



**Present**

**Members:**

Alderman Hillis (Chair)  
Alderman Duddy, Fielding  
Councillors Dallat O’Driscoll, Knight-McQuillan, McGurk.

**Officers:**

Democratic and Central Services Manager (D&CSM), Corporate Support Assistant.

<b>Agenda No.</b>		<b>ACTION</b>
<b>1.</b>	<b>Apologies</b>	
	There were no apologies.	
<b>2.</b>	<b>Declarations of Interest</b>	
	Councillor Knight McQuillan in Item 3 ILM Leadership Programme Level 7 Accreditation as a participant.	Democratic Services
<b>3.</b>	<b>Member Development Strategy 2021-2015 and Action Plan</b>	
	The Democratic & Central Services Manager presented the draft Strategy and Action Plan report, previously circulated with the draft Strategy and Action Plan documents. Following discussion and queries from Members it was Proposed by Alderman Duddy Seconded by Councillor Knight McQuillan and AGREED to recommend that: <ol style="list-style-type: none"> <li>1. The draft Elected Member Development Strategy 2021-2025 is approved.</li> <li>2. The draft Action Plan is also approved, specifically the recommendation that PSM Consulting conduct a Training Needs Analysis of Elected Members learning and development needs at a cost of £2,900 from the 2020/21 Elected Member Development budget.</li> </ol>	Recommend approval to CP&R

Agenda No.		ACTION
	3. Draft Councillor role profiles should be drafted and presented by officers to a future meeting of the Working Group for agreement and recommendation to Council.	
<b>4.</b>	<b>ILM Leadership Programme Level 7 Accreditation</b>	
	The Democratic & Central Services Manager presented the report, previously circulated. In response to a query regarding the initial cost for each programme participant the D&CSM confirmed that this had been approximately £1000 per participant as agreed by Council. She further confirmed that costs would be met from existing budget. Proposed by Councillor McGurk Seconded by Alderman Duddy and AGREED to recommend that: Four Elected Members complete ILM Level 7 Leadership Award by August 2021, at a cost of £2,400.	Recommend approval to CP&R
<b>5.</b>	<b>Any other relevant business</b>	
	None.	
<b>6.</b>	<b>Date of Next Meeting</b>	
	The Democratic & Central Services Manager provided Members with dates for forthcoming meetings as follows: Monday 24 <sup>th</sup> May 2021 at 7.00pm <u>OR</u> Monday 21 <sup>st</sup> June 2021 at 7.00pm – <i>To be confirmed</i> Monday 20 <sup>th</sup> September 2021 at 7.00pm Wednesday 15 <sup>th</sup> December 2021 at 7.00pm - <i>D&amp;CSM to confirm no scheduling issue with Planning Committee meeting*</i>	Democratic Services

*\*No clash with PC confirmed.*

**This being all the business the meeting closed at 7.30pm.**