

Title of Report:	Correspondence
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	28 October 2020
For Decision or For Information	FOR INFORMATION

Linkage to Council Strategy (2019-23)	
Strategic Theme	Leader and Champion
Outcome	Establish key relationships with Government, agencies and potential strategic partners
Lead Officer	Director of Corporate Services

Budgetary Considerations	
Cost of Proposal	£
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	Nil

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1. **Purpose of Report**

The purpose of the report is to present correspondence for Members' consideration.

2. The following correspondence has been received:

2.1 **The Somme Association – Expression of Interest Registration Form**

Correspondence has been received from the Somme Association informing Members of a commemorative event to take place on 19 November 2021 in the grounds of the Ulster Memorial Tower (time to be confirmed), to mark the 100th Anniversary of the opening of the Tower. To assist with logistics the Somme Association are seeking Expressions of Interest to attend this event. Expressions of Interest to be returned by 27 November 2020.

Please note that due to the ongoing COVID-19 pandemic all events are subject to restrictions, change and cancellation in line with Government Guidelines.



The Somme Association

Expression of Interest Registration Form

A commemorative event will take place on **19th November 2021** in the grounds of the Ulster Memorial Tower (time to be confirmed), to mark the 100th Anniversary of the opening of the Tower. To assist with logistics and safety we require the following information: **Please return by 27th November 2020.**

This information will only be used to keep you updated on the above event.

I am an individual or represent a small family or friend group (7 people or less)

Group Leader's Name.....

Email Address.....

Telephone Number.....

Approximate Numbers.....

OR

I am the leader of a larger group (8 or more people)

Group's Name.....

Group Leader's Name.....

Email Address.....

Telephone Number.....

Approximate Numbers..... Method of Transport.....

Please return to Carol Walker at: sommeassociation@btconnect.com

Or by post to The Somme Museum, 233 Bangor Road, Newtownards, BT23 7PH

Please note that due to the ongoing COVID-19 pandemic all events are subject to restrictions, change and cancellation in line with government guidelines. The Somme Association will not be liable for any losses incurred due to cancellation of travel, accommodation, or events, those choosing to attend do so at their own risk.