



Title of Report:	Grant Funding Programmes 2024-25
Committee Report Submitted To:	Leisure & Development Committee
Date of Meeting:	21 November 2023
For Decision or For Information	For Decision
For discussion In Committee	No

Linkage to Council Strategy (2021-25)	
Strategic Theme	Resilient, Healthy & Engaged Communities
Outcome	Develop & promote stable and cohesive communities
Lead Officer	Funding Unit Manager

Budgetary Considerations	
Cost of Proposal	Total cost: £1,173,809 Cost to Council: £659,457 Subject to 2024-25 Rate Setting Process
Included in Current Year Estimates	YES
Capital/Revenue	Revenue
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	NO
Legal Opinion Obtained	NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes	Date: 10.10.17
	EQIA Required and Completed:	No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes	Date: 30.09.19
	RNA Required and Completed:	No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	No	Date:

1.0 Purpose of Report

The purpose of this report is to recommend the annual grant funding programmes to Council for the 2024-2025 period.

2.0 Background

Every year Council agrees an annual programme of grants. The grant programmes target resources to meet identified need and further Council's objectives as outlined in Council's Corporate Plan and individual Service Strategies.

2.1 Breakdown of Grants awarded 2016-2023:

Table 1

Year	No of Applications	Amount Requested (£)	No of Projects	Amount Awarded (£)
2016-17	312	1,017,490.53	266	854,958.05
2017-18	377	1,362,593.94	292	991,777.59
2018-19	389	1,728,482.51	276	1,347,399.59
2019-20	455	1,528,469.18	294	962,189.49
2020-21	1393	3,062,446.74	1054	1,828,139.36
2021-22	653	2,938,394.67	435	1,141,945.30
2022-23	616	1,835,683.36	520	1,508,872.23
2023-24*	587	1,726,106.23	482	999,950.74
Grand Total	4,782	15,199,667.20	3453	9,397,421.16

* These 2023/24 figures are as of 10/10/2023, end of year figures will increase as we have grants still open.

3.0 Current years grant programmes

In the current Grant funding period (2023-24) the following 23 grant programmes are being delivered:

Table 2

	Grant Programme	No of applications	Amount Requested (£)	No of LoOs	Sum of LoOs (£)
1	Building a United Community Fund	4	5,000.00	3	4,290.00
2	Christmas Festive Fund	35	52,015.00	30	40,105.00
3	Community Development Support Grant	69	189,533.09	63	163,681.02
4	Community Festivals Fund	46	65,567.00	45	62,567.00
5	Social Connections Grant	74	37,327.04	68	32,739.52
6	Creative Practitioner Bursary Scheme	8	7513.00	8	3,005.00

7	Culture, Arts and Heritage Grant Scheme	25	24,401.50	23	20,017.43
8	Enterprise Fund	45	205,046.80	19	82,344.48
9	Landfill Community Fund	12	87,400.00	7	87,400.00
10	LiveSmart Grant*	Recently opened for applications	-	TBC	TBC
11	Policing and Community Safety Small Grant *	31	28,172.40	20	18,834.40
12	Rural Business Development Grant	Await word from DAERA re programme opening			
13	Tourism and Recreation Large Events Fund	6	398,020.00	5	339,220.00
14	Tourism Events Growth Fund	1	203,900.00	1	15,000.00
15	Town Centre Experience Fund *	4	7,995.00	1	2,000.00
16	King Charles III Coronation Grant Fund	116	39,556.00	99	29,492.00
17	Sports Grant & Bursary Programme *	Recently opened for applications		TBC	TBC
18	Town Twinning Grant	1	5,000.00	1	5,000.00
19	Youth Creative Skills Bursary	3	650.00	3	600.00
20	Food Hardship Grant *	25	65,676.00	17	42,924.00
21	Personal Learning Account Fund	31	14,677.40	22	10,028.60
22	Business Seed Fund	51	288,656	47	40,702.29
23	NI Enterprise Support Scheme	Due to open for applications on 13.11.23			
	Grand Total	587	1,726,106.23	482	999,950.74

*Rolling programmes and currently open for applications

These 2023/24 figures are as of 10/10/2023, end of year figures will increase as have grants are still open.

4.0 Proposed Grant Funding Programmes 2024-25

The Annual Review of Grant Programmes Workshop for Elected Members was held on 11 October 2023 at which the proposed grant programmes for the incoming year were presented and discussed. (Attached at **Annex A**, which includes a brief overview of each proposed grant and the criteria to be used for assessment).

The Grant Funding Programmes available for the 2024/2025 period are as follows:

Table 3

	Grant Programme	Assessment/ Scoring	Max grant available (£)	Other Funder	Indicative Budget (£)	Indicative Cost to Council (£)
1	Building a United Community Fund	Score	1,500	75% Exec Office	4,500	1,125
2	Community Development Support Grant	Pass/fail	1,250 / 2,500 / 3,500	48% DfC	145,000	75,400
3	SIG / Social Connections Fund	Pass/Fail	500	48% DfC	15,000	7,800
4	Community Festivals Fund	Score	750 / 1,500 / 3,000	45% DfC	64,530	35,492
5	Culture, Arts and Heritage Grant Scheme	Score	1,000	100% Council	20,000	20,000
6	Creative Practitioner's Bursary Scheme	Pass/Fail	1,000	100% Council	3,000	3,000
7	Youth Creative Skills Bursary Scheme	Pass/Fail	200	100% Council	2,640	2,640
8	Tourism Large Events Funding	Score	100,000	100% Council	400,000	400,000
9	Tourism Growth Fund	Score	15,000	100% Council	Included above	Included above
10	Christmas Festive Fund	Pass/Fail	750/2,500	100% Council	50,000	50,000
11	Policing and Community Safety Grants	Score	TBC	100% DoJ	50,000	0
12	Enterprise Fund	Score	5,000	100% Council	TBC	TBC
13	Landfill Communities Fund	Score	15,000	100% HMRC	120,000	0
14	Town Twinning Fund	Pass/Fail	5,000	100% Council	10,000	10,000
15	Rural Business Development Grant	Score	4,999	100% DAERA	TBC	0
16	LiveSmart	Score	750	100% Council	10,000	10,000
17	Town Centre Experience Fund	Score	2,000	100% Council	24,000	24,000

18	Sports Grant & Bursary Programme	Score	150/200/300/400	100% Council	20,000	20,000
19	NIESS	Score	4,000	100% DLUHC/UKSPF	235,139	0
20	Personal Learning Account	Score	500	100% DfC	Subject to funding approval	0
				TOTALS	1,173,809	659,457

4.1 Community Development Support Grant (CDSG)

Part funded by DfC, this is an enabling grant to provide financial assistance towards core operating costs of community development groups.

- Applicants in 2022/23 were invited to apply for a 3 year deal.
- New applicants in 2023/24 applied for a 2-year deal – bringing them into the 2024-25 cycle.
- If Council open the programme for 2024/25, it is recommended that it be for a one year deal – to synchronise all awards into the 2024/25 cycle.
 - 2021/22 - 51 projects funded totalling £92,836.86
 - 2022/23 - 55 projects funded totalling £145,418.02
 - 2023/24 – increased to 63 projects totalling £163,681.02
- In 2024/25, 63 Letters of Offer will be issued totalling £163,681.02. This brings us to the maximum point in the budget.
- Council need to decide if they want to open the grant programme this year to see if there are any groups who haven't yet come into the mix.
- Any new & emerging groups will continue to receive seeding financial support from Community Development.

4.2 NI Enterprise Support Service Fund (NIESS)

The Enterprise Support Service (ESS), led by Northern Ireland's 11 local Councils, is a new approach to help potential entrepreneurs, new starts and existing businesses to maximise both their potential and contribution to Northern Ireland's economy.

The funding programme will provide would-be and existing businesses with flexible, tailored and easily accessible advice and support at any stage of their growth journey. There are 4 elements of the programme:

1	Engage	Engaging individuals at the pre / early start-up phase.
2	Foundation	Support for founding of higher value / VAT + potential businesses.
3	Enabling Growth	Aligned to aspirations and potential.
4	Accelerated Scaling	Supporting start-ups that can generate at least £1m in revenues after 3 years.

Only potential employer enterprises accessing support within the Foundation and Enabling Growth elements of the wider Enterprise Support Service programme are eligible to apply for this Grant. The 2023/2024 programme is due to open for applications on 13/11/23 and is 100% funded by Department for Levelling Up, Housing and Communities (DLUHC).

4.3 Sports Grant & Bursary Programme

In September 2023 Council agreed the creation of the Sports Grant & Bursary Programme which replaced funding to the legacy Sports Councils to provide Sports Development Grants.

This new Sports Grants & Bursary Programme is available to local individuals, local sports clubs, and National Governing Bodies (NGB's) representing a sport recognised by Sport NI. The Sports Grant & Bursary Programme is about supporting local athletes and clubs to develop sport in the Causeway Coast and Glens Borough Council area.

4.4 Labour Market Partnership

Causeway Coast and Glens Labour Market Partnership (LMP) is a new Department for Communities (DfC) funded programme established in 2022/2023 to address key challenges in the local labour market for both local residents and local employers. The programme has been very successful, working to improve employability outcomes and labour market conditions locally by delivering a tailor-made action plan reflecting local conditions and needs. Table 2 depicts the LMP Programmes (21, 22) showing how successful the funding has been in the current year. There is no confirmation if DfC will approve funding for 2024/2025.

4.5 Christmas Festive Fund

The Christmas Festive Fund supports Community Associations from towns, villages and hamlets to help celebrate Christmas. This fund is for outdoor light switch on events only. The fund was pass/fail criteria for the past 2 years. It is recommended that a simple scoring/assessment structure is reintroduced to allow for differentiation when 2 applications are received from the same area.

It is also recommended that the fund is opened earlier in the year, just after Easter, to give community groups more time to organise and plan their Christmas celebrations.

5.0 Recommendations

It is recommended that the Leisure and Development Committee recommends to Council:

1. Grant programmes 1-19, listed in Table 3, along with the assessment / scoring criteria and scheduling summarised in **Annex A**.
2. Opening of the Christmas Festive Fund after Easter 2024.
3. Re-introduction of a simple scoring/assessment for the Christmas Festive Fund to differentiate more than one application from the same area.
4. Increase maximum grant award for Livesmart from £500 to £750

It is further recommended that the Leisure and Development Committee considers whether or not to open the Community Development Support Grant for the 2024/25 period.



DRAFT Grant Programmes 2024-2025

DRAFT Summary Document

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1.0 Introduction

This summary document provides information, guidance and support on Causeway Coast and Glens Borough Council's grant funding programmes for the period 2024/25. Contained in this document you will find information on how to apply, what types of funding are available for the coming year, whether or not you are eligible to apply, information on how your application will be assessed and where to go for advice and support.

If you are intending to apply for one of the Council grants you are strongly advised to read the individual guidance notes which are available for each grant programme – they will provide a broader overview of the individual fund you are applying to as well as providing in depth support on how to answer the specific questions and precise information on what is eligible and what is not eligible when developing your budget.

The general purpose of all our Grants Funds is to help pay for projects that match our targets. In each financial year there is a call for applications, followed by a series of grant funding roadshows where potential applicants will have an opportunity to meet with Council officers and discuss their project prior to application.

2.0 Grant Programmes 2024/25

The Grant Funding Programmes available for the 2024/25 period are as follows:

	Grant Programme	Max grant available	Opening	Closing
1	Building a United Community Fund	£1,500	11 th Dec 2023	Rolling
2	Community Development Support Grant	£1,250 / £2,500 /£3,500	11 th Dec 2023	19th Jan 2024
3	Social Connections Grant	£500	11 th Dec 2023	Rolling
4	Community Festivals Fund	£750 / £1,500 / £3,000	11 th Dec 2023	2nd Feb 2024
5	Culture, Arts and Heritage Grant Scheme	£1,000	11 th Dec 2023	26 th Jan 2024
6	Creative Practitioners' Bursary Scheme	£1,000	11 th Dec 2023	23rd Feb 2024
7	Youth Creative Skills Bursary Scheme	£200	11 th Dec 2023	26 th April 2024
8	Tourism Large Events Funding	£100,000	11 th Dec 2023	24 th Jan 2024
9	Tourism Growth Fund	£15,000	11 th Dec 2023	24 th Jan 2024
10	Policing and Community Safety Grants	TBC	TBC	Rolling
11	Town Twinning Fund	£5,000	11 th Dec 2023	Rolling
12	Enterprise Grant Programme	£10,000	TBC	TBC
13	Landfill Communities Fund	£15,000	11 th Dec 2023	Rolling
14	Christmas Festive Fund	£750/£2,500	TBC	TBC
15	Rural Business Development Grant Programme	£4,999	DAERA to confirm	TBC
16	LiveSmart	£750	TBC	Rolling
17	Town Centre Experience Fund	£2,000	TBC	Rolling
18	NI Enterprise Support Service (NIESS)	£4,000	TBC	TBC
19	Sports Grant & Bursary Programme	£150/£200/£300/£400	TBC	Rolling
20	PLA	£500	TBC	Rolling

2.2 You cannot apply to more than one fund for the same project. If you are applying for more than one of our grants, the projects you are applying for must be different from each other.

Each grant fund is limited. Even if an application scores highly, we cannot guarantee all or any of the funding. These are all competitive funds and where necessary applications will be ranked according to how well they score and funding may be awarded on a sliding scale or to the highest ranked projects only. Where the assessment criteria is pass/fail a general reduction across all grant applications may be applied if the fund is oversubscribed.

3.0 Who can apply?

3.1 To be eligible for grant-aid, you will have to show that your organisation is a bona fide organisation that is well run and that it:

- Has a properly adopted “Governing Document” such as a constitution or memorandum and articles of association which clearly show that it is non-profit making and taking.
 - (Council’s Enterprise Fund and the DAERA funded Rural Business Capital Grant Scheme are exceptions and can make awards to local business)
- Is open, accountable and representative of the geographical area in which it serves.
- Be based in the Causeway Coast and Glens Borough Council area or have their main activities based in the Causeway Coast and Glens Council area.

4.0 How to Apply:

4.1 Applications to Council for grant aid should be made via the Councils online funding hub. You can access the hub through Council’s homepage www.causewaycoastandglens.gov.uk and click on funding or go straight to the online hub: <https://grants.ccgbcapps.com/>

All grants will be administered through our new online system designed inhouse by ICT and Funding Unit. It is user friendly with full in-house support for quicker turnaround re: queries and full online compatibility from application to evaluation.

Guidance on completing the application online is provided on the web-site link. Hard copies can be made available. Please contact the Central Funding Unit on email grants@causewaycoastandglens.gov.uk Or by telephoning 028 7034 7198.

Our grant programmes have been designed to make the application process as easy and straightforward as possible.

4.2 The application process is in 2 parts:

Part A is eligibility and this part of the application form is the same for all Council Grant Funding Programmes. This section gathers information about how your organisation is set up, governed and managed.

Part B is where you fill in your project details, and this part of the application is specific to the grant programme you are applying to. If you are applying for multiple grants, section A need only be completed once, whereas a section B must be completed for each grant you are applying for.

If you have previously applied for a grant from Causeway Coast and Glens Borough Council you will be able to clone your Part A. Unless your constitution / governing documents have changed you need not resubmit these to Council. You are however required to submit your latest accounts each financial year.

5.0 What we can / cannot fund

Please refer to the individual Grant programme Guidelines for specific eligibility under each grant programme.

5.1 What we can fund

The list below only includes elements which are common to Council's Grant Programmes.

- With some grant programme a proportion of core running costs (part payment of salaries, heat and light, insurance, rent or premises costs, office costs, etc.).
- Programme or activity costs which are directly relevant to the application.
- Travel and transport costs.
- Hire or purchase of equipment for meeting project needs
- Venue hire (excluding hire of groups own premises)
- Technical assistance.
- Training or facilitation costs.

- Festivals and events.
- Capital costs.
- Best practice visits.
- Publicity, marketing.
- Catering (a limit may be placed on the level of funding allowed towards hospitality and catering/ refreshments)

5.2 What we don't fund

Some exclusions will apply, unless specifically allowed for within specific funding programmes:

- Individuals, unless within a bursary framework.
- Businesses and for-profit organisations where funding would contravene local government, State Aid rules or other legislation. (Council's Prosperity & Place Funds and DAERA's funds such as the Rural Business Fund will grant-aid businesses, but state-aid rules will apply).
- Projects or activities which are delivered outside of the Council area and DO NOT meet the needs within the area.
- Activities which are discriminatory, political, or are classed as proselytizing in nature.
- General appeals.
- Those organisations who have substantial, demonstrable, unrestricted reserves.
- Costs that can be claimed back from elsewhere e.g. VAT.
- Costs that are not auditable e.g. cash payments unsupported by an approved petty cash system.
- Costs towards banking charges and / or repayment of debt.
- Payments made to individual members of the applicant group or organisation who have a pecuniary interest.
- Retrospective costs e.g. activities completed or costs incurred before the agreement of funding.
- Programmes or activities which are considered the core activity of national or regional government, Government Departments or arms-length body, such as health or education.
- Gifts and prizes.
- Alcohol

5.3 Applications that are not complete or do not provide a detailed project budget are also not eligible.

We are unlikely to fund an organisation that is in poor financial health or cannot show effective financial control.

As well as the above, your project or organisation must also meet the specific eligibility for any of the grants applied for. (This information is shown in the eligibility section of your application form and detailed in the programme specific guidance notes).

6.0 Assessment Payment & Appeals Processes

6.1 Assessment process:

Every grant application that we receive will be assessed for the following:

- to ensure that the application is eligible, and
- for reassurance of each organisation's capability to deliver the proposal, and
- how well the proposal meets the programme specific criteria and contributes to Council's Strategic Priorities

The assessment framework for each grant programme is detailed in the appendix tables at the back of this summary document.

6.2 What happens next?

If an application is successful, Council will issue a letter of offer which is a legal agreement with the organisation to deliver on the proposals outlined in the application form.

Your organisation will be invited to training that will explain the processes and procedures for submitting a grant claim, marketing and promotion, monitoring and evaluation requirements and the process of verification. The training is a good way to establish the working relationship between Grant recipients and Council Officers, so that should the applicant have any support needs, the Council can respond in an appropriate and timely manner.

6.3 Appeals Process

If you are unhappy with the funding decision made, you may appeal against the decision. The purpose of this is to ensure that the decisions taken and procedures followed for individual applications are applied fairly and consistently.

The Review will provide an independent process through which an applicant will have the opportunity to demonstrate to the Review Panel that either:

- the outcome was unreasonable or
- that the proper procedures were not followed

Appeals on any other grounds will not be considered.

6.4 Equal Opportunities Monitoring

We must promote equal opportunities. We must also promote good relations between people of different religious belief, political opinion or racial group. All applicants must complete the Equal Opportunities Monitoring Questionnaire. We will treat as anonymous all of the information you provide in this questionnaire.

Appendix 1

Name of the Programme	1. Culture Arts & Heritage Grants 2024-25			
Overview	<p>Organisations must demonstrate how their organisation contributes to any one of the following Culture, Arts and Heritage Aims identified in the Causeway Coast and Glens Borough Council's Culture, Arts and Heritage Strategy 2016-2021.</p> <ul style="list-style-type: none"> • Enhancing Our Cultural Venues and Assets – To use our landscape and our cultural assets and activities to enable opportunities for both local people and visitors to participate in Culture, Arts and Heritage in the area. • Investing in Creative learning and Skills Development –To support the creative development our young people and our creative practitioners through training, skills development and providing opportunities to showcase work • History, Heritage and Cultural Tourism –To promote a sense of pride, identity and deeper understanding of our area by bringing together the many stories, histories, identities and languages which are present in the area 			
Assessment & Scoring	Criteria	Score out of a possible 5	Weighting	Possible Score
	Q1 – Good description provided of a project with a Culture, Arts and Heritage ethos		X 6	30
	Q2 – A clear link to the Culture, Arts and Heritage aims as set out in the strategy document		X 4	20
	Q3 – provide a full itemised breakdown of all costs	Not scored		
				50
	Applications must score 65% in order to avail of funding.			
Grant Amount	Grants are available for a maximum of 100% of the total project costs up to a maximum of £1000			
Responsible Service Area	Community & Culture			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Arts and Heritage Service Unit before submitting your application:</p> <p><u>Arts Projects</u> Desima Connolly 0287083 1400 decima.connolly@causewaycoastandglens.gov.uk</p> <p><u>Museum/Heritage Projects</u> Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>			

Name of the Programme	2. Creative Practitioners Bursary Scheme 2024-25																	
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & creative skills development by supporting the creative development of creative practitioners through training, skills development and providing opportunities to showcase work</p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. Demonstrate a quality professional practice (e.g. of published works, exhibitions etc.) Have sufficient experience in their creative art form - please provide an up to date CV and artist's statement with your application. Emerging artists who do not meet these criteria must provide two references from established artists in their field. Demonstrate how the training or development opportunity will be of benefit to them. 																	
Assessment & Scoring	<table border="1"> <thead> <tr> <th data-bbox="328 730 963 797">Criteria</th> <th data-bbox="963 730 1417 797">Assessment</th> <th data-bbox="1417 730 1513 797">Pass /Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="328 797 963 976">Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance</td> <td data-bbox="963 797 1417 976">Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project</td> <td data-bbox="1417 797 1513 976"></td> </tr> <tr> <td data-bbox="328 976 963 1211">Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.</td> <td data-bbox="963 976 1417 1211">Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.</td> <td data-bbox="1417 976 1513 1211"></td> </tr> <tr> <td data-bbox="328 1211 963 1357">Q3 Demonstrate how the training/development opportunity will be of benefit to you</td> <td data-bbox="963 1211 1417 1357">Evidence provided of benefits detailed</td> <td data-bbox="1417 1211 1513 1357"></td> </tr> <tr> <td data-bbox="328 1357 963 1424">Q4 provide a full itemised breakdown of all costs</td> <td data-bbox="963 1357 1417 1424">Not scored</td> <td data-bbox="1417 1357 1513 1424"></td> </tr> </tbody> </table>			Criteria	Assessment	Pass /Fail	Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project		Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.		Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed		Q4 provide a full itemised breakdown of all costs	Not scored	
Criteria	Assessment	Pass /Fail																
Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project																	
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Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed																	
Q4 provide a full itemised breakdown of all costs	Not scored																	
Grant Amount	Maximum of 100% of the total project costs up to £1000.																	
Responsible Service Area	Community & Culture																	
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p><u>Arts Projects</u> Desima Connolly 02870831400 decima.connolly@causewaycoastandglens.gov.uk</p> <p><u>Museum/Heritage Projects</u> Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>																	

Name of the Programme	3. Youth Creative Skills Bursary Scheme 2024-25		
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & skills development: <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. Demonstrate a commitment to the creative form for which they are requesting the bursary Show sufficient experience in the creative form Demonstrate how the training or development opportunity will be of benefit to them. Allow, at least, a 2-month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity. 		
Assessment & Scoring	Criteria	Assessment	Pass/Fail
	Q1 Description of the training or development opportunity	Has the applicant provided details of a bona fide letter of acceptance or confirmation of a place on a course.	
	Q2 Applicants commitment to the creative art form	Evidence of experience/track record in this field	
	Q3 How the training/development opportunity will be of benefit to you.	Will the opportunity enhance/develop the applicant's skills in this art form	
Grant Amount	An award will be 100% of the total cost of the training, up to a maximum of £200.		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p><u>Arts Projects</u> Desima Connolly 0287083 1400 decima.connolly@causewaycoastandglens.gov.uk</p> <p><u>Museum/Heritage Projects</u> Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>		

Name of the Programme	4. Building A United Community Fund 2024-25																																											
Overview	<p>“Building a United Community” Fund has been designed to support, promote and develop Good Relations projects throughout the council area.</p> <p>Organisations applying for funding from the Building a United Community Fund must demonstrate how their organisation contributes to the Good Relations Aims identified in the Causeway Coast and Glens Council Good Relations Strategy 2014-2017. These aims are directed by a government strategy published in May 2013 entitled “Together: Building a United Community”. (TBAUC)</p> <ul style="list-style-type: none"> • Our Children and Young people • Our Shared Community • Our Safe Community • Our Cultural Expression 																																											
Assessment & Scoring	<p>Questions 1, 2, 3 and 4 form part of the eligibility criteria for this fund. For the application to progress to full scoring and assessment it must score a minimum of 3 points out of 5 for these questions.</p> <table border="1" data-bbox="295 672 1492 884"> <thead> <tr> <th data-bbox="295 672 391 772"></th> <th data-bbox="391 672 1013 772">Criteria</th> <th data-bbox="1013 672 1220 772">Must achieve min of 3 out of 5)</th> <th colspan="2" data-bbox="1220 672 1492 772">Pass/Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="295 772 391 884">Q1-4</td> <td data-bbox="391 772 1013 884">Is there clear and concise evidence that this is a developed project with a Good Relations focus?</td> <td data-bbox="1013 772 1220 884"></td> <td colspan="2" data-bbox="1220 772 1492 884"></td> </tr> </tbody> </table> <p>Scoring All questions will be scored out of 5 and weighting will be applied as detailed below:</p> <table border="1" data-bbox="295 974 1492 1467"> <thead> <tr> <th data-bbox="295 974 359 1041"></th> <th data-bbox="359 974 997 1041">Criteria</th> <th data-bbox="997 974 1133 1041">Score (0-5)</th> <th data-bbox="1133 974 1292 1041">Weighting</th> <th data-bbox="1292 974 1492 1041">Possible Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="295 1041 359 1120">Q5</td> <td data-bbox="359 1041 997 1120">Extent of awareness and evidence base of specific Good Relations needs in the area</td> <td data-bbox="997 1041 1133 1120"></td> <td data-bbox="1133 1041 1292 1120">X4</td> <td data-bbox="1292 1041 1492 1120">20</td> </tr> <tr> <td data-bbox="295 1120 359 1220">Q6</td> <td data-bbox="359 1120 997 1220">A clear understanding of how the project will address specific Good Relations needs in the area.</td> <td data-bbox="997 1120 1133 1220"></td> <td data-bbox="1133 1120 1292 1220">X4</td> <td data-bbox="1292 1120 1492 1220">20</td> </tr> <tr> <td data-bbox="295 1220 359 1321">Q7</td> <td data-bbox="359 1220 997 1321">Detail on the number of project participants and additional beneficiaries</td> <td data-bbox="997 1220 1133 1321"></td> <td data-bbox="1133 1220 1292 1321">X1</td> <td data-bbox="1292 1220 1492 1321">5</td> </tr> <tr> <td data-bbox="295 1321 359 1400">Q8</td> <td data-bbox="359 1321 997 1400">Proactive promotional methods, ensuring that the whole community can be involved</td> <td data-bbox="997 1321 1133 1400"></td> <td data-bbox="1133 1321 1292 1400">X1</td> <td data-bbox="1292 1321 1492 1400">5</td> </tr> <tr> <td data-bbox="295 1400 359 1467"></td> <td data-bbox="359 1400 997 1467"></td> <td data-bbox="997 1400 1133 1467"></td> <td data-bbox="1133 1400 1292 1467"></td> <td data-bbox="1292 1400 1492 1467" style="text-align: center;">50</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>					Criteria	Must achieve min of 3 out of 5)	Pass/Fail		Q1-4	Is there clear and concise evidence that this is a developed project with a Good Relations focus?					Criteria	Score (0-5)	Weighting	Possible Score	Q5	Extent of awareness and evidence base of specific Good Relations needs in the area		X4	20	Q6	A clear understanding of how the project will address specific Good Relations needs in the area.		X4	20	Q7	Detail on the number of project participants and additional beneficiaries		X1	5	Q8	Proactive promotional methods, ensuring that the whole community can be involved		X1	5					50
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				50																																								
Grant Amount	Up to 100% of total project costs will be available for eligible projects - maximum amount available £1,500																																											
Responsible Service Area	Community & Culture																																											
	<p>Applications may be discussed with officers within the Good Relations Unit before submitting your application: Good Relations Officer 07598403773 goodrelations@causewaycoastandglens.gov.uk</p>																																											

Name of the Programme	6. Community Festival Fund 2024-25				
<p>Overview</p>	<p>CFF was established in recognition of the positive contribution that festivals can make to communities and to the local economy. The main purpose of Causeway Coast & Glens Borough Council's Community Festivals Fund is 'to enable communities to enhance their quality of life through participation/engagement in culture, arts and leisure activities.' (<i>Department of Culture, Arts and Leisure (DCAL) Community Festivals Fund Revised Policy and Guidance Framework October 2015</i>).</p> <p>The purpose of the Community Festival Fund is to support, promote and develop the capacity of communities to host community festival events across the Causeway Coast and Glens Borough Council area.</p> <p>The fund will also enable organisations to celebrate their unique cultural and community identity, to promote diversity and to strengthen good community relations within and between communities.</p>				
<p>Assessment & Scoring</p> <p>As position is</p>		Criteria	Score (0-5)	Weighting	Possible Score
	1	Strong community participation		X1	5
	2	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5
	3	Improve community relations and contribute to building a strong sense of community		X1	5
	4	Tackle poverty and/or social exclusion and /or address rural isolation issues		X1	5
	5	Promote equality of opportunity for all		X1	5
	6	Demonstrate value for money and maximise income		X1	5
	7	Provide opportunities to develop the festival		X1	5
	8	Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X 1	5
	9	NIMDM 2017Ranking/ Access to Services Measure Ranking		X 2	10
					50
<p>Applications must score 65% in order to avail of funding.</p>					

Option 2	<table border="1"> <thead> <tr> <th>Question</th> <th>Criteria</th> <th>Score out of 5</th> <th>Weight</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>1a</td> <td>Strong community participation</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>1b</td> <td>Opportunities for people to improve their personal skills or receive training relevant to the project</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>1c</td> <td>Promotes inclusion and proactively puts measures in place to encourage this</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>8</td> <td>NIMDM 2017Ranking/ Access to Services Measure Ranking</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>20</td> </tr> </tbody> </table>	Question	Criteria	Score out of 5	Weight	Possible Score	1a	Strong community participation		X1	5	1b	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5	1c	Promotes inclusion and proactively puts measures in place to encourage this		X1	5	8	NIMDM 2017Ranking/ Access to Services Measure Ranking		X1	5					20
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	8	NIMDM 2017Ranking/ Access to Services Measure Ranking		X1	5																										
				20																											
Grant Amount	Community Festival Fund Grant Programme	Maximum Grant Amount																													
	1. One day community fun day type events. Events must be programmed to be of at least 4 hours consecutive duration and include a range of at least 3 types of activities to suit all sections of the community.	Up to £750																													
	2. Festival events lasting 2 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration. It is not enough to simply duplicate the same event on 2 days – the festival must have different activities on each day that it takes place.	Up to £1,500																													
	3. Festivals lasting 3 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration. The festival must have different activities on each day that it takes place.	Up to £3,000																													
Responsible Service Area	Community & Culture																														
Contact information for applicant support purpose	Applications may be discussed with officers within the Community Development Support Team before submitting your application: Catherine Farrimond catherine.farrimond@causewaycoastandglens.gov.uk Lisa Harris lisa.harris@causewaycoastandglens.gov.uk																														

Name of the Programme	7. Social Inclusion Grants/Community Connections Fund 2024/25														
Overview	<p>The purpose of the Social Connections Grant Programme is to provide small grants to community and voluntary organisations to address loneliness and isolation and build social connections.</p> <p>The Objectives of the Grant Programme are to:</p> <ul style="list-style-type: none"> • create more opportunities to bring people together to make connections doing something they enjoy. • reach people who may be less likely to attend community activities. • help to reduce the social isolation that can be a result of living in poverty. • enable local activities to become more accessible. • involve the people who will benefit from the project in shaping your project <p>Applicants can apply for grant-aid towards running costs e.g., insurance costs</p>														
Assessment	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Pass</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>1. Will the project provide activities for people that are experiencing loneliness or social isolation within the community?</td> <td></td> <td></td> </tr> <tr> <td>2. Have the beneficiaries been identified?</td> <td></td> <td></td> </tr> <tr> <td>3. Full itemised breakdown of all costs provided.</td> <td></td> <td></td> </tr> </tbody> </table>			Criteria	Pass	Fail	1. Will the project provide activities for people that are experiencing loneliness or social isolation within the community?			2. Have the beneficiaries been identified?			3. Full itemised breakdown of all costs provided.		
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1. Will the project provide activities for people that are experiencing loneliness or social isolation within the community?															
2. Have the beneficiaries been identified?															
3. Full itemised breakdown of all costs provided.															
Grant Amount	Applicants can apply for grants of up to 100% of costs, towards project revenue costs. Maximum amount - £500														
Responsible Service Area	Community & Culture														
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Catherine Farrimond 07846 099916 catherine.farrimond@causewaycoastandglens.gov.uk Lisa Harris 07729 080531 lisa.harris@causewaycoastandglens.gov.uk</p>														
Name of the Programme	8. Tourism Large Events Fund 2024-25														
Overview	<p>The purpose of the Tourism Large Events Fund is to support the delivery of the Destination Management Plan. Paramount to this is the growth of visitor numbers and visitor spend.</p> <p>Events must satisfy the parameters below to apply for the Large Tourism and Recreation Events Fund</p> <ul style="list-style-type: none"> • Events with an overall budget in excess of £30,000 • Maximum award - £100,000 • Total visitor numbers greater than 3000 (previously 5000) • Applicants must demonstrate that the event still takes place over a minimum of 2 days, events must have a start and end date and run for consecutive days. • Events should encourage overnight stays (minimum of 5 hours duration on each day). 														

	<ul style="list-style-type: none"> Events must demonstrate how they will promote Causeway Coast and Glens area. (Marketing plan) Marketing campaign - Events will be expected to ensure that any marketing or communications showcase the Causeway Coast & Glens as a destination for visitors. 			
Assessment & Scoring	Criteria	Score out of possible 5	Weighting	Possible Score
	Q1. Current Status		Not Scored	
	Q2. Event Financial Position Budgetary position in light of Covid-19		Not Scored	
	Q3. Scenario Planning		Not Scored	
	Q4. – Financial Breakdown outlining Eligible Project costs		Not Scored	
	Q5. Event Management (to include Covid-19 Risk Assessment and mitigation plans)		X5	25
	Q6. Event Sustainability		X3	15
	Q7. Economic Support/Benefit		X2	10
	Q8. Media & marketing impact		X3	15
	Q9. Visitor Experience		X3	15
	Q10. Future planning – Event Development		X4	20
			100	
Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 50% of total project costs of the event- maximum available - £100,000			
Responsible Service Area	Tourism and Recreation			
Contact information for applicant support purpose	Applications may be discussed with officers within the Funding Unit /Tourism Events Team before submitting your application: Grants Team 028 70347198 grants@causewaycoastandglens.gov.uk Sara Adair 028 7034 7237 sara.adair@causewaycoastandglens.gov.uk Gareth Fall 077 1223 5744 gareth.fall@causewaycoastandglens.gov.uk			

Name of the Programme	9. Tourism Events Growth Fund 2024-25
Overview	<p>The Council is seeking to provide financial support for events that align themselves to key priority areas such as Cultural Tourism, Music / Food Tourism and Sports and Activities (tourism related).</p> <p>Events must satisfy the parameters below to apply for the Small Tourism and Recreation Events Fund:</p> <ul style="list-style-type: none"> Events with an overall total budget of between £10,000 and £30,000. Total visitor numbers greater than 600 (previously 1000) Applicants must demonstrate that the event will take place over a minimum of 2 days, events must have a start and end date and run for consecutive days. Events should encourage overnight stays (minimum of 5 hours duration on each day). No requirement to demonstrate return on investment. Events must demonstrate how they will promote Causeway Coast & Glens area (Marketing Plan).

- Marketing campaign - Events will be expected to ensure that any marketing or communications showcase the Causeway Coast & Glens as a destination for visitors.

Assessment & Scoring

Criteria	Score out of possible 5	Weighting	Possible Score
Q1. Current Status		Not Scored	
Q2. Event Financial Position Budgetary position in light of Covid-19		Not Scored	
Q3. Scenario Planning		Not Scored	
Q4. – Financial Breakdown outlining Eligible Project costs		Not Scored	
Q5. Event Management (to include Covid-19 Risk Assessment and mitigation plans)		X 5	25
Q6. Event Sustainability		X 3	15
Q7. Economic Support/Benefit		X 2	10
Q8. Media & marketing impact		X 3	15
Q9. Visitor Experience		X 3	15
Q10. Future planning – Event Development		X 4	20
			100

Applications must score 65% in order to avail of funding.

Grant Amount

Up to 50% of total project costs of the event- maximum available - £15,000

Responsible Service Area

Tourism and Recreation
Applications may be discussed with officers from the Funding unit/ Tourism & Recreation unit before submitting your application:

Funding Unit 028 7034 7198 grants@causewaycoastandglens.gov.uk
Sara Adair 028 7034 7237 sara.adair@causewaycoastandglens.gov.uk
Gareth Fall 077 1223 5744 gareth.fall@causewaycoastandglens.gov.uk

Name of the Programme	10. Christmas Festive Fund 2024-25			
Overview	<p>The Christmas Festive Fund is to support Community Associations from the smaller towns, villages and hamlets to help celebrate Christmas:</p> <ul style="list-style-type: none"> • Only ONE community group per settlement will be successful. • Should Council receive more than one application per settlement the application which is the most inclusive and has the most far-reaching community involvement will be selected. Council may also request that applicants work together to produce one all-inclusive event. • Priority will be given to projects that promote wide community involvement for events celebrating this festive period. <p>Eligibility Criteria</p> <ul style="list-style-type: none"> • Towns, villages, settlements with a population of over 100 residents may apply or towns, villages, settlements who have been allocated a Christmas tree from Causeway Coast and Glens borough Council may apply. • Applications are invited for clearly defined outdoor events to mark the lighting of the Christmas tree/ festive lighting in that settlement. 			
Assessment	Criterion	Pass	Fail	
	1. Date of event within the scope of the fund			
	2. If required Risk Assessment supplied including preventative Covid-19 measures			
	3. Town/village/ settlement with a population of over 100 or who have been allocated a Christmas Tree from Causeway Coast and Glens Borough Council			
	4. Outdoor Event			
	5. Provide a full itemised breakdown of costs			
		Score (0-5)	Weight	Possible score
Description of event: Outdoors, marks lighting of tree or turning on of lights, wide community involvement.			X 4	20
In the event we have more than one submission from an area, the application with the highest score will be awarded the funding				
Grant Amount	100% of costs up to a maximum of £2500			
Responsible Service Area	Tourism and Recreation			
Contact information for applicants	<p>Applications may be discussed with officers from the Funding unit/ Tourism & Recreation unit before submitting your application:</p> <p>Funding Unit 028 7034 7198 grants@causewaycoastandglens.gov.uk Sara Adair 028 7034 7237 sara.adair@causewaycoastandglens.gov.uk Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>			

Name of the Programme	11. Enterprise Fund 2024-25																																						
Overview	<p>The Fund supports start-up businesses that have been trading less than two years.</p> <p>The Fund is about developing those young businesses that need assistance in taking the next step in their growth plan:</p> <ul style="list-style-type: none"> this could be funding towards a new piece of equipment, developing I.T. infrastructure, implementing a significant marketing campaign, product and design development etc. <p>Grants of up to £5,000 are available</p>																																						
Assessment & Scoring	<table border="1"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score (0-5)</th> <th>Weight</th> <th>Max Points Available</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Clear and concise evidence of the need for the project within the scope of the fund</td> <td></td> <td>X3</td> <td>15</td> </tr> <tr> <td>2</td> <td>Clear and realistic outcomes set for the project e.g., increase in profit, employment, new markets entered, new products or services introduced</td> <td></td> <td>X3</td> <td>15</td> </tr> <tr> <td>3</td> <td>Project demonstrates innovation in the marketplace or in business practices</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>4</td> <td>Ability, skills and experience of the business which enables them to deliver the project</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>50</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>					Criteria	Score (0-5)	Weight	Max Points Available	1	Clear and concise evidence of the need for the project within the scope of the fund		X3	15	2	Clear and realistic outcomes set for the project e.g., increase in profit, employment, new markets entered, new products or services introduced		X3	15	3	Project demonstrates innovation in the marketplace or in business practices		X2	10	4	Ability, skills and experience of the business which enables them to deliver the project		X2	10										50
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4	Ability, skills and experience of the business which enables them to deliver the project		X2	10																																			
				50																																			
Grant Amount	<p>Examples of what may be funded:</p> <ul style="list-style-type: none"> New equipment linked to creating new jobs or introducing innovative approaches leading to increased profitability Developing I.T systems which can demonstrably lead to increased profitability Implementing a significant marketing campaign which will lead to increased sales Development of a marketing support programme or sales research which will led to the business entering new markets 			Up to £5,000 Available																																			
Responsible Service Area	Prosperity and Place																																						
Contact information for applicants	<p>Applications may be discussed with officers from the Prosperity and Place unit before submitting your application:</p> <p>Una Bailey(Economic Development Officer/Enterprise Development) Tel: 07801 404525 una.bailey@causewaycoastandglens.gov.uk</p>																																						

Name of the Programme	12. Landfill Communities Fund (LCF) 2024-25																							
Overview	<p>The Ulster Wildlife Trust administer the LCF fund on behalf of Council.</p> <p>Applicants can apply to one of the following three Programmes:</p> <ol style="list-style-type: none"> I. Public Amenity Programme applications must satisfy the requirements of LCF Object D – Public Parks and Amenities. The focus must be to undertake direct physical works on a park/amenity which must be open to the general public a minimum of four evenings or two days a week or 104 days a year. II. Biodiversity Conservation and Enhancement Programme applications must satisfy the requirements of LCF Object DA - Conservation of Biodiversity. Project costs must relate solely to the conservation of the species or habitat and the works must be carried out on a site where the species or habitat naturally occurs III. Restoration Programme applications must satisfy the requirements of LCF Object E – Restoration of Religious Buildings or Buildings of Architectural or Historical Interest. The intention should be to maintain, repair or restore either a place of worship, or a building or structure with a listed status or equivalent, where the general public have access. This object does not permit new works or works to private residences. 																							
Assessment & Scoring	Criteria for eligibility		Pass / Fail																					
	Projects must be located within a 10-mile radius of the following registered landfill sites: <ul style="list-style-type: none"> • Craigmere Landfill Site, Craigmere Road, Garvagh, BT51 5HF • Craighullier Quarry, 45 Craighullier Road, Portrush, BT56 8NN 																							
	Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)																							
	Fulfil the requirements of the relevant LCF objectives in line with ENTRUST guidance																							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 65%;">Criteria at full application assessment:</th> <th style="width: 10%;">Score</th> <th style="width: 15%;">Weighting</th> <th style="width: 10%;">Max Points possible</th> </tr> </thead> <tbody> <tr> <td>Demonstrate a high positive environmental impact</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td>Ability, skills and experience of delivering a similar project demonstrated</td> <td></td> <td>X 4</td> <td>20</td> </tr> <tr> <td>Demonstrate a high level of community involvement and support</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table>				Criteria at full application assessment:	Score	Weighting	Max Points possible	Demonstrate a high positive environmental impact		X 8	40	Ability, skills and experience of delivering a similar project demonstrated		X 4	20	Demonstrate a high level of community involvement and support		X 8	40				100
Criteria at full application assessment:	Score	Weighting	Max Points possible																					
Demonstrate a high positive environmental impact		X 8	40																					
Ability, skills and experience of delivering a similar project demonstrated		X 4	20																					
Demonstrate a high level of community involvement and support		X 8	40																					
			100																					
	<p>Projects will be ranked based on score subject to achieving a minimum of 65% and presented to Council to approve allocation of funds. This allocation will be subject to satisfactory registration of projects with ENTRUST, the scheme regulator.</p> <p>In the event of the fund being oversubscribed, two objective measures will be used for ranking applications: 1). distance from landfill site; and 2). level of match funding available.</p>																							
Grant Amount	75% of total project costs up to a maximum of £15,000																							
Responsible Service Area	Funding Unit																							
Contact information for applicants	<p>Applications may be discussed with staff from the Ulster Wildlife Trust before submitting an application:</p> <p>Funding Unit 028 7034 7198 grants@causewaycoastandglens.gov.uk Lisa Russell, the Council's Biodiversity Officer - lisa.russell@causewaycoastandglens.gov.uk</p> <p>Erin McGarry - Ulster Wildlife's Senior Finance Officer (LCF eligibility) - erin.mcgarry@ulsterwildlife.org or Tel 07816065778</p>																							

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Name of the Programme	13. Twinning Grant Programme 2024-25		
Overview	<p>The purpose of the Twinning Grant is to support the legacy twinning associations to continue existing legacy links and explore future potential opportunities for twinning which promote the objectives and identity of the Council.</p> <p>The budget available for twinning is £20,000 and each of the 4 legacy Council twinning associations can apply for up to £5,000 per year.</p> <p>1 x Question asked in the application:</p> <ul style="list-style-type: none"> ➤ Will the project contribute to Council’s corporate objectives? 		
Assessment & Scoring	Criterion	Pass	Fail
	<p>1. Aligned to Council’s strategic Objectives:</p> <ul style="list-style-type: none"> • Civic pride • Tourism development • Sports, arts, culture • Economic development <p>2. Provide a full itemised breakdown of all costs.</p>		
Grant Amount	<p>Grants are available for maximum of 100% of the total projects cost up to a maximum of £5,000</p> <p>Twinning Associations may not receive more than one funding award under this programme per year.</p>		
Responsible Service Area	Corporate Services		
Contact information for applicants	<p>Applications may be discussed with officers from Councils Funding Unit before submitting your application:</p> <p>Funding Unit 028 70347198 grants@causewaycoastandglens.gov.uk Pauline Donaghy 028 70347164 pauline.donaghy@causewaycoastandglens.gov.uk</p>		

Name of the Programme	14. Policing and Community Safety Partnership (PCSP) Small Grants Programme 2024-25																							
Overview	The PCSP small grants programme has been developed to provide organisations with up to a £999 grant to organise a project or event that will help prevent, reduce, address crime and help people feel safer in their own communities.																							
Assessment & Scoring	<table border="1"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score out of a possible 5</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>How will it help prevent, reduce, address crime, and help people feel safer in your community</td> <td></td> <td>X16</td> <td>80</td> </tr> <tr> <td>2</td> <td>Reasonable costs for project/event</td> <td></td> <td>X4</td> <td>20</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table> <p style="text-align: center;">Applications must score 65% in order to avail of funding.</p>					Criteria	Score out of a possible 5	Weighting	Possible Score	1	How will it help prevent, reduce, address crime, and help people feel safer in your community		X16	80	2	Reasonable costs for project/event		X4	20					100
	Criteria	Score out of a possible 5	Weighting	Possible Score																				
1	How will it help prevent, reduce, address crime, and help people feel safer in your community		X16	80																				
2	Reasonable costs for project/event		X4	20																				
				100																				
Grant Amount	£999																							
Responsible Service Area	Community & Culture																							
Contact information for applicant support purpose	<p>Applications may be discussed with an officer from the PCSP Team:</p> <p>Melissa Lemon PCSP Officer Tel: 07523 942166 Email: melissa.lemon@causewaycoastandglens.gov.uk</p> <p>Jonny Donaghy PCSP Manager Email: jonny.donaghy@causewaycoastandglens.gov.uk</p>																							

Name of the Programme	15. Rural Business Development Grant Scheme (Criteria to be reviewed by DAERA) 2024-25		
Overview	<p>The Rural Business Development Grant Scheme is funded by the Department of Agriculture, Environment and Rural Affairs (DAERA) as part of the Tackling Rural Poverty and Social Isolation (TRPSI) Programme. It aims to sustain and support the development of micro rural businesses by providing a small capital grant for the business.</p> <p>Applications must satisfy the following eligibility Criteria:</p> <ul style="list-style-type: none"> • The business must be based in a rural area - defined as an area with a population of less than 5,000 residents. • Must be an established business that is actively trading. • The business must currently be employing less than 10 full-time equivalent employees. • Must be appropriately insured or prepared to obtain appropriate insurance if awarded a grant. • Must provide two quotations for each item to be purchased. 		
Assessment & Scoring	<p>Assessment Criteria to be determined by DAERA</p> <p><u>Ineligible sectors</u> The Programme will not fund:</p> <ul style="list-style-type: none"> • Food production or processing businesses • New build accommodation, provision of additional bed space for existing accommodation providers, • Resource based projects, or • Any project which is the statutory responsibility of another government department or agency. <p><u>Programme Criteria</u></p> <ul style="list-style-type: none"> • Micro businesses located in rural areas (<i>as per NISRA NINIS definition</i>) • New businesses must be able to demonstrate they have commenced trading • Must demonstrate added value of proposal both to business and impact on future growth • Minimum grant awarded £500 with maximum of £4,999 • Must demonstrate they are ineligible to access similar support from elsewhere 		
Grant Amount	<p>The Scheme can provide funding of up to 50% of costs for capital items up to a maximum of £4,999. The minimum grant awarded will be £500. The total cost of the capital project must be a minimum of £1,000 and must not exceed £20,000. Applicants must provide the remaining match funding towards the project.</p>	<p>Up to £4,999 Available</p>	
Responsible Service Area	Prosperity and Place		
Contact information for applicants	<p>Applications may be discussed with an officer from the Prosperity and Place unit:</p> <p>Bridget McCaughan (Economic Development Manager) Tel: 07976 510924 Bridget.McCaughan@causewaycoastandglens.gov.uk</p>		

Name of the Programme	16. Live Smart Grant Programme 2024-25			
Overview	<p>The purpose of the LiveSmart Community Environmental Grant Programme is to provide small grants to local community and voluntary organisations to:-</p> <ol style="list-style-type: none"> (1) improve the general cleanliness in their local area, particularly in respect of litter (2) promote recycling, reuse and waste reduction (3) look at ways of reducing carbon footprint by taking simple, practical actions such as planting <p>Groups are encouraged to keep their local area clean and tidy, promote recycling, reuse and waste reduction and have a positive impact on their carbon footprint. Applicants must address at least one of the following objectives:</p> <ul style="list-style-type: none"> • RecycleSmart: aims to reduce waste by educating, engaging and inspiring us all to buy less, reuse more, recycle and compost. • LitterSmart: aims to reduce litter through education, encouraging responsible disposal and supporting local people to carry out litter lifts. • ClimateSmart: aims to reduce our carbon footprint by increasing our knowledge of sustainability and empowering change with simple, practical actions such as planting vegetables, fruit, native shrubs and pollinator plant. 			
Assessment & Scoring	Criteria	Score (0-5)	Weighting	Possible Score
	1. Good project description; range of activities, quality of project; fit with the fund objectives.		X4	20
	2. How well the need has been demonstrated		X2	10
	3. How well the project includes participation from the wider community and involves a range of people		X2	10
	4. Area deprivation score		X1	5
	5. How well the project is promoted & publicised.		X1	5
				50
Grant Amount	The Scheme can provide funding of up to 100% of costs up to a maximum of £750.		Up to £750 Available	
Responsible Service Area	Environmental Resource Team			
Contact information for applicants	You may find it helpful to discuss your project with a member of the Environmental Resource Officer Team. Please email recycle@causewaycoastandglens.gov.uk or telephone 028 2766 0248.			

Name of the Programme	17. Town Centre Experience Fund 2024-25																																	
Overview	<p>The Town Centre Experience Fund will provide funding to support local town and village centre based retail businesses or organisations, to create, develop or support experiences and initiatives to assist in creating vibrant and sustainable town centres.</p> <p>The Fund is aimed at the 12 towns and villages of Ballymoney, Ballycastle, Ballykelly, Bushmills, Coleraine, Cushendall, Dungiven, Garvagh, Kilrea, Limavady, Portrush and Portstewart. It's about bringing different ideas together and developing cohesive thinking around activities which can improve the town centre experience. These could be commercial, community or cultural experiences which will contribute to the vibrancy of the town centre and generate more engagement in the town.</p> <p>The project will open for grants, up to a maximum of £2,000, and groups of traders/town centre stakeholders will be encouraged to work together to introduce new experiences, initiatives, activities, marketing or event development.</p>																																	
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4	Clear and concise evidence of a collaborative approach to achieve the project objectives		X1	5																														
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Grant Amount	The Scheme can provide funding of up to 100% of costs up to a maximum of £2,000.			Up to £2,000 Available																														
Responsible Service Area	Prosperity and Place																																	
Contact information for applicants	<p>Applications may be discussed with an officer from the Town & Village Management Team:</p> <p>Catrina McNeill Tel: 07517 988161 Catrina.mcneill@causewaycoastandglens.gov.uk</p>																																	

Name of the Programme	18. NI Enterprise Support Service(NIESS) 2024-25																																						
Overview	<p>Funding will be available to entrepreneurs and businesses who are participating on the FOUNDATION and ENABLING GROWTH elements of the new NI Enterprise Support Service demonstrating growth potential and potential to create employment opportunities, export or innovate. The service incorporates five elements representing a continuum of support from pre-start support, through to start-up and the growth journey as follows:-</p> <ul style="list-style-type: none"> • Grants of between £1,000 and £4,000 will be available at a grant intervention rate of 70% • Funding may be used for capital equipment or revenue requirements • To support costs associated with business growth that cannot be funded via another available grant programme e.g., Invest NI, Intertrade Ireland • A competitive process awarded based on merit 																																						
Assessment & Scoring	<table border="1"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score (0-5)</th> <th>Weight</th> <th>Max Points Available</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project need and demand for the project</td> <td></td> <td>X6</td> <td>30</td> </tr> <tr> <td>2</td> <td>Project aims and objectives</td> <td></td> <td>X4</td> <td>20</td> </tr> <tr> <td>3</td> <td>Your project needs to fit with a minimum of two of the following themes:- <ul style="list-style-type: none"> - Employment: Creating new employment opportunities for yourself or for new employees - New products/services introduced - Increasing productivity - Improved business performance </td> <td></td> <td>X6</td> <td>30</td> </tr> <tr> <td>4</td> <td>Business experience</td> <td></td> <td>X4</td> <td>20</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table>					Criteria	Score (0-5)	Weight	Max Points Available	1	Project need and demand for the project		X6	30	2	Project aims and objectives		X4	20	3	Your project needs to fit with a minimum of two of the following themes:- <ul style="list-style-type: none"> - Employment: Creating new employment opportunities for yourself or for new employees - New products/services introduced - Increasing productivity - Improved business performance 		X6	30	4	Business experience		X4	20										100
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4	Business experience		X4	20																																			
				100																																			
Grant Amount	<p>Examples of what may be funded:</p> <ul style="list-style-type: none"> • New equipment / machinery that contributes towards business productivity growth or efficiency. • Mobile machinery, such as scissor lifts, forklifts, ride-on lawn mowers • Computer equipment & software (outright purchase only, on-going license fees ineligible) • Web development / e-commerce website sites • Marketing / brand development • Specialist Consultancy costs (which cannot be provided for through the wider Go Succeed programme or another external agency), e.g., Energy efficiency improvements, digital transformation. • Attendance at trade shows/exhibitions/market visits to create market exposure and sales opportunities(eg targeting a new export market) 			Up to £4,000 Available																																			
Responsible Service Area	Prosperity and Place																																						
Contact information for applicants	<p>Applications may be discussed with officers from the Prosperity and Place unit before submitting your application:</p> <p>Bridget McCaughan (Business Development Manager) Tel: 07976 510924 bridget.mccaughan@causewaycoastandglens.gov.uk</p>																																						

Name of the Programme	19. Sports Grant and Bursary Programme 2024-25																												
Overview	<p>Available to local individuals, local sports clubs and National Governing Bodies representing a sport recognised by Sport NI.</p> <p>Applicants have to demonstrate how their organisation contributes to the development of sport in a club setting or the positive impact the grant can have for an individual towards their sporting career. Examples of eligible costs and grant award limits:-</p> <ul style="list-style-type: none"> • Representative / International Expenses (maximum grant available £400) e.g., Ulster, Northern Ireland, Ireland, GB • Safety Equipment for a Club (maximum grant available £200) e.g., Equipment to aid player safety when participating. • Club Coach / Official Education (maximum grant available is £300 for a generic course and £200 for a sports specific course). e.g., NGB Level 1 / officials / umpire / judge / referee (Sports Specific courses) e.g., Safeguarding, first aid (Generic courses) 																												
Assessment & Scoring	<table border="1" data-bbox="300 913 1532 1160"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score (0-5)</th> <th>Weight</th> <th>Max Points Available</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Application detail</td> <td></td> <td>X6</td> <td>30</td> </tr> <tr> <td>2</td> <td>Identified need</td> <td></td> <td>X10</td> <td>50</td> </tr> <tr> <td>3</td> <td>Sustainability</td> <td></td> <td>X4</td> <td>20</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>					Criteria	Score (0-5)	Weight	Max Points Available	1	Application detail		X6	30	2	Identified need		X10	50	3	Sustainability		X4	20					100
	Criteria	Score (0-5)	Weight	Max Points Available																									
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Grant Amount	<p>Examples of what may be funded:</p> <p>Representative / International Expense e.g., Ulster, Northern Ireland, Ireland, GB</p> <p>Safety Equipment for a Club e.g., Equipment to aid player safety when participating.</p> <p>Club Coach / Official Education e.g., NGB Level 1 / officials / umpire / judge / referee (Sports Specific courses) e.g., Safeguarding, first aid</p>			Up to £400 Available																									
Responsible Service Area	Sports Development Team																												
Contact information for applicants	<p>Applications may be discussed with officers from the Sports Development Team before submitting your application:</p> <p>sportsdevelopment@causewaycoastandglens.gov.uk</p>																												

Name of the Programme	20. Labour Market Partnership(LMP)		
Overview	Causeway Coast and Glens Labour Market Partnership (LMP) is a Department for Communities (DfC) funded programme established to address key challenges in the local labour market for both local residents and local employers. The programme aims to improve employability outcomes and labour market conditions locally by delivering a tailor-made action plan reflecting local conditions and needs. The Personal Learning Account Fund can provide funding of up to 100% costs up to a maximum of £500.		
Assessment & Scoring	Criterion	Pass	Fail
	<ul style="list-style-type: none"> • The applicant is aged 16 and over at the time of application • The applicant is resident in the Causeway Coast and Glens Borough Council area (this must be your main residence and not a 2nd home or holiday residence) • The applicant is eligible to work in the UK • The applicant is looking to find employment or progress in their career • If self-employed, the course must help the enterprise to be more sustainable • The course is accredited, or industry recognised • The course is wholly and exclusively for employment and career purposes and not recreational or personal • The course is appropriate and can deliver outcomes which meet the need of the applicant • The course or qualification cannot be funded elsewhere (e.g. Invest NI, Skill Up, Skills Focus, Job Centre Adviser Discretionary Fund) (unless other courses are not suitable e.g. considering work commitments or caring commitments) • A course that is deemed to be of reasonable value for money • The training and delivery will be undertaken by a credible, viable business with the capacity to deliver the project as stated. • Please tell us why you want to complete this course and qualification • Please detail what type of job this course will help you to get. The job that you want to progress towards must be suitable and appropriate, e.g. be in your travel to work area. As well as including details of the type of job please include things like salary, employers looking for these skills and qualifications etc. 		
Grant Amount	Examples of what may be funded: <ul style="list-style-type: none"> • All associated costs of training, upskilling, qualification and accreditation including: • Teaching / training / assessment costs • Awarding body costs and exam fees • Training materials costs including licencing costs. 	Up to £500 Available	
Responsible Service Area	Prosperity and Place		
Contact information for applicants	Applications may be discussed with officers from the Labour Market Partnership unit before submitting your application: Marc McGerty Tel: 07976629027 LMP@causewaycoastandglens.gov.uk		