

<b>Title of Report:</b>	<b>Corporate Services Business Plan 6 month Review</b>
<b>Committee Report Submitted To:</b>	<b>Corporate Services Committee</b>
<b>Date of Meeting:</b>	<b>23<sup>rd</sup> November 2021</b>
<b>For Decision or For Information</b>	<b>For Information</b>

<b>Linkage to Council Strategy (2021-25)</b>	
<b>Strategic Theme</b>	Resilient, Healthy and Engaged Communities
<b>Outcome</b>	Council will work to support healthy lifestyle choices for all citizens
<b>Lead Officer</b>	Director of Corporate Services

<b>Budgetary Considerations</b>	
Cost of Proposal	Within Current Budget
Included in Current Year Estimates	<b>NO</b>
Capital/Revenue	N/A
Code	N/A
Staffing Costs	Within the report

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date: N/A
	EQIA Required and Completed:	Yes/No	Date: N/A
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date: N/A
	RNA Required and Completed:	Yes/No	Date: N/A
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date: N/A

## **1.0 Purpose of Report**

The purpose of this report is to present to Members with the 6 Month Progress Review of the 2021/2022 Corporate Services (CS) and Performance Business Plans.

## **2.0 Introduction**

Council previously approved the CS and Performance Business Plans in April/May 2021.

The plans for each of the service areas were developed based upon:

- The emerging actions from the Community Planning Process.
- The Council's exiting Corporate Plan.
- Endorsed service area strategies.
- Relevant Central government strategies and policies.
- Council decisions and direction from the 2020 / 21 period.

## **3.0 The Purpose Of The Plans**

The purpose of the annual business plans is to:

- Give a clear sense of what the service is for and the challenges it faces.
- Show how it is supporting Council's priorities.
- Show how it is contributing to the efficiency drive and transformation of service delivery.
- Show how it is aligning its resources to meet the challenges ahead.
- Help us to hold ourselves to account and ensure we deliver for Council and its residents.
- Bring key information together in one place about the service, which Members, staff and stakeholders can understand.

## **4.0 6 Month Business Plan Review**

Each of the Business Plans are included in Appendix 1 – 5 and provide an update on progress mid-year using the RAG indicators.

- Appendix 1 - Democratic and Central Services
- Appendix 2 – ICT
- Appendix 3 - ODHR
- Appendix 4 - Policy & Community Planning
- Appendix 5 - Performance

## **5.0 Recommendation**

Committee is asked to note the CS and Performance Business plans 6 month review for the 2021 / 22 period.

