



<b>Title of Report:</b>	<b>Correspondence</b>
<b>Committee Report Submitted To:</b>	<b>Council Meeting</b>
<b>Date of Meeting:</b>	<b>25 April 2023</b>
<b>For Decision or For Information</b>	<b>FOR DECISION</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Cohesive Leadership
Outcome	Council operates as one effective and efficient corporate unit with a common purpose and culture
Lead Officer	Director of Corporate Services

<b>Budgetary Considerations</b>	
Cost of Proposal	N/A
Included in Current Year Estimates	N/A
Capital/Revenue	N/A
Code	N/A
Staffing Costs	N/A

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## 1.0 Purpose of Report

The purpose of the report is to present correspondence for Members' consideration.

2.0 The following correspondence has been received:

### 2.1 **K Smyth, Head of Policy and Governance, NILGA, correspondence dated 31 March 2023** (copy attached)

Council is advised of key issues and dates, noted below, to ensure awareness and understanding of the information we need from Councils, and the relevant timeline. The process involved by way of nominations to NILGA and to enable us to populate Councillors on outside bodies through NILGA, is relatively simple.

#### Key Dates and Issues – Council Elections and Immediate Next Steps

- 18th May – Council Elections, 462 members returned
- 23rd May – Regional d'Hondt (ALL NI) calculations and preparation of appointments table by NILGA. NILGA will write to each council in relation to their possible proportional representation to the Association.
- NILGA will seek:
  - 8 members from each council (10 from Belfast) for the NILGA 'Full' membership. These nominations should reflect the political proportionality and diversity (in equality terms) of your council members;
  - 1 member (who may or may not be one of the aforementioned 8) to sit on the Elected Member Development Policy and Learning Network. Other policy structures will be populated at a later date;
  - Notification of 1 member to represent the council on the Political Partnership Panel (currently in abeyance). This nomination may attract Special Responsibility Allowance from your Council.
- 8th June - council AGMs completed
- 23rd June – AGM and NILGA Executive Committee – Seamus Heaney Homeplace

### 2.2 **A McCombe, Chairperson, Portrush Sea Cadets, correspondence dated 12 April 2023** (copy attached)

Letter has been received following up on a previous letter dated 8 March 2023 regarding 2023 Application for a mooring at Portrush Harbour and request for consideration to be given to waiving the mooring/marina and storage fees for Portrush Sea Cadets Charity.

3.0 **It is recommended** that Council consider the correspondence.

**To: Council Chief Executives**  
**Cc. Democratic Services Officers**

31<sup>st</sup> March 2023

Dear Chief Executive

### **NILGA Reconstitution post 18<sup>th</sup> May 2023 Local Government Election**

In the run up to the 2023 local government elections, which are being held a few weeks later than is the norm, I felt it was important to contact you to outline some key issues and dates, per the short schedule below, to ensure awareness and understanding of the information we need from councils, and the relevant timeline.

The process involved by way of nominations to NILGA and to enable us to populate councillors on outside bodies through NILGA, is relatively simple.

### **Key Dates and Issues – Council Elections and Immediate Next Steps**

- 18<sup>th</sup> May – Council Elections, 462 members returned
- 23<sup>rd</sup> May – Regional d’Hondt (ALL NI) calculations and preparation of appointments table by NILGA. NILGA will write to each council in relation to their possible proportional representation to the Association.
- **NILGA will seek:**
  - **8 members from each council (10 from Belfast) for the NILGA ‘Full’ membership. These nominations should reflect the political proportionality and diversity (in equality terms) of your council members.**
  - **1 member (who may or may not be one of the aforementioned 8) to sit on the Elected Member Development Policy and Learning Network.** Other policy structures will be populated at a later date.
  - **Notification of 1 member to represent the council on the Political Partnership Panel (currently in abeyance).** This nomination may attract Special Responsibility Allowance from your council.
- 8<sup>th</sup> June - council AGMs completed
- 23<sup>rd</sup> June – AGM and NILGA Executive Committee – Seamus Heaney Homeplace

We are aware that **Derry City & Strabane** and **Belfast City Council** will be working through nominations on 20<sup>th</sup> and 23<sup>rd</sup> June respectively. It would be immensely helpful if those councils can send through a draft ‘party breakdown’ in terms of NILGA representation to the NILGA Office by 7<sup>th</sup> June, with names to follow after their nomination meetings.

**Northern Ireland Local Government Association**

Bradford Court, Upper Galwally, Castlereagh, BT8 6RB

Tel: 028 9079 8972 email: [office@nilga.org](mailto:office@nilga.org) web: [www.nilga.org](http://www.nilga.org) twitter: @NI\_LGA

Please feel free to come back to me at any point about the information received. This will be an important electoral period for local government in Northern Ireland and, as such, NILGA wishes to ensure that the elected council representatives working regionally and on behalf of local government nationally on UK wide investment, pay, performance and other policy bodies, are of the highest calibre possible.

With thanks for your co-operation and support as always.

Yours faithfully

A handwritten signature in blue ink that reads "K Smyth". The signature is written in a cursive style with a large initial 'K'.

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**Karen Smyth**  
**Head of Policy and Governance**

12<sup>th</sup> April 2023

Causeway Coast & Glens Borough Council  
Cloonavin  
66 Portstewart Road  
Coleraine  
BT52 1EY

For the attention of Mr David Jackson, Chief Executive Officer  
With copy to Mr John McAuley, Environmental Services Committee

Dear Sirs,

Re: Portrush Sea Cadets – Charity Number 104126


Please see the attached letter dated 8<sup>th</sup> March 2023, which I sent via email to Mr John McAuley, the Chair of the Environmental Services Committee, with copies to Rt Hon Cllr I Wallace, Mayor and Mr John Morton, Harbour Master.

To date I have not received a reply, nor was it included in the Environmental Services Committee meeting dated 5<sup>th</sup> April 2023.

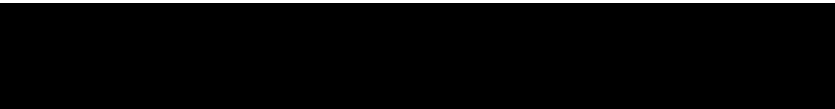
Would it be possible for you to check on the current situation.

Respectfully submitted for your consideration.

Warm Regards,



Andrea McComb  
Chairperson  
Portrush Sea Cadets



c.c. Mr John McAuley, Chair, Environmental Services Committee ✓

8<sup>th</sup> March 2023

Causeway Coast & Glens Borough Council  
Cloonavin  
66 Portstewart Road  
Coleraine  
BT52 1EY

For the attention of the Chair of the Environmental Services Committee

With copies to: Rt Hon Cllr I Wallace, Mayor, Causeway Coast & Glens Borough Council  
Mr John Morton, Harbour Master

Dear Sirs,

Re: Portrush Sea Cadets – Charity Number 104126

Regarding our 2023 Application for a mooring at Portrush Harbour – Customer Code PORT86, I wish to enquire if it would be possible to consider waiving the mooring/marina and storage fees for our Charity - Portrush Sea Cadets.

I am advised that historically Portrush Sea Cadets would have had berths at Coleraine Marina, however the unit went through a very tough time following the sudden passing of their Commanding Officer in 2017 and was set for closure in early 2021.

An experienced team of volunteers took over command of the unit in May 2021 and with the fantastic support of Causeway Coast & Glens Borough Council, the Harbour Master Mr John Morton and his staff at the Portrush Harbour Office and Portrush and Coleraine Yacht Clubs we have turned the unit around and in 2022 we were awarded a Captain's Commendation from Marine Society & Sea Cadets which puts us in the top 10% of 400 units in the United Kingdom.

We have opened a new Junior Section for young people aged between 9 and up to 12 years old and our Senior Section is for those aged 12 and up to 18 years old – we currently have 27 cadets at our unit and are actively encouraging more to join. We are an independent charity, receive no annual funding and all of our staff are volunteers.

2022 has been a very successful year and we have delivered the following for the benefit of the community of Causeway Coast & Glens:

- An average of 30 boating hours per young person in sailing, rowing, powerboating and paddlesports.
- Participation of young people in local, district and national competitions in football, paddlesports, rowing and ceremonial drill.



- Qualifications for young people and adult volunteers in RYA Youth Sailing, RYA Powerboating, Instructor qualifications, CANI Paddlesport Awards, British Rowing, First Aid and training for young people in Marine Engineering, Cooking, Navigation, Ceremonial Drill and Seamanship
- Community engagements with Primary Schools, RNLI, Royal British Legion, Warm & Welcome Place (Portrush Yacht Club), Litter Picks and Waggy Races at Portstewart

Our volunteers have given in excess of 2350 hours during the past 12 months which at the basic National Living Wage of £9.50 (2022 figures) equates to **£22,325.00** for the benefit of our local community.

Please note that the hours listed above are only the hours given whilst directly engaged with young people in lessons or boating, this does not include the immeasurable hours our volunteers give whilst moving boats, cleaning/maintaining our unit and boats, preparing lessons, updating records or fundraising/preparing grant applications.

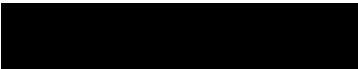
Ideally our requirements would be as follows:

- Waiving of the fees associated with our mooring at Portrush Harbour for our rigid inflatable boat and associated onshore storage for 4 dinghies (in 2022 we were allocated our mooring and parking for the 4 dinghies).
- Reinstatement of the berths at Coleraine Marina for our rowing boats and rigiflex powerboats and associated storage for boat trailers, with secure storage for our oars and associated boating equipment and waiving of these fees.

With Portrush ranking 105 out of 890 on the Multiple Deprivation Measure list with Crime & Disorder Deprivation ranking 18 and Income Affecting Children Deprivation Domain ranking 32, I hope you will agree that our service to the local community is essential, provides excellent opportunities for young people and one that you could consider agreeing to support further.

Respectfully submitted for your consideration.

Warm Regards,

  
Andrea McComb  
Chairperson  
Portrush Sea Cadets

