



Title of Report:	REQUEST TO HOST NORTHERN IRELAND LOCAL GOVERNMENT ASSOCIATION (NILGA)
Committee Report Submitted To:	Corporate Policy & Resources Committee
Date of Meeting:	27 June 2023
For Decision or For Information	For Decision

Linkage to Council Strategy (2021-25)	
Strategic Theme	Cohesive Leadership
Outcome	Council operates as one effective and efficient corporate unit with a common purpose and culture
Lead Officer	Director of Corporate Services

Budgetary Considerations			
Cost of Proposal		Staff time	
Included in Current Year Estimates		No	
Capital/Revenue		Revenue	
Code			
Staffing Costs			
Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

1.1 The Purpose of the report is to present a request from the Northern Ireland Local Government Association (NILGA) to host the NILGA Executive Meeting on Friday 11 August 2023 from 10.00am-12.30pm.

1.2 Background

Correspondence has been received from NILGA advising that NILGA circulate Executive Meetings around Council areas. NILGA has requested whether Council can accommodate the NILGA Executive Meeting in August 2023.

1.3 NILGA requirements

NILGA require the undernoted arrangements in place for their meeting to be held in Causeway Coast and Glens on Friday 11 August 2023:

- Meeting room for up to 25 in-person attendees from 9.30am for set-up;
- Capability for audio/visual set-up to enable remote access for virtual attendees.

1.4 Cost to host NILGA

Whether Council are minded to approve the request or otherwise, due to the request for a hybrid meeting set-up, Officers would recommend Council consider the use of The Council Chamber for this meeting.

Civic Facilities have advised there is no room charge for the use of The Council Chamber and supply of tea/coffee. IT staffing assistance will be required for the meeting setup from 9.00am-1.00pm and one Democratic Services staff member in attendance to oversee arrangements.

NILGA will meet the cost of the catering.

2.0 Recommendation

It is recommended that the Corporate Policy & Resources Committee approves the request from NILGA to host the NILGA Executive Meeting on Friday 11th August 2023 in The Council Chamber, Civic Headquarters, catering costs to be met by NILGA.