

Causeway Coast & Glens Borough Council

Annual General Meeting Thursday 26th March 2015

Key Decisions

No	Item	Decision
3.	Nominations to Positions of Responsibility 3.1 Partnership Panel 3.2 Northern Ireland Housing Council	<i>4 separate appointments for term of one year each</i> <i>Single appointment for 4 year term</i> <i>57 positions appointed</i> <i>Mayor 2015 – Councillor Michelle Knight McQuillan</i> <i>Deputy Mayor 2015 – UU to be confirmed</i>
4.	Nominations to Committees	<i>Party appointments made to 5 committees of 16 places</i> <i>Remaining names to be confirmed</i>
5.	Election of Aldermen	<i>10 Aldermen appointed</i>
6.	Nominations to Policing and Community Safety Partnerships	<i>10 appointments</i>
7.	Appointments to External Bodies	<i>Appointments made to 10 external bodies</i>

Shadow Council

Minutes of the Meeting of Causeway Coast and Glens Shadow Council held in the Council Chamber, Coleraine Borough Council on Thursday 26th March 2015 at 9.00pm

In the Chair: Councillor J Finlay, Presiding Councillor

Present: Councillors Baird, Beattie, Blair, Callan, Campbell, Chivers, Clarke, Cole, Douglas, Duddy, Fielding, Finlay, Fitzpatrick, Harding, Hickey, Hillis, Holmes, King, Knight-McQuillan, Loftus, McCandless, McCaul, McCorkell, McGlinchey, McGuigan, McKeown, McKillop MA, McKillop S, McLean, McShane C, McShane P, Mulholland, Mullan, Nicholl, Quigley, Robinson, Stevenson, Watton, Wilson

In attendance: Mr D Jackson, Clerk and Chief Executive Designate
Mrs M Quinn, Director of Performance Designate
Mr R Baker, Director of Leisure & Development Designate
Mr A McPeake, Director of Environmental Services Designate
Ms Elizabeth Beattie, Head of Policy
Mrs Pauline Donaghy, Committee Administrator
Mrs Sinéad Duggan, Programme Administrator
Mr Stephen McMaw, Head of Convergence
Ms Sandra Kelly, Lead Officer Organisation Development
Mrs Denise Dickson, Planning Manager
Mr David Wright, Lead Officer Finance

Also in attendance: Press x 2; Public x 3

1. Apologies

Apologies were recorded on behalf of Councillor Hunter.

2. Declarations of Interest

No declarations of interest were recorded.

3. Nominations to Positions of Responsibility

Schedule 1 to the 2014 Act includes detailed provisions in relation to the filling of positions of responsibility and specifies the operation of the procedures that are available to the Council. The legislation sets out that positions of responsibility shall be filled using the calculation included in Schedule 1 of the Act unless the Council decides by qualified majority (80%) to apply one of other methods set out in Schedule 1, Part 2 to the 2014 Act.

Information on d'Hondt picks were prepared based on Schedule 1 of the Act and the new Committee structure and circulated to Members in advance of the meeting. Members were also advised that Part 3 of the Local Government Act (Northern Ireland) 2014 specified the positions of responsibility which must be allocated across the political parties represented on Council in accordance with the provisions of the Act.

The Positions of Responsibility to be filled:

- i. Mayor/Chair
- ii. Deputy Mayor/Deputy Chair
- iii. Chairperson and Vice Chairperson of each Committee – Audit; Corporate Policy and Resources, Environmental Services, Leisure and Development, Planning
- iv. External appointments – Partnership Panel, Northern Ireland Housing Council, Reserve Forces' and Cadets' Association

3.1 Partnership Panel

It was proposed by Councillor Hillis, seconded by Councillor Baird and AGREED: **that Council's appointment to the Partnership Panel be 4 separate appointments each for a one year term.**

3.2 Northern Ireland Housing Council

It was proposed by Councillor Duddy, seconded by Councillor McLean and AGREED: **that Council's appointment to the Northern Ireland Housing Council be a single appointment for a four year term.**

The 57 positions were AGREED as follows:

Position		No of positions available
Mayor	Council	4
Deputy Mayor	Council	4
Chair	Environmental Services Committee	4
Vice Chair	Environmental Services Committee	4
Chair	Leisure & Development Committee	4
Vice Chair	Leisure & Development Committee	4
Chair	Corporate Policy & Resources Committee	4
Vice Chair	Corporate Policy & Resources Committee	4
Chair	Planning Committee	4

Position		No of positions available
Vice Chair	Planning Committee	4
Chair	Audit Committee	4
Vice Chair	Audit Committee	4
Partnership Panel	External appointment	4
Northern Ireland Housing Council	Statutory Body appointment	1
Reserve Forces' and Cadets' Association	Statutory Body appointment	4

Following the party group meetings to consider appointments the following positions were confirmed.

The remaining appointments to be forwarded to the Chief Executive by Nominating Officers.

	Position	Committee	Year	Party
1	Chair	Council	2015	DUP Councillor Michelle Knight-McQuillan
2	Chair	Council	2016	SDLP
3	Chair	Council	2017	UU
4	Chair	Council	2018	SF
5	Deputy Chair	Council	2015	UU
6	Deputy Chair	Council	2016	DUP
7	Deputy Chair	Council	2017	SF
8	Deputy Chair	Council	2018	DUP
9	Chair	Environmental Services Committee	2015	DUP
10	Chair	Environmental Services Committee	2016	UU
11	Chair	Environmental Services Committee	2017	DUP
12	Chair	Environmental Services Committee	2018	DUP
13	Vice Chair	Environmental Services Committee	2015	SF
14	Vice Chair	Environmental Services Committee	2016	PUP
15	Vice Chair	Environmental Services Committee	2017	SDLP
16	Vice Chair	Environmental Services Committee	2018	UU
17	Chair	Leisure & Development Committee	2015	SDLP

	Position	Committee	Year	Party
18	Chair	Leisure & Development Committee	2016	TUV
19	Chair	Leisure & Development Committee	2017	DUP
20	Chair	Leisure & Development Committee	2018	UU
21	Vice Chair	Leisure & Development Committee	2015	DUP
22	Vice Chair	Leisure & Development Committee	2016	TUV
23	Vice Chair	Leisure & Development Committee	2017	TUV
24	Vice Chair	Leisure & Development Committee	2018	SF
25	Chair	Corporate Policy & Resources Committee	2015	UU
26	Chair	Corporate Policy & Resources Committee	2016	SF
27	Chair	Corporate Policy & Resources Committee	2017	UU
28	Chair	Corporate Policy & Resources Committee	2018	SDLP
29	Vice Chair	Corporate Policy & Resources Committee	2015	DUP
30	Vice Chair	Corporate Policy & Resources Committee	2016	DUP
31	Vice Chair	Corporate Policy & Resources Committee	2017	DUP
32	Vice Chair	Corporate Policy & Resources Committee	2018	UU
33	Chair	Planning Committee	2015	SF
34	Chair	Planning Committee	2016	SDLP
35	Chair	Planning Committee	2017	UU
36	Chair	Planning Committee	2018	TUV
37	Vice Chair	Planning Committee	2015	SDLP
38	Vice Chair	Planning Committee	2016	ALLIANCE
39	Vice Chair	Planning Committee	2017	SDLP
40	Vice Chair	Planning Committee	2018	SF
41	Chair	Audit Committee	2015	SF
42	Chair	Audit Committee	2016	SF
43	Chair	Audit Committee	2017	SDLP
44	Chair	Audit Committee	2018	IND (PMcS)
45	Vice Chair	Audit Committee	2015	SF
46	Vice Chair	Audit Committee	2016	SDLP

	Position	Committee	Year	Party
47	Vice Chair	Audit Committee	2017	UU
48	Vice Chair	Audit Committee	2018	DUP
49	Partnership Panel	External appointment	2015	UU
50	Partnership Panel	External appointment	2016	DUP
51	Partnership Panel	External appointment	2017	DUP
52	Partnership Panel	External appointment	2018	UU
53	Northern Ireland Housing Council	Statutory Body appointment	2015-2018	DUP
54	Reserve Forces' and Cadets' Association	Statutory Body appointment	2015	DUP
55	Reserve Forces' and Cadets' Association	Statutory Body appointment	2016	UU
56	Reserve Forces' and Cadets' Association	Statutory Body appointment	2017	UU
57	Reserve Forces' and Cadets' Association	Statutory Body appointment	2018	TUV

4. Nominations to Committees

Committees of 16 appointments using the quota greatest remainder method was AGREED, in accordance with the recommendation from the Governance Committee 15th February 2015, ratified by Council on 26th February 2015, based on the schedule previously circulated and as follows:

Committees of 16 appointments (using quota greatest remainder)

5 committees of 16 members = 80 places; Quota per member = 40/80 = 0.5

DUP: 11/0.5=22; UU: 10/0.5=20; SF:7/0.5=14; SDLP:6/0.5=12; TUV:3/0.5=6; Others:1/0.5=2

	<i>Audit</i>	<i>Corporate Policy & Resources</i>	<i>Environmental Services</i>	<i>Leisure & Development</i>	<i>Planning</i>
<i>1</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>
<i>2</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>
<i>3</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>
<i>4</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>	<i>DUP</i>
<i>5</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>
<i>6</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>
<i>7</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>
<i>8</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>	<i>UU</i>
<i>9</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>
<i>10</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>	<i>SF</i>
<i>11</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>
<i>12</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>	<i>SDLP</i>
<i>13</i>	<i>TUV</i>	<i>TUV</i>	<i>TUV</i>	<i>TUV</i>	<i>TUV</i>

14					
15					
16					

Note: Chairs & Vice Chairs will be filled from positions of responsibility, reducing respective party quotas.

Remaining places (by d'Hondt)

DUP: 2; SF:4; SDLP: 2; TUV:1; Alliance:2; PUP:2; Ind:2

Following party group meetings to consider appointments to Committees the following Committee appointments were confirmed. The remaining names of Elected Members appointed to be confirmed to the Chief Executive by Nominating Officers.

	Audit	Corporate Policy & Resources	Environmental Services	Leisure & Development	Planning
1	DUP Cllr Robinson	DUP Cllr Campbell	DUP Cllr McLean	DUP Cllr McLean	DUP Cllr Robinson
2	DUP Cllr Stevenson	DUP Cllr Duddy	DUP Cllr Campbell	DUP Cllr Stevenson	DUP Cllr Finlay
3	DUP Cllr Finlay	DUP Cllr McCorkell	DUP Cllr Duddy	DUP Cllr McCorkell	DUP Cllr Fielding
4	DUP Cllr Clarke	DUP Cllr Knight-McQuillan	DUP Cllr Fielding	DUP Cllr Clarke	DUP Cllr Cole
5	UU Cllr Hunter	UU Cllr Nicholl	UU Cllr Baird	UU Cllr Nicholl	UU Cllr King
6	UU Cllr McKeown	UU Cllr Callan	UU Cllr Homes	UU Cllr Holmes	UU Cllr McKeown
7	UU Cllr Holmes	UU Cllr Hillis	UU Cllr King	UU Cllr Hillis	UU Cllr Callan
8	UU Cllr Baird	UU Cllr McCandless	UU Cllr Hunter	UU Cllr McCandless	UU Cllr Baird
9	SF	SF	SF	SF	SF
10	SF	SF	SF	SF	SF
11	SDLP	SDLP	SDLP	SDLP	SDLP Cllr Mullan
12	SDLP	SDLP	SDLP	SDLP	SDLP Cllr Loftus
13	TUV	TUV	TUV	TUV	TUV
14	PUP ¹⁵	SF ²	DUP ¹	SDLP ³	SF ⁵
15	IND PMcS ¹⁴	TUV ⁶	SF ⁸	DUP ⁴	IND PMcS ¹¹
16	ALL ¹⁰	SDLP ⁷	PUP ¹²	SF ⁹	ALL ¹³

5. Election of Aldermen

Regulation 4 of The Local Government (Transitional, Incidental, Consequential and Supplemental Provisions) Regulations (Northern Ireland) 2014 deals with the designation of aldermen and it outlines the following:

- 1) The ordinary election of aldermen shall be held at the annual meeting of the council.**
- 2) The number of aldermen shall be such number as the council may determine but shall not exceed one quarter of the whole number of the councillors.**
- 3) If the number of councillors nominated as a candidate for the position of alderman does not exceed the number determined by the council and the council so agrees, those nominated councillors may be deemed to be elected to the position of alderman.**
- 4) If the above does not apply, an alderman shall be elected by the Council from among the Members.**
- 5) The ordinary election of aldermen shall be held in every fourth year, being an election year.**
- 6) A councillor shall be a candidate for election as an alderman if–**
 - i. he is nominated as a candidate by one other councillor as proposer and another as seconder; and**
 - ii. he assents to the nomination**
- 7) Any nomination may be made, and any assent may be given, either in the course of the meeting or by a document signed by the councillor or councillors in question and delivered to the clerk of the council before the beginning of the meeting.**
- 8) A councillor entitled to vote at a contested election of an alderman shall do so by signing and delivering at the meeting to the clerk of the council a voting paper containing in order of preference the full names of the candidate or candidates for whom he votes.**

It was proposed by Councillor Duddy, seconded by Councillor S McKillop and AGREED: **that Council appoint 10 Members as Aldermen.**

Councillor C McShane recorded her party's opposition to the appointment of Aldermen and proposed **that Council does not appoint Aldermen**, seconded by Councillor P McShane.

The Presiding Councillor put the amended proposal to the vote.
8 Members voted for and 23 against.

The Presiding Councillor put the original proposal to the vote.
23 Members voted for and 8 against.

The Presiding Councillor declared the motion carried that Council appoint 10 Members as Aldermen.

Following party group meetings to consider appointments to Committees the following Committee appointments were confirmed.

Party	Nominee
DUP ¹	Councillor Cole
UU ²	Councillor McKeown
SF ³	No nomination
SDLP ⁴	Councillor Mullan
DUP ⁵	Councillor Campbell
UU ⁶	Councillor King
DUP ⁷	Councillor Finlay
SF ⁸	No nomination
UU ⁹	Councillor Hillis
TUV ¹⁰	Councillor S McKillop
SDLP ¹¹	Councillor Hickey
DUP ¹²	Councillor Robinson

6. Nominations to Policing and Community Safety Partnership

Council had previously agreed that 10 Members should be appointed to the new Policing and Community Safety Partnership based on the d'Hondt method and the appointments confirmed at or following the meeting.

PCSP (10 places)	Party
	DUP
	DUP
	DUP
	UU
	UU
	UU
	SF
	SF
	SDLP
	TUV

7. Appointments to External Bodies

The schedule of appointments to external bodies (by d'Hondt) was previously circulated to Members as follows:

	Organisation	No of appointments
1	Causeway Coast & Glens Heritage Trust (CC&GHT)	4
2	Community Tension Subgroup (OFMDFM)	1
3	Local Government Forum (LGF)	4
4	National Association of Councillors (NAC)	8
5	Interim North East Partnership Joint Council Committee (JCC) Interreg IVA	4
6	Interim Joint Council Committee Rural Development (RDP)	4

	Organisation	No of appointments
7	North East Rural Development Local Action Group	8 <i>DUP (3) – Councillor Mark Fielding, Councillor Michelle Knight-McQuillan, Councillor Ian Stevenson</i> <i>2 UUP; 2 SF; 1 SDLP</i>
8	NILGA	8
9	Western Health & Social Care Trust Day Care/Day Opportunities Implementation Group(WHSCT)	1
10	The Honourable Irish Society	4

Following the party group meetings the following were AGREED:

D'hondt pick	Position chosen	D'hondt pick	Position chosen
DUP	CC&GHT	UU	LGF
TUV	NILGA	SF	NAC
SDLP	Hon Irish Society	SDLP	LGF
UU	CC&GHT	DUP	LGF
SF	NILGA	UU	NAC
DUP	Hon Irish Society	DUP	INTERREG IVA
UU	Hon Irish Society	SF	NAC
DUP	Hon Irish Society	UU	NAC
SDLP	CC&GHT	TUV	NAC
SF	CC&GHT	SDLP	INTERREG IVA
UU	NILGA	DUP	RDP
DUP	NILGA	UU	INTERREG IVA
ALL	NAC	SF	INTERREG IVA
TUV	NILGA	DUP	-
SF	CT Sub Group	SDLP	RDP
DUP	NILGA	UU	RDP
SDLP	NILGA	DUP	-
IND PPMCS	NAC	SF	RDP
UU	NILGA	UU	NAC
PUP	LGF		
DUP	WHSCT		

The names of Elected Members appointed to be confirmed to the Chief Executive by Nominating Officers.

At the conclusion of the meeting, following the party meetings, Councillor Duddy confirmed the DUP appointment of Councillor Michelle Knight-McQuillan as Mayor of Causeway Coast and Glens Borough Council in Year 1 and congratulated her on her appointment.

The meeting closed at 11.20pm.