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Date: 29th January 2021

Tel: 028 7034 7137

Dear Ms Menary,

Re: Draft Information Guide for Local Councils - Listed Buildings

Thank you for your e-mail dated 16th November 2020 and extension of time agreed in your e-mail dated 17th December 2020 in relation to the above. I have been asked to respond on behalf of the Council.

The Draft Information Guide was presented at the Council's 16th December 2020 Planning Committee Meeting, where Members resolved to defer the item for one month to allow a more detailed consideration of the guidance.

At the 27th January 2021 Committee Meeting, Members made the following comments:

- Page 3 with regards the 'Forum' - this should not be called an 'Architects Forum' as this would mean just one architect has a forum. Membership should not be restricted to 'Conservation architects and architectural historians only as representations would be too narrow. It needs to have at least 3 other skills sets, an elected representative, a local historian, and an architect practitioner.
- Section 4 (point 3) - not all listed buildings are 'period homes' therefore this needs to be corrected.
- Section 5 & 6 – the delisting process should be detailed in the document.
- Do not agree with the requirement to use specific materials when refurbishing older buildings, particularly given the financial burden on the owners and the availability of substitute materials at a more reasonable cost.

Please do not hesitate to contact me should you have any queries regarding this.

Yours faithfully,

p.p. [REDACTED]
Denise Dickson
Head of Planning