



Prompt Payment Statistics	19/03/2019
Corporate, Policy and Resources Committee – For information	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Innovation and Transformation
Outcome	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways
Lead Officer	Chief Finance Officer
Cost: (If applicable)	Performance improvement target

1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2016 the latest data for the early part of quarter 4 of 2018/19 being up to and including early March 2019. Q4 performance has deteriorated from previous figures and is no doubt largely due to a vacancy existing within the service area since November. A recruitment exercise has now been completed and we look forward to this team being back to full strength very soon. Since the last report in February the payment performance has improved to 87.6% of invoices being paid within 30 days for that month, the quarter to date figures being dragged down by the lower performance in the early part of the

period. At February committee members asked for some analysis, this will come in a report to a subsequent committee.

1.3 Improvement Actions

Whilst the recent drop performance in comparison to previous periods is unwelcome council officers continue to seek improvements to overcome these difficulties and ultimately improve the performance. As previously reported finance staff are continuing with the setting up of electronic systems which will remove the need to have invoices transported around all of our offices for verification and authorisation. The electronic system will produce significant improvements in the payment figures.

Prompt Payment Statistics 2016/2017

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	4533	6610	6072	8332	25547
Total amount paid	£ 6,710,360	£ 11,233,620	£ 13,557,966	£ 16,266,636	£ 47,768,582
Number of invoices paid within 10 days	1910	2708	2792	4022	11432
% of invoices paid within 10 days	42.14%	40.97%	45.98%	48.27%	44.75%
Number of invoices paid within 30 days	3907	5386	5339	6992	21624
% of invoices paid within 30 days	86.19%	81.48%	87.93%	83.92%	84.64%
Number of invoices paid outside 30 days	626	1224	733	1340	3923
% of invoices paid outside 30 days	13.81%	18.52%	12.07%	16.08%	15.36%

Prompt Payment Statistics 2017/2018

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	5204	7475	6424	9383	28486
Total amount paid	£ 7,361,588	£ 11,484,968	£ 9,477,430	£ 15,933,863	£ 44,257,849
Number of invoices paid within 10 days	1332	2503	2765	5364	11964
% of invoices paid within 10 days	25.60%	33.48%	43.04%	57.17%	42.00%
Number of invoices paid within 30 days	3943	5845	5507	8135	23430
% of invoices paid within 30 days	75.77%	78.19%	85.73%	86.70%	82.25%
Number of invoices paid outside 30 days	1261	1630	917	1248	5056
% of invoices paid outside 30 days	24.23%	21.81%	14.27%	13.30%	17.75%
No. of Disputed Invoices	9	7	2	84	102
Average Payment Days	24.78	24.47	20.43	21.33	22.58

Prompt Payment Statistics 2018/2019

	Q1	Q2	Q3	Q4*	Total
Total No of Invoices	4785	8355	7245	5568	25953
Total amount paid	£ 6,610,672	£ 13,234,217	£ 11,722,216		£ 31,567,105
Number of invoices paid within 10 days	2222	3629	2567	2037	10455
% of invoices paid within 10 days	46.44%	43.44%	35.43%	36.58%	40.28%
Number of invoices paid within 30 days	4330	6845	5992	3934	21101
% of invoices paid within 30 days	90.49%	81.93%	82.71%	70.65%	81.30%
Number of invoices paid outside 30 days	455	1510	1253	1634	4852
% of invoices paid outside 30 days	9.51%	18.07%	17.29%	29.35%	18.70%
No. of Disputed Invoices	2	14	22	53	91
Average Payment Days	19.24	23.45	31.17	27.41	25.68

* Incomplete period