

9 November 2016

You are hereby requested to attend a meeting of the Causeway Coast and Glens Borough Council **Corporate Policy and Resources Committee**, to be held in **the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine**, on **Tuesday 15 November 2016 at 7.00pm**.

Committee Members: Alderman Campbell, Hillis, Hickey, S McKillop; Councillors Beattie, Blair, Chivers, Duddy, Knight-McQuillan, McCandless, McCorkell, McLaughlin, C McShane, Quigley, Wilson and Ulster Unionist Member.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Meeting held Tuesday 18 October 2016 (summary attached)
4. Deputation – Ian Houston to address Committee on:
 - The adequacy of the Prompt Payment Target included in the Council's 2016 Performance Plan.
 - Council's prompt payment performance since 1 April 2015.
 - Councillors' requirement to register as Data Controllers under the Data protection Legislation.

FOR DECISION

Policy and Community Planning

5. Council Constitution (report attached)
6. Data Security Breach Guidance and Management (report attached)

Democratic and Customer Services

7. Revised Complaints Procedure (report attached)
8. Development of Armorial Bearings (report attached)

9. Electoral Office for Northern Ireland Consultation on The Future Delivery of Electoral Services in Northern Ireland (report attached)
10. Governance Arrangements - Terms of Reference for Existing Standing Committees and Proposed Terms of Reference for Sub-committees (to follow)

ODHR

11. Domestic Violence and Abuse Working Policy (report attached)

Performance and Compliance

12. Estates Strategy (report attached)

Finance

13. Draft Response to the NI Assembly Committee for Finance – Call for Evidence (report attached)

FOR INFORMATION (Items 14 - 21)

Policy and Community Planning

14. Community Planning Update (report attached)

Democratic and Customer Service

15. Programme for Government Consultation (report attached)

Finance (Items 16-18 inclusive)

16. Prompt Payment Statistics

17. Actual Penny Product Forecast

18. Estimated Penny Product Forecast

19. Matters for Reporting to Partnership Panel

20. Correspondence (report attached)

- Local Government Staff Commission Dissolution Funding 31 March 2017
- Liability for Rates in the Landlord Sector (Consultation Report attached)

21. Consultations (report attached)

22. Notice of Motion submitted by Councillor Mulholland, seconded by Councillor Nicholl and Councillor McLaughlin.

“That, in order to increase our accessibility and accountability to the public, the relevant officers of this Council investigate the cost implications of video recording and online streaming of the Monthly Full Council Meetings and bring options for its implementation back to Council for its Members’ consideration”.

IN COMMITTEE (ITEMS 23 - 26 INCLUSIVE)

23. Monthly Update Months 1 - 6 Update including staffing numbers (report attached)
24. Tender for Agency Services (to follow)
25. Rates Estimates – Opening Position (report attached)
26. Debt Management (report attached)
27. Any other relevant business (notified in accordance with Standing Order 12(o))

D H Jackson
Chief Executive
Causeway Coast and Glens Borough Council