

Officer Authorisation	17 April 2018
Corporate Policy and Resources Committee FOR DECISION	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Innovation and Transformation
Outcome	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways
Lead Officer	Chief Finance Officer
Cost: (If applicable)	N/A

1.1 Summary

Causeway Coast and Glens Borough Council has delegated authority to a number of officers to transact business on its behalf through our banking provider. As the organization structure continues to be populated it is requested that additional delegation be granted.

1.2 Background

The posts of Senior Finance Officers and Senior Payroll Officers (5 No.) will supervise the processing of payments, receipts and payroll using direct debit and direct credit facilities. In order to enable this to happen each of these posts requires the ability to make or receive payments on behalf of council via the Banking Automated Clearing System (BACS) therefore they need to be issued with BACS smartcards for the operation of these payments.

1.3 Recommendation

It is recommended that the Senior Finance Officers and Senior Payroll Officers be authorized BACS card holders on behalf of Council.