

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 8 OCTOBER 2019**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>
<b>1</b>	Apologies	<b><i>Alderman Robinson</i></b>
<b>2</b>	Declarations of Interest	<b><i>None</i></b>
<b>3</b>	Minutes of Meeting held Tuesday 3 September 2019	<b><i>Confirmed</i></b>
<b>4</b>	Renewals/Replacement of Festive Lights	<b><i>Approve</i></b>
<b>5</b>	Fairtrade Borough Status	<b><i>Information</i></b>
<b>6</b>	Approval of Premises as a Venue for Civil Marriage	<b><i>Information</i></b>
<b>7</b>	Approval of Premises as a Venue for Civil Partnership	<b><i>Information</i></b>
<b>8</b>	Entertainments Licence Renewals	<b><i>Information</i></b>
<b>9</b>	Licences Issued Under Delegated Authority	<b><i>Information</i></b>
<b>10</b>	Petroleum Spirit Licences Renewals	<b><i>Information</i></b>
<b>11</b>	Society Lottery Registrations	<b><i>Information</i></b>
<b>12</b>	Food Standards Agency (FSA) Exceptional Funding to District Councils for EU Exit Preparations 2019/2020	<b><i>Note</i></b>
<b>13</b>	Matters for Reporting to Partnership Panel	<b><i>None</i></b>
<b>14</b>	Conferences	<b><i>None</i></b>

<b>15</b>	Correspondence	
	<b>15.1</b> Northern Ireland Environmental Agency – Fly Tipping Revised Shared Protocol	<b><i>Sign up to protocol</i></b>
<b>16</b>	Consultation Documents	<b><i>None</i></b>
<b>17</b>	Any Other Relevant Business (notified in accordance with Standing Order 12 (o))	
	<b>17.1 Alderman Fielding</b> Dunluce Centre	<b><i>Director of Environmental Services to provide costs of repairs to damage caused</i></b>
	<b>17.2 Councillor Holmes</b> Car Park Accounts – Budget v Actual	<b><i>Coding to be rectified</i></b>
	<b>17.3 Alderman Finlay</b> Grass Cutting at Armoy Rugby Pitch	<b><i>Lease issues to be addressed</i></b>
	<b>IN COMMITTEE (ITEM 18 – ITEM 20)</b>	
<b>18</b>	Provision for the Haulage, Treatment, Recycling and Disposal of NWRWVG Local Authority Collected Street Sweeping and Gully Waste	<b><i>Approve</i></b>
<b>19</b>	Council Strategic Waste Management Arrangements: Update	<b><i>Approve</i></b>
<b>20</b>	Request to Lease Land to Shooting Club at Drumaduff Landfill Site	<b><i>Defer for one month to allow for negotiations</i></b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
ENVIRONMENTAL SERVICES COMMITTEE  
IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 8 OCTOBER 2019 AT 7:00PM**

**In the Chair:** Councillor Mulholland

**Members Present:** Alderman Boyle, Fielding and Finlay  
Councillors Anderson, Beattie, Chivers, Hunter,  
Holmes, McLaughlin, McGlinchey, McLean, McMullan,  
Wallace and Wilson

**Officers Present:** A McPeake, Director of Environmental Services  
B Edgar, Head of Health & Built Environment  
D Allen, Committee & Member Services Officer

**In Attendance:** Press (1 No)

**1. APOLOGIES**

Apologies were recorded for Alderman Robinson.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3. MINUTES OF MEETING HELD 3 SEPTEMBER 2019**

The Minutes of the above meeting were adopted at the Council Meeting held on Tuesday 24 September 2019.

**4. RENEWALS/REPLACEMENT OF FESTIVE LIGHTS**

Report previously circulated, presented by the Director of Environmental Services.

Over the last 7 years Council has upgraded and enhanced the festive lighting systems throughout the Borough. Given the fragility and the extremes of weather to which they are subjected, some of the original lights now need replaced.

Prior to the introduction of RPA, legacy councils were replacing and enhancing their Festive lighting provision. This entailed introducing

modern low wattage LED lights and features. The last major update took place in Limavady, Dungiven and Ballycastle in 2017. Whilst these lights are designed for external use, they do experience extremes of wind, rain and frost which eventually lead to failure. Some of the original LED lights and features are now beyond repair and, to ensure continued provision of lighting, need replaced.

Testing and inspection is currently underway to assess the extent of the required replacement and is likely to fall between £20,000 and £30,000. Although the final cost is not yet known, if Council wish to continue with the festive lighting provision as per previous years, a decision on replacement purchase is required now to ensure timely delivery.

There are two options for Members to consider:

- (1) Do not replace lights – this will lead to visible ‘gaps’ in lighting systems throughout the Borough with possible negative feedback.
- (2) Replace lights to ensure lighting provision mirrors that of previous years.

Members were conscious of the spend, but agreed that the maintenance to the lights this year should mirror that of previous years to avoid a larger bill in the future.

The Director of Environmental Services clarified that the majority of the assessment was now complete and replacement costs would likely amount to just over £20,000. As time was of the essence the order would have to be placed as soon as possible.

Councillor Beattie requested that the Director of Environmental Services pass on thanks to his members of staff who are tasked with erecting the festive lights.

In response to a query from Alderman Fielding on behalf of Alderman Robinson in relation to the upgrading of lights on Market Street, the Director of Environmental Services advised Members that the revised scheme had been approved and would be installed in time for Christmas.

Alderman Finlay and Councillor McMullan requested that Cloughmills and Cushendall be upgraded at a later date to create a more even distribution area.

**It is recommended** that the Environmental Services Committee considers festive lighting provision and recommends to Council their preferred option.

Proposed by Councillor Wilson  
Seconded by Councillor Beattie

- that the Environmental Services Committee recommends **Option 2** – replace lights to ensure lighting provision mirrors that of previous years.

The Chair put the Motion to the Committee to vote. Committee voted unanimously in favour.

The Chair declared the motion **CARRIED**.

## **5. FAIRTRADE BOROUGH STATUS**

Report previously circulated.

The Head of Operations presented Members with a report notifying them that Causeway Coast and Glens had achieved Fairtrade Borough Status.

In November 2016 members passed a resolution demonstrating Council's support for a campaign to achieve Fairtrade Borough Status. Fairtrade is a global movement to guarantee a better deal, working conditions, environmental protection and fair terms of trade for disadvantaged producers in the developing world. Its primary objective is to tackle poverty.

Fairtrade tackles any use of child labour and/or human trafficking. Fairtrade certified producers invest in schools, transport, health care and sanitation. Fairtrade has a strong presence in the UK and Ireland, represented by the Fairtrade Foundation and Fairtrade Ireland. Through the "Fairtrade Town" campaign, communities are awarded Fairtrade status when they meet set criteria.

In March 2019, Members were informed that Goals 1-4 had been achieved and in order to achieve full Fairtrade Borough Status, 2 Members of the ES Committee were required to represent Council on the local Fairtrade Steering Group. The inaugural meeting of the Steering Group took place and the application for Borough Status was issued to Fairtrade Foundation for assessment.

On 3 September 2019, a letter was received from Chrysi Dimaki (Fairtrade Foundation) to inform Council that Causeway Coast and Glens Borough

Council had achieved Fairtrade Borough Status. A copy of the letter, feedback report, and certificate is attached in Appendix 1 (previously attached).

Councillor Holmes and Councillor Beattie requested that the Director of Environmental Services pass on their congratulations to all staff who were involved in the huge amount of work that had been done to achieve this status.

The information report was **NOTED**.

**6. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE MARRIAGE REGULATIONS (NI) 2003 THE MARRIAGE (NI) ORDER 2003**

Information report previously circulated.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

Unique Reference Number	Premises Name	Approval Type
MA014	Limepark	Renewal
MA021	Drenagh	Renewal

The information report was **NOTED**.

**7. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP THE CIVIL PARTNERSHIP REGULATION (NI) 2005 THE CIVIL PARTNERSHIP ACT 2004**

Information report previously circulated.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

Unique Reference Number	Premises Name	Approval Type
CP014	Limepark	Renewal
CP021	Drenagh	Renewal

The information report was **NOTED**.

**8. ENTERTAINMENTS LICENCE RENEWALS  
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER  
1985**

Information report previously circulated.

36 applications for an Entertainments Licence were received, acknowledged and processed during the report period.

The information report was **NOTED**.

**9. LICENSES UNDER DELEGATED AUTHORITY**

**STREET TRADING (NI) ACT 2001**

Information report previously circulated.

The undernoted applications were issued under Delegated Authority during the last report period:

Unique Reference No	Applicant	Street Trading Licence	Location
TSTM058/2019	Shauna McFall Naturally North Coast and Glens	Temporary Street Trading	Station Square and Amphitheatre, Portrush

**THE CARAVAN ACT (NI) 1963**

Licence No	Premises	Licence
MDC/2012/03	Glenville Caravan Park	Grant of a transfer of the Caravan Site Licence

**10. PETROLEUM SPIRIT LICENCE RENEWALS  
PETROLEUM (REGULATION) ACTS 1929 AND 1937**

Information report previously circulated.

12 applications for renewals of Petroleum Spirit Licences were received, acknowledged and processed during the report period.

The information report was **NOTED**.

**11. SOCIETY LOTTERY REGISTRATIONS  
THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI)  
ORDER 1985**

Information report previously circulated.

The undernoted application for a Society Lottery Registration was received, acknowledged and processed during the report period.

Registration No:	Name of Society
SL031	The Triciafest Society

The information report was **NOTED**.

\* **Councillor McGlinchey left the meeting at 7.20pm.**

## **12. FOOD STANDARDS AGENCY (FSA) EXCEPTIONAL FUNDING TO DISTRICT COUCILS FOR EU EXIT PREPARATIONS 2019/2020**

Information report previously circulated.

The Head of Health and Built Environment presented a report which informed Elected Members of additional in year funding to be provided by the Food Standards Agency to assist with EU exit preparations in relation to statutory food safety delivery functions.

Following discussions between EHNI and the FSA regarding potential impacts on food enforcement delivery functions as a result of EU Exit, the FSA made a bid to the Department of Finance on behalf of the 11 district councils within Northern Ireland.

This bid was successful and a letter of offer dated 6 September was received in the sum of £53,957.13 for this current financial year to be paid in two instalments. The funding is ring fenced for food safety delivery functions and relates to any additional work that district councils need to undertake in their planning preparations for the UK leaving the EU.

Food businesses will be impacted in a number of ways, for example, what they need to do to export into the Europe will change, importers will need to use new UK government systems when importing food from the rest of the world and businesses may have to make changes to general labelling and health and ID marks.

The funding has been allocated on the same basis as the general financial support given by the FSA annually.

Acceptance of the offer was time bound with a response requested by 13 September identifying how the money was to be used. This was submitted and accepted with notification of the first instalment received.

Councillor Holmes enquired on how Council envisaged spending the funding that had been awarded.

The Director of Environmental Services clarified that Council had been engaging with approximately 18 businesses that have had approval to export food.

\* **Councillor Beattie left the meeting at 7.22pm.**

The Director of Environmental Services informed Members that Council had also been engaging with other Councils, DAERA and FSA stakeholder groups.

\* **Councillor McGlinchey re-joined the meeting at 7.25pm.**

The Head of Health and Built Environment informed Members that half of the funding had already been drawn down and the 2<sup>nd</sup> half would be drawn down in January 2020, if needed.

In response to a query raised by Councillor McMullan in relation to hen waste located across the border, the Head of Health and Built Environment stated that this had been flagged up and that it was the responsibility of the Environment Agency in terms of licensing and transfer of waste. He informed Members that additional work may be required by Council but a sum of money had been set aside to cover this. Should a 'No Deal' happen then additional costs may occur that had not previously been flagged up.

**It is recommended** that the Environmental Services Committee notes the above acceptance of the additional funding specific to this function.

**AGREED** - that the Environmental Services Committee notes the above acceptance of the additional funding specific to this function.

**13. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for reporting to the Partnership Panel.

**14. CONFERENCES**

There were no conferences.

## 15. CORRESPONDENCE

Information report circulated, presented by the Director of Environmental Services.

The following correspondence had been received:

### 15.1 Northern Ireland Environment Agency (dated 25 September 2019 and received 27 September 2019)

Correspondence has been received from Northern Ireland Environment Agency informing Council of the Fly-Tipping Revised Shared Protocol (attached). The purpose of the letter is to provide a copy of the revised shared protocol and to seek Council's commitment to agree this operational practice between Causeway Coast and Glens Borough Council and the NIEA.

It is intended that agreement with local Councils would commence on 20 February 2020 and around the same time the Department of Agriculture, Environment and Rural Affairs (DAERA) intend to introduce a Commencement Order, which would bring into operation Sections 4 and 5 of the 2011 Amendment Act, which essentially provides the NIEA and local Councils with identical powers to address illegal waste disposal. The presence of an agreed protocol, is therefore, beneficial in delineating the roles and responsibilities of the NIEA and local Councils in the application of these powers.

**It is recommended** that the Environmental Services Committee sign up to the protocol.

Proposed by Councillor Holmes  
Seconded by Councillor Hunter

The Chair put the Motion to the Committee to vote. Committee voted unanimously in favour.

The Chair declared the Motion **CARRIED**.

## 16. CONSULTATIONS

There were no consultations.

**AGREED** – to change the order of business and receive Agenda Item 20 – Any Other Relevant Business.

## **17. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))**

### **17.1 Alderman Fielding**

“Given the current external construction work being carried out by the Estates Services on the Dunluce Centre to prevent anti-social behaviour and unauthorised entry to the Centre what are the estimate costs of the internal and external damage to the Dunluce Centre Building and its contents.”

The Director of Environmental Services stated that due to the continuing high level of anti-social behaviour Council has had to erect a more robust blockwork wall at potential access points.

In relation to the damage already caused in terms of graffiti, broken windows and vandalism figures the Director of Environmental Services informed Members that figures would be collated and issued to Members of the Committee in due course.

### **17.2 Councillor Holmes**

“Could an explanation be provided for the difference in income between budget and actual for the car parks in the latest Council accounts?”

The Director of Environmental Services stated that income this year had been tracked against the first four months of last year, like for like. He advised that there had been issues around some of the coding which is currently being looked at and would be rectified as soon as possible.

\* **Councillor Anderson left the meeting at 7.40pm.**

### **17.3 Alderman Finlay**

Grass cutting at Armoy Rugby Pitch.

Alderman Finlay stated that an Aeroplane Club now occupied the previous Armoy Rugby Club pitch. He requested if Council would be able to mow the grass due to the club not having a suitable mower but was advised that this would not be possible due to issues with the Aeroplanes Club’s licence agreement.

The Director of Environmental Services advised that correspondence had been sent out to the Aeroplane Club in relation to issues relating to the lease which required to be addressed.

- \* **Councillor Anderson rejoined the meeting at 7.42pm.**

#### **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Beattie  
Seconded by Alderman Boyle and

**AGREED** – that the Committee proceed to conduct the following business 'In Committee'

- \* **Press left the meeting at 7.43pm.**

#### **18. PROVISION FOR THE HAULAGE, TREATMENT, RECYCLING AND DISPOSAL OF NWRWMG LOCAL AUTHORITY COLLECTION STREET SWEEPING AND GULLY WASTE**

Confidential Report previously circulated, presented by the Head of Operations.

The recommendation is based on the results of the tender evaluation carried out on the responses to the invitation to tender for the provision for the haulage, treatment, recycling and disposal of NWRWMG local authority collected street sweeping and gully waste.

Invitation to tender issued by NWRWMG on behalf of member councils.

NWRWMG tender evaluation report, dated July 2019, is included in appendix 1 (previously circulated).

Tender for the provision for the haulage, treatment, recycling and disposal of NWRWMG local authority collected street sweeping and gully waste was advertised in accordance with the EU Open Procedure in the Official Journal of the European Union. In accordance with local guidance, it was also advertised in the Belfast Telegraph, Newsletter and the Irish News.

The contract notice generated two expressions of interest.

One tender response was received. A completeness check was carried out and the submission was deemed complete.

The previous contract for the aforementioned service expired on 31 August 2019.

No award to be made by Council due to price element of tendered submission.

The Option is to reach agreement with current service provider to extend service at no additional cost to council with a view to re-tendering as soon as possible.

**It is recommended** that the Environmental Services Committee recommends to Council that the recommendation made by the Joint Committee of NWRWMG be approved, namely no award of tender.

The Director of Environmental Services to check the reasons why there was a significant cost differential between Derry City and Strabane District Council and Causeway Coast and Glens Borough Council before re-tendering.

Proposed by Councillor Holmes  
Seconded by Councillor McGlinchey and

**AGREED** – to recommend that the Environmental Services Committee recommends to Council that the recommendation made by the Joint Committee of NWRWMG be approved, namely no award of tender.

## **19. COUNCIL STRATEGIC WASTE MANAGEMENT ARRANGEMENTS: UPDATE**

Confidential report previously circulated.

The Director of Environmental Services presented a confidential report updating Members on the progress being made in relation to Joint Working between Councils in relation to Waste Management.

This report is intended to update Members on the progress which has been made through SoLACE NI (Society of Local Authority Chief Executives) in conjunction with TAG NI (Local Government Technical Advisors Group) supported by NILGA in assessing the needs of Councils in terms of collaboration for Waste and related Services. Whilst this is very much a 'Work in Progress' it is important that Members are aware of this important collective approach being undertaken by the 11 District Councils in Northern Ireland.

Members should be further aware that Councils will be required to revise and review their Waste Management Plans in 2020. As noted above there are currently three Waste Management Plans covering the 11 NI District Councils. There are clearly benefits both in terms of procuring the

necessary consultancy support and developing common approaches to achieving the future recycling and landfill diversion targets in producing a Joint Waste Management Plan between the 11 Councils. The Plan would contain both Common Sections and be tailored to the pre-requisites of individual Councils. The process of preparing the Joint Plan would in itself represent a high level of Council collaboration.

**It is recommended** that the Environmental Services Committee recommends to Council to note the contents of this report, to endorse the actions of Officers to date and to receive future reports in due course.

Proposed by Alderman Boyle  
Seconded by Councillor Hunter and

**AGREED** - to recommend that the Environmental Services Committee recommends to Council to note the contents of this report, to endorse the actions of Officers to date and to receive future reports in due course.

## 20. UPDATE ON SHOOTING CLUB REQUEST TO LEASE LAND AT DRUMADUFF LANDFILL SITE

Confidential report previously circulated.

The Director of Environmental Services presented a confidential report updating Members in relation to the requests made to lease lands at Drumaduff Landfill and to refer the matter to the Land & Property Sub-Committee for consideration.

Options to be considered are:

**Option 1** – Retain the initial decision and offer the lease as per the Council decision in December 2016.

**Option 2** – Rescind the original decision and consider new applications from all interested parties.

**Option 3** – Delay offering any lease until full remediation of the landfill site. Further consideration of leases to be taken at that stage.

**It is recommended** that the Environmental Services Committee refer this paper to the Land & Property Sub-Committee for consideration with a recommendation to approve Option 3 - Delay offering any lease until full remediation of the landfill site. Further consideration of leases to be taken at that stage.

Discussion took place on the current position regarding the lease; tendering and Expressions of Interest; designated days/times for permitting shooting to take place and vesting of land.

The Chair declared a recess at **8.05pm**.

The meeting resumed at **8.12pm**.

After discussion:

Proposed by Councillor Chivers  
Seconded by Councillor McGlinchey and

**AGREED** - that the decision be deferred for one month in order to investigate the possibility of the two Shooting Clubs working together to share the facility.

The Director of Environmental Services confirmed that he would arrange and attend the initial meeting.

**MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Councillor Wilson  
Seconded by Alderman Finlay

**AGREED** - that the Committee proceed to conduct the following business 'In Public'

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at **8.22pm**.

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Chair