

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 7 AUGUST 2018**

Table of Recommendations

No	Item	Summary of Key Recommendations
1	Apologies	<i>Councillors Loftus, McCorkell, McGurk and K Mulholland</i>
2	Declarations of Interest	<i>None</i>
3	Minutes of Environmental Services Committee Meeting held on 5 June 2018	<i>Approve</i>
4	Notice of Motion Proposed by Councillor McCandless, Seconded by Alderman Hillis (Ref: CM 180626)	<i>Support Notice of Motion</i>
5	Grant of Entertainment Licences	<i>Approve Item 5.1</i>
6	Affordable Warmth Scheme Funding – Service Level Agreement	<i>Approve</i>
7	Street Name Plates	<i>Approve to recommend that Council add the Townland name to all road nameplate signs as and when they are required to be replaced using example C as the template for future</i>

		road nameplate signage
8	Amusement Permit Renewals	For Information
9	Approval of Premises as a location for Civil Marriage	For Information
10	Approval of Premises as a location for Civil Partnership	For Information
11	Entertainment Licence Renewals	For Information
12	Liquor Licences	For Information
13	Petroleum Spirit Licence Renewals	For Information
14	Prohibition or Restriction of Use of Public Roads: Special Events	For Information Date and times of prohibition or restriction to be included in future reports
15	Licences under Delegated Authority	For Information
16	Consultation to Review the Current Criminal Legislation Framework to Tackle Anti-Social Behaviour (including On Street Drinking)	For Information
17	Public Health Agency – Confirmation of Funding 2018-19	For Information
18	Concessionary Trading Within Council Estate	For Information
19	Matters for Reporting to Partnership Panel (Local Government side)	None
20	Correspondence	None

21	Notice of Motion Proposed by Councillor A Mulholland, Seconded by Councillor MA McKillop (Ref: CM 180522)	<i>Support Notice of Motion Recycling and Resources Officers to attend next Environmental Services Meeting</i>
22	Standby Fixed Generator Installation – Cloonavin and Mobile Generator for Business Continuity & Emergency Response to serve other Council Facilities	<i>Withdrawn from Agenda</i>
23	Car Park Service Delivery	<i>Approve</i>
24	North West Region Waste Management Group Joint Committee Minutes	<i>For Information</i>
25	Update on Lands at Drumaduff Road, Limavady	<i>For Information</i>
26	Any Other Relevant Business (notified in accordance with Standing Order 12 (o))	<i>None</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
ENVIRONMENTAL SERVICES COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 7 AUGUST 2018 AT 7:00 PM**

- In the Chair:** Councillor Finlay
Councillor Hunter
- Members Present:** Aldermen: Campbell, Cole and King
Councillors: Douglas, Holmes, Knight-McQuillan,
McLaughlin, MA McKillop, McLean, A Mulholland,
Watton and Wilson
- Officers Present:** A McPeake, Director of Environmental Services
B Edgar, Head of Health and Built Environment
J Richardson, Head of Capital Works and
Infrastructure
T Vauls, Car Parks Manager
D Allen, Committee and Member Services Officer
- Non Committee
Members Present:** Councillor McCandless
- In Attendance:** Press (1 No)

SUBSTITUTIONS

Councillor Knight-McQuillan replaced Councillor McCorkell and Councillor A Mulholland replaced Councillor Loftus for the transaction of business for the evening.

1. APOLOGIES

Apologies were recorded for Councillors Loftus, McCorkell, McGurk and K Mulholland.

2. DECLARATIONS OF INTEREST

There were not Declarations of Interest recorded.

3. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD TUESDAY 5 JUNE 2018

Summary minute previously circulated.

The Minutes of the above meeting were adopted at the Council Meeting held on Tuesday 26 June 2018.

AGREED - to change the Order of Business, Notice of Motion proposed by Councillor McCandless and seconded by Alderman Hills to be taken before Grant of Entertainment Licences.

4. NOTICE OF MOTION PROPOSED BY COUNCILLOR MCCANDLESS, SECONDED BY ALDERMAN HILLIS (REF: CM 180626)

Councillor McCandless spoke in support of his Notice of Motion and proposed it accordingly.

'The Children's Funeral Fund was launched by the Prime Minister Theresa May in April 2018 thereby bringing England into line with Wales. The fund has been introduced into Scotland in May 2018.

Basically adopting this fund means that grieving parents will no longer have the financial pressure of meeting the costs of burials or cremations and the fee will be met by Government funding in Wales England and Scotland.

Unfortunately we have no functioning executive in Northern Ireland so realistically we would be unable at present to achieve this aim and there is no indication on the immediate horizon of any return, however we should still forward the sentiment of this Notice of Motion to the Department for Communities to lobby for this cause and be ready to be presented for consideration by incoming Ministers.

To that end I would propose that we in Causeway Coast and Glens Borough Council follow the example set in other Councils in Northern Ireland by waiving, at this stage, the associated costs of opening a grave for children under the age of 18 in this Borough in any Council controlled cemeteries. This is the least we can do as a gesture to stand alongside the bereaved families at the most painful moment in their lives and demonstrate our support for them in a practical manner.'

Councillor McCandless read out a prepared statement.

'Due to the lack of a functioning Executive in Northern Ireland and no imminent sign of any return to Stormont we are unable to achieve this parity with the rest of the U.K. However, we should still register the sentiment of this from this Council to the secretary for the Department of Communities.

Representation has already been made to the Permanent Secretary for Department of Communities Leo O'Reilly, for this matter to be raised at Government level and to my knowledge no new legislation is required to progress the matter here in Northern Ireland to bring us in line with England Scotland and Wales.

The fact that we don't have a fully functioning Executive at Stormont should not prevent us from alleviating some of the financial burden parents face at this deeply disturbing time by waiving any associated council costs for any child under the age of 18.

We all have had experience of either a close family member, relative or friend who has had to endure the awful pain of the death of a child. It is a pain which is more than flesh and blood can bear and no amount of time will ever truly heal this pain.

In that period where parents are experiencing the raw gut wrenching emotion of the death of a child, it is not right that grieving parents should have to be concerned about where they will find the money for funeral costs for a child they had hoped to see grow into adulthood.

We as Councillors can demonstrate care, compassion and concern to our citizens who are affected by this traumatic event which is against life's natural order and when the parents are experiencing feelings of hopelessness and horror.'

Proposed by Councillor McCandless
Seconded by Councillor Wilson and

AGREED – to recommend that Council support the Notice of Motion.

5. GRANT OF ENTERTAINMENT LICENCES

5.1 The Local Government Miscellaneous Provisions (NI) Order 1985 Variation of Annual Indoor Entertainments Licence

Premises:	Ballymoney High School, 17 Garryduff Road, Ballymoney
Application:	Variation of annual indoor entertainments licence to include Sunday Days and times on which it is applied to provide entertainment:

	Monday – Saturday 08:00hrs to midnight Sunday 08:00hrs to 23:00hrs
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It is recommended to grant a variation of Entertainment Licence subject to compliance with any recommendations of the Councils licensing department.

Proposed by Councillor McLean
Seconded by Alderman King and

AGREED – to recommend that Council approve recommendations therein at Item 5.1.

6. AFFORDABLE WARMTH SCHEME FUNDING – SERVICE LEVEL AGREEMENT

Report circulated.

Members will be aware from previous reports that Councils work in partnership with the Northern Ireland Housing Executive to deliver the Affordable Warmth Scheme on behalf of the Department for Communities to help address fuel poverty and improve thermal comfort of low income households across Northern Ireland.

The Department in correspondence dated 11 June and revised 2 July the level of funding and number of referrals to be made by Council to the NIHE for the period 1 April 2018 - 31 March 2019 as follows:

<i>Period</i>	<i>Number of Referrals/ month</i>	<i>Total Referrals</i>
April-May	25	50
June	17	17
July-March	30	270
Total		337

The level of funding to be received is £68,780.00. This is a reduction of £4,525 from the previous year, but is offset by a reduction of 69 fewer referrals to be made within the period. Nevertheless, this will necessitate a reduction in the resources deployed to implement the scheme. It should be noted that the Department for Communities (DfC) are currently reviewing the delivery model for the scheme and that the existing arrangements will remain in place for the current financial year.

The Department has also issued a revised Service level agreement (25 July) reflecting the number of referrals to be made and may be found at **Appendix 1** (previously circulated).

It is recommended that Council accept the level of funding offered and that approval be given to the Head of Health & Built Environment to sign and return the Service Level Agreement for the year 2018-2019.

- * Councillor MA McKillop arrived at the meeting at 7.10pm.

The Head of Health and Built Environment confirmed that there was still high interest in the scheme but reduced funding from the DfC necessitates a reduction in resources deployed. He also clarified that the average cost per household to implement the scheme was £4,500.

In response to a query from Alderman Cole the Head of Health and Built Environment informed Members that the DfC were currently reviewing how the scheme could be administered in 2019/20 and going forward, and would be putting their findings out to consultation.

- * Councillor Douglas arrived at the meeting at 7.12pm.

The Head of Health and Built Environment also clarified that the administration of the scheme for the current period would be by the address list provided by the University of Ulster taken in order of highest priority.

Councillor Knight-McQuillan raised concerns that some households were deemed not to be eligible for the scheme, as their DLA or PIP income had been taken into account. The Head of Health and built Environment informed Members that this would be included in a larger and wider consultation by DfC and any proposals would be brought back to Council.

Proposed by Alderman King
Seconded by Alderman Cole and

AGREED - to recommend that Council accept the level of funding offered and that approval be given to the Head of Health & Built Environment to sign and return the Service Level Agreement for the year 2018-2019.

7. STREET NAME PLATES

Report circulated.

Following a Notice of Motion at the Environmental Services Committee meeting on 1 May 2018, it was agreed that a report would be brought back with full costings to add townland names to all road and street signs across the Borough.

As well as the responsibility for street naming and postal numbering (The Local Government (Miscellaneous Provision) (NI) Order 1995), Council provide and erect street signage. Historically there has been variation in the approach by legacy councils to the type and layout of signs (e.g. black on white, white on black, border/no border etc.).

Limavady Borough Council introduced separate Townland name signs (**example A** in the appendix, previously circulated).

Council may wish to consider this approach throughout Causeway Coast & Glens Borough. Individual signs cost approximately £60 each (+ £40 to erect) depending on lettering. No official records exist on numbers but it is conceivable that there may be more than 10,000 street/road name plates in the borough. Cost to supply additional signage at each location would be in the region of £1million. Another option would be to replace the existing signs incorporating the townland name (**example B or C** in the appendix, previously circulated). This option would incur additional cost (approximately £30/sign) due to the increased number of characters on each sign, however, given the extensive number of road/street name signs and the cost of the signs, Council may want to consider a phased approach over say, 20 years.

Officers will also need to be given direction on design e.g. colour of lettering.

It is recommended that Council approve either:

Option A

The addition of townland name plates (example A) at each location at a cost of £100 each (total approximately £1million). This to be phased over, say, 20 years at an annual cost of £50,000.

or

Option B

Replacement of existing signs to incorporate townland names (example B or C) at a cost of £130 each (total £1.3 million). This to be phased over, say, 20 years at an annual cost of £65,000.

Council continue to adhere to its existing policy on bilingual signs.

In response to a query from Councillor Holmes the Director of Environmental Services clarified that the majority of road signs in Limavady had been replaced and Moyle and Ballymoney approximately 10%. Councillor Holmes felt that it may be more cost effective to go with Option A as there would be no need to replace signs already in existence. The Director of Environmental Services suggested that the replacement of signs, as and when they were needed was the most cost effective method of phasing in the Townland names and this could be added to the replacement sign at a marginal increase of £30/sign.

Councillor McLean agreed with this approach and proposed adding the Townland name to all road nameplate signs as and when they are required to be replaced using example C as the template for future road nameplate signage.

Proposed by Councillor McLean
Seconded by Councillor Knight-McQuillan

- to recommend that Council add the Townland name to all road nameplate signs as and when they are required to be replaced using example C as the template for future road nameplate signage.

Councillor McLaughlin raised concerns over the timing of replacing the signs and suggested that Council waited until the rates had been agreed for 2019.

Amendment

Proposed by Councillor McLaughlin
Seconded by Councillor Watton

- to recommend that Council defer the replacement of existing signs to incorporate townland names until after the rates had been set for 2019.

In response to Councillor MA McKillop's query in relation to bilingual townland names the Director of Environmental Services confirmed that Council will continue to adhere to its existing policy on bilingual signs which refers specifically to street names not Townland names.

The Director of Environmental Services informed Members that the colour of the Townland Name would be different to the existing signs and suggested that the Causeway Coast and Glens Borough Council colour be used. A sample sign would be brought back to Council before the new signs would be installed.

The Chair put the **Amendment** to the Committee to vote, 2 Members voted for 10 Members voted against and 0 Members abstained. The Chair declared the amendment **lost**.

The Chair put the substantive **Motion** to the Committee to vote, 10 Members voted for 2 Members voted against and 0 Members abstained. The Chair declared the motion **carried**.

AGREED - to recommend that Council add the Townland name to all road nameplate signs as and when they are required to be replaced using example C as the template for future road nameplate signage.

8. AMUSEMENT PERMIT RENEWALS

Information report circulated.

The Betting, Gaming, Lotteries and Amusements (NI Order 1985) Renewal of an Amusement Permit

6 applications for renewal of an Amusement Permit have been received and processed during the report period.

The information report was noted.

9. APPROVAL OF PREMISES AS A LOCATION FOR CIVIL MARRIAGE MARRIAGE REGULATIONS (NI) 2003 THE MARRIAGE (NI) ORDER 2003

Information report circulated.

Marriage Regulations (NI) 2003 The Marriage (NI) Order 2003

2 applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

The information report was noted.

10. APPROVAL OF PREMISES AS A LOCATION FOR CIVIL PARTNERSHIP

Information report circulated.

The Civil Partnership Regulation (NI) 2005 The Civil Partnership Act 2004

2 applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

The information report was noted.

11. ENTERTAINMENT LICENCE RENEWALS

Information report circulated.

Local Government (Miscellaneous Provisions) (NI) Order 1985

32 applications for an Entertainments Licence have been received, acknowledged and processed during the report period.

The information report was noted.

12. LIQUOR LICENCES

Information report circulated.

Licensing (Northern Ireland) Order 1996 Liquor Licence

17 applications for grant, renewal, transfer or grant of an Occasional Intoxicating Liquor Licence have been received and acknowledged to Court Service during the report period.

The information report was noted.

13. PETROLEUM SPIRIT LICENCE RENEWALS

Information report circulated.

Petroleum (Regulation) Acts 1929 and 1937 Petroleum Spirit Licences

9 applications for renewals of Petroleum Spirit Licences have been received, acknowledged and processed during the report period.

The information report was noted.

14. PROHIBITION OR RESTRICTION OF USE OF PUBLIC ROADS; SPECIAL EVENTS

Information report circulated.

Roads (Miscellaneous Provisions) Act Northern Ireland (2010)

6 applications for a Road Closure/Restriction to facilitate a Special Event were received, acknowledged and processed during the period May, June and July.

Councillor Hunter requested that the date and time of the prohibition or restriction of use of public roads be included in future reports. This was noted.

The information report was noted.

15. LICENCES ISSUED UNDER DELEGATED AUTHORITY

Information report circulated.

15.1 Local Government (Miscellaneous Provisions) (NI) Order 1985 Entertainment Licences

2 premises were given an authorised grant of an Outdoor Entertainment Licence.

2 premises were given an authorised grant of an Annual Entertainment Licence.

1 premises was given an authorised grant of an Occasional Entertainment Licence.

15.2 The Caravan Act (NI) 1963

1 premises was given an authorised grant for an extension to their Caravan Site Licence.

1 premises was given an authorised grant for a Caravan Site Licence.

15.3 Street Trading (NI) Act 2001

1 application was given an authorised grant for Temporary Street Trading.

15.4 The Marriage (NI) Order 2003

2 premises were given an authorised grant for Temporary Approval as a venue for Civil Marriage.

1 premises was given an authorised grant for approval as a venue for Civil Marriage.

15.5 The Civil Partnership Act 2004

1 premises was given an authorised grant for Approval as a venue for Civil Partnerships.

The information report was noted.

16. CONSULTATION TO REVIEW THE CURRENT CRIMINAL LEGISLATION FRAMEWORK TO TACKLE ANTI-SOCIAL BEHAVIOUR (INCLUDING ON-STREET DRINKING)

Information report circulated.

The purpose of this report is to update Council on the consultation to review the current criminal legislation framework to tackle anti-social behaviour (including on-street drinking) and to inform Members that a response was submitted on behalf of Council.

Within the (draft) Programme for Government there is a commitment to review Northern Ireland's legislative framework for helping to tackle anti-social behaviour. As a result, there has been ongoing examination of the developments in anti-social behaviour legislation and powers within other jurisdictions, to determine whether replicating such powers in a Northern Ireland context would be appropriate.

The consultation seeks the views from a range of stakeholders, including the police, Policing and Community Safety Partnerships, the Probation Board, the Department for Communities, the Public Prosecution Service, all District Councils, Northern Ireland Housing Executive, Housing Associations, the business community, organisations within the voluntary and community sector, and members of the public.

Consideration of any new or revised powers will be in the context of seeking to address anti-social behaviour and its effects, based on what is effective, proportionate and appropriate.

The proposals within the consultation document will undoubtedly give Councils and partner agencies stronger powers to deal with certain anti-social behaviour. Within the response it is asked what additional resources will be provided to council in order to effectively utilise these new powers available to council, in line with managing public expectation.

The information report was noted.

17. PUBLIC HEALTH AGENCY – CONFIRMATION OF FUNDING 2018-19

Information report circulated.

Public Health Agency (North) have confirmed in correspondence dated 26 June 2018, the level of funding to ensure the continuation of existing contracts until 31 March 2019 in respect of the following services:-

Accident Prevention £45,070.96

Poverty Co-Ordinator £44,529.11

Energy Efficiency Advice £39,149.13

This represents a 1.66% increase on the previous year's funding.

A delivery work plan has been agreed for each of the service areas with the funders. All other terms and conditions of the contracts remain unchanged.

In addition, funding to the value of £20,798.24 is to be made directly to Council from the agency to support a number of food poverty projects, such as Cooking with Toddlers, Batch Cooking and Grow Your Own programmes and to include the support of Causeway Food Forum and Warm Homes group to continue to address food and fuel poverty issues. Previously this funding was paid to Mid and East Antrim Borough Council and claimed through joint working arrangements.

The information report was noted.

18. CONCESSIONARY TRADING WITHIN COUNCIL ESTATE

Information report circulated.

In February 2018 Council placed a public advertisement inviting applications to take part in a public auction for the right to sell ice cream, and other concessions at the following locations for a period of three years from 1 April 2018.

Location	Concessionary Trading
East Strand Car Park Portrush (excluding NW200 & Air Show weekend)	Ice Cream & Hot Donuts with Tea/Coffee

West Bay Car Park Portrush (excluding NW200)	Ice Cream & Mobile Coffee
Whiterocks Car Park Portrush	Ice Cream
Promenade Car Park, Castlerock (Street Trading Licence required)	Ice Cream
The Beach, Downhill	Ice Cream & Mobile Coffee
Magheracross Car Park, Portrush, (excluding any concert)	Ice Cream & Mobile Coffee
Garron Road Car Park, Glenariffe	Ice Cream
Legge Green Car Park, Cushendall	Ice Cream
Pier Yard Car Park, Ballycastle	Ice Cream
Quay Road Car Park, Ballycastle (excluding both days of Lammas Fair)	Ice Cream
Ballintoy Harbour	Photography
Waterford Slip, Cushendall (excluding Cushendall Fair – Easter Monday & Tuesday and 12 th & 13 th July)	Ice Cream & Hot Food
Portaneevy Car Park, Ballintoy	Ice Cream & Hot Food
Ballycastle Sea Front (excluding both days of Lammas Fair)	Children's Amusements
Riada Stadium	Hot Food
Benone Beach	Ice Cream
Diversity Car Park at Flowerfields Art Centre, Portstewart	Ice Cream
Agnew's Field Car Park, Cushendall	Mobile Tea/Coffee
Megaw Play Park, Ballymoney	Ice Cream

The auction took place on Friday 23 March 2018 in the Council offices, 66 Portstewart Road, Coleraine, when 19 vendors, who met the specified criteria, were permitted to take part in the auction. Applicants were provided with revised terms and conditions and special conditions were also highlighted by the auctioneer prior to the auction.

A total of £62,894 was raised through the auction.

The information report was noted.

19. MATTERS FOR REPORTING TO PARTNERSHIP PANEL (LOCAL GOVERNMENT SIDE)

There were no matters to report.

20. CORRESPONDENCE

There was no correspondence.

21. NOTICE OF MOTION PROPOSED BY COUNCILLOR A MULHOLLAND, SECONDED BY COUNCILLOR MA MCKILLOP (REF: CM 180522)

Councillor A Mulholland spoke in support of her Notice of Motion and proposed it accordingly.

'That Council supports the need to not only reduce the amount of plastic wastage within our Borough, but to challenge our reliance on plastic and in particular the amount of plastic that ends up as marine litter polluting our beautiful coastlines and in so doing promotes the use of eco-friendly alternatives across the Borough'.

Councillor Mulholland read out a prepared statement.

'As a Council we have huge role to play in promoting Plastic Free Communities and we should be promoting any ventures and community lead initiatives in our area.

- We need to support plastic free initiatives and the community groups working on them in our area.*
- We need to encourage schools, businesses, community groups and individuals to get involved.*
- We need to demonstrate leadership and examine the options available to become a Plastic Free Council.*

For wildlife, it can be deadly. Plastic can entangle, injure and drown animals; it can also be mistaken for food and starve animals to death by blocking their digestive systems.

For us humans it's not looking good either. At risk are our wild spaces and oxygen supply as well as our health. The chemicals that plastics leach into seawater have been linked to endocrine disruption and some cancers.

With 1 in 3 fish caught for human consumption now containing plastic, it's no longer a question of if there is plastic in our seafood, but how bad exactly that contamination is for us.

The majority of the plastic pollution our volunteers find on beaches are avoidable, single-use items; straws, stirrers, plastic bottles, plastic bags,

disposable lighters, plastic cotton bud sticks, condiment sachets and more.

These all have an upstream solution to prevent their presence on our beaches and in our oceans. This is what we should aim to do collectively it is only by uniting individuals, schools, businesses, community groups and ourselves as a local Council can we take the action that is necessary to rid our communities of single-use plastics.

I propose that this Council needs to be more proactive on managing the use of plastic in-house as well as focusing on tourism around this issue and also to encourage local business to do the same, including local events organisers, After the recent North West 200 event, it was brought to my attention by a local resident from Portstewart that cable ties had been strewn across the golf course after advertising, poster materials had been taken. This is totally unacceptable and sets a bad example for others to follow if it is not addressed. Everyone has a role to play in this and Council has to be seen to be taking the lead. I believe we can work collaboratively to ensure that our community understands the issues and sees a clear role for everyone in taking action. Plastic, its overuse and our attitudes to how we dispose of it, is something which should concern us all. The problems are all around us and we aren't really aware of the full extent of the impacts plastic will have on us and the planet we share. So let's begin by encouraging each other, friends, families, businesses, schools and other organisations to take action. It's about making a start and recognising that while plastic has a role in our lives we can still reduce or eliminate single use plastics such as disposable coffee cups, straws, water bottles and wipes. This is a very important first step.'

The seconder, Councillor MA McKillop, read out a prepared statement on single use plastic.

'Single use plastic items are abundant in today's society. The majority of this ends up as unrecycled waste littering our land and oceans. Our North Coast is a significant region within Northern Ireland, attracting tens of thousands of visitors annually as well as being home to approximately 140,000 people some of whom have chosen to live here because of the natural environment. We need to help save our environment for our children and their children. One of the most worrying facts is that the majority of single use plastic bottles end up in landfill, litter or in our seas and waterways. Plastic is now part of the food chain as it is being consumed by fish which we in turn eat. By 2050, there will be more plastic than fish by weight in our marine environment. One of the interesting figures to emerge is that 700,000 single use plastic bottles are littered every day in the UK. This means Causeway Coast and Glens fraction is about 1,400. The question then arises as to why this many

bottles end up as litter in the first place rather than being recycled and why are we buying so many bottled drinks when tap water can meet our needs.

We already welcome a scheme to encourage visitors and residents across Causeway Coast and Glens Borough Council area to refill plastic drinks bottles or use reusable bottles. This has been promoted by Causeway Coast and Glens Borough Council in association with Cloughmills Community Action Team with support from the Children's Health Fund.

There are two aspects to the scheme, educational or informational and practical:

- Ensuring everyone is aware of the facts around water and plastic bottles.*
- Having places where bottles can be refilled.*

Let's encourage others to do the same.'

Alderman Cole stated that Council needed to address the issue of plastic pollution and should take more of a lead on the wanton use of plastic. Council should be looking at ways to discourage fast food outlets using polystyrene containers and persuade them to use bio gradable containers instead.

Councillor McLean stated that the public needed to be educated and encouraged to take their litter home from organised events. Councillor Wilson concurred.

- * Alderman Finlay relinquished the Chair at 7.45pm.
- * Councillor Hunter assumed the Chair at 7.45pm.

It was **AGREED** that the Recycling and Resources Officers would attend the next Environmental Services Committee meeting to take Members through the different projects currently in progress and those steps Council plan to take for the future.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Cole
Seconded by Alderman Campbell and

AGREED - that the Committee proceed to conduct the following business 'In Committee'.

* Press left the meeting at 7.50pm.

22. STANDBY FIXED GENERATOR INSTALLATION – CLOONAVIN AND MOBILE GENERATOR FOR BUSINESS CONTINUITY & EMERGENCY RESPONSE TO SERVE OTHER COUNCIL FACILITIES

Confidential report circulated.

The Director of Environmental Services informed Members that further information had been received and requested that this item be withdrawn from the agenda to review the papers.

AGREED - that this item be withdrawn from the Agenda for further review of additional information.

23. CAR PARK SERVICE DELIVERY 2019-2022

Confidential report circulated.

All Councils in Northern Ireland are currently contracted to the DfI for the delivery of parking management services for off street car parks inclusive of TA enforcement, PCN processing and debt recovery. This contract commenced in 2015 following the Transfer of Functions, with an initial contract period running through to October 2019. As part of ongoing discussions, DfI asked Councils to decide if they wished to extend this contract for a further three years through to 2022.

In order to ensure that Members within Causeway Coast and Glens Borough Council made an informed decision to assess if the DfI contract represented good value in terms of quality of service of cost, officers carried out an independent procurement process to establish the market rate with regards to the service.

The tender specification and associated documents were prepared during March and April, and the final tender documents were issued via OJEU in May, with a tender response deadline of 18 June.

A total of two tenders were received, these were subsequently assessed by the tender evaluation team of 3 staff.

Based on the evidence provided by the tender exercise **it is recommended** that the Environmental Services Committee approve to proceed to award the delivery of our car parks to CPS for the provision of off street parking services for a period of 3yrs, commencing November 1st 2019.

Upon successful execution of this contract an option is available to extend the contract for a further two periods of two years. Thus, in total the contract would be for 3 years initially + 2 years + 2 years.

The Head of Capital Works, Energy and Infrastructure provided Members with overhead slides.

* Councillor Wilson left the meeting at 8.05pm.

Discussion took place on staffing and contracts, rights of employment, uniforms, a flexible contract, clear signage distinguishing Council car parks from private car parks and multi-storey car parks.

Discussion also ensued around methods for car park charges including automation, 'Park Mobile' and the installation of cameras.

The Director of Environmental Services to bring back a report on the Market Yard project when all details have been received.

Proposed by Councillor Holmes
Seconded by Councillor Hunter and

AGREED - based on the evidence provided by the tender exercise to recommend that Council approve to proceed to award the delivery of our car parks to CPS for the provision of off street parking services for a period of 3yrs, commencing November 1st 2019.

Upon successful execution of this contract an option is available to extend the contract for a further two periods of two years. Thus, in total the contract would be for 3 years initially + 2 years + 2 years.

* Councillor A Mulholland left the meeting at 8.20pm.

24. NORTH WEST REGION WASTE MANAGEMENT GROUP JOINT COMMITTEE MINUTES

Confidential information report circulated.

The undernoted minutes from the North West Region Waste Management Group are included in Appendix 1 (previously circulated):-

- Minutes of Joint Committee meeting dated 15th November 2017
- Minutes of Joint Committee meeting dated 12th December 2017
- Minutes of Joint Committee meeting dated 14th February 2018

- Minutes of Joint Committee meeting dated 14th March 2018
- Minutes of Joint Committee meeting dated 24th April 2018

The confidential information report was noted.

25. UPDATE ON LANDS AT DRUMADUFF ROAD, LIMAVADY

Confidential information report circulated.

- * Alderman King left the meeting at 8.30pm.

In June 2016 Council authorised proposals to purchase a parcel of land from a number of individual owners at Drumaduff Road, Limavady adjacent to the former Limavady landfill site.

Given that the value of the lands being purchased lay in their collective contribution to the engineering solution to the formal closure and capping of the landfill site combined with the fact that there were multiple land owners it was important that council ensured that all the strategic plots legally transferred in a co-ordinated manner.

The confidential information report was noted.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Knight-McQuillan
 Seconded by Councillor Hunter and

AGREED – that the Committee proceed to conduct the following business 'In Public'.

26. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (o))

There was no other relevant business.

Councillor McLaughlin requested to speak on Item 25 – Update on Lands at Drumaduff Road, Limavady (this was an In Committee item).

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor McLean
 Seconded by Councillor Knight-McQuillan

AGREED - that the Committee proceed to conduct the following business 'In Committee'.

In response to a query from Councillor McLaughlin the Director of Environmental Services informed Members that when the legal process had been completed a recommendation to proceed would be brought forward.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor McLaughlin
Seconded by Councillor Hunter and

AGREED – that the Committee proceed to conduct the following business 'In Public'.

* Councillor A Mulholland rejoined the meeting at 8.33pm.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at **8.35pm**.

Chair