



**COMMISSIONER**  
Rosemary Daly BSc DipTP MSc MRTPI  
Carrie McDonagh BSc DipTP MRTPI

**PROGRAMME OFFICER**  
Barry Fegan  
Park House  
87/91 Great Victoria Street  
Belfast  
BT2 7AG

**REFERENCE**  
LDP2020/MEA/PS

**By Email**

**CONTACT**  
028 9089 3917  
[MEA.LDP@pacni.gov.uk](mailto:MEA.LDP@pacni.gov.uk)

2<sup>nd</sup> December 2021

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**Independent Examination  
Mid & East Antrim Borough Council Local Development Plan:  
Plan Strategy**

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Dear Sir/Madam

The Department for Infrastructure has appointed the Planning Appeals Commission to conduct an Independent Examination of the Mid & East Antrim Borough Council Local Development Plan, and I am writing to you because you made a representation to the Council regarding their Plan Strategy.

The representation you made is held on the Mid & East Antrim Borough Council website and can be viewed by visiting their document library page  
<https://www.midandeastantrim.gov.uk/business/planning/local-development-plan>

I would like to take this opportunity to introduce Rosemary Daly and Carrie McDonagh as the Commissioners appointed to this examination. I am the Programme Officer responsible for assisting the Commissioners with all administrative aspects of the examination process and I will act as the sole point of contact for the Commissioners.

The Commissioners are currently completing a series of checks to ensure that all essential regulatory steps have been taken by the council and to identify any fundamental concerns about the soundness of the plan. This is the initial assessment stage. Following this assessment, the Commissioners may request further written evidence and an exploratory meeting may be held. The Commissioners will decide if an exploratory meeting is necessary and who, if anyone, will be asked to submit additional evidence, therefore **you should not submit any further evidence unless explicitly asked to do so.**

**The Commissioners will give every representation the same careful consideration regardless of whether the person who made it is heard at a hearing or not.** If you no longer wish to take part in the examination process please contact me using the details above. Your original representation will still be considered by the Commissioners.

During the examination process the Commission will be using email as our primary means of contact.

The Commission has produced a procedural guide, "[Procedures for Independent Examinations of Local Development Plans](#)" (595 KB) which is available at [www.pacni.gov.uk/procedural-guides](http://www.pacni.gov.uk/procedural-guides).

After the initial assessment and any exploratory meetings have been completed, I will contact you again to advise how the hearing sessions will be arranged. Please regularly check your email account and our LDP website page ([www.pacni.gov.uk/mid-east-antrim](http://www.pacni.gov.uk/mid-east-antrim)) to keep up to date with the latest developments.

Yours sincerely

*Barry Fegan*

**Barry Fegan**  
**Programme Officer**

## **Data Protection**

Our lawful basis for processing personal information is provided for under Article 6(e) of the GDPR. The Planning Appeals Commission processes personal data as this is necessary for the performance of a task carried out in the public interest and/or for the Commission to comply with legislation underpinning our functions. The main legislation underpinning our functions is the Planning Act (Northern Ireland) 2011, and details of all relevant legislation can be found on our website [www.pacni.gov.uk](http://www.pacni.gov.uk).

Please see our "[Privacy Notice](#)" and our "[Data Protection and Freedom of Information Policy](#)". Both are available from our Procedural Guides webpage at [www.pacni.gov.uk/procedural-guides](http://www.pacni.gov.uk/procedural-guides).