



**Causeway
Coast & Glens
Borough Council**

**Report of Elected Member Development Working Group
Wednesday 20th June 2022 at 7.00pm
Via MS Teams**

Present

Members:

In the Chair: Alderman Fielding (Vice Chair)
Alderman Duddy, Alderman Knight McQuillan, Councillor McGurk

Officers:

Democratic & Central Services Manager

Agenda No.		ACTION
1.	Apologies	
	Alderman Hillis (Chair)	DS
2.	Declarations of Interest	
	None	
3.	Nomination of Chair and Vice Chair	
	Proposed by Alderman Duddy, seconded by Alderman Knight-McQuillan and AGREED: to nominate Alderman Fielding as Chair. Proposed by Alderman Knight-McQuillan, seconded by Councillor McGurk and AGREED: to nominate Alderman Hillis as Vice Chair.	DS
4.	Assessment: Charter Learning and Development	
	The Democratic and Central Services Manager presented the for information report, previously circulated. Members AGREED: That the Elected Member Development Steering Group note the commitment and availability to attend the Assessment Interview on Wednesday 30 November 2022 9am – 5pm, Cloonavin; that Party Leads and Nominating Officers note the requirement for cross party representation to attend. Officers will seek nominations in due course and arrange interview time slots.	DCSM

5.	2022/23 Elected Member Development Training Programme update	
	The DCS presented the report, previously circulated. Members noted the report and Training Programme 2022/23 and AGREED: further Social Media Training/Personal Safety training for Members be arranged. Members noted the remaining budget.	
6.	Draft Induction Programme	
	<p>The DCSM presented the report, previously circulated. She advised Members that the draft was presented to fulfil Element 2.1 of Charter, Learning and Development and approve a Councillor Induction Programme for implementation. In response to a query she advised that it was not the intention to have the various elements of the Induction Programme on consecutive days. Members agreed that this would not suit Members in terms of other commitments. No further comments were offered.</p> <p>Members AGREED: the draft Induction Programme content as presented.</p> <p>Members further AGREED: that parts of the Induction Programme could be delivered by way of short online sessions for Members to complete at their own convenience. This method would suit delivering factual information where group work would not be needed.</p>	
7.	Charter Plan Action Update	
	The DCSM presented the latest action plan update, previously circulated. Members noted progress and the content.	DCSM
8.	Date of Next Meeting	
	September 2022 – Confirmation of date and time to be circulated to Members.	DS

This being all the business the meeting closed at 19:30