



Title of Report:	Revised Fees for Marriages and Civil Partnerships
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	20 August 2019
For Decision or For Information	For Decision

Linkage to Council Strategy (2019-23)	
Strategic Theme	Innovation and Transformation
Outcome	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways;
Lead Officer	Director of Corporate Services

Budgetary Considerations	
Cost of Proposal	£15,000-£20,000 income generation
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	62499
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Introduction

- 1.1 Under the Births and Deaths Registration (Northern Ireland) Order 1976 each local government district is a registration district and the district council is the local registration authority. The District Council in exercising this function acts as an agent for the Department of Finance and Personnel (DFP). DFP, for its part, is required to defray the costs of running the service. The bulk of the costs are made up of accommodation and staffing.
- 1.2 Councils can approve venues for marriages/civil partnerships and set the fees payable by the couple. The General Register Office only requires the basic solemnisation fee for these events, with the fee for the resource required to deliver the service at approved venues coming to Council.

2.0 Background

- 2.1 In August 2015 Council approved a schedule of fees attached at Appendix A.

3.0 Revised Schedule of Fees

- 3.1 The current schedule of fees has been revised for the new term of Council and the revised schedule of fees is attached at Appendix B.
- 3.2 The revised schedule includes a £20.00 non-refundable Council fee. The other fees remain the same as these are set GRO.

4.0 Recommendation

- 4.1 It is recommended that the revised schedule of fees, as set out in Appendix B, is approved, effective from 1st January 2020.

CAUSEWAY COAST AND GLENS BOROUGH COUNCIL MARRIAGE/CIVIL PARTNERSHIP FEES 2015

Fees for Religious Marriage in Church etc. at any time or day:			
*Schedule	£44.00		
*Marriage Certificate	£ 8.00		
Total Cost	£52.00		
Fees for Marriage/Civil Partnership in Registrar's Office:			
	Mon – Fri 9.00 am – 4.00 pm	Saturday 9.00 am – 1.00 pm	No Weddings on Public/Bank Holidays
*Schedule	£ 44.00	£ 44.00	--
*Ceremony	£ 36.00	£162.00	--
*Certificate	£ 8.00	£ 8.00	--
Total	£ 88.00	£241.00	--
Room Hire: (as per venue charging)			--
Fees for Marriage/Civil Partnership in Approved Venues:			
	Mon – Fri 9.00 am – 4.00 pm	Saturday 10.00 am – 1.00 pm	No Weddings on Public/Bank Holidays
*Schedule	£ 44.00	£ 44.00	--
*Ceremony	£ 36.00	£ 36.00	--
*Certificate	£ 8.00	£ 8.00	--
>Resource/Mileage Costs	£125.00	£175.00	--
Total Cost	£213.00	£263.00	--
*Fees set by General Registrar Office (GRO)			
>Council costs for Registrar attendance – paid by couple			
Fee of £400.00 for the cost of Licensing of an Approved Place for a 3 year period and to include the provisions of the Registrar and Environmental Services.			

**CAUSEWAY COAST AND GLENS BOROUGH COUNCIL
MARRIAGE/CIVIL PARTNERSHIP FEES**

Fees for Religious Marriage in Church etc. at any time or day:			
*Schedule	£44.00		
*Marriage Certificate	£ 8.00		
Total Cost	£52.00		
Fees for Marriage/Civil Partnership in Registrar's Office:			
	Mon – Fri 9.00 am – 4.00 pm	Saturday 11.00 am – 3.00 pm	No Ceremonies on Public/Bank Holidays
*Schedule	£ 44.00	£ 44.00	--
*Ceremony	£ 36.00	£162.00	--
*Certificate	£ 8.00	£ 8.00	--
+Council Fee	£ 20.00	£ 20.00	--
Total	£108.00	£234.00	--
Room Hire: (as per venue charging)			--
Fees for Marriage/Civil Partnership in Approved Venues:			
	Mon – Fri 9.00 am – 4.00 pm	Saturday 11.00 am – 3.00 pm	No Ceremonies on Public/Bank Holidays
*Schedule	£ 44.00	£ 44.00	--
*Ceremony	£ 36.00	£ 36.00	--
*Certificate	£ 8.00	£ 8.00	--
>Resource/Mileage Costs	£125.00	£175.00	--
+Council Fee	£ 20.00	£ 20.00	
Total Cost	£233.00	£283.00	--
<p>*Fees set by General Registrar Office (GRO) >Council costs for Registrar attendance – paid by couple +Council fee – paid by couple (non-refundable if cancelled)</p> <p>Fee of £400.00 for the cost of Licensing of an Approved Place for a 3 year period and to include the provisions of the Registrar and Environmental Services.</p>			