



<b>Title of Report:</b>	<b>Timetable of Council and Committee Meetings Schedule January 2022 –December 2022</b>
<b>Committee Report Submitted To:</b>	<b>Corporate Policy and Resources Committee</b>
<b>Date of Meeting:</b>	<b>28 September 2021</b>
<b>For Decision or For Information</b>	<b>For Decision</b>

<b>Linkage to Council Strategy 2021-2025</b>	
<b>Strategic Theme</b>	<b>Cohesive Leadership</b>
<b>Outcome</b>	<b>Council operates as one effective and efficient corporate unit with a common purpose and culture.</b>
<b>Lead Officer</b>	<b>Director of Corporate Services</b>

<b>Budgetary Considerations</b>	
Cost of Proposal	
Included in Current Year Estimates	<b>YES/NO</b>
Capital/Revenue	
Code	
Staffing Costs	

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## **1.0 Purpose of Report**

The purpose of the report is to present the Schedule of Council and Committee Meetings, January 2022 -December 2022 for Council decision.

## **2.0 Background**

**2.1** The day and frequency of Council and Committee meetings each month previously agreed, is presented as follows:

- Council Meeting – 1st Tuesday at 7pm;
- Environmental Service Committee – 2<sup>nd</sup> Tuesday at 7pm;
- Audit Committee - Quarterly on 2<sup>nd</sup> Wednesday at 7pm;
- Finance Committee – 2<sup>nd</sup> Thursday at 7pm;
- Leisure and Development Committee – 3<sup>rd</sup> Tuesday at 7pm;
- Corporate Policy and Resources Committee – 4<sup>th</sup> Tuesday at 7pm;
- Planning Committee (with full Council powers) – 4<sup>th</sup> Wednesday at 10.30am.

## **3.0 Proposals**

### **3.1 Rate Strike Meeting 2022**

Councils are legally required to strike the rate no later than the 15th February each year.

It is proposed that Council shall hold its Rate Strike Meeting on Thursday 3<sup>rd</sup> February 2022 at 7pm. It is further proposed that Council shall hold Wednesday 9<sup>th</sup> February 2022 at 7pm and Thursday 10<sup>th</sup> February 2022 at 7pm, in the event of allowing time for any potential adjournment (if required) and enable Council to strike within the appointed timeframe.

### **3.2 The Annual Meeting 2022**

In accordance with Council's Standing Orders, *'In every year that is not a local election year the Council shall hold an Annual Meeting in the month of June'*.

It is proposed that Council shall hold its Annual Meeting on Tuesday 7<sup>th</sup> June 2022 at 7pm (following which, the full Council meeting at 8pm).

### **3.3 Proposed Schedule of Council and Committee Meetings January 2022 - December 2022**

In accordance with Council's Standing Orders, Protocol for The Operation of the Planning Committee, Annex D, 4.1, *"No meeting will take place in the month of July"*.

The proposed Timetable of Meetings Schedule 2022 has been presented taking into account a proposed July recess and key public holiday periods.

Rescheduled meeting dates/times have been presented for Council decision, where appropriate.

#### **4.0 Recommendation**

**It is recommended** that Council shall hold its Annual Meeting on Tuesday 7<sup>th</sup> June 2022 at 7pm;  
that Council shall hold its Rate Strike meeting on Thursday 3<sup>rd</sup> February 2022 at 7pm; and hold Wednesday 9<sup>th</sup> February 2022 at 7pm and Thursday 10<sup>th</sup> February 2022 at 7pm in the case of an adjournment;  
that Council consider the Timetable of Meetings Schedule, January 2022-December 2022 inclusive, attached as Appendix I.

DATES OF COUNCIL AND COMMITTEE MEETINGS  
JANUARY 2022 – DECEMBER 2022 INCLUSIVE

2022	January	February		March	April	May	June		July	August	September	October	November	December
Council Meeting at 7PM	4th	1st	Thursday 3rd Rates Strike & hold for possible adjournment Wednesday 9th + Thursday 10th (in place of Finance Committee, if required)	1st	5th	3rd	Tuesday 7th at 7pm The Annual Meeting & Council Meeting at 8PM.	Thursday 30th (previous week than rotation, due to July recess)	Recess	2nd	6th	4th	1st	6th
Environmental Services Committee Meeting at 7PM	11th	8th		8th	12th	10th	14th			9th	13th	11th	8th	13th
Finance Committee Meeting at 7PM	13th	10th (Do not hold if Rates Strike Meeting does adjourn to this date)		10th	14th	12th	9th			11th	8th	13th	10th	8th
Audit Committee Meeting at 7PM				9th			8th				14th			14th
Leisure & Development Committee Meeting at 7PM	18th	15th		15th	Wednesday 13th (previous week than rotation, due to Easter Holidays)	17th	21st			16th	20th	18th	15th	20th
Corporate Policy & Resources Committee Meeting at 7PM	25th	22nd		22nd	26th	24th	28th			23rd	27th	25th	22nd	Do not schedule
Planning Committee Meeting at 10.30AM	26th	23rd		23rd	27th	25th	22nd			No Meeting	24th	28th	26th	23rd