

<b>Amendments to Standing Orders</b>	<b>25 May 2021</b>
<b>Corporate Policy and Resources Committee For Decision</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Leader and Champion
<b>Outcome</b>	Provide civic leadership to our citizens
<b>Lead Officer</b>	Chief Executive
<b>Cost:</b> (If applicable)	Staff time to rework £200.

## 1.0 Background

Following feedback from Elected Members about Standing Orders the Governance Working Group considered a number of amendments. Standing Order 2 requires consideration due to the impact of Coronavirus pandemic on physical Council meetings, and the subsequent expiry of emergency legislation.

## 2.0 Proposed amendments to Standing Orders

### **Standing Order 2: Time and Place of Meetings**

The Annual Meeting and other meetings of the Council shall normally be held at 7.00 pm in the Council Chamber, or in remote or hybrid format, except where otherwise fixed by statute or by special summons.

### **Standing Order 15.1 (1): Motions (to be received by email);**

Notice of every motion, other than a motion which under Standing Order 15.2 may be moved without notice, shall be submitted in writing (by hard copy or email), signed by the Member or Members of the Council giving the notice and seconded, to the Clerk not later than at least seven clear days before the next Meeting of the Council. This will be date and time stamped. The motion must be clear in meaning otherwise it shall be rejected within 48 hours until such time as it is resubmitted in clear language, and not later than seven clear days before the meeting.

### **Standing Order 15.1 (6): Numbers of Notice of Motion.**

If the subject matter of any motion of which notice has been properly given comes within the remit of any committee it shall, upon being moved and seconded, stand referred without discussion to that committee, or to such other committee as the Council may determine, for consideration and report.

The Mayor / Chair presiding may, if he/she considers it urgent and necessary to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward. The proposer and the Mayor must agree this 24 hours prior to the meeting and communicate the intention to all other Members. If not a Member of the relevant committee, the proposer may speak but not vote or allow another member to speak to the motion. Motions to the full Council should be *limited to 7*, on a rolling first come, first served basis, with 2 Notices of Motion per Committee meeting. *Members shall be limited to proposing 2 Notices of Motion per year.*

### **3.0 Recommendation**

Members are asked to consider the suggested amendments. Suggested implementation would be June 2021.