



Centenary End of Great War Working Group	20 February 2018
Corporate Policy and Resources Committee For decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Leadership and Champion
Outcome	Provide Civic Leadership
Lead Officer	Director of Corporate Services
Cost: (If applicable)	Estimate £15,000 subject to approval

1.0 Report of Meeting No 3. held 6th February 2018

- 1.1 The Working Group set up by Council to plan and co-ordinate the Borough’s participation in commemorating the end of the Great War met on 6th February 2018. The notes of the meeting are attached at Appendix 1.
- 1.2 The previously agreed Terms of Reference for the Working Group task the Group with recommending a programme of local events in the Borough to commemorate the Centenary and to recommend a level of budgetary provision for the delivery of events.

2.0 Summary

- 2.1 The 4 Royal British Legions (Ballymoney, Coleraine, Ballycastle and Limavady) presented an outline programme of events including costs, where available, at the meeting which are included with the notes of the meeting.
- 2.2 The costs provided are in relation to those which are quantifiable at this stage but do not include administration associated with delivery of the events.

3.0 Recommendation

IT IS RECOMMENDED that

- (i) Council considers the draft programme of events and budgetary provision for delivery.



**Causeway
Coast & Glens
Borough Council**

**Report of Centenary End of Great War Working Group Meeting No 3
Tuesday 6 February 2018 at 7.00 PM
Bann View Committee Room, Civic Headquarters**

Present **Members:** Councillors Clarke, Knight-McQuillan, and Quigley
 RBL Reps: J McCurdy, S McClements, M McLaughlin, K McMichael, B Mills
 Officers: Democratic & Central Services Manager

AGENDA	MATTERS AGREED	ACTIONS
1.	APPOINTMENT OF CHAIR	
	The Working Group was advised that the former Chair had resigned her position on Council and was replaced on the Working Group by Councillor Quigley. Proposed by Councillor Knight-McQuillan Seconded by Councillor Quigley That Councillor Clarke be appointed Chair.	
2.	APOLOGIES	
	Alderman Hillis, Councillor McCandless, and Mr G Kane	DSM
3.	DECLARATIONS OF INTEREST	
	None.	
4.	UPDATE FROM PREVIOUS MEETING HELD 5TH DECEMBER 2017	
	The DSM advised Members that the notes of the previous meeting had been presented to Council's Corporate Policy and Resources Meeting on 22 nd January 2018. The minutes of this meeting were still waiting ratification by Council at its meeting on 27 th February 2018 following deferral by Council on 23 rd January 2018.	DSM

	The minutes of the meeting held on 6 th February would be presented to Corporate Policy and Resources Committee on 20 th February and subsequently to Council on 27 th February 2018.	
5.	CONSIDERATION OF ROYAL BRITISH LEGION DRAFT PLANS FOR THE CENTENARY	
	<p>The Chair invited the RBL representatives to present their draft plans previously submitted and circulated to WG Members. He noted that the plans provided a broad programme to engage across the community and commended the RBLs for their work to date.</p> <p>A summary of the plans is attached at Appendix A including approximate costings for the Council support sought.</p> <p>Referring to the request for the lighting of a beacon on Rathlin Councillor Clarke advised the WG that the Notice of Motion agreed by Council related to the lighting of beacons and the delivery of events at Ballymoney, Ballycastle, Coleraine and Limavady.</p>	Report of meeting to be tabled at CPR for Council to consider level of budgetary provision.
6.	DATE OF NEXT MEETING	
	Tuesday 6 th March at 7.00pm.	All

This being all the business the meeting closed at 8.10pm.

DRAFT OUTLINE PROGRAMME OF EVENTS SUBMITTED BY ROYAL BRITISH LEGION FOR CONSIDERATION

	Costs (£)	Dates
Ballymoney Royal British Legion (skeleton outline of initial plans)		
Exhibition of WW1 memorabilia to run from Mon 5th - Fri 9th November incorporating the War Years Remembered at RBL, Ballymoney and Ballymoney Town Hall. Use of Town Hall requested and Townhead Street Car Park for military vehicles (Note: Council's Museum Services has plans to run exhibitions to mark the Centenary and further work will be done via the Working Group to establish how the Council and RBLs can work in partnership to deliver the exhibitions jointly where possible)	3,200	Monday 5 th – Friday 9 th November 2018
Performances of the Private John Meeke/Major Willie Redmond play during Mon 5th - Fri 9th November	1,600	Monday 5 th – Friday 9 th November 2018
Musical Concert featuring a Regimental Band	1,500	Thursday 8 th (to be confirmed)
Civic dinner for 130 guests to be held on the night of Friday 9th November in the premises of Ballymoney RBL, Champagne Reception, Piper and MC.	2,380	Friday 9 th November 2018
Annual Remembrance Sunday Parade and Church service will take place with the Church service commencing at approximately 5pm - 5.15pm with the parade being dismissed back at the War Memorial at approximately 6:50pm and culminating with the lighting of the beacon in Townhead Street Car Park at 7pm.	Refreshments (200) Previous January Report	Sunday 11 th November 2018

	Costs (£)	Dates
Coleraine Royal British Legion		
<p>Town Hall WW1 Display Monday 5th November to 11th November 2018 at Coleraine Town Hall, The Diamond Coleraine.</p> <p>Council support requested:</p> <ul style="list-style-type: none"> • Booking the Town Hall from Friday 2nd November to Monday 12th November 2018; • Loan of the Display Cabinets; • WW1 Display to be exhibited by Museums Service; <p>(Note: Council's Museum Services has plans to run exhibitions to mark the Centenary and further work will be done to establish how the Council and RBLs can work in partnership to deliver the exhibitions)</p> <ul style="list-style-type: none"> • 	TBC	Monday 5 th November – Sunday 11 th November 2018
<p>The Royal British Legion Parade Remembrance Sunday, Coleraine Town Hall</p> <p>Council support requested:</p> <ul style="list-style-type: none"> • Democratic Services Lead Robing, The Mayor and Councillors 		Sunday 11 th November 10:15 am
<p>The Royal British Legion Coleraine Branch Remembrance Day Service, Cenotaph</p> <p>Council support requested:</p> <ul style="list-style-type: none"> • Democratic Services Lead Robing / Town Hall Party and Dignitaries 		Sunday 11 th November 2018 10:50
<p>The Royal British Legion Coleraine Branch Beacon Lighting Service, Coleraine Town Hall</p> <p>Council support requested:</p> <ul style="list-style-type: none"> • Democratic Services Lead Robing / Town Hall Party and Dignitaries • Democratic Services Lead Lighting The Beacon 	Previous January Report	Sunday 11 th November 2018 6.50pm
<p>Candle Lit Vigil at the Town Hall with a WW1 Projection.</p> <p>Council support requested:</p> <ul style="list-style-type: none"> • Town Hall to be lit up with WW1 Projection 	TBC	Sunday 11 th November 2018

	Costs (£)	Dates
Limavady Royal British Legion		
<p>Parade from the United Services Club to Drumceatt Square on Sunday 11th November for a short drumhead service prior to lighting of the beacon. The parade will be led by the Trench Memorial Flute Band. This band was formed following the end of WW1 and has a history directly linked to the war.</p> <p>The four main Churches will be represented and clergy involved will include Rev. Brian Hassan, Monsignor Brian Mc Canny, Rev. Paul Gallucci and Rev. Stephen Mc Cracken.</p> <p>The Lord Lieutenant or his Deputy Lord Lieutenant will be invited, along with Councillors and MLA's. Serving and ex-service men and women will parade along with the local ACF Detachment. Representatives of the emergency services and youth organisations will also be parading.</p> <p>Afterwards there will be a hot buffet supper provided by Christ Church catering committee.</p>	450	Sunday 11 th November 2018
<p>An Armistice Centenary Concert Friday 26th October 2018 in the Roe Valley Arts and Cultural Centre. This will be along the lines of the concert held in 2014 to commemorate the start of WW1. Again the Trench Memorial Flute Band will take a central role. Limavady High School will be invited to stage their WW1 drama.</p> <p>Council support requested:</p> <ul style="list-style-type: none"> To provide the RVACC free of charge for this event Publicity Materials 	700 (publicity) 202 (room)	Friday 26 th October 2018
Local businesses will be invited to mount an Armistice Window display over the Remembrance period. Hopefully there will be a prize for the winning display.		Remembrance period
<p>A floral display at Whitehill to mark this important centenary in 2018 and assistance in the design of a suitable tribute.</p> <p>Council support requested:</p> <ul style="list-style-type: none"> A floral display at Whitehill and assistance in the design of a suitable tribute. 	1600 (tbc)	TBC

	Costs (£)	Dates
District of Moyle Royal British Legion (subject to ongoing discussions locally for venues)		
The Band of HM Royal Marines - Scotland. Concert by the Band. Venue to be confirmed and subject to the Royal Navy and Director of Music. <ul style="list-style-type: none"> Council support requested. Costs not confirmed. 	1500 (tbc)	Friday June 22 2018
WW1 Exhibition the War Years in the District of Moyle, The Military and the Community. Venue to be confirmed. <ul style="list-style-type: none"> Museum and Council support requested. (Note: Council's Museum Services has plans to run exhibitions to mark the Centenary and further work will be done to establish how the Council and RBLs can work in partnership to deliver the exhibitions)	TBC	Saturday November 3 - Saturday 10 th
Remembrance Service at Ballycastle and Bonamargy War Graves. <ul style="list-style-type: none"> Council participation requested 		Sunday 11 th November 2018
United Church Service at Ballycastle Presbyterian Church and the lighting of the Beacon. This service to include all RBL members and Veterans from the District of Moyle and the Community of Moyle. The Lord Lieutenant has confirmed attendance. <ul style="list-style-type: none"> Council participation and support requested. 	Previous January Report	Sunday 11 th November 2018
Remembrance Service at Bushmills War Memorial and Church Service.		Sunday 11 th November 2018

	Costs (£)	Dates
<p>Rathlin Island Service of Remembrance including Royal Navy and Mercantile Marine sacrifices. This event welcomes representatives from Group 10 and further afield.</p> <p>The Lord Lieutenant and the Commander Royal Navy have confirmed attendance, we await confirmation of other Service Representatives.</p> <p>Request for Beacon Lighting on Rathlin (the Notice of Motion agreed by Council relates to the lighting of beacons in the 4 former Council headquarter areas).</p> <ul style="list-style-type: none"> • Council participation and support requested. <p>In the District of Moyle the Legion with support of Council wish to reach out to the Community which includes our Churches, schools and colleges, youth groups and organisations to ensure broad support to Commemorate Armistice signed on 11th November 1918 in the railway carriage in the forest of Compiegne France.</p>		<p>Sunday 18th November 2018</p>

