

Title of Report:	Prompt Payment Statistics
Committee Report Submitted To:	Finance Committee
Date of Meeting:	14 September 2023
For Decision or For Information	For information
To be discussed In Committee YES/NO	No

Linkage to Council Strategy (2021-25)									
Strategic Theme	Cohesive Leadership								
Outcome	Council has agreed policies and procedures and decision making is consistent with them.								
Lead Officer	Chief Finance Officer								

Budgetary Considerations						
Cost of Proposal						
Included in Current Year Estimates	YES/ NO					
Capital/Revenue	Revenue					
Code						
Staffing Costs						

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES /NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.								
Section 75 Screening	Screening Completed:	Yes/ No	Date:						
	EQIA Required and Completed:	Yes /No	Date:						
Rural Needs Assessment	Screening Completed	Yes/ No	Date:						
(RNA)	RNA Required and Completed:	Yes/ No	Date:						
Data Protection Impact	Screening Completed:	Yes /No	Date:						
Assessment (DPIA)	DPIA Required and Completed:	Yes/ No	Date:						

1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2020 the latest data being for quarter 2 of 23/24 year being up to and including end of August 2023. The implementation of the new Finance system at 1 April has had a negative impact on these statistics however we can see they have begun to recover in quarter 2 and it is anticipated that this improvement will continue.

1.3 Improvement Actions

The initial decline in performance post implementation of the new system is to be expected as there was a period of non-processing in preparation of the changeover. The statistics will be reviewed over the coming months to ensure this decline was temporary and performance should be improved to pre-implementation levels and better with the enhancements of the new system taking effect.

Prompt Payment Stat	tistics 2020	0/2021										
T . 151 C1 1			Q1	2424	Q2		Q3	5000	Q4	5205	Total	
Total No of Invoices			-	3424		5544		5802	_	6296	_	2106
Total amount paid			£	5,602,247	£	10,310,263	£	10,622,455	£	17,216,296	£	43,751,261
Number of invoices pa			-	2414		3804		4308		4087		14613
% of invoices paid with				70.50%		68.61%		74.25%		64.91%		69.37%
Number of invoices pa		•		2846		4951		5184		5383		18364
% of invoices paid with			-	83.12%		89.30%		89.35%		85.50%		87.179
Number of invoices pa				578		593		618		913		2702
% of invoices paid out		ys		16.88%		10.70%		10.65%		14.50%		12.839
No. of Disputed Invoice	ces			10		82		102		57		25:
% of disputed invoices	;			0.29%		1.48%		1.76%		0.91%		1.19%
Average Payment Days	S			15.52		13.85		16.26		17.06		15.74
Prompt Payment Stat	tistics 2021	1/2022										
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			Q1		Q2		Q3		Q4		Total	
Total No of Invoices				5830		6442		7117		6567	L	25956
Total amount paid			£	12,255,753	£	14,938,664	£	11,824,362	£	16,652,683	£	55,671,462
Number of invoices pa	aid within :	10 days	1	4139		4113		5240		4331		1782
% of invoices paid with			1	70.99%		63.85%		73.63%		65.95%		68.67%
Number of invoices pa			1	5447		5886		6613		5893		23839
% of invoices paid with			1	93.43%		91.37%		92.92%		89.74%		91.84%
Number of invoices paid with	•		+	383		556		504		89.74% 674		2117
			-									
% of invoices paid out		ys	+	6.57%		8.63%		7.08%		10.26%		8.16%
No. of Disputed Invoic			-	32		26		48		28		134
% of disputed invoices	<u> </u>			0.55%		0.40%		0.67%		0.43%		0.52%
Average Payment Days	S			15.80		17.23		15.27		16.81		16.27
Prompt Payment Stat	tistics 2022	2/2023	Q1		Q2		Q3		Q4		Total	
Total No of Invoices			<u> </u>	6461		6090		6825		6265		25641
Total amount paid			£	17,214,458	£	17,078,164	£	12,851,511	£	35,804,964	£	82,949,097
Number of invoices pa	aid within '	10 days	1	4446		3487		4806		4628		17367
% of invoices paid with				68.81%		57.26%		70.42%		73.87%		67.73%
Number of invoices paid with			+	5872		5267		6252		5829		23220
· · · · · · · · · · · · · · · · · · ·				3672						3023		23220
% of invoices paid with				an 99%				01 60%		02 04%		00 56%
	.: -	20	+	90.88%		86.49%		91.60%		93.04%		
Number of invoices pa				589		86.49% 823		573		436		2422
% of invoices paid out:	side 30 da			589 9.12%		86.49% 823 13.51%		573 8.40%		436 6.96%		2422 9.44%
% of invoices paid out: No. of Disputed Invoic	side 30 da ces			589 9.12% 33		86.49% 823 13.51% 35		573 8.40% 61		436 6.96% 20		242 9.44% 149
% of invoices paid out:	side 30 da ces			589 9.12% 33 0.51%		86.49% 823 13.51% 35 0.57%		573 8.40% 61 0.89%		436 6.96%		242 9.44% 149 0.58%
% of invoices paid out: No. of Disputed Invoic	side 30 da ces			589 9.12% 33		86.49% 823 13.51% 35		573 8.40% 61		436 6.96% 20		2421 9.44% 149 0.58%
% of invoices paid out: No. of Disputed Invoic % of disputed invoices	side 30 da ces s	ys		589 9.12% 33 0.51%		86.49% 823 13.51% 35 0.57%		573 8.40% 61 0.89%		436 6.96% 20 0.32%		90.56% 2421 9.44% 149 0.58% 16.22
% of invoices paid out: No. of Disputed Invoic % of disputed invoices Average Payment Day:	side 30 da ces s	ys		589 9.12% 33 0.51%		86.49% 823 13.51% 35 0.57%		573 8.40% 61 0.89%		436 6.96% 20 0.32%		2421 9.44% 149 0.58%
% of invoices paid out: No. of Disputed Invoic % of disputed invoices Average Payment Day:	side 30 da ces s	ys	Q1	589 9.12% 33 0.51%	Q2*	86.49% 823 13.51% 35 0.57%		573 8.40% 61 0.89%	Q4	436 6.96% 20 0.32%	Total	2421 9.44% 149 0.58%
% of invoices paid out: No. of Disputed Invoic % of disputed invoices Average Payment Day:	side 30 da ces s	ys	Q1	589 9.12% 33 0.51%		86.49% 823 13.51% 35 0.57%	Q3	573 8.40% 61 0.89%	Q4	436 6.96% 20 0.32%	Total	2421 9.44% 149 0.58%
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat	side 30 da ces s	ys	Q1 £	589 9.12% 33 0.51% 16.24		86.49% 823 13.51% 35 0.57% 18.55	Q3	573 8.40% 61 0.89%	Q4	436 6.96% 20 0.32%	Total	242: 9.449 149 0.589 16.22
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat Total No of Invoices	side 30 da ces s s s	ys 3/2024		589 9.12% 33 0.51% 16.24	Q2*	86.49% 823 13.51% 35 0.57% 18.55	Q3	573 8.40% 61 0.89%	Q4	436 6.96% 20 0.32%		242: 9.44% 149 0.58% 16.22 1131: 34,284,315
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices pa	side 30 da tes tes tistics 2023	3/2024 10 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675	Q2*	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369	Q3	573 8.40% 61 0.89% 15.92	Q4	436 6.96% 20 0.32% 14.28		242: 9.44% 149 0.58% 16.22 1131: 34,284,315 7044
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices paid with	side 30 da ces s s s tistics 2023 aid within 3 hin 10 day	3/2024 10 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675 56.43%	Q2*	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369 70.19%	Q3	573 8.40% 61 0.89%	Q4	436 6.96% 20 0.32%		242: 9.44% 149 0.58% 16.22 1131: 34,284,315 7044 62.27%
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices paid with Number of invoices paid with	side 30 da ces s s s tistics 2023 aid within 3 hin 10 day, aid within 3	3/2024 10 days s 30 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675 56.43% 5398	Q2*	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369 70.19% 4083	Q3	573 8.40% 61 0.89% 15.92	Q4	436 6.96% 20 0.32% 14.28		242: 9.449 149 0.589 16.23 1131: 34,284,315 7044 62.279 948:
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Days Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices paid with % of invoices paid with	side 30 da ces s s s tistics 2023 aid within 3 hin 10 day, aid within 3 hin 30 day,	3/2024 10 days s 30 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675 56.43% 5398 82.89%	Q2*	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369 70.19% 4083 85.06%	Q3	573 8.40% 61 0.89% 15.92 #DIV/0!	Q4	#DIV/0!	£	242 9.449 144 0.589 16.20 1131: 34,284,315 704: 62.279 948 83.819
% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Day: Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices paid with	side 30 da es s s s s stistics 2023 aid within 3 hin 10 day, aid within 3 hin 30 day, aid outside	3/2024 10 days s 30 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675 56.43% 5398 82.89% 1114	Q2*	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369 70.19% 4083 85.06% 717	Q3	573 8.40% 61 0.89% 15.92 #DIV/0! #DIV/0!	Q4	#DIV/0!	£	242 9.449 144 0.589 16.2 1131: 34,284,315 704 62.279 948 83.819 183
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% of invoices paid out: No. of Disputed Invoice % of disputed invoices Average Payment Day: Prompt Payment Stat Total No of Invoices Total amount paid Number of invoices paid with Number of invoices paid out: No. of Disputed Invoice	side 30 da es s s s s s s s s s s s s s s s s s s	3/2024 10 days s 30 days		589 9.12% 33 0.51% 16.24 6512 23,864,802 3675 56.43% 5398 82.89% 1114 17.11%	Q2* £	86.49% 823 13.51% 35 0.57% 18.55 4800 10,419,513 3369 70.19% 4083 85.06% 717 14.94%	Q3	#DIV/0! #DIV/0!	Q4	#DIV/0! #DIV/0!	£	242 9.449 14 0.589 16.2 1131 34,284,315 704 62.279 948 83.819 183 16.199