|  |  |
| --- | --- |
| Causeway Coast and Glens Borough Council  **PROJECT QUARTERLY PROGRESS REPORT**  **Period of Claim:** | Image result for causeway coast and glens pcsp |

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Title:** |  | | |
| **Organisation:** |  | | |
| **Project Manager:** |  | | |
| **Project Start Date** |  | **Project End Date** |  | |

**PART A:** *(to be completed by the Project Manager)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Milestones (current Quarter)** | Off Target | On Target | Complete |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Summary of Project Progress to Date including any PSNI involvement in delivery & Remedial Action** |
|  |

|  |
| --- |
| **Project Milestones (Plan for next quarter)** |
|  |
|  |
|  |
|  |
|  |

|  |
| --- |
| **Please demonstrate measures taken to proactively promote equality of opportunity particularly in terms of Project accessibility and participation (9 categories as listed within the Equality & Good relations declaration in Annex A)** |
|  |
|  |
|  |
|  |
|  |

**I have attached risk assessment forms for all activities/events held within this quarter** Yes ❒ No ❒

**Overall, is the project on target to achieve agreed Milestones and Objectives?** Yes ❒ No ❒

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: | ……………………………………………… | Position: | ………………………………………………… |
| Date: | ……………………………………………… |  |

**PART B:** (to be completed by Causeway Coast and Glens PCSP)

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

|  |  |
| --- | --- |
| Signed: ……………………………………………………… | Date: …………………… |