Study on the public area CCTV provision within the Borough in November 2017, and the subsequent workshop held on 14 June 2018.

The report set out background details on studies of crime after installation of CCTV systems and to the problem of monitoring, maintenance and system upgrades.

The report included findings by Consultative Solutions on current provision on cameras in 8 towns within the Borough and to the recommendation by the consultants that 10 cameras be installed in Limavady, which could increase Council's final holdings to 50 cameras.

At the presentation on 14 June, the consultant emphasised that if Council decide to continue providing public area CCTV, the system employed needed to be fit for purpose, look to include value added features or additional services to enable future sustainability and cover areas of identified need.

The current solution in place is now “out of contract” and apparent that the equipment is now heading towards obsolescence. The wholesale switch-off of CCTV would be unpalatable to all stakeholders, however, in terms of CCTV implemented, it is Council who solely fund the initiative.

Officers now wish to proceed with the very least, providing a solution which meets procurement requirements, which gauging direction from Members about a solution, will be satisfactory for at least the next five years.

**It is recommended** – that with the research conducted and an overview of the current position, officers request the consideration of the following position:

- Does Council wish to continue to provide CCTV in the Borough?

If the answer is yes, **it is recommended that:**

- Council officers re-engage with the PSNI to immediately gauge a final position on the issue of matching co-funding.
- The provision is revisited and limited to the towns in the Borough i.e. Coleraine, Limavady, Ballycastle, Ballymoney, Portrush and Portstewart, (based on the observation in the Consultative Solutions report circulated) including extending the provision for major events.
- Costed options are devised accordingly for Council’s further consideration.

Proposed by Councillor McCandless

Seconded by Alderman Robinson

**AMENDMENT** – to recommend to Council that decision on CCTV provision be deferred until co-funding was discussed with PSNI and to get clarity on statistics and definition of what an ‘incident’ meant.

The Chair put the amendment to the meeting to vote which was carried unanimously 13 for 0 against and 0 abstentions.

## 6. DRAFT PLAY INVESTMENT STRATEGY

The Leisure and Development Committee received a report previously circulated to seek Member's 'indicative approval' for the Draft Play Investment Strategy and to seek approval to progress as follows:

- Proceed to a 12 week, S75 compliant public consultation in advance of decisions relating to:
  - Any need for a full Equality Impact Assessment (EQIA), and
  - The Formal adoption of the Plan Investment Strategy.

Prior to discussing the report, the Head of Sport and Well-Being pointed out that indicative figures on 2.1 and 2.2 had been revised and that an updated report would be circulated.

In March 2017 Causeway Coast and Glens Borough Council commissioned PlayBoard NI to develop an overarching Play Investment Strategy for the Borough.

As part of the project, Playboard NI representatives visited all 99 fixed play facilities and reported on condition and play value; hosted public consultation events across the Borough; met with special interest groups; delivered a Councillor's Play Workshop; discussed draft proposals with officers and presented options/implications to Councillors in their DEA groups.

Members had previously considered and approved demographic criteria for fixed play prioritisation (with specific consideration given to the needs of tourists in the CC&GBC area) and a gap analysis that prioritised the need for additional/expanded provision in the following areas:

| <b>DEA</b>        | <b>Location</b>  | <b>Comments</b>                                    |
|-------------------|------------------|--|
| <b>Ballymoney</b> | Cloughmills      | Consider initial expansion of Bio-Park.            |
|                   | South Ballymoney | Possible land issues.                              |
| <b>Bann</b>       | Castleroe        | Review in line with wider Coleraine DEA proposals. |
| <b>Benbradagh</b> | Ballykelly       | Possible land issues.                              |
| <b>Causeway</b>   | Portrush         | Consider site to the rear of Portrush PS.          |
|                   | Bushmills        | Possible land issues.                              |
| <b>Coleraine</b>  | Waterside        | Consider partnership with schools.                 |
|                   | The Cuts 1       | Demand to be tested.                               |

|                  |                  |  |
|------------------|------------------|--|
|                  | Knocklyn         | Possible redevelopment of Rugby Avenue site.   |
| <b>The Glens</b> | Ballycastle West | Possible land issues.  |
|                  | Waterfoot        | Consider green space identified by community (possible land use planning restrictions).                                      |
| <b>Limavady</b>  | Limavady Town    | Development of Destination accessible play area.<br><br>Possible further need – test post destination play site development. |

Play value is a critical consideration as a play area with low play value has little appeal for children, is likely to have low levels of usage and will not enhance children’s play experiences or support their development. Fourteen fixed play areas were proposed for renewal/upgrading during the first 5 years of the strategy due to low play values.

Five sites were identified as having potentially low levels of demand coupled with low play value and would be suitable for transformation into more general public open space.

The initial finding of the spatial analysis and play value audits were presented to each DEA group of Councillors. The key points raised by Councillors in these sessions have been included in the Draft Play Investment Strategy.

The key recommendation of the Strategy are summarised within the costed Action Plan within the Executive Summary section circulated. This Action Plan recommends actions across 7 areas over a 5-year period as follows:

| <b>Action Plan Area</b> | <b>Action</b>  | <b>Projected Cost</b> |
|-------------------------|--|-----------------------|
| <b>1.3</b>              | Review of Megaw park play area and ancillary facilities to ensure full accessibility                 | £150,000              |
| <b>2.1</b>              | Develop new high value fixed play areas at 6 locations   | £1,225,000            |
| <b>2.2</b>              | Extend and enhance existing fixed play areas at 3 locations  | £850,000              |
| <b>2.3</b>              | Estimated costs associated with new play development at 4 locations (pending community consultation) | £500,000              |
| <b>3.1</b>              | Capital renewal of 11 play areas   | £1,175,000            |
| <b>4.1</b>              | Transformation of play areas at 5 locations (dependent on community consultation)                    | £70,000               |

|            |  |                   |
|------------|--|-------------------|
| <b>7.1</b> | Development of non-fixed play services | £159,000          |
|            | <b>TOTAL ASSOCIATED INVESTMENT</b>     | <b>£4,129,000</b> |

In addition to this the Fixed Play Area Play Value Audit undertook a condition audit of all 99 fixed play areas. This has resulted in individual reports which in many cases recommend repairs and renewals in addition to the larger projects listed in the Action Plan. These repairs and renewal recommendations are currently being costed and officers will bring proposals to a future meeting for consideration and decision on budget allocation for the works required to protect/reinstate the initial play value of these sites.

When fixed play facilities were last discussed, Members asked officers to progress business cases for new/improved fixed play facilities in Aghadowey and Limavady. This work has been delayed by work to complete the Play and Pitches Strategies and a range other capital projects. Playboard has now been commissioned to lead a public consultation in relation to need, demand and best location for such facilities. Report will come back to committee later in the year.

**It is recommended** – that Members

- Give indicative approval for the Draft Play Investment Strategy
- Provide approval for officers to initiate a S75 compliant, 12 week public consultation on the Draft Play Investment Strategy.

The Head of Sport and Well-Being responded to queries around equipment for those with a disability, play areas design configuration and to road safety at play locations being considered at design stage.

Proposed by Alderman Robinson  
Seconded by Councillor Nicholl and

**AGREED** – to recommend that Council

- Give indicative approval for the Draft Play Investment Strategy
- Provide approval for officers to initiate a S75 compliant, 12 week public consultation on the Draft Play Investment Strategy and
- **To take road safety into consideration when identifying play locations**

\* Councillor M A McKillop withdrew from the meeting at 7:55 pm.

## **7. UPDATE ON ACTIVITIES AND FUNDING OF THE CAUSEWAY COAST AND GLENS HERITAGE TRUST**

The Leisure and Development considered a report previously circulated to provide elected members with an update on the work undertaken by the Causeway Coast and Glens Heritage Trust (CCGHT) in conjunction with the Council's Coast and Countryside team over the last year and to outline the proposed partnership agreement for delivery of services in 2018-19.

The Council funded CCGHT for the period 1 April 2017 – 31 March 2018. The total amount of funding awarded was £35,000 and was subject to the delivery of a number of specific activities.

The agreement to fund the organisation was based on the premise that the Council's Coast and Countryside remit would be complimented by the activities provided by CCGHT. In addition, any financial transaction would be based on a single tender action for services that only the CCGHT could provide as specialists in this area of work.

A contract for services was approved by Council in June 2017 and within this a number of defined activities with specific outputs have been undertaken by CCGHT as set out within the report.

The outputs from last year's work plan have been reviewed by Council's Funding Unit and the Coast and Countryside Team. Certain elements have yet to be completed from last year's agreed services and one requested activity to be completed in 2017/18 was the development of the Causeway Coast and Glens geo-diversity opportunities, to improve the visitor economy. In particular the activity plan asks for the hosting of a conference inviting delegates from the education section, specialist tour operators and local schools with a view to raising awareness of the geology of the area and to promote inbound travel from niche markets and universities.

Officers are asking for an extension be given to complete the activity until the end of November 2018 and if not completed then it is proposed to deduct the budget allocation from any monies agreed within the 2018/2019 year.

Council's financial support continues to play a vital role in sustaining CCGHT. Council's commitment will be subject to funding made available from NIEA, Tourism NI and Mid and East Antrim, who have all made an allowance for financial contribution for agreed services. With Members' approval, officers would recommend a contribution of up to £35,000 to

support the Heritage Trust activities from June 2018 to April 2019 subject to successful completion of outputs set out within the report.

- \* Alderman Robinson and Councillor Fielding withdrew from the meeting at 8 pm.

**It is recommended** that the Leisure and Development Committee consider and approve Council funding to CCGHT for services proposed within Annex A of the report, this is subject to a staged approval and satisfactory delivery of the outputs detailed in Annex A.

Proposed by Alderman Hillis  
Seconded by Councillor Callan and

**AGREED** - to recommend that Council consider and approve funding to CCGHT for services proposed within Annex A of the report, this is subject to a staged approval and satisfactory delivery of the outputs detailed in Annex A.

Also **AGREED** that from this point forward that the minutes from Causeway Coast and Glens Heritage Trust Board Meeting to be circulated to the Leisure and Development Committee.

- \* Alderman Robinson, and Councillors Fielding and McKillop re-joined the meeting at 8:10 pm.

## 8. PCSP ANNUAL REPORT

An information report and PCSP Annual Report 2017-2018 was circulated to the Leisure and Development Committee.

The report covers both the work of the Policing Committee and the wider PCSP and contained specific information as to how the PCSP has carried out its functions on engagement and enhancing community safety.

The information report was **NOTED**.

## 9. PORTRUSH PUBLIC REALM UPDATE

An information report was circulated to the Leisure and Development Committee to give Members a succinct update on the progress of the Portrush Public Realm Scheme.

The Committee was advised that the scheme was currently in the July/August moratorium period reflecting the importance of tourism to

Portrush at the height of the summer season. Minor works continues at Bath Road, the Coastal Zone and Reviggerley Point which do not interfere with functions of the resort.

Overall the project is on target for completion by March 2019 with 41% of the overall construction being complete; 42% of paving is complete and 25% of setts paving is complete. Exposed aggregate surfacing is 55% complete.

Generally the project team is satisfied with the quality of materials and workmanship presented by the contractor. A weekly Friday “clinic” is still ongoing at Portrush Town Hall, attended by both contractor and Council.

The revitalise scheme is now progressing, with administrative details being finalised between the Department and Council and a positive response has been reflected in the 108 applications received.

The information report was **NOTED**.

#### **10. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There was no matters to report to the Partnership Panel.

#### **11. CORRESPONDENCE**

There was no correspondence.

#### **12. CONSULTATIONS**

The Chief Executive advised of the following consultation circulated:

- Department for Justice – Proposals to Extend the Unduly Lenient Sentence Scheme. Submission by 2 October 2018.

The Leisure and Development Committee **NOTED** the consultation circulated.

#### **13. NOTICE OF MOTION PROPOSED BY COUNCILLOR STEVENSON, SECONDED BY ALDERMAN CAMPBELL**

Councillor Stevenson proposed the following Notice of Motion:

*‘That members of this council are fully updated in regards to the details of the process leading up and including the transferring of Edward Street Social Centre to NICVA following the Council meeting of Tuesday 22nd May, 2018, during a call in period. That members are also updated as to*

*the process and rationale for rejecting a call in on the decision not to take on ownership”.*

Councillor Stevenson spoke in support of the motion and provided a timeline of decisions made by Council with regard to the Edward Street Social Centre. He requested that members are updated with regard to the following points:

- a) *The definition of the word decision is not given in Articles 41 a/b of Northern Ireland Local Government Act 2014. How was the interpretation of decision arrived at? Was legal advice sought on this?*
- b) *If transfer was solely an operational matter, why were members notified on 30 May 2018 that the hall was handed over?*
- c) *August 2017 it was agreed to continue to operate Ballymoney Social Centre in order to allow time to support the Evergreen Club their best course of action in relation to the future of the centre. Does this agreed proposal say anything about handing the building over or how it should be done? Was this agreed by Council?*
- d) *Was it clarified with NICVA so that they understood they were taking on a building which they were owners in before the transfer of keys?*
- e) *Was immediate remedial works carried out?*
- f) *Why was this transfer done during the call in period and why members informed it was done before the call in period had expired?*
- g) *Why were the keys handed over without the consent of the Evergreen Club and was the impact of any expenditure for the Club considered when handing the keys over?*

Alderman Hillis commended Councillor Stevenson on his tenacity on the matter, however he was of the opinion that to re-open debate would require using further scarce resources in which there was nothing to be gained. Councillor McCandless agreed and said that re-opening the debate gave false hope to people.

Councillor Stevenson stated that he was querying the process rather than re-opening debate.

The Chief Executive pointed out that throughout the process, Council's Legal Advisor had responded to any queries raised.

The Committee did not make any recommendation on the matter.

**14. NOTICE OF MOTION PROPOSED BY COUNCILLOR STEVENSON, SECONDED BY ALDERMAN CAMPBELL**

Councillor Stevenson proposed the following Notice of Motion:

*'That this Council ensure that an Audit of Need and Options Appraisal in relation to Community Facilities is carried out in all towns in the borough with a population of over 5,000. That these audits be carried out over the next four years and that it starts with the largest population in descending order, the first audit to be completed by March 2019'.*

Councillor Stevenson spoke in support of the motion and pointed out that an audit of need had been carried out for Ballymoney but not to other areas of the Borough.

It was noted that there was no seconder to the motion.

**15. ANY OTHER RELEVANT BUSINESS NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12. (O)**

In accordance with Standing Order 12. (O) Councillor Fielding gave notice of the following:

**15.1 Portstewart Pool**

In addition to the months of July and August, Can consideration be given to the possibility of having the pool at the Crescent Portstewart filled with water at times of good weather'

The Chief Executive advised that officers would look into the query and bring back a report to the Leisure and Development Committee.

**15.2 Visiting Vessels to Portrush Harbour**

What arrangements are in place to accommodate visiting vessels to Portrush Harbour facilities during the Open Golf Championship July 2019.

The Chief Executive tabled a response to the query as follows:

Council has invested £3m of its capital budget to repair and upgrade of Portrush Harbour North Pier which is under construction. This is in addition to the wider Portrush Regeneration Programme, namely £17.5m of investment from Department for Communities.

Head of Capital Works and Infrastructure in partnership with L&D is currently developing a Marine & Harbours Service Delivery Strategy inclusive of Marine Tourism. While there is a strategy being developed, there is also need for further investigative work to ensure the harbour is an integral part of Portrush town during the week of The Open and to ensure the Council harness its economic potential during Championship Week.

A budget of £350k was agreed by Council for The Open to be spread across a number of areas. This budget will be increased by Tourism NI, our event partner. Portrush will be an extension to the event and will be a hive of activity. This will be done by animating the town with high quality events (showcasing local produce) and branding at key locations along with further dressing up of the town.

#### **Actions regarding the harbour:**

- Future investment options: This will be informed by the Marine & Harbours Service Delivery Strategy inclusive of Marine Tourism.
- Portrush Harbour: Harbour Master will monitor all enquiries to gauge demand as this is not high at present and has not highlighted the need for an upgrade in infrastructure. A berthing/mooring plan including pricing will be developed and published in advance of The Open. Weather permitting, dredging of the harbour will take place between February and May 2019. This will increase capacity within the harbour. The provision of additional infrastructure will be subject to a further business case and viability assessment, which will be brought to members for consideration. Any increased capacity will need to fit within the overall traffic and transport plan. The Branding/Animation/Events working group are considering how best to present the harbour and incorporate it into the wider activities during The Championship Week.
- Other Harbours: Harbour Master will investigate capacity at harbours elsewhere within the Borough and consider how these can be connected to The Open, which in turn will

influence the aforementioned business case relating to infrastructure upgrade for consideration.

- Project Manager for The Open will enquire of The R & A regarding the demand from spectators to travel to The Open via sea (private or commercial vessels) at previous events.

The detailed response was **NOTED**.

### **MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Alderman Robinson  
Seconded by Councillor McCandless and

**AGREED** – that Committee conduct the remainder of the business ‘In Committee’.

\* Press and public left the meeting at 8:43 pm.

### **16. BALLYSALLY COMMUNITY CENTRE**

The Leisure and Development Committee considered a confidential report seeking approval from Members to progress with a redundancy request following the removal of service area at Ballysally Community Centre.

The report set out background information and current position leading up to the request.

**It is recommended** that Members:

- Agree the progression of a redundancy request for the Play Group Leader post holder for consideration by Corporate Policy & Resources Committee.

Members were asked to **NOTE** that:

- This request is a consequence of the withdrawal of a service.
- Full consultation has taken place with the post holder and the individual is in agreement with the redundancy decision.
- The remaining staff members will continue to support the community activity programme in the centre as per the remit of their individual roles.

Proposed by Alderman Robinson

Seconded by Councillor McShane and

**AGREED** – to recommend that Council agree the progression of a redundancy request from the Play Group Leader post holder for consideration by Corporate Policy & Resources Committee.

## 17. COASTAL & DUNE MANAGEMENT TENDER REPORT

The Leisure and Development Committee received a confidential report to seek Members approval to appoint a contractor to complete works at Benone, Castlerock, Whiterocks, Runkerry and Ballycastle, consisting of new boardwalks, paths, signage and seating at Council managed coastal facilities.

Background details was set out within the report and a Tender Report was attached for consideration.

The Committee were advised that with Members approval, Council officials would complete the procurement of the contractor and deliver the project within the next six months. The total initial costs from this Project was £144,000. With reductions the most economical advantageous tender has come in at £146,260. Council Officials are in negotiations with the RDP to secure the additional £2,260 from the funding programme through slippage.

**Recommendation** – that the Leisure and Development Committee are asked to approve the appointment of JPM Contracts Ltd at a tender figure of £146,260 excluding VAT. Council's contribution being fixed at 20% cash-in-kind (allocated to staff time) with a potential of 5% cash contribution from Council up to a maximum of 10%.

Proposed by Alderman Robinson  
Seconded by Councillor C McShane and

**AGREED** – to recommend to Council approval of the appointment of JPM Contracts Ltd at a tender figure of £146,260 excluding VAT. Council's contribution being fixed at 20% cash-in-kind (allocated to staff time) with a potential of 5% cash contribution from Council up to a maximum of 10%.

## MOTION TO PROCEED 'IN PUBLIC

Proposed by Councillor McCandless  
Seconded by Councillor McKillop and

**AGREED** – that the Committee conduct the remainder of the business ‘In Public’.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 8:46pm.

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Chair