

<b>Title of Report:</b>	<b>Proposals for Development of a New Council Strategy/Corporate Plan</b>
<b>Committee Report Submitted To:</b>	<b>Corporate Policy and Resources Committee</b>
<b>Date of Meeting:</b>	<b>18 June 2019</b>
<b>For Decision or For Information</b>	<b>For information</b>

<b>Linkage to Council Strategy (2019-23)</b>	
Strategic Theme	Leader and Champion
Outcome	Civic Leadership
Lead Officer	Chief Executive

<b>Budgetary Considerations</b>	
Cost of Proposal	
Included in Current Year Estimates	<b>YES/NO</b>
Capital/Revenue	
Code	
Staffing Costs	

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## **1.0 Purpose of Report**

- 1.1 The purpose of this report is to outline a proposed development process for a new Council Strategy and to seek approval to proceed with this approach.

## **2.0 Background**

- 2.1 The first Council Strategy for Causeway Coast and Glens Borough Council 2015 to 2019 was designed to meet the demands and priorities of the Causeway Coast and Glens Borough Council as it moved forward into the new local government era.
- 2.2 As this Council Strategy was envisaged only to run to the end of the previous Council term in May 2019 it would now be appropriate for the new Council to consider the development of their new Council Strategy for the next four year period.
- 2.3 This is an important piece of work as it will set the vision for the new Council and agree the strategic priorities that the Council will focus on during its next strategic planning period. The Strategy will also provide the foundation for the Council's internal business planning process and associated performance management regime.
- 2.4 It is proposed that the timeframe for the new Council Strategy will cover the term of the new Council, ie 2019 to 2023, but the Strategy will be subject to an annual review to ensure that it remains robust and relevant throughout this four year period.

## **3.0 Proposals**

- 3.1 Appendix 1 contains a draft proposed development process for the new Council Strategy for your consideration

## **4.0 Recommendation**

**It is recommended** that the Corporate Policy and Resources Committee recommends to Council the adoption of the proposed development process for the new Council Strategy.

## DEVELOPMENT PLAN FOR NEW COUNCIL STRATEGY 2019 – 2023

DATE	OBJECTIVE	ACTIONS
Summer 2019	Conduct desktop research	<ul style="list-style-type: none"> <li>Utilise any recent research work, for example evidence gathered for Community Plan.</li> </ul>
June 2019	Internal Consultation  Identify issues for inclusion in the first draft of the new Strategy.	<ul style="list-style-type: none"> <li>Arrange an initial issue gathering session with Directors and Heads of Service.</li> <li>Presentations:               <ol style="list-style-type: none"> <li>Review of performance of previous Council Strategy</li> <li>Community Plan update</li> <li>Evidence Gathered</li> </ol> </li> <li>At this session undertake a PEST analysis and SWOT analysis for the Causeway Coast and Glens Borough Council area.</li> <li>Hold a number of consultation sessions with a representative range of Council staff across all four Council areas.</li> </ul>
June 2019	Development of an Issues Paper	<ul style="list-style-type: none"> <li>Develop an issues paper based on internal discussions giving initial thoughts on themes, priorities and outcomes.</li> </ul>
September 2019	Councillor Consultation	<ul style="list-style-type: none"> <li>Arrange a facilitated workshop for Councillors to obtain views and feedback from Councillors (suggested date - Saturday 14<sup>th</sup> September, Portrush Town Hall).</li> <li>Appointment of facilitator for workshop.</li> </ul>

October 2019	Preparation of first draft of new Council Strategy.	<ul style="list-style-type: none"> <li>• Taking on board the feedback and information gathered, prepare a draft Strategy and submit for initial discussion to Senior Leadership Team.</li> <li>• Present draft Strategy for consideration by Corporate Policy and Resources Committee.</li> </ul>
November 2019	External consultation	<ul style="list-style-type: none"> <li>• Wider community consultation could take place using web-based consultation, issue press releases seeking views, or through holding public meetings.</li> <li>• 12 week consultation required by the Equality Commission.</li> </ul>
February 2019	Finalise and adopt new Council Strategy	<ul style="list-style-type: none"> <li>• Prepare final version of new Council Strategy for adoption by Council.</li> <li>• Arrange for publication of the new Strategy.</li> <li>• Arrange press launch.</li> <li>• Arrange information sessions for staff on the new Strategy.</li> </ul>
March/April 2019	Preparation of Business Plans for 2020/21	<ul style="list-style-type: none"> <li>• Actions in Business Plans to be based on strategic themes/priorities and outcomes in the new Council Strategy.</li> </ul>