

**LEISURE & DEVELOPMENT COMMITTEE MEETING
TUESDAY 14 FEBRUARY 2017**

Table of Recommendations

No	Item	Summary of key Recommendations
2.	Declarations of Interest	<i>Councillor McLean in Item 23.1 AOB – Edward Street Social Centre</i>
3.	Minutes of Meeting held 10 January 2017	<i>Confirmed at Council Meeting held 24 January 2017</i>
4.	Leisure and Development Business Plans 2017/18	<i>Endorse 2017/18 Business Plans</i>
5.	Tourism and Recreation Events Programme 2017/18	<i>Allow Tourism and Recreation Event Team to manage and deliver on programme</i>
6.	Airwaves Sheffield Hallam Evaluation Report	<i>Information</i>
7.	Coleraine and Ballymoney Signature Events	<i>Approve development of proposed signature events for Ballymoney & Coleraine Explore possibility of development of signature event for Limavady for 2018 Review signature events for Ballymoney and Coleraine for 2018 specifically relating to a ‘Kitty of Coleraine’ Festival</i>

8.	Tourism and Recreation Events Grant Programme	Approve prescribed allocation of Tourism Event Funding to successful applicants
9.	Development of Walking Trails at Fair Head and Glendun – Permissive Path Agreements	Approve Permissive Path Agreements
10.	RNLI Beach Lifeguard Service	Approve siting of the two BLUs, at designated sites at West Bay and East Strand, Portrush
11.	Capital Grants Programme	Award £100,000 to Cushendun Building Preservation Trust Revise application process for Capital Grants Allocate underspend to Leisure and Development Capital Projects
12.	Landfill Communities Fund Expressions of Interest	Agree recommendations on Expressions of Interest Received
13.	L&D Capital Projects Priorities 2017/18	Adopt Projects listed
14.	Sport and Wellbeing: Pricing Policy & Fees Convergence	Adopt Pricing Policy Approve convergence of charges
15.	Broadband Service Update	Information
16.	Business Improvement District (BIDS) Update	Information
17.	Capital Projects Update: Sport and Wellbeing Ballycastle & Coleraine	Information
18.	Play and Pitches Strategy	Information
19.	Matters for Reporting to Partnership Panel	None

20.	<p>Consultations</p> <ul style="list-style-type: none"> • Translink - North-West Multimodal Transport Hub Public Consultation. • Department of Agriculture, Environment and Rural Affairs – DAERA Knowledge Framework Consultation. • Department for the Economy -Economy 2030 – A Consultation on an Industrial Strategy for Northern Ireland. 	Note
21.	Civil Engineering and Building Works; The Crescent, Portstewart – Tender Report	Approve progression to Stage 3 Award contract to CivCo Limited
22.	WiFi Tender Report	Information
23.	Any Other Relevant Business 23.1 Edward Street Social Centre	Extend operational support until 31 May 2017
	23.2 Coleraine Enterprise Zone	Further update to be brought back to Council

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE LEISURE AND DEVELOPMENT COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 14 FEBRUARY 2017 AT 7:00 PM**

- In the Chair** : Councillor Boyd Douglas
- Members Present** : Aldermen: Hickey, Hillis
Councillors: Callan, Clarke, Deighan, Holmes,
Knight-McQuillan, McCandless, MA McKillop, McLean,
C McShane, Mulholland, Nicholl, Stevenson and Wilson
- Officers Present** : R Baker, Director, Leisure & Development
P Beattie, Head of Prosperity & Place
P Caldwell, Capital Projects Manager
J Gray, Strategic Programme and Projects Manager
W McCullough, Head of Sport and Wellbeing
P O'Brien, Funding Unit Manager
P Thompson, Head of Tourism & Recreation
B Toorish, Sport and Wellbeing Project Officer
J Welsh, Head of Community & Culture
D Allen, Committee & Member Services
- In Attendance** : N Harkness, SIB
- Public (3 no.)
Press (2 no.)

NOMINATIONS

Councillor Callan replaced Councillor McCorkell for the transaction of business for the evening.

1. APOLOGIES

Apologies were recorded for Councillor Nicholl who had advised that he would be arriving late to the meeting.

2. DECLARATIONS OF INTEREST

Councillor McLean declared an interest in Item 23.1 Any Other Relevant Business – Edward Street Social Centre.

3. MINUTES OF MEETING HELD TUESDAY 10 JANUARY 2017

The Chair advised the minutes of the above meeting were adopted at the Council Meeting 24 January 2017.

Proposed by Councillor Clarke
Seconded by Alderman Hickey and

AGREED – that the minutes of the meeting held Tuesday 10 January 2017 are confirmed as a correct record.

4. LEISURE AND DEVELOPMENT 2017/18 BUSINESS PLANS

Report circulated.

Committee was presented with a report requesting that they endorse the 2017/18 Business Plans for the Leisure and Development Directorate Service areas. The report detailed the purpose and structure of the Business Plan and Service Area mandates.

Leisure and Development Members were presented with the service area Business Plans at a workshop following the January 2017 Committee Meeting and were followed by a one-month period of consideration before being presented to Committee for endorsement.

Based upon the service level mandates, strategic aims and objectives of the services are delivered through the organisational structure. As the period 2017/18 approaches, the emphasis of business planning moves from the period of cultural change transformation to improved service delivery. The business plans for each service are attached at Annexes A-E (previously circulated).

The Director of Leisure and Development confirmed that Members would be periodically updated.

It is recommended that the Leisure and Development Committee endorse the 2017/18 Business Plans for the Leisure and Development Directorate Service areas.

Proposed by Councillor McLean
Seconded by Councillor Stevenson and

AGREED – to recommend that Council endorse the 2017/18 Business Plans for the Leisure and Development Directorate Service areas

5. **TOURISM AND RECREATION EVENTS GRANT PROGRAMME 2017/18**

Report circulated.

Committee was presented with a report outlining the following:

- the proposed programme of Council's Tourism and Recreation managed events for 2017-2018
- details on those non Council events that have successfully met the funding criteria for the Tourism and Recreation Event Grant Funding Programme. (Report for approval at February Leisure and Development meeting)
- information on other significant non Council managed events for 2017, supported 'in kind' by Council.

It is recommended that Council agree to allow the Tourism and Recreation Event Team to manage and deliver on the proposed Council programme for 2017 as listed in Annex A (previously circulated).

Proposed by Alderman Hickey
Seconded by Councillor McLean and

AGREED – to recommend that Council agree to allow the Tourism and Recreation Event Team to manage and deliver on the proposed Council programme for 2017 as listed in Annex A (previously circulated).

6. **AIRWAVES SHEFFIELD HALLAM EVALUATION REPORT**

Committee received an information report detailing the post event analysis of Airwaves 2016 conducted by the Sport Industry Research Centre - Sheffield Hallam University, and to recommend further development plans for 2017-2019.

Proposed by Councillor Callan
Seconded by Councillor Clarke and

AGREED: to recommend to Council that for future significant events taking place in the area a post event analysis be undertaken.

The Director of Leisure and Development confirmed that the cost of the research was approximately £9,000.

Councillor McShane requested clarification as to who initiated the post event analysis and how the event was selected.

In response the Director of Leisure and Development confirmed that Officers had acted upon the direction from Members, where upon Council selected a large event and a tender process then took place. Sheffield Hallam University was subsequently appointed to carry out the post event analysis on Airwaves 2016.

Councillor Clarke stated that he recalled a previous Leisure & Development Meeting where it was requested that a post event analysis be brought on the Airwaves Show and the Lammas Fair and that it was important that Council gathered information on these type of events in order to make informed decisions.

7. COLERAINE AND BALLYMONEY SIGNATURE EVENTS

Report circulated.

Committee was presented with a report seeking Council approval to develop two new council managed events for the towns of Ballymoney and Coleraine.

Council has a major role to play in event delivery and facilitation, and through partnership with others, aims to provide a balanced portfolio of events across the Borough. As part of this approach, at the Council meeting on the 24 November 2015 it was agreed that the portfolio should include signature events for Ballymoney and Coleraine subject to budget allocation.

In summary the proposed events for consideration are:

1) Ballymoney Spring Fair (2nd/3rd week in April 2017, dates to be confirmed)

Proposed Locations: Joey Dunlop Leisure Centre, Megaw Park, Casltcroft Lower Car Park, Town Centre, Arts Museum

Content of the Event: Multi-site event in Ballymoney on the second weekend in April, initially over two days and celebrating the town's culture, heritage and landscape connections

Budget: £15,000 in year one subject to budget approval.

2) Coleraine Music and Dance Festival (3rd or 4th week in June 2017)

Proposed Location: The festival will initially be focused on Coleraine (the earliest known settlement of man on the Island of Ireland), with the intention to create satellite events and activities throughout the Borough.

Content of the Event: Celebration of tradition/roots, music and dance including Ulster Scots, Traditional Irish, Scottish, European Celtic and American Roots. (Influences from the diaspora).

Budget: £15,000 in year one subject to budget approval.

The next steps are the development of event/business plans and action plans for implementation.

It is recommended that the Council's Leisure and Development Committee approve the development of two new council managed events for the towns of Ballymoney and Coleraine, based on the concepts outlined within the report.

Councillor Wilson made an observation that the proposed Ballymoney event was similar to the Mayors Show which had previously been held in the Legacy Council but had not be rolled over to the Causeway Coast and Glens Council.

The Head of Tourism and Recreation confirmed that resources and how the event could be co-ordinated would determine if the event would be held over one or two days.

Councillor McCandless put forward a case for reinstating the Coleraine Regatta in 2018 as 'Unique and embedded in the character of the area' and could be a showcase event. This would incorporate the town and river brought together by a 'Kitty of Coleraine' Festival. The Head of Tourism and Recreation confirmed that Coleraine Rowing Club had been contacted with a view to expanding on the Regatta theme for 2018.

Members expressed their wish to see signature events held in other areas such as Limavady, Aghadowey, Bushmill and the Glens villages. The Head of Leisure and Tourism suggested the possibility of a signature event in Limavady could be explored in the future but the right event for the right location would need to be established.

Councillor Deighan wished it to be noted that he fully supported both the Coleraine and Ballymoney signature events.

*Councillor Nicholl arrived at the meeting at 7:55pm

- i) Proposed by Councillor Wilson
Seconded by Councillor McCandless and

AGREED: to recommend that Council approve the development of the proposed signature event for the town of Ballymoney and to consult with all relevant stakeholders.

- ii) Proposed by Councillor Callan
Seconded by Councillor Stevenson and

AGREED: to recommend that Council explore the possibility of the development of a signature event for Limavady for 2018.

- iii) Proposed by Councillor McCandless
Seconded by Alderman Hillis and

AGREED: to recommend that Council review the signature events for Ballymoney and Coleraine for 2018 specifically relating to a 'Kitty of Coleraine' Festival to incorporate a link between the town and the river.

- iv) Proposed by Alderman Hickey
Seconded by Councillor McCandless and

AGREED: to recommend that Council approve the development of the proposed signature event for the town of Coleraine.

8. TOURISM AND RECREATION EVENTS GRANT PROGRAMME

Report circulated.

Committee was presented with a report outlining the process for assessment/scoring of applications made to Council's Tourism and Recreation Event Grant Funding Programme for April 2017- March 2018. Approval is sought from Members to allow the allocation of funding to successful applicants as detailed in Table 1 (previously circulated).

A total of 20 grant applications were received, 13 in the large event grant programme and 7 in the small tourism event grant category.

At Stage 1 of the process two events were deemed ineligible to proceed to Stage 2.

At Stage 2 all events were subject to the pass rate of 65% (as per Council policy), the minimum threshold for a grant funding award. 15 of the 18 applicants scored above the threshold and were successful. 3 applicants failed to meet the threshold of 65%.

With a year-end budget for the Tourism and Recreation Event Programme being set at £250,253 and with an over subscription and demand on resources representing a figure of £313,879, a shortfall of £63,626 has been highlighted for Members.

In light of the pressure on Council budgets and the number of quality applications asking for funding that exceeds the allocated budget, officers have attempted to apply a fair and equitable approach to reducing the monies applied for.

In order to reduce the budgetary requirement, Officers applied a sliding scale of a percentage reduction to all successful applications as detailed in Table 1. For applications that scored between 80 and 100, a 35% reduction was applied. For applications that scored between 65 and 79 a 50% reduction was applied.

The Head of Tourism and Recreation clarified that all applicants were required to demonstrate how allocated funding would be spent and then provide match funding.

The Grant Funding Manager clarified that organisations must demonstrate any predicted return on investment, which would be deducted from their grant allocation.

Councillor C McShane was concerned that only 28% of the budget was distributed outside of the triangle area, which she felt should be reviewed. In response to a query from Councillor C McShane the Head of Leisure and Tourism confirmed that the decision for Council to commit to the 3 years guaranteed funding for the 4 largest events was discussed and agreed upon in 2016. All organisations were required to make an application and justify output each year.

Councillor Clarke stated that not all Members were fully conversant with the grant funding application process and that that the decision on the budget relating to grant funding should take place before the setting of the rate, this should take place in December/January.

The Head of Tourism and Recreation suggested that a Workshop could be held with Members in the future, prior to the funding selection process, to clarify the application process and event funding eligibility.

It was recommended that Council approves the allocation of Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 (previously circulated), and subject to the reduction outlined.

Proposed by Councillor Stevenson
Seconded by Councillor Clarke

- to recommend that Council approves the allocation of Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 (previously circulated), and subject to the reduction outlined.

Amendment

Proposed by Councillor C McShane
Seconded by Alderman S McKillop

- to recommend to Council that the shortfall of £63,626 in the Tourism and Recreation Event be made up from the Rates Budget.

The Chair put the amendment to the Committee to vote. A recorded vote was requested by Councillor C McShane. 2 Members voted for, 13 Members voted against. The Chair declared the amendment fallen.

For: Councillors: C McShane, Mulholland
(2)

Against: Alderman: Hickey, Hillis:
(13) Councillor: Clarke, Deighan, Douglas, Holmes, Knight-McQuillan, McCandless, Callan, MA McKillop, McLean, Stevenson, Nicholl

The Chair put the substantive motion to the Committee to vote, 13 Members voted for, 2 Members voted against. The Chair declared the Motion carried.

AGREED - to recommend that Council approves the allocation of Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 (previously circulated), and subject to the reduction outlined.

9. DEVELOPMENT OF WALKING TRAILS AT FAIR HEAD AND GLENDUN – PERMISSIVE PATH AGREEMENTS

Report circulated.

Committee was presented with a report seeking Councils approval to proceed with Permissive Path Agreements at Fairhead and Glendun.

The Head of Tourism and Recreation provided Members with a short powerpoint presentation.

The provisions of The Recreation and Youth Service (Northern Ireland) Order 1986 allow Council to make use of Permissive Path Agreements as a means to secure quality recreational access to private land. This has been used to great effect with respect to certain sections of the Causeway Coast Way and a number of other trails and sites of interest. A permissive path is not a public right of way and can be provided with terms and conditions, can operate under limitations and can endure for whatever period of time the council and landowner are willing to agree. Most agreements are for a period of 10 years. As part of Permissive Path Agreements, Council undertake regular inspection of the trails and provide Insurance cover to indemnify the landowner.

It is recommended that the Leisure and Development Committee approve the Permissive Path Agreements between Council and Vincent McNeill and Frank McCarry at Fair Head, and with John McAuley at Glendun for a period of ten years. These agreements will be administered and managed by the Tourism and Recreation Coast and Countryside Unit.

Proposed by Councillor C McShane
Seconded by Councillor MA McKillop and

AGREED – to recommend that Council approve the Permissive Path Agreements between Council and Vincent McNeill and Frank McCarry at Fair Head, and with John McAuley at Glendun for a period of ten years. These agreements will be administered and managed by the Tourism and Recreation Coast and Countryside Unit.

10. RNLI BEACH LIFEGUARD SERVICE

Report circulated.

Committee was presented with a report with a request from RNLI to relocate two Lifeguard Units at West Bay and East Strand, Portrush.

The report outlined the agreement for services between RNLI and Causeway Coast and Glens Borough Council which was renewed on 31 December 2015 for 5 years.

As part of the infrastructure required to deliver this service the RNLI have specially constructed Beach Lifeguards Units (BLU), which provide observational, shelter and operational hubs for the service. These are located as close as possible to the designated swim zone on each beach. To provide the best observation point at West Bay and East Strand the RNLI team have requested that permission is given to locate the BLUs in the locations as depicted in Annex A.

Given the seasonal nature of this service provision, RNLI propose to remove the BLU and base infrastructure from East Strand at the end of each lifeguarding season. However, in order to minimise disruption at West Bay promenade, RNLI propose to leave the BLU on site throughout the year.

All statutory requirements including planning permission have been met, and the RNLI are keen to install this infrastructure before the late spring.

Alderman Hillis was opposed to the permanent structure at West Bay and proposed that Committee accept the siting of the BLU at the East Strand and to keep the West Bay BLU where it is currently situated.

It is recommended that Council approve the siting of the two BLUs, at the designated sites at West Bay and East Strand, Portrush as detailed in Annex A, with a view to these being operational by late spring 2017.

Proposed by Councillor Knight McQuillan
Seconded by Councillor McLean

– to recommend that that Council approve the siting of the two BLUs, at the designated sites at West Bay and East Strand, Portrush as detailed in Annex A (previously circulated), with a view to these being operational by late spring 2017.

The Chair put the motion to the Committee to vote. 10 Members voted for, 3 Members voted against, 1 Member abstained. The Chair declared the Motion carried.

AGREED – to recommend that Council approve the siting of the two BLUs, at the designated sites at West Bay and East Strand, Portrush as detailed in Annex A (previously circulated), with a view to these being operational by late spring 2017.

11. CAPITAL GRANTS PROGRAMME – GRANT DECISIONS

Report circulated.

Committee was presented with a report recommending grant decisions and awards to be made through the Capital Grants Programme 2016-17 and to make recommendations on a revised application process for the Capital Grants programme for the 2017-18 Grant Funding period.

The report detailed the purpose of Capital Grants Programme, applications received and eligibility and assessment outcomes.

- 5 applications were received requesting £812,678.38 from the £570,000 available.
- 1 applicant withdrew their application with an intention to re-apply to the Capital Grants programme in May 2017.
- 2 applications failed to pass the eligibility criteria and did not progress to an assessment against the evaluation criteria.
- 2 applications were assessed against the evaluation criteria: 1 scored above the threshold for funding and 1 scored below the threshold for funding.

It is recommended that:

1. Council award £100,000 to Cushendun Building Preservation Trust for the Cushendun Old Church project subject to terms and conditions including evidence of match funding.
2. Causeway Coast and Glens Borough Council revise the application process for Capital Grants to allow a pre-application stage which will include discussion between the potential applicant and senior Council Officers. This will allow critical discussions on project need, type and scale and will contribute to the creation and submission of viable and sustainable business cases.
3. In order to prepare for any future scenario where the number of high value quality projects exceeds the available budget that Council consider putting in place a reserve list for projects. This list will be used to react to the future availability of budgets for capital investment, or to identify replacement schemes in case of natural drop-out from applicants. Projects

will remain on the reserve list for a period of 12 months. In the event that there are any substantial changes made to the criteria or assessment of the Capital Grants Programme then the reserve list will be cancelled

Councillor MA McKillop proposed to recommend that Council accept all three recommendations.

Councillor Mulholland proposed an amendment to recommend that Council approve recommendation 1 and 2 and in addition to allow any applicants who failed Stage 2: Evaluation and Assessment, 3 weeks to gather additional information to afford them to reach the 70% required to be considered for a Capital Grant. There was no seconder.

The Director of Leisure and Development replied that recommendation one could not be agreed upon if an extended period was permitted for other projects.

The Director of Leisure and Development confirmed that a £400,000 underspend in the Capital Grants Programme is predicted and that:

- (i) Council could roll the entire budget forward
- (ii) Reduce the amount in the Capital Budget or
- (iii) Use the budget to progress any “shovel ready” schemes Council has in Stage 1 which could be accelerated for completion by March 2018.

Amendment

Proposed by Councillor Clarke
Seconded by Councillor Callan

– to recommend that Council approve recommendation 1 and 2 and in addition that any underspend in the financial year to be allocated to the Leisure and Development Capital Projects to allow for priority projects to be progressed in the month of March.

Alderman Hickey requested a short recess to consider options.

*Councillor Stevenson left the meeting.

The meeting was suspended at 10.00pm.
The meeting resumed at 10.10pm.

The Chair put the amendment to the Committee to vote. A recorded vote was requested by Councillor Mulholland. 9 Members voted for, 5 Members voted against. The Chair declared the amendment carried.

For: Alderman: Hillis,
(9) Councillor Clarke, Callan, Douglas, Holmes, Knight-McQuillan,
McCandless, McLean, Wilson

Against: Alderman: Hickey
(5) Councillor: Deighan, MA McKillop, C McShane, Mulholland

*Councillor Stevenson returned to the meeting.

AGREED - to recommend that:

1. Council award £100,000 to Cushendun Building Preservation Trust for the Cushendun Old Church project subject to terms and conditions including evidence of match funding.
2. Causeway Coast and Glens Borough Council revise the application process for Capital Grants to allow a pre-application stage which will include discussion between the potential applicant and senior Council Officers. This will allow critical discussions on project need, type and scale and will contribute to the creation and submission of viable and sustainable business cases.
3. Any underspend in the financial year to be allocated to the Leisure and Development Capital Projects to allow for priority projects to be progressed in the month of March.

*Councillor Mulholland left the meeting.

12. LANDFILL COMMUNITIES FUND (LCF) EXPRESSIONS OF INTEREST

Report circulated.

Committee was presented with a report with recommendations to Council on the Expressions of Interest received to the Landfill Communities Fund.

In February 2016 Causeway Coast and Glens Borough Council agreed the Landfill Communities Fund Policy.

The policy sets out a framework for the processing of Landfill Communities Fund applications. The overall aim of the process outlined in the policy is:

“To ensure a consistent and transparent process with proper and accountable procedures is in place”.

The report outlined the principles, agreed application and process and outcomes.

In April 2016 Council appointed the Ulster Wildlife Trust as the Environmental Body to administer the fund on behalf of Council for a three year period. In November 2016 Council agreed the grant process for the Landfill Communities Fund:

The deadline for receipt of Expressions of Interest was 12noon on Friday 20th January 2017 and 18 Expressions of Interest were received before the deadline (as detailed in Annex B, previously circulated).

Eligibility assessments were undertaken by Funding Unit staff and Ulster Wildlife Trust staff using the agreed criteria:

	Criteria for eligibility	Pass/ Fail
1	Project located within 10 miles of a registered landfill site?	
2	Fulfil the requirements of the relevant LCF objectives in line with ENTRUST guidance	

All 18 applications were deemed eligible under criterion 1
Two applications were deemed ineligible under criterion 2.

It is recommended that:

1. Council agree to invite 16 applicants to submit a full application to Ulster Wildlife Trust.
2. Ulster Wildlife Trust will work with the Funding Unit to assess, score and rank the applications under this call.
3. In the case of a tie break situation following scoring two objective measures will be used for ranking: 1). Distance from landfill site; 2). Level of match funding provided.
4. The outcome of the assessment, scoring and ranking will be reported back to Council for further decision on grant awards.

5. As per Principle 1 of the Landfill Communities Fund Policy, funding awards will be dependent on current available funds.

Proposed by Councillor McLean
Seconded by Councillor Callan and

AGREED – to recommend that:

1. Council agree to invite 16 applicants to submit a full application to Ulster Wildlife Trust.
2. Ulster Wildlife Trust will work with the Funding Unit to assess, score and rank the applications under this call.
3. In the case of a tie break situation following scoring two objective measures will be used for ranking: 1). Distance from landfill site; 2). Level of match funding provided.
4. The outcome of the assessment, scoring and ranking will be reported back to Council for further decision on grant awards.
5. As per Principle 1 of the Landfill Communities Fund Policy, funding awards will be dependent on current available funds.

13. LEISURE AND DEVELOPMENT CAPITAL PROJECTS PRIORITIES 2017/18

Report circulated.

Committee was presented with a report, which detailed the results of the Capital Prioritisation Workshop to Members, for approval.

Members adopted the Council 4-Step Capital Project Management System in November 2014 Shadow Council. Since then, two Capital Programme workshops have been held each year to manage the ongoing Capital Programme. The report outlined the working principles adopted, summary of Councils' 4-step approval process and Capital Project Prioritisation Workshops - Pre-Stage 1 Projects/"Pipeline" Projects.

The following table summarises the results of the Consensual Decision Making exercise;

Rank	Scheme and Stage Pre Stage 1 -likely to be for consideration 2017/18 or beyond
1	Limavady Accessible Play Park
2	Cloughmills Sports Pitch Scheme
3	Christie Park Improvement
4	Burnfoot Sports Changing Rooms & Recreation Grounds
5	Ballymoney to Ballycastle Greenway
6	Killyrammer Community Centre Improvement Scheme
7	JDLC Sports Hall Extension , Ballymoney
7	Aghadowey Play Park
9	Bushmills Integrated Village Strategy
9	Portrush Recreation Grounds

The background information tables presented at the Workshop and the overall project scoring table are appended to this report for Members convenience. (ANNEX A-B, previously circulated).

It is recommended that Council adopts the Projects listed in the table above as being the 2017/18 Priorities for progression to Capital Programme Stage 1 within the overall context of Members Working Principles and with all projects being subject to Councils 4 – Step project approval process requiring a need based business case, and economic appraisal to be approved by Council for each project before it proceeds. On this basis, officers are to progress with scoping and options on the Priority Projects and bring reports back to Committee for Members consideration.

Proposed by Councillor McLean
Seconded by Alderman Hillis and

AGREED - to recommend that Council adopts the Projects listed in the table above as being the 2017/18 Priorities for progression to Capital Programme Stage 1 within the overall context of Members Working Principles and with all projects being subject to Councils 4 – Step project approval process requiring a need based business case, and economic appraisal to be approved by Council for each project before it proceeds. On this basis, officers are to progress with scoping and options on the Priority Projects and bring reports back to Committee for Members consideration.

14. SPORT & WELLBEING: PRICING POLICY AND FEES CONVERGENCE

Report circulated.

Committee was presented with a report to seek approval from Members on the convergence of charges across the Borough and to adopt the Pricing Policy for Sport and Wellbeing.

In conclusion, taking into account the influencing factors detailed in the report, the continuing change management process underway in the Council and the original objectives of this exercise, it is proposed that Council adopts a phased approach to the convergence of fees and charges;

1. 2017/18 should be viewed as a basic standardisation of ticket prices based on an average / mean position.
2. Year 'one' has on-going impact assessment and forms the basis for a more sophisticated modelling of price sensitivity in order to apply an alternate commercial-like methodology to the charges for 2018/19 and beyond.
3. Officers work in partnership with key stakeholders to understand the different options available for 'wellness' incentives, the potential return on investment for the Borough of such activities and the corresponding impact on revenue generation.

In answer to a query from Councillor Stevenson the Head of Sport and Wellbeing confirmed that the Pricing Policy allowed the Council to react and adapt and that the Policy should run but fees and charges could be reviewed on an annual basis.

It is recommended that:

1. Council adopts the Pricing Policy for Sport & Wellbeing.
2. Council considers the Fees & Charges recommendation to converge charges across the sport and recreational activities for 2017/18, commencing 1st April, based on the averaged charge per activity.
3. A consistent concession applied for "economically disadvantaged". Eligibility will be based on an individual being in receipt of designated state benefits. The concession discount set at 33% (i.e. a 33% reduction off the standard ticket price). (Prices as detailed in annex E).

Proposed by Knight-McQuillan
Seconded by Alderman Hillis and

AGREED – to recommend that:

1. Council adopts the Pricing Policy for Sport & Wellbeing.
2. Council considers the Fees & Charges recommendation to converge charges across the sport and recreational activities for 2017/18, commencing 1st April, based on the averaged charge per activity.
3. A consistent concession applied for “economically disadvantaged”. Eligibility will be based on an individual being in receipt of designated state benefits. The concession discount set at 33% (i.e. a 33% reduction off the standard ticket price). (Prices as detailed in annex E, previously circulated).

15. BROADBAND SERVICES UPDATE

Information report circulated.

Committee was presented with a report detailing the first stage of analysis of broadband issues in the area.

Council identified lobbying and actions to improve connectivity across the Borough as part of a wider strategic project. From discussions with OFCOM, it was obvious that Council does not have the financial resources to develop infrastructure schemes, which remain the domain of telecoms providers.

There is a specific fund of around £200,000 under the Rural Development Programme which can be allocated to the improvement of broadband in rural areas. No clear direction on how this could be spent, or the parameters within which it can be used, has been forthcoming. Obtaining clear information from either the telecoms providers or the Department for the Economy on the future development of broadband has been difficult at best.

In August 2016, Council approved the development of an initial study to map the problem, using community engagement, and a model which had been used previously in Armagh Banbridge Craigavon Council. This would map “not-spots” and areas of low connectivity, as a pre-cursor to a more detailed solutions report.

This will give officers and members;

- A clearer view of “where the market is at”, in terms of provision for those areas which are not best served by mainstream providers.
- A report which can also be fed into the Local Action Group deliberations as to how to take forward any scheme in the Borough.

The next stages will be twofold:

- There is a need for Council to be brought up to date with the breadth, coverage, cost and implementation potential of rural (and in some cases, edge-of-urban) area solutions.
- This stage 1 also needs to be forwarded to OFCOM for consideration and this will happen after presentation to Council. It will also be shared with the LAG for their consideration.

Staff will now move forward with the agreed second stage and report back to committee upon completion. Members will also be afforded the opportunity to a more technical presentation of the material available from both works.

16. BUSINESS IMPROVEMENT DISTRICT (BIDS) UPDATE

Committee received an information report detailing Coleraine Town Team (CTT) progression with the proposal to introduce a Business Improvement District (BID) for Coleraine Town Centre, itemised as part of the Town Centre Management function, which sits under the Place & Prosperity Service Area of the Leisure and Development Directorate.

The Mosaic Partnership have been instructed to conduct the Foundation Phase of this process to assess the feasibility of taking a Business Improvement District through to a ballot. Engagement with businesses within the proposed BID area has already commenced with an online survey and will be followed up with individual meetings with key stakeholders.

Mr Peter Day, Mosaic BID Project Manager will organise a meeting with the Elected Members and a date will be set during February 2017. Additional meetings will be organised with Council Directors and Heads of Service.

A Data Sharing Agreement has been implemented between Council and Land and Property Services.

The Foundation Phase is due to complete by 31st March 2017.

17. CAPITAL PROJECTS UPDATE: SPORT AND WELLBEING BALLYCASTLE & COLERAINE

Committee received an information report providing Members with an update on progress regarding leisure provision in Coleraine and Ballycastle.

The original OBC for the North Coast Sports Village, which was located on the outskirts of the town of Coleraine, needs to be tested against the aim of the Northern Area Plan which has an emphasis on promoting a “town centre first” approach.

Subject to Business Case, the new Ballycastle High/Cross and Passion Shared Campus build may give an opportunity for joint working that would provide for some of the facilities that are needed at a lower cost to the public purse.

Work by the Education Authority and CCMS on the Shared Campus project is progressing and there is a key decision-making requirement for Council in the near future in relation to supporting the community access elements of the project.

A Council Workshop is scheduled for 6th April 2017 at which Officers will present the work to date on both projects for Members’ consideration. In advance of that workshop Officers will review the consultation exercises for the original Outline Business Cases and initiate consultation with key stakeholders as appropriate in order to ensure that the reviewed OBCs are reflective of the current influencing factors in each area.

Following the workshop appropriate reports will be submitted to Council through the Leisure and Development Committee for consideration.

18. PLAY STRATEGY AND PITCHES STRATEGY

Committee was presented with an information report which provided an update on ongoing work to undertake audits of the Councils infrastructure of Play facilities and ‘Pitches’ (for a range of sports) and to develop related strategies to guide the Council’s future investment in these areas.

Both projects have been specified for completion in two parts with a ‘break clause’ between part one and part two.

The completion of part one of the Pitches commission will provide Council with evidence in relation to the current condition of its existing stock and part two will

propose a Pitches Strategy that will assist in the process of prioritising future investments in pitches.

Upon completion of part one of the Play contract Council will have evidence with which to evaluate the justification for current play park proposals while part two will propose a design brief and a Play Strategy for the Council to consider and adopt as appropriate.

19. MATTERS FOR REPORTING TO PARTNERSHIP PANEL (NEXT MEETING 23 MAY 2017 – TO BE CONFIRMED)

There were no matters for reporting to Partnership Panel.

20. Consultations

- Translink - North-West Multimodal Transport Hub Public Consultation. Closing date 20 January 2017.
- Department of Agriculture, Environment and Rural Affairs – DAERA Knowledge Framework Consultation. Closing date 27 February 2017
- Department for the Economy -Economy 2030 – A Consultation on an Industrial Strategy for Northern Ireland. Closing date 25 April 2017.

Committee noted the Consultation Documents.

MOTION TO PROCEED ‘IN COMMITTEE’

Proposed by Councillor Clarke

Seconded by Councillor Knight-McQuillan and

AGREED - that the Committee proceed to conduct the following business ‘In Committee’.

21. CIVIL ENGINEERING AND BUILDING WORK: THE CRESCENT, PORTSTEWART – TENDER REPORT

Report circulated.

Members were presented with a report requesting permission to progress this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and Construction of the Works).

Members were presented with a report in December 2016 which outlined the need for short term investment at Portstewart Crescent before the 2017 summer season.

It was requested that the project proceed to refresh the remaining paddling pool to ensure it is a safe area for use, and to improve the usability of the area by providing additional seating and play equipment to compliment what is already on site.

Accordingly Council approved the recommendation to progress this Project to Stage 2 of the Capital Programme Management System (detailed design and procurement of a Contractor).

Expressions of interest were publicly advertised for receipt of Tender Documents. Twelve requests were received and four tender submissions were submitted. One of these tenders was received late and was therefore not considered further.

It is recommended that the Leisure and Development Committee approve progression of this project to Stage 3 of the Capital Programme Management System (appointment of a Contractor and construction of the works) and award the contract to CivCo Limited in the sum of £92,264.00.

Proposed by Councillor McLean
Seconded by Councillor Stevenson and

AGREED – to recommend that Council approve progression of this project to Stage 3 of the Capital Programme Management System (appointment of a Contractor and construction of the works) and award the contract to CivCo Limited in the sum of £92,264.00.

22. WiFi TENDER REPORT

Committee was presented with an information report which updated Members on the project for the installation of public WiFi in Coleraine town centre.

Tenders were invited for the project 14th December 2016 with a return date of 2pm 9th January 2017. The assessment panel met on 9th January 2017.

Three valid submissions were received by the tender closing date 9th January 2017. The tender assessment took place on Monday 9th January 2017. The three tenders were assessed as Stage 1 Pass/Fail and then Stage 2 was price only.

Atlas Communications achieved the highest score as it was the lowest priced tender based on like for like content for the installation of the equipment and the maintenance contract for two years. None of the tenders included the cost for the development of a Coleraine Town Centre App and this will now go out as a separate procurement process.

23. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))

23.1 The Future of Edward Street Social Centre (Evergreen)

Councillor Stevenson raised concern that the future of Edward Street Social Centre (Evergreen) had not been included on the Agenda, potentially leaving users only three days after the full Council Meeting on 28 March 2017 to make appropriate arrangements, if required, and that concerns had been raised with him in this regard.

The Director of Leisure and Development advised Members that the final copy of the legal advice had been received after the admission of the report and that this would be brought back to the Leisure and Development Meeting in March.

Proposed by Councillor Stevenson
Seconded by Councillor Holmes and

AGREED - to recommend to Council that operational support to Edward Street Social Centre (Evergreen) be extended until 31 May 2017.

23.2 Coleraine Enterprise Zone

Councillor Clarke requested an update as to the current position with regards to finalising the agreements relating to Coleraine Enterprise Zone.

The Strategic Programme and Projects Manager provided Members with a brief synopsis of events that had occurred during the previous 9 months.

The Director of Leisure and Development concluded by informing Members that the signing process for 'financial close' is likely to start on Friday 17th February 2017 and an update would be brought back to Council.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Callan

Seconded by Councillor Knight-McQuillan and

AGREED - that the committee proceed to conduct the following business 'In Public'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 11.00pm.

Chair