

Title of Report:	BUSINESS PLANS FOR 2020/21
Committee Report Submitted To:	CORPORATE POLICY AND RESOURCES COMMITTEE
Date of Meeting:	27th April 2021
For Decision or For Information	FOR DECISION

Linkage to Council Strategy (2019-23)	
Strategic Theme	Resilient, Healthy and Engaged Communities
Outcome	Council will work to support healthy lifestyle choices for all citizens
Lead Officer	Director of Corporate Services Head of Performance Interim Director of Finance

Budgetary Considerations	
Cost of Proposal	Within Estimates 2021-22 (Covid variable)
Included in Current Year Estimates	Yes
Capital/Revenue	N/A
Code	N/A
Staffing Costs	Within the report

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date: N/A
	EQIA Required and Completed:	Yes/No	Date: N/A
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date: N/A
	RNA Required and Completed:	Yes/No	Date: N/A
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date: N/A

1.0 Purpose of Report

The purpose of this report is to present Draft Business Plans for the Corporate Services Directorate, Performance and Finance functions for 2021/22 to Committee for approval.

2.0 Purpose of Business Plan

Each service area business plan is structured to:

- Give a clear sense of what the service is for and the challenges it faces.
- Show how it is supporting Council's priorities.
- Show how it is contributing to the efficiency drive and transformation of service delivery.
- Show how it is aligning its resources to meet the challenges ahead.
- Help us to hold ourselves to account and ensure we deliver for Council and its residents.
- Bring key information together in one place about the service, which Members, staff and stakeholders can understand.

3.0 Structure of the Business Plan

Each business plan consists of the content:

- The Vision for the service area
- Strategic Themes / Functions
- Strategic Aims of the Service
- Organisational Structure
- Service Aims and Objectives - Aligned with Council's Strategic Aims and Objectives.

3.1 Draft business plans for the following service area's are attached.

- Performance Business Plan
- Finance Business Plan
- ODHR Business Plan and
- Democratic and Central Services Business Plan

3.0 Recommendation

3.1 It is recommended that Council approves the Draft 2021/22 Business Plans for Corporate Services Directorate, Performance and Finance functions.