

LEISURE & DEVELOPMENT COMMITTEE MEETING TUESDAY 14th JUNE 2016

Table of Recommendations

No	Item	Summary of key Adoptions
5	Causeway Coast and Glens Heritage Trust	<i>Option 2</i>
6	2019 Open Troon Visit	<i>4 Councillors from each of the main Parties</i>
8	SIF Community Premises Support Programme	<i>Agree to enter into Partnership</i>
9	Riverside Theatre	<i>Option 2</i>
10	Peace IV Strategy	<i>Approve</i>
11	PCSP Staffing Structure	<i>Maintain staffing structure</i>
12	Sport and Wellbeing Pricing Policy	<i>Approve</i>
13	Rural Development Programme Update	<i>Approve Council as sole applicant; delegate assessment and agreement to Local Action Group, set match funding level at 25% and factor into 2017-2020 rate-setting process</i>
14	Enterprise Zone Branding Update	<i>'Atlantic Gate Enterprise Campus'</i>
15	Enterprise Zone Tender Report	<i>Approve, subject to Financial Close as detailed</i>
16	Coleraine Area Leisure Facilities	<i>Note Strategic Outline Case; approve proceeding to Capital Project Stage 1 by way of updating existing Outline Case</i>
Items 17-23 inclusive		<i>For Information</i>
24	Dunluce Site Development	<i>Approve going to open market in accordance with Development Brief</i>

25	Portrush Recreation Grounds Concepts	<i>Progress to Capital Project management Stage 1, subject to outlined conditions</i>
26	Waterworld Options Appraisal	<i>Approve next steps as outlined</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE LEISURE AND
DEVELOPMENT COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 14TH JUNE 2016 AT 7:00 PM**

- In the Chair** : Councillor Boyd Douglas
- Members Present** : Alderman - Hillis
Councillors – Callan, Clarke, Deighan, Knight-McQuillan,
Loftus, McCandless, McCorkell, McKillop, MA, McLean,
McShane, C, Nicholl, Stevenson, Wilson,
- Officers Present** : R Baker, Director Leisure & Development
P Thompson, Head of Tourism & Recreation
P Beattie, Head of Prosperity & Place
R Gillen, Coast & Countryside Manager
J Welsh, Head of Community & Culture
L Scullion, Community Development Manager
J Gray, Strategic Programme & Projects Manager
W McCullough, Head of Leisure, Wellbeing & Sport
S Duggan, Committee & Member Services Officer
- In Attendance** : Blu Zebra Ltd Representative:
- T Hogg, Managing Director
- Public (1no)
Press (2 no.)

1 APOLOGIES

There were no apologies recorded.

2 NOMINATIONS

The Chair advised Councillor Loftus was replacing Alderman Hickey and that Councillor Callan was replacing Councillor Holmes for the transaction of business for the evening. The Chair welcomed Councillor Deighan to the committee.

3 DECLARATIONS OF INTEREST

Declarations of interest were recorded from Councillor MA McKillop as a trustee of Causeway Coast and Glens Heritage Trust.

4 MINUTES OF MEETING HELD TUESDAY 10TH MAY 2016

The Chair advised the minutes of the meeting were confirmed at the 24th May Council meeting.

5 CAUSEWAY COAST AND GLENS HERITAGE TRUST

The Head of Tourism & Recreation provided an update on the work carried out by Council, in partnership with the Causeway Coast and Glens Heritage Trust over the past 12 months and outlined potential partnership arrangements for delivery of services for 2016-17. Options report circulated.

Recommendations

- Option 2 - Council funds the Causeway Coast and Glens Heritage Trust for services proposed within the 2016-2017 Action Plan (Annex B) up to a maximum of £35,000. This is subject to staged approval and satisfactory delivery of the outputs as detailed in Annex B, circulated.
- The Tourism and Recreation Service monitors delivery and reports on the effectiveness of outputs and makes recommendations of future delivery models, including the possibility of a 3 year financial package.
- The Causeway Coast and Glens Heritage Trust Chief Executive and Board Chairman present to the Leisure and Development Committee in autumn 2016, outlining the Heritage Trust's activities.

Proposed by Councillor Stevenson
Seconded by Alderman Hillis and

AGREED - to recommend that Council approve the recommendation as outlined above.

6 2019 OPEN TROON VISIT

To understand the scale and unique nature of the Open, plus the planning requirements, including Council's role, the R&A and South Ayrshire District Council have invited a small contingent (Chief Executive, Director and 4 Councillors) to attend a working visit to the 2016 Open in Royal Troon.

The visit will include the following key elements:

- Briefing from the Chief Executive of South Ayrshire District Council (Strategic Oversight).
- Briefing from the Head of Enterprise, Development and Leisure (Operational Responsibilities).
- Briefing from a representative of the Royal and Ancient.
- Tour of Royal Troon Golf Club during the 145th Open.

Recommendation

The Leisure and Development Committee is requested to nominate 4 Councillors to participate in the working visit to South Ayrshire District Council and Royal Troon Golf Club on 13th and 14th July 2016.

Proposed by Councillor McLean
Seconded by Councillor Callan and

AGREED - to recommend that Council nominate 4 Councillors from each of the 4 main Parties (1DUP, 1UU, 1SF, 1SDLP) to participate in the working visit to South Ayrshire District Council and Royal Troon Golf Club on 13th and 14th July 2016.

7 ORDER OF BUSINESS

AGREED – to change the Order of Business, to receive Agenda Item 7 and 8 next.

8 SIF COMMUNITY PREMISES SUPPORT PROGRAMME

Elected Members were provided with information about the Community Premises Support Programme funded by the Social Investment Fund (SIF) and sought Council agreement to enter into a Partnership Agreement with Fermanagh and Omagh District Council as lead partner and Derry City and Strabane District Council in relation to delivery of the Programme.

Recommendation:

It is recommended that Members agree to enter into Partnership Agreement with Fermanagh and Omagh District Council as lead partner and Derry City and Strabane District Council in relation to management and delivery of SIF Community Premises Support Programme.

Proposed by Councillor Loftus
Seconded by Councillor Clarke and

AGREED - to recommend that Council approve the recommendation as outlined above.

9 RIVERSIDE THEATRE

The Head of Community and Culture sought Council's approval to review the legacy partnership arrangement with The Ulster University's Riverside Theatre and provide options moving forward.

Officers carried out an initial assessment in terms of options moving forward for Council consideration. The indicative budget available for such activity for 2016/17 is £107,500, representing a cut of 6.5% reduction on the budget that had been in place since August 2011 by the legacy Council. 3 Options were presented.

Recommendation

The Riverside Theatre has been operational from 1977 supporting both professional and community arts provision in the local area. It is the oldest professional theatre operating outside of Belfast and the only venue specifically designed to host large scale theatre activity within the Borough. In 2015/16 the theatre accounted for over 51% of the total arts centre based activities funded by Council, including internal Council activity and is therefore contributes significantly to both the infrastructure and to the cultural product on offer. The recommendation to Council is to progress with Option 2, subject to a review after year 1.

Option 2 – Continued support through a service contract with the University at £107,500, representing a cut of 6.5% reduction on the budget that had been in place since August 2011.

This option includes the provision of a service based contract, subject to annual review, through single tender action with the University as the sole provider, in order to manage the operation of the only professional/bespoke theatre venue, within the Borough. The contract would include the following key elements:

- The delivery of a range of music events, drama, dance, talks and literary events, including professional productions, schools' and educational productions and community/amateur presentations.
- Participation in joint programming working groups with Cultural Services staff to ensure alignment of provision across the Council area, ensure complementarity.
- Development of joint marketing materials to maximise the promotion of arts provision across the Borough.

The Head of Community and Culture responded to queries surrounding the Options report circulated.

Proposed by Councillor McCandless
Seconded by Councillor Loftus and

AGREED - to recommend that Council approve the recommendation as outlined above.

10 PEACE IV STRATEGY

T Hogg presented the Peace IV Strategic Plan so that a stage one application may be submitted to Special European Programmes Body by the end of June 2016.

Recommendation

That as the final decision making body, Council approves the Peace IV Strategic Plan in order that a stage one application may be submitted to Special European Programmes Body by the end of June 2016.

Proposed by Councillor McCorkell
Seconded by Councillor MA McKillop and

AGREED - to recommend that Council approve the recommendation as outlined above.

11 PCSP STAFFING STRUCTURE

A review of the Policing & Community Safety staff support structure after one year was circulated, as per Council's decision at the meeting of the Shadow Council in February 2015.

Recommendation

To maintain the staffing structure of 1 Manager and 3 Officers, to enable the continuation of the current level of service delivery, which sees a composite of third party and self-delivery. A reduction in the current staff team would require outsourcing elements of the 2016/2017 Action Plan.

Proposed by Councillor McCorkell
Seconded by Councillor Callan and

AGREED - to recommend that Council approve the recommendation as outlined above.

- * Councillor Nicholl left the meeting at 8.05pm.
- * Councillor Knight-McQuillan arrived at the meeting at 8.05pm.

12 SPORT AND WELLBEING PRICING POLICY

A draft Pricing Policy for Sport and Wellbeing was presented for Elected Members consideration prior to EQI screening.

Recommendation

It is recommended that Members approve the draft Pricing Policy for Sport & Wellbeing which is subject to EQI screening. Any adjustments to the policy as a consequence of the screening will be brought back to Committee for consideration and final approval in August along with recommendations for charges.

(If August report is adopted by Council the intention would be to implement the charges in September 2016)

Proposed by Councillor Wilson
Seconded by Councillor Callan and

AGREED - to recommend that Council approve the recommendation as outlined above.

13 RURAL DEVELOPMENT PROGRAMME UPDATE

The Head of Prosperity and Place outlined options around funding required to meet the obligations imposed by the Department for Agriculture, Environment

and Rural Affairs. Given the timetable for roll out, decisions on funding are required now for the new financial year 2017/8.

Recommendations on each point:

Rollout of programme – Council agrees to be the sole applicant acting on behalf of the Borough’s villages – this will cover the updating of current village plans (if required on a case by case basis), and at a later stage, the submission of applications for final funding.

Delegation of Authority – given the existing rigours of the application process which the Department has implemented against all aspects of the programme, factors such as ability to implement project, manage spend, safeguards of finance, and other capability factors will be measured at the assessment stage by the Local Action Group, which has extensive elected member representation. Council will, of course, be informed of outcomes. It is recommended that the assessment and agreement of final project decisions should be delegated to the Local Action Group.

Level of Matching Funding – in previous programmes, levels of funding varied from LAG area to area. This often left groups with a shortfall of funding to be found – while “in kind” contribution is allowable, it is often difficult to measure accurately, or leads to project delays – for example, in the acquisition of land. While this obviously has an impact on the rates setting process, the greatest positive impact on both applicants and process would be to set the assistance at 25%. It is recommended that the matching funding is set at this level and factored into the rate-setting process for 2017-2020.

Proposed by Councillor MA McKillop
Seconded by Councillor C McShane and

AGREED - to recommend that Council approve the recommendation as outlined above.

14 PCSP ANNUAL REPORT

The Chair advised Items 14 to 20 were for Information only and taken as read.

The report covered both the work of the Policing Committee and the wider PCSP and specific information as to how the PCSP has carried out its functions on engagement and enhancing community safety.

15 CENTRE PROVISION STRATEGIC FRAMEWORK

The report provided an update in relation to the development of a Strategic Framework for the provision of community centres in the Borough.

Further to the completion of the Audit of Need and Options Appraisal in relation to Community Facilities in Ballymoney Town, work has been progressing on the development of a Strategic Framework for Community Centre Provision. The Strategic Framework will lay out Council’s position in relation to the future

provision of Community Centres in the Borough including how to promote better use of underused centres; decision making in relation to renovation/disposal of centres that aren't fit for purpose; dealing with requests for financial assistance from voluntary organisations; and how it works with other providers in areas where there isn't Council provision.

Elected Members will be invited to participate in a further workshop in which they can continue to inform the progression of Council's vision and framework for community centre provision.

16 GOOD RELATIONS ANNUAL REPORT REVIEW

Information was provided on the Good Relations Annual Report and Good Relations Action plan 2015/16 outputs and outcomes, circulated.

17 IRISH LANGUAGE PROVISION

The report provided an update on Irish language provision within Causeway Coast and Glens Borough Council area.

18 JOEY DUNLOP LEISURE CENTRE CATERING SERVICES

A decision has now been taken to put out to tender the provision of catering in the Joey Dunlop Leisure Centre. A valuation of the facility will be undertaken to ensure Council understands the potential worth of the service.

It is to be expected that the service will be tendered in late summer / early autumn.

19 BALLYSALLY PLAYGROUP

The Childcare Partnership and Department of Education has advised that they will not continue to provide funding for the Childcare Assistant post beyond the short term as this is not part of Sure Start's role, and is an anomaly in the provision of Sure Start across Northern Ireland.

In order to secure childcare provision for the Ballysally community, Coleraine Sure Start Partnership will assume responsibility for the running of an early years programme at the centre. As this cannot be a playgroup service, it is proposed to deliver two daily sessions on three days per week of the Sure Start Developmental Programme for Two to Three Year Olds. This will provide a programme for children in their pre-pre-school year and activities and support for the whole family.

20 PERFORMANCE FACILITY FUND

Elected Members were provided with information relating to Sport NI Performance Facility Fund and the potential for a rowing facility within the Borough.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Stevenson
Seconded by Councillor MA McKillop and

AGREED – that the Council proceeds to conduct the following business '**In Committee**'.

* Councillor Nicholl returned to the meeting at 8.20pm.

21 ENTERPRISE ZONE BRANDING UPDATE

Elected Members were provided with an update on the branding for the Enterprise Zone to enable the branding guidelines to be finalised.

Recommendation

It is recommended that the verbal identity aspect of the branding is agreed to allow the branding guidelines to be finalised.

Decision 1
Proposed by Councillor McLean
Seconded by Councillor Stevenson

To recommend that Council approve 'Atlantic Arc'.

Amendment
Proposed by Alderman Hillis
Seconded by Councillor Loftus

To recommend that Council approve 'Atlantic Gate'.

On the amendment being put to the meeting 7 members voted for, 6 against, 1 abstained, the amendment was carried.

Decision 2
Proposed by Councillor Stevenson
Seconded by Councillor McLean and

AGREED – to recommend that Council approve 'Enterprise Campus'.

22 ENTERPRISE ZONE TENDER REPORT

The Head of Prosperity and Place sought conditional approval to progress the project to Stage 3 of the Capital Programme Management System (appointment of a contractor and construction of the works).

Recommendation

It is recommended the Leisure and Development Committee approve the following, subject to Financial Close;

1. Progression of this project to Stage 3 of the Capital Programme Management System and appoint Fox Building and Engineering Ltd to carry out the works for the Tendered Sum of £546,293.93 (Option 1) – subject to Project Sponsor negotiating wayleave agreement with Ulster University
2. In the event no wayleave agreement can be reached with Ulster University, appoint Fox Building and Engineering Ltd to carry out the works for the Tendered Sum of £652,334.16 (Option 2)
3. Appointment of TOC Utilities under a single tender action to complete the Primary Fibre Route installation for the Sum of £198,857.33 - as part of the main NIE cable supply works due to the economies of scale and efficiencies present and verified by our cost consultant
4. Provision of a Contingency Sum in the value of 5% of the contract award to cover any eventualities during the works which could not have been reasonably foreseen.

Proposed by Councillor McLean
Seconded by Councillor Loftus and

AGREED - to recommend that Council approve the recommendation as outlined above.

23 COLERAINE AREA LEISURE FACILITIES

The Director of Leisure and Development updated Elected Members on the current situation regarding the Coleraine and Triangle area Sport and Leisure Facilities and sought approval to proceed to Capital Project – Stage 1; Updating of the existing Outline Business Case by way of an addendum, previously circulated.

Recommendation

It is asked that members note the Strategic Outline Case and update that has been provided on the Coleraine and Triangle area Sport and Leisure Facilities and recommended that members approve proceeding to Capital Project – Stage 1; in this instance by way of updating the existing Outline Business Case.

Proposed by Councillor Clarke
Seconded by Councillor Stevenson and

AGREED - to recommend that Council approve the recommendation as outlined above.

24 DUNLUCE SITE DEVELOPMENT

The Director presented the report and sought approval for the Development Brief for the Dunluce Centre, Portrush to go to market.

Recommendation

It is asked that members now approve the property going to the open market.

Proposed by Alderman Hillis
Seconded by Councillor Clarke and

AGREED - to recommend that Council approve the property going to the open market in accordance with the Development Brief, circulated.

25 PORTRUSH RECREATION GROUNDS CONCEPTS

The Director of Leisure and Development updated Elected Members on the progress that has been made in relation to Portrush Recreation Grounds and presented a recommendation on the next steps.

Recommendation

It is recommended that the project progress to Capital Project Management Stage 1, that is appointment of a design team to progress the facilities mix, outline design, cost estimate and Business Case subject to;

- a) Availability of capital funding.
- b) Finalisation of Dunluce Centre development proposals (if approved by members).

Proposed by Councillor Clarke
Seconded by Councillor Stevenson and

AGREED - to recommend that Council approve the recommendation as outlined above.

26 WATERWORLD OPTIONS APPRAISAL

The report updated Elected Members on the progress that has been made in relation to Waterworld and presented a recommendation on the next steps.

Recommendation:

It is recommended that;

- a) A market valuation of the Waterworld site is completed and brought back to members.
- b) members make a decision on disposal or otherwise of the Waterworld site at Committee in September / October 2016 subject to the site valuation and

- being satisfied that the necessary mix of facilities and attractions for Portrush and the wider area can be provided through;
- Leisure water at CLC or its replacement – developing through ongoing work as recommended in the Coleraine and wider area leisure facilities report.
 - The development proposals received for the Dunluce Centre – developing through ongoing work as recommended in the Dunluce Centre report.
 - The potential redevelopment of Portrush Recreation Grounds – developing through ongoing work as recommended in the Portrush Recreation Grounds report.
- c) To maintain progress and be in a position to move quickly once members have made any decision to sell, an agent is engaged to gauge the market and prepare the document pack necessary to bring the site to market.

Proposed by Councillor Stevenson
Seconded by Councillor Callan and

AGREED - to recommend that Council approve the recommendation as outlined above.

MOTION TO PROCEED ‘OUT OF COMMITTEE’

AGREED - that the Council proceeds to conduct any remaining business ‘**In Public**’.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 9.25pm.