

<b>Landfill Communities Fund (LCF) Grant Award Decisions</b>	<b>10<sup>th</sup> April 2018</b>
<b>To: The Leisure and Development Committee For Decision</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Resilient, healthy & engaged communities
<b>Outcome</b>	Promote stable and cohesive communities
<b>Lead Officer</b>	Director of Leisure and Development
<b>Cost: (If applicable)</b>	£108,662.50

**The purpose of this report is to recommend grant decisions and awards to ENTRUST (Landfill Regulator) for projects to be supported under the Landfill Communities Fund for the 2018-19 period.**

### **Introduction**

The Landfill Communities Fund (LCF) is regulated by ENTRUST (Landfill Regulator) and managed by her Majesty's Revenue & Customs (HMRC).

The Landfill Communities Fund is an innovative tax credit scheme that enables Landfill Operators to use some of their landfill tax to directly fund projects that improve the lives of communities living within a 10 mile radius of the landfill sites. Causeway Coast and Glens Borough Council operate the Craighuiller landfill site in Portrush. Council are able to claim a credit against their landfill tax liability, they then make this contribution to Ulster Wildlife, the registered Environmental Body who administers this fund on behalf of Council.

Applications are assessed and scored by Ulster Wildlife and presented to Council for approval. Successful projects are submitted to ENTRUST (Landfill Regulator) whose role is to ensure that the LCF monies are spent by organisations on projects which comply with the objectives set out in The Landfill Tax Regulations 1996.

### **Strategic Context**

Causeway Coast and Glens Borough Council review and agree the Landfill Communities Fund Policy and programme on an annual basis (November 2016, November 2017)

The policy sets out a framework for the processing of Landfill Communities Fund applications. The overall aim of the process outlined in the policy is:

*“To ensure a consistent and transparent process with proper and accountable procedures is in place”.*

To be eligible for an award projects must be located within a 10 mile radius of a licensed landfill site within Causeway Coast and Glens Borough Council area. Applications must be made under one of the following Objects set out in the Landfill Tax Regulations 1996:

- Object D - Public Parks and Amenity
- Object DA - Conservation of Biodiversity; or
- Object E - Restoration of Religious Buildings or Buildings of Architectural or Historical Interest.

## Background

In April 2016 Council appointed the Ulster Wildlife Trust as the Environmental Body to administer the fund on behalf of Council for a three year period.

In September 2017 Causeway Coast and Glens Borough Council agreed the Landfill Communities Fund Policy for 2018-19.

In November 2017 Causeway Coast and Glens Borough Council agreed the Landfill Communities Fund programme and criteria for 2018-19. (See **Annexes A, B & C**)

The fund opened for applications on 4<sup>th</sup> December 2017 and closed on 28<sup>th</sup> February 2018.

- Seven applications were received with requests to the fund totalling £124,848.50.
- Two applications were ineligible and did not proceed to scoring and assessment.
- Five applications totalling £108,662.50 were assessed and scored. Each scored higher than the 65% minimum threshold and are therefore recommended for funding. (Full project details are available at **Annex D**).

### Stage 1: Eligibility Assessment

2 x applications applying under Object DA: **Biodiversity Conservation and Enhancement Programme** failed to satisfy the following eligibility criteria (Full Criteria set out in **Annex B**):

- Project site owned by applicant or satisfactory access arrangements in place.
- Source of match funding clearly stated and in place.

Name of organisation	Project	Outcome
Conservation Volunteers	Improvements at East Strand Dunes and White Rocks	No Land access arrangements No match funding  <i>Ineligible</i>
Conservation Volunteers	Restoration of Bann Estuary Sand Dunes	No Land access arrangements No match funding  <i>Ineligible</i>

### Stage 2: Assessment & Scoring:

5 x applications were assessed and scored against the full criteria. (Full criteria set out in **Annex A and C**).

	Applicant & Project	Score	Total project costs	Amount requested	Amount recommended
1	<i>St Patrick's Hall Committee, Portrush</i>	80	£40,000	£30,000  75%	£29,662.50
2	<i>The Diocese of Down &amp; Connor trustees on behalf of St Patricks Church, Portrush</i>	76	£93,180	£30,000  32%	£30,000
3	<i>Focus on Family</i>	76	£40,331	£30,000	£30,000

				74%	
4	<i>Portrush Heritage Group</i>	72	£16,000	£12,000 75%	£12,000
5	Causeway Coast and Glens Borough Council	72	£9,300	£7,000 75%	£7,000
			<b>£198,811</b>	<b>£109,000</b>	<b>£108,662.50</b>

### **Recommendation**

**As per Council's Landfill Communities Fund Policy approval of projects is at the sole discretion of Council and will be dependent on the current available LCF funds.**

**The current available funds are £127,060.71.**

**It is recommended that Council award funding to projects 1-5 totalling £108,662.50.**

**ANNEX A**

<b>Name of Programme</b>	<b>Theme (i): PUBLIC AMENITY PROGRAMME (Object D)</b>	
<b>Overview</b>	<p>Organisations applying for funding from the Public Amenity Programme will have to demonstrate how their project:</p> <ul style="list-style-type: none"> <li>- Contributes to the provision, maintenance or improvement of a public park or other public amenity (examples include community centres, village halls, public sporting facilities, cycle and walking paths); and</li> <li>- Assists with furthering the Council's priorities of enhancing health and wellbeing and empowering local people to take ownership of projects in their community.</li> </ul>	
<b>Assessment and Scoring</b>	<b>Criteria</b> <i>(pass required on all statements to progress to full assessment and scoring)</i>	<b>Pass/ Fail</b>
	<p>Potential to meet ENTRUST registration requirements for <b>Object D</b> of the LCF:</p> <p>Project located within a ten mile radius of either of the following licensed active landfill sites:</p> <ul style="list-style-type: none"> <li>✓ Craigmore Landfill Site, Craigmore Road, Garvagh, Coleraine BT51 5HF</li> <li>✓ Craighulliar Landfill site, 45 Craighulliar Road, Portrush BT56 8NN</li> </ul> <ul style="list-style-type: none"> <li>• Project is for a single site or defined area owned by applicant or satisfactory access arrangements in place</li> <li>• The amenity must directly benefit the general public and can be accessed without unreasonable restriction and with reasonable access costs. Restrictions include amenities only available to specific user groups defined by age, sex, disability or race. Any amenity that is available for fewer than four evenings or two days a week, or fewer than 104 days in any one year will not be sufficiently open to the general public</li> <li>• Costs directly relate to provision of the amenity or improvements and not management or administration fees. A detailed and accurate budget must be presented for direct works and other eligible costs. Source of match funding clearly stated and in place</li> <li>• The amenity must be run on a not-for-profit basis. Any income made as a result of LCF funded works (e.g. admission charges) must be handled appropriately as LCF derived income. This could include spending on the ongoing maintenance or operation of the amenity</li> </ul>	

<b>Criteria</b> <i>(all questions will be scored out of 5 and weightings applied as indicated)</i>		<b>Score out of 5</b>	<b>Weight</b>	<b>Max Poss Score</b>
<b>Q1</b>	Demonstrate a positive environmental impact (natural and social environment): <ul style="list-style-type: none"> <li>• describe the area prior to the project starting and show how it will not have an negative impact on the natural environment</li> <li>• has information on how the amenity makes the environment more pleasant or comfortable been included</li> <li>• how the amenity improves the aesthetic qualities of the area</li> <li>• are necessary planning and other consents identified and in place</li> <li>• will the proposed amenity result in improvements to a derelict or run down site</li> <li>• extent to which the amenity benefits the general public and meets the social needs in the area</li> </ul>		X 8	40
<b>Q2</b>	Ability, skills and experience of delivering a similar project demonstrated		X 4	20
<b>Q3</b>	High level of community involvement and support demonstrated: <ul style="list-style-type: none"> <li>• description on how the proposed project meets an identified need in the community</li> <li>• how have local people been involved in the project through community consultation and or letters of support</li> <li>• extent to which volunteers will take ownership of the project and be engaged in its development</li> <li>• are satisfactory plans to promote the amenity in place</li> </ul>		X 8	40

**ANNEX B**

<b>Name of the Programme</b>	<b>Theme (ii): BIODIVERSITY CONSERVATION AND ENHANCEMENT (Object DA)</b>			
<b>Overview</b>	<p>Organisations applying for funding from the Biodiversity Conservation and Enhancement Programme will have to demonstrate how their project contributes to the protection of the environment, conservation or promotion of biological diversity through:</p> <ul style="list-style-type: none"> <li>• The provision, conservation, restoration or enhancement of any of the natural habitats selected for local priority action namely - <i>coastal, grassland and farmland, marine, peatland and heathland, urban, woodland and wetland</i>; or</li> <li>• The conservation of a species in its natural habitat, on land or in water selected for local priority action namely - <i>harbour porpoise, swift, barn owl, yellowhammer, otter, fish (Atlantic salmon and brown trout), scarce crimson and gold, red squirrel, bumblebee and bats</i></li> </ul>			
<b>Assessment and Scoring</b>	<b>Criteria</b> <i>(pass required on all statements to progress to full assessment and scoring)</i>			<b>Pass/ Fail</b>
	<p>Potential to meet ENTRUST registration requirements for <b>Object DA</b> of the LCF</p> <ul style="list-style-type: none"> <li>• Project located within a ten mile radius of either of the following licensed active landfill sites: <ul style="list-style-type: none"> <li>✓ Craigmore Landfill Site, Craigmore Road, Garvagh, Coleraine BT51 5HF</li> <li>✓ Craigahulliar Landfill site, 45 Craigahulliar Road, Portrush BT56 8NN</li> </ul> </li> <li>• Project at a single site or if multiple, satisfactory connection demonstrated</li> <li>• Project site owned by applicant or satisfactory access arrangements in place</li> <li>• Species or habitat naturally occurs at project site</li> <li>• Project costs solely relate to the conservation of the species or habitat</li> <li>• A detailed and accurate budget presented for direct works and other eligible costs. Source of match funding clearly stated and in place</li> </ul>			
<b>Criteria</b> <i>(all questions will be scored out of 5 and weightings applied as indicated)</i>		<b>Score out of 5</b>	<b>Weight</b>	<b>Max Poss Score</b>
Q1	<p>Demonstrate a positive environmental impact (natural environment)</p> <ul style="list-style-type: none"> <li>• NI priority species or habitat identified in the application. Any other species or habitat mentioned</li> <li>• Is the project site designated (e.g. ASSI) and/or if a priority species, is it red listed?</li> </ul>		X 12	60

	<ul style="list-style-type: none"> <li>• Is there a clear link between the habitat and or species mentioned in the application form to those listed in the Council's LBAP</li> <li>• Are necessary consents identified and in place</li> <li>• Assessment of the sites_ current biodiversity and value.</li> <li>• How the proposed project will enhance and conserve the existing biodiversity of the site or in the case of biodiversity creation projects that the new habitat is not being created to the detriment of another (e.g. destroying a meadow to develop a pond), and is appropriate for the site</li> </ul>			
Q2	Ability, skills and experience of delivering a similar project demonstrated		X 4	20
Q3	Opportunities available to the general public to increase their knowledge of the habitat or species identified in the project clearly demonstrated		X 4	20

**ANNEX C**

<b>Name of the Programme</b>	<b>Theme (iii): BUILDING RESTORATION PROGRAMME (Object E)</b>			
<b>Overview</b>	<p>Organisations applying for funding from the Restoration Programme will have to demonstrate how their project:</p> <ul style="list-style-type: none"> <li>- is for the maintenance, repair or restoration of a building or structure which is a place of religious worship or of historical or architectural interest; and</li> <li>- protects the built environment in which we live and empowers local people to take ownership of projects in their community.</li> </ul>			
<b>Assessment and Scoring</b>	<b>Criteria</b> <i>(pass required on all statements to progress to full assessment and scoring)</i>	<b>Pass/ Fail</b>		
	<p>Potential to meet ENTRUST registration requirements for <b>Object E</b> of the LCF. Building or structure:</p> <p>Project located within a ten mile radius of either of the following licensed active landfill sites:</p> <ul style="list-style-type: none"> <li>✓ Craigmere Landfill Site, Craigmere Road, Garvagh, Coleraine BT51 5HF</li> <li>✓ Craighulliar landfill Site, 45 Craighulliar Road, Portrush BT56 8NN</li> </ul> <ul style="list-style-type: none"> <li>• Must be owned by project applicant or satisfactory access arrangements in place</li> <li>• Must be a place of worship, have listed building status or is considered to be of architectural or historical interest (works to private residences are excluded)</li> <li>• Must be open and accessible to the general public for a similar amount of time as would be expected from similar buildings or structures (e.g. a place of religious worship would be expected to be open for worship on its primary day of worship)</li> <li>• Works must be for repair, restoration or maintenance and must not be for new works or predominately new works (e.g. an extension). A detailed and accurate budget must be presented for direct works and other eligible costs. Source of match funding clearly stated and in place</li> <li>• Must be run on a not-for-profit basis. Any income generated as a result of LCF funding (e.g. admission charges) must be handled appropriately as LCF derived income. This could include spend on ongoing maintenance or operation</li> </ul>			
<b>Criteria</b> <i>(all questions will be scored out of 5 and weightings applied as indicated)</i>	<b>Score out of 5</b>	<b>Weight</b>	<b>Max Poss Score</b>	



Q1	<p>Demonstrate a positive environmental impact (built environment):</p> <ul style="list-style-type: none"> <li>• is the building listed or has historical or architectural interest been demonstrated</li> <li>• has a description of how physical works that will be carried out will repair, restore or maintain building or structure been included</li> <li>• are necessary planning and other consents identified and in place</li> <li>• will proposed works make changes resulting in improved energy efficiency</li> <li>• will proposed works result in the improvements to a derelict or run down site</li> <li>• is the building or structure of value in promoting CCGBC's tourism offer</li> <li>• how will the restoration ensure prior to commencement, that it will not have a negative impact on the natural environment, e.g. protection of bat roosts, swift nests, etc. (measures can be put in place to protect these and still allow the works to happen)</li> </ul>		X 12	60
Q2	Ability, skills and experience of delivering a similar project demonstrated		X 4	20
Q3	<p>High level of community involvement and support demonstrated:</p> <ul style="list-style-type: none"> <li>• How have local people been involved in the project through community consultation and or letters of support</li> <li>• Extent to which volunteers will take ownership of the project and be engaged in its development</li> </ul>		X 4	20

## ANNEX D

	<b>Applicant</b>	<b>Project</b>	<b>Object</b>	<b>Total costs</b>	<b>Match Funds</b>	<b>LCF Request</b>
1	<i>St Patrick's Hall Committee, Portrush</i>	Internal refurbishments to provide disabled toilet accommodation, storage space and energy efficiency.	D	£40,000	£30,000 75%	£29,662.50
2	<i>The Diocese of Down &amp; Connor trustees on behalf of St Patricks Church, Portrush</i>	Restoration works to include the repair of porch screens and doors, replacing with energy efficient safety glass. Damp proofing, re-plastering, painting and new flooring ensuring accessibility is compliant with all statutory and mandatory regulations also adding energy efficiency to the building.	E	£93,180	£30,000 32%	£30,000
3	<i>Focus on Family</i>	Transformation of the existing community garden which will encourage local children and families to visit and provides more opportunity for Focus on Family programmes, activities and events. This community space will also encourage use by other groups within the area.	D	£40,331	£30,000 74%	£30,000
4	<i>Portrush Heritage Group</i>	Erection of signage within the public park 'Antrim Gardens' in Portrush which will depict the history of the site and surrounding area and help local community and visitors to understand the local environment and unique heritage of Portrush.	D	£16,000	£12,000 75%	£12,000
5	<i>Causeway Coast and Glens Borough Council</i>	Project aims to control and remove invasive species at two linked coastal locations on the North Coast. The main focus will be on restoring this sensitive coastal habitat through control & removal of invasive species allowing the native coastal flora & fauna to return and flourish.	DA	£9,300	£7,000 75%	£7,000
				<b>£198,811</b>	<b>£109,000</b>	<b>£108,662.5</b>