

Title of Report:	Grant Funding Programmes 2021-22
Committee Report Submitted To:	Leisure & Development Committee
Date of Meeting:	20 October 2020
For Decision or For Information	For Decision

Linkage to Council Strategy (2019-23)	
Strategic Theme	Resilient, Healthy & Engaged Communities
Outcome	Develop & promote stable and cohesive communities
Lead Officer	Funding Unit Manager

Budgetary Considerations	
Cost of Proposal	Subject to 2021-22 rate Setting Process
Included in Current Year Estimates	YES/NO
Capital/Revenue	Revenue
Code	
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes	Date: 10.10.17
	EQIA Required and Completed:	No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes	Date: 30.09.19
	RNA Required and Completed:	No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	No	Date:

1.0 Purpose of Report

The purpose of this report is to recommend the annual grant funding programmes to Council for the 2021-22 period.

2.0 Background

Every year Council agrees an annual programme of grants. The grant funding programmes target resources to meet identified need and further Council's objectives as outlined in Council's Corporate Plan and individual Service Strategies.

In the 2020-21 grant funding period the following grant programmes are being delivered:

Table 1

Ser	Grant Programme	No of Projects	Amount Requested	Letter of Offer Amount
1	Building a United Community Fund	2	£12,525.00	£3,000.00
2	Community Development Support Grant	51	£130,353.83	£92,836.86
3	Community Festivals Fund * (Cancelled due to DfC withdrawing funding)	38	(£97,000.50) Not included in totals	(£51,420.00) Not included in totals
5	Culture, Arts and Heritage Grant Scheme	28	£34,125.00	£20,012.75
6	Landfill Community Fund	3	£377,496.50	£72,124.00
7	Social Inclusion Grant	23	£19,925.00	£11,215.00
8	Tourism & Recreation Growth	2	£44,950.00	£3,239.49
9	Tourism & Recreation Large	4	£318,000.00	£162,704.29
10	Town Twinning Grant	2	£10,000.00	£10,000.00
11	Strand 1 - COVID-19 Community Support Scheme	50	£86,413.98	£84,017.98
12	Strand 2 - COVID-19 Community Support Scheme	7	£12,291.68	£10,710.00
13	Strand 3 - COVID-19 Community Support Scheme	57	£59,253.00	£52,534.00
14	COVID-19 Recovery Revitalisation Programme	548	£545,176.97	£445,884.25
15	Rural Business Development Grant	159	£562,605.57	Not Yet Issued
	Totals	685	£2,310,117.03	£968,278.62

3.0 Grant Funding Programmes 2021-22

The Annual Review of Grant Programmes Workshop for Elected Members was held on 17th September 2020 at which the proposed grant programmes for the incoming year were presented and discussed.

A summary of the proposed grants programmes for 2021-22 is attached at **Annex A**, which includes a brief overview of each proposed grant and the criteria to be used for assessment.

The Grant Funding Programmes available for the 2021/22 period are as follows:

Table 2

Ser	Grant Programme	Revenue / Capital	Council Funding Contribution	External Funding Rate	Project Intervention Rate	Maximum Award
1.	Culture Art and Heritage Grants Programme	R	100%	0%	100%	£1,000
2.	Creative Practitioners Bursary Scheme	R	100%	0%	100%	£1,000
3.	Youth Creative Skills Bursary Scheme	R	100%	0%	100%	£200
4.	Building a United Community Fund	R	25%	75% - The Executive Office	100%	£1,500
5.	Community Development Support Grant	R	50%	50% - DfC	75%	£1,000 / £2,000
6.	Community Festivals Fund Grant	R	53%	47% - DfC	75%	£750 / £1,500 / £3,000
7.	Social Inclusion Grant	R	50%	50% - DfC	85%	£500
8.	Tourism Large Event Fund	R	100%	0%	50%	£100,000
9.	Tourism Growth Event Fund	R	100%	0%	50%	£15,000
10	Christmas Festive Fund	R	100%	0%	100%	£250
11.	Enterprise Fund	R	100%	0%	100%	£10,000
12	Landfill Communities Fund	Landfill Tax	0%	100% HMRC	75%	£30,000
13	Town Twinning Fund	R	100%	0%	100%	£5,000
14	PCSP	DoJ	0%	100%	100%	TBC (£5,000)
15	Rural Business Capital Grant Scheme	DAERA	0%	100% - DAERA	50%	£4,999

3.1 All grant programmes will contain a clause which states that responsibility remains with the applicant, to ensure that all events/activities are permitted and comply with current and any future changes in Northern Ireland regulations, as set out in the Government's Coronavirus guidance specific to events and mass gatherings at the time of event planning/delivery. Council reserves the right to withdraw funding if it is deemed that either during the course of planning and/or at the point of the event delivery date the event is contravening the latest Northern Ireland Covid-19 guidance on events and mass gatherings.

4.0 Tourism Events Fund Programme (TEFP)

The Covid19 pandemic caused disruption and cancellations to Councils annual grant programmes this year, the Christmas Festive Fund has not opened and is currently under consideration, the Community Festivals Fund was cancelled when DfC withdrew their contribution to the fund and, after much deliberation, the Events submitted as part of the Tourism Events Funds were all cancelled. The late cancellation of Events under the Tourism Events Fund resulted in the project promoters incurring considerable costs for planning and developing their events, which Council agreed to cover at a total cost of £165,943.78. For most of the large events such as the North West 200, Supercup and Stendhal, planning begins in the Summer of the previous year.

There is a high level of uncertainty around whether or not current restrictions and Government guidance will be eased enough to enable events with large / mass gatherings to take place next year. We are reportedly entering a second phase of Covid 19 and restrictions are being brought back in alongside local lockdowns. Based on the impact of Covid19 restrictions on the Tourism events this year and the likelihood that restrictions on mass gatherings may well cancel or curtail events over the next 12 months, Council may want to consider an alternative approach to supporting large and small tourism events in Causeway Coast and Glens Borough Council area in 2021-22.

In order to assist members in the decision making around this, the Tourism Events Manager has undertaken desktop research and benchmarking alongside what other Councils and strategic partners are planning:

Other Councils:

- In the absence of government guidance and the situation being considered too fluid, other funders such as local Councils and Tourism NI are not yet looking at funding guidelines for 2021-022 for events. (This will have implications for events match funded from these sources e.g. Supercup, Northwest, Stendhal).
- Derry City and Strabane and Fermanagh and Omagh Councils are looking at redirecting event money from mass gatherings into other activities for one year (2021 /2022) - activities which are more likely to be permissible e.g. pop-up animation, dressing, smaller events throughout year rather than mass gatherings.
- Other Councils are looking at Contingency Planning - redirecting some of their events budget into other areas for 12 months with the Events Teams working with other Departments such as Economic Development / Communities to animate and activate towns and villages and deliver small scale events or virtual events.

Tourism NI:

- Tourism NI are closing off the 2020-2021 funding process. They have not received departmental approval to open an Events Fund/Sponsorship for 2021-22. In the absence of guidance, they have not started to look at funding parameters for 2021-22.
- Tourism NI have submitted a bid through the departmental in-year monitoring round for monies for tourism event recovery.
- International events such as NW200 were due to receive a 2 year LoO from TNI but this has not been issued and is under review.

Government Guidelines:

- In Northern Ireland, the current legislation states that the '15 limit for both **indoor** and outdoor gathering does not apply, where 'that gathering has a **recognised person** responsible for organising or operating the gathering, and it is organised or operated for cultural, entertainment, recreational, outdoor sports, social, community, educational, work, legal, religious or political purposes'.
- The '**recognised person**' within external event organisations will need to adhere to governmental guidance in relation to event safety and risk assessments. At the current time, this guidance on 'mass gatherings and outdoor events' has not been issued by the Department for Communities. On issue, it will need time for event organisers to develop a robust understanding, as well as to test and implement the guidance in a cautious manner.
- The Tourism Events team, working on the advice they have received to date from the Public Health Agency / Department for Communities and our Environmental Health Department, is keen to reduce the potential for any situations that may put the public at risk and damage Council from a PR / reputational perspective.
- The working assumption is that social distancing will continue to be applied to events and mass gathering with restrictions imposed upon attendance throughout 2021.

TEFP Draft Parameters:

- The parameters of the TEFP funding were discussed at the elected members funding workshop on 17 September with an agreement to reduce visitor numbers from 5,000 to 3,000 and 2,000 to 600 respectively for the large events and the small events. Events are funded based on the number of visitors attending, in the current situation Council may need to consider whether or not we can issue guidelines requesting applicants to demonstrate how they will attract these large numbers.
- Council's Tourism Events Officers are unable to confirm TEFP guidelines and will not be in a position establish criteria / guidance / working parameters in the absence of government direction. (For example: Risk Assessments, Event Safety Plans).

5.0 Recommendations

5.1 It is recommended that the Leisure and Development Committee recommends to Council all grant programmes (except Programmes 8 & 9) along with the assessment criteria and scheduling as detailed in Table 2 report and summarised in Annex A. The exception is the TEFP for 2021-20,

5.2 The Committee are asked to consider 2 x options in relation to the TEFP for 2021-22.

Option 1:

It is recommended that the Leisure and Development Committee recommends to Council that the opening of the Tourism Events Funding programme is delayed until February / March 2021 due to the uncertainty around visitor numbers, the availability of match funding and the lack of guidance from the NI Executive on mass gatherings and events.

Or

Option 2:

It is recommended that the Leisure and Development Committee recommends to Council that the Tourism Events Fund is cancelled for 2021-22 and in its place Council establish a Tourism Recovery Fund for established events previously funded through the TEFP. Officers should bring a report back to Council for a final decision before Christmas.

Annex A



Grant Programmes 2021-2022

Summary Document

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1.0 Introduction

This summary document provides information, guidance and support on Causeway Coast and Glens Borough Council's grant funding programmes for the period 2021/21. Contained in this document you will find information on how to apply, what types of funding are available for the coming year, whether or not you are eligible to apply, information on how your application will be assessed and where to go for advice and support.

If you are intending to apply for one of the Council grants you are strongly advised to read the individual guidance notes which are available for each grant programme – they will provide a broader overview of the individual fund you are applying to as well as providing in depth support on how to answer the specific questions and precise information on what is eligible and what is not eligible when developing your budget.

The general purpose of all our Grants Funds is to help pay for projects that match our targets. In each financial year there is a call for applications, followed by a series of grant funding roadshows where potential applicants will have an opportunity to meet with Council officers and discuss their project prior to application. The roadshows for the 2021/22 grant programmes are scheduled to take place via Zoom as follows:

Wednesday, 2nd Dec 2020 @ 2.30pm
Wednesday, 2nd Dec 2020 @ 7.00pm
Tuesday 8th Dec 2020 @ 10.00pm
Tuesday 8th Dec 2020 @ 7.00 pm

You must register your interest and reserve a ticket to attend the workshop, please email grants@causewaycoastandglens.gov.uk to reserve your place. Please book early to avoid disappointment.

2.0 Grant Programmes 2020/21

2.1 The Grant Funding Programmes available for the 2020/21 period are as follows:

	Grant Programme	Revenue / Capital	Opening Date	Closing Date	Reports to Council
1.	Culture Art and Heritage Grants Programme	R	1 st Dec 2020	12 noon Friday 29 th January 2021	For information
2.	Creative Practitioners Bursary Scheme	R	1st Dec 2020	12 noon Friday 26 th February 2021	For information
3.	Youth Creative Skills Bursary Scheme	R	1st Dec 2020	12 noon Friday 23 rd April 2021	For information
4.	Building a United Community Fund	R	1st Dec 2020	Rolling Fund	For information
5.	Community Development Support Grant	R	1st Dec 2020	12noon Friday 29 th January 2021	March 2021
6.	Community Festivals Fund Grant	R	1st Dec 2020	12noon Friday 12 th February 2021	March 2021
7.	Social Inclusion Grant	R	1st Dec 2020	12noon Friday 29 th January 2021	March 2021
8.	Tourism & Recreation Large Event Fund	R	1st Dec 2020	Stage 1 Closes 12 noon 16 th December 2020 Stage 2 closes 12 noon 12 th February 2021	March 2021
9.	Tourism Events Growth Fund	R	1st Dec 2020	Stage 1 Closes 12 noon 16 th December 2020 Stage 2 closes 12 noon 12 th February 2021	March 2021
10	Christmas Festive Fund	R	20 th Sept 2021	12 noon Friday 28 th October 2021	Oct / Nov 2021
11.	Enterprise Fund	R	TBC	TBC	TBC
12	Landfill Community Fund	Landfill Tax	1st Dec 2020	12 noon 5 th February 2021	April 2021
13	Town Twinning Fund	R	1st Dec 2020	12 noon Friday 26 th February 2021	April 2021
14	PCSP	DoJ	Expected April 2021	TBC	For information
15	Rural Business Capital Grants Programme	DAERA	Expected Aug 2021	TBC	For information

2.2 You cannot apply to more than one fund for the same project. If you are applying for more than one of our grants, the projects you are applying for must be different from each other.

Each grant fund is limited. Even if an application scores highly, we cannot guarantee all or any of the funding. These are all competitive funds and where necessary applications will be ranked according to how well they score and funding may be awarded on a sliding scale or to the highest ranked projects only.

3.0 Who can apply?

3.1 To be eligible for grant-aid, you will have to show that your organisation is a bona fide organisation that is well run and that it:

- Has a properly adopted “Governing Document” such as a constitution or memorandum and articles of association which clearly show that it is non-profit making and taking.
 - (Council’s Enterprise Fund and the DAERA funded Rural Business Capital Grant Scheme are exceptions and can make awards to local business)
- Is open, accountable and representative of the geographical area in which it serves.
- Be based in the Causeway Coast and Glens Borough Council area or have their main activities based in the Causeway Coast and Glens Council area.

4.0 How to Apply:

4.1 Applications to Council for grant aid should be made via the Councils online funding hub. You can access the hub through Council’s homepage www.causewaycoastandglens.gov.uk and click on funding or go straight to the online hub at <http://causeway.eformz.info>

Guidance on completing the application online is provided on the web-site link. Hard copies can be made available. Please contact the Central Funding Unit on email grants@causewaycoastandglens.gov.uk Or by telephoning 028 7034 7198.

Our grant programmes have been designed to make the application process as easy and straightforward as possible.

4.2 The application process is in 2 parts:

Part A is eligibility and this part of the application form is the same for all Council Grant Funding Programmes. This section gathers information about how your organisation is set up, governed and managed.

Part B is where you fill in your project details, and this part of the application is specific to the grant programme you are applying to. If you are applying for multiple grants, section A need only be completed once, whereas a section B must be completed for each grant you are applying for.

If you have previously applied for a grant from Causeway Coast and Glens Borough Council you will be able to clone your Part A. Unless your constitution / governing documents have changed you need not resubmit these to Council. You are however required to submit your latest accounts each financial year.

5.0 What we can / cannot fund

Please refer to the individual Grant programme Guidelines for specific eligibility under each grant programme.

5.1 What we can fund

The list below only includes elements which are common to Council's Grant Programmes.

- A proportion of core running costs (part payment of salaries, heat and light, insurance, rent or premises costs, office costs, etc.).
- Programme or activity costs which are directly relevant to the application.
- Travel and transport costs.
- Hire or purchase of equipment for meeting project needs
- Venue hire (excluding hire of groups own premises)
- Technical assistance.
- Training or facilitation costs.
- Festivals and events.
- Capital costs.
- Best practice visits.
- Publicity, marketing.
- Catering (a limit may be placed on the level of funding allowed towards hospitality and catering/ refreshments)

5.2 What we don't fund

Some exclusions will apply, unless specifically allowed for within specific funding programmes:

- Individuals, unless within a bursary framework.
- Businesses and for-profit organisations where funding would contravene local government, State Aid rules or other legislation. (Council's Enterprise Fund will grant-aid businesses but state-aid rules will apply).
- Projects or activities which are delivered outside of the Council area and DO NOT meet the needs within the area.
- Activities which are discriminatory, political, or are classed as proselytizing in nature.
- General appeals.
- Those organisations who have substantial, demonstrable, unrestricted reserves.

- Costs that can be claimed back from elsewhere e.g. VAT.
- Costs that are not auditable e.g. cash payments unsupported by an approved petty cash system.
- Costs towards banking charges and / or repayment of debt.
- Payments made to individual members of the applicant group or organisation who have a pecuniary interest.
- Retrospective costs e.g. activities completed or costs incurred before the agreement of funding.
- Programmes or activities which are considered the core activity of national or regional government, Government Departments or arms-length body, such as health or education.
- Gifts and prizes.
- Alcohol

5.3 Applications that are not complete or do not provide a detailed project budget are also not eligible.

We are unlikely to fund an organisation that is in poor financial health or cannot show effective financial control.

As well as the above, your project or organisation must also meet the specific eligibility for any of the grants applied for. (This information is shown in the eligibility section of your application form, and detailed in the programme specific guidance notes).

6.0 Assessment Payment & Appeals Processes

6.1 Assessment process:

Every grant application that we receive will be assessed for the following:

- to ensure that the application is eligible, and
- for reassurance of each organisation's capability to deliver the proposal, and
- how well the proposal meets the programme specific criteria and contributes to Council's Strategic Priorities

The assessment framework for each grant programme is detailed in the appendix tables at the back of this summary document.

6.2 What happens next?

If an application is successful, Council will issue a letter of offer which is a legal agreement with the organisation to deliver on the proposals outlined in the application form.

Your organisation will be invited to training that will explain the processes and procedures for submitting a grant claim, marketing and promotion, monitoring and evaluation requirements and the process of verification. The training is a good way to establish the working relationship between Grant recipients and Council Officers, so that should the applicant have any support needs, the Council can respond in an appropriate and timely manner.

6.3 All Council funding is paid retrospectively.

We may make an advance payment of 50% of your grant if need can be demonstrated. The balance of your grant aid will be paid upon satisfactory completion of your project and once we have verified your project expenditure.

6.4 Appeals Process

If you are unhappy with the funding decision made, you may appeal against the decision. The purpose of this is to ensure that the decisions taken and procedures followed by assessment panels and Committees for individual applications are applied fairly and consistently.

The Review will provide an independent process through which an applicant will have the opportunity to demonstrate to the Review Panel that either:

- the outcome was unreasonable or
- that the proper procedures were not followed

Appeals on any other grounds will not be considered.

6.5 Equal Opportunities Monitoring

We must promote equal opportunities. We must also promote good relations between people of different religious belief, political opinion or racial group. All applicants must complete the Equal Opportunities Monitoring Questionnaire. We will treat as anonymous all of the information you provide in this questionnaire. We do not consider it in the assessment of your application. Please complete the section on “your beneficiaries” for each grant you are applying for.

Appendix 1

Name of the Programme	Culture Arts & Heritage Grants 2020-21			
Overview	<p>Organisations have to demonstrate how their organisation contributes to any one of the following Culture, Arts and Heritage Aims identified in the Causeway Coast and Glens Borough Council's Culture, Arts and Heritage Strategy 2016-2021.</p> <ul style="list-style-type: none"> • Enhancing Our Cultural Venues and Assets – To use our landscape and our cultural assets and activities to enable opportunities for both local people and visitors to participate in Culture, Arts and Heritage in the area. • Investing in Creative learning and Skills Development –To support the creative development our young people and our creative practitioners through training, skills development and providing opportunities to showcase work • History, Heritage and Cultural Tourism –To promote a sense of pride, identity and deeper understanding of our area by bringing together the many stories, histories, identities and languages which are present in the area <p style="color: red;">*Organisers must ensure all Council funded events are in line with the most recent Northern Ireland COVID-19 guidance for events and mass gatherings.</p>			
Assessment & Scoring	Criteria	Score out of a possible 5	Weighting	Possible Score
	Q1 – Clear and concise evidence of a developed project with a Culture, Arts and Heritage ethos		X 3	15
	Q2 – Clear and realistic objectives set for the project		X 1	5
	Q3 – A clear understanding of how the project objectives link to the Culture, Arts and Heritage aims and can help work towards these.		X 1	5
	Q4 - Extent of ability, skills and experience of the group which enables them to deliver the project		X 1	5
	Q5 – A clear understanding of why this project is needed and how you know this		X 2	10
	Q6 – Detailed explanation of planned promotion of project		X 1	5
	Q7 Monitoring and Evaluation		X 1	5
				50
	Applications must score 65% in order to avail of funding.			
Grant Amount	Grants are available for a maximum of 100% of the total project costs up to a maximum of £1000			
Responsible Service Area	Community & Culture			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Arts and Heritage Service Unit before submitting your application:</p> <p><u>Arts Projects</u> Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p> <p><u>Museum/Heritage Projects</u> Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Creative Practitioners Bursary Scheme 2020-21 (Creative Skills Development)																	
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & creative skills development by supporting the creative development of creative practitioners through training, skills development and providing opportunities to showcase work</p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. Demonstrate a quality professional practice (e.g. of published works, exhibitions etc.) Have sufficient experience in their creative art form - please provide an up to date CV and artist's statement with your application. Emerging artists who do not meet these criteria must provide two references from established artists in their field. Demonstrate how the training or development opportunity will be of benefit to them. Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity. 																	
Assessment & Scoring	<table border="1" data-bbox="327 840 1508 1512"> <thead> <tr> <th data-bbox="327 840 965 907">Criteria</th> <th data-bbox="965 840 1412 907">Assessment</th> <th data-bbox="1412 840 1508 907">Pass /Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="327 907 965 1075">Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance</td> <td data-bbox="965 907 1412 1075">Has the applicant provided a bona fide letter of acceptance or confirmation of a place on a course or a 500 word description of creative project</td> <td data-bbox="1412 907 1508 1075"></td> </tr> <tr> <td data-bbox="327 1075 965 1310">Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.</td> <td data-bbox="965 1075 1412 1310">Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.</td> <td data-bbox="1412 1075 1508 1310"></td> </tr> <tr> <td data-bbox="327 1310 965 1456">Q3 Demonstrate how the training/development opportunity will be of benefit to you</td> <td data-bbox="965 1310 1412 1456">Evidence provided of benefits detailed</td> <td data-bbox="1412 1310 1508 1456"></td> </tr> <tr> <td data-bbox="327 1456 965 1512">Q4 provide a full itemised breakdown of all costs</td> <td data-bbox="965 1456 1412 1512">Not scored</td> <td data-bbox="1412 1456 1508 1512"></td> </tr> </tbody> </table>			Criteria	Assessment	Pass /Fail	Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of a place on a course or a 500 word description of creative project		Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.		Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed		Q4 provide a full itemised breakdown of all costs	Not scored	
Criteria	Assessment	Pass /Fail																
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Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed																	
Q4 provide a full itemised breakdown of all costs	Not scored																	
Grant Amount	Maximum of 100% of the total project costs up to £1000.																	
Responsible Service Area	Community & Culture																	
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p> <p>Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>																	

Name of the Programme	Youth Creative Skills Bursary Scheme 2020-21		
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & skills development: <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. Demonstrate a commitment to the creative form for which they are requesting the bursary Show sufficient experience in the creative form Demonstrate how the training or development opportunity will be of benefit to them. Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity. 		
Assessment & Scoring	Criteria	Assessment	Pass/Fail
	Q1 Description of the training or development opportunity for which you are applying for assistance	Has the applicant provided details of a bona fide letter of acceptance or confirmation of a place on a course.	
	Q2 Applicants commitment to the creative art form for which you are requesting your bursary.	Evidence of experience/track record in this field	
	Q3 How the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form	
Grant Amount	An award will be 100% of the total cost of the training, up to a maximum of £200.		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p><u>Arts</u> Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p> <p><u>Museums/Heritage</u> Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>		

Name of the Programme	Building A United Community Fund 2020-21																											
Overview	<p>“Building a United Community” Fund has been designed to support, promote and develop Good Relations projects throughout the council area.</p> <p>Organisations applying for funding from the Building a United Community Fund will have to demonstrate how their organisation contributes to the Good Relations Aims identified in the Causeway Coast and Glens Council Good Relations Strategy 2014-2017. These aims are directed by a government strategy published in May 2013 entitled “Together: Building a United Community”. (TBAUC)</p> <ul style="list-style-type: none"> • Our Children and Young people – To continue to improve attitudes amongst our young people and to build a community where they can play a full and active role in building good relations. • Our Shared Community – To create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone • Our Safe Community – To create a community where everyone feels safe in moving around and where life choices are not inhibited by fears around safety • Our Cultural Expression – To create a community which promotes mutual respect and understanding, is strengthened by its diversity, and where cultural expression is celebrated and embraced 																											
Assessment & Scoring		<table border="1"> <thead> <tr> <th data-bbox="319 772 446 873">Criteria</th> <th data-bbox="446 772 944 873">Score out of a possible 5 (must achieve min of 3 points)</th> <th data-bbox="944 772 1332 873">Pass/Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="319 873 446 945">Q1</td> <td data-bbox="446 873 944 945">Clear and concise evidence of a developed project with a Good Relations ethos</td> <td data-bbox="944 873 1332 945"></td> </tr> <tr> <td data-bbox="319 945 446 1016">Q2</td> <td data-bbox="446 945 944 1016">Clear and realistic objectives set for the project</td> <td data-bbox="944 945 1332 1016"></td> </tr> <tr> <td data-bbox="319 1016 446 1115">Q3</td> <td data-bbox="446 1016 944 1115">A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.</td> <td data-bbox="944 1016 1332 1115"></td> </tr> </tbody> </table>	Criteria	Score out of a possible 5 (must achieve min of 3 points)	Pass/Fail	Q1	Clear and concise evidence of a developed project with a Good Relations ethos		Q2	Clear and realistic objectives set for the project		Q3	A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.															
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Q5	Proactive promotion of community cohesion, ensuring that the whole community can be involved	X2	10																									

	Q6	Wide reaching promotion of the project		X1	5
					50
Applications must score 65% in order to avail of funding.					
Grant Amount	Up to 100% of total project costs will be available for eligible projects - maximum amount available £1,500				
Responsible Service Area	Community & Culture				
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Good Relations Unit before submitting your application:</p> <p>Good Relations Officer 02870347034 goodrelations@causewaycoastandglens.gov.uk</p>				

Name of the Programme	Community Festival Fund				
Overview	<p>CFF was established in recognition of the positive contribution that festivals can make to communities and to the local economy. The main purpose of Causeway Coast & Glens Borough Council's Community Festivals Fund is 'to enable communities to enhance their quality of life through participation/engagement in culture, arts and leisure activities.' (<i>Department of Culture, Arts and Leisure (DCAL) Community Festivals Fund Revised Policy and Guidance Framework October 2015</i>).</p> <p>The purpose of the Community Festival Fund is to support, promote and develop the capacity of communities to host community festival events across the Causeway Coast and Glens Borough Council area.</p> <p>The fund will also enable organisations to celebrate their unique cultural and community identity, to promote diversity and to strengthen good community relations within and between communities.</p> <p>*Organisers must ensure all Council funded events are in line with the most recent Northern Ireland COVID-19 guidance for events and mass gatherings.</p>				
Assessment & Scoring		Criteria	Score out of a possible 5	Weighting	Possible Score
	1	Strong community participation		X1	5
	2	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5
	3	Improve community relations and contribute to building a strong sense of community		X1	5
	4	Tackle poverty and/or social exclusion and /or address rural isolation issues		X1	5
	5	Promote equality of opportunity for all		X1	5
	6	Demonstrate value for money and maximise income		X1	5
	7	Provide opportunities to develop the festival		X1	5
	8	Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X 1	5
	9	NIMDM 2017Ranking/ Access to Services Measure Ranking		X 2	10
					50

Applications must score 65% in order to avail of funding.			
Grant Amount	Community Festival Fund Grant Programme		Maximum Grant Amount
	1. One day community fun day type events. Events must be programmed to be of at least 4 hours consecutive duration and include a range of at least 3 types of activities to suit all sections of the community.		Up to £750
	2. Festival events lasting 2 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration. It is not enough to simply duplicate the same event on 2 days – the festival must have different activities on each day that it takes place.		Up to £1,500
	3. Festivals lasting 3 consecutive days or more and anticipated to attract at least 500 participants. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration.		Up to £3,000
	Number of participants will change to reflect Government and PHA Guidance		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	Applications may be discussed with officers within the Community Development Support Team before submitting your application: Lisa Harris 028 2076 2225 lisa.harris@causewaycoastandglens.gov.uk		

Name of the Programme	Social Inclusion Grants																											
Overview	<p>All organisations funded through the Social Inclusion Grant Scheme must demonstrate how their project contributes towards addressing the issues in their area. Organisations will be asked to report back on how effective their project has been in meeting these needs.</p> <p>Social inclusion is about involving everyone within a community and making sure that everyone has the opportunity to participate in society. People can feel excluded or isolated for a number of reasons e.g. older people, people on low incomes, people living in isolated rural areas, people with a disability.</p> <p>Applicants can apply for grant-aid towards running costs e.g. insurance costs</p>																											
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			25																									
Grant Amount	Applicants can apply for grants of up to 85% of costs, towards project revenue costs. Maximum amount - £500																											
Responsible Service Area	Community & Culture																											
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Catherine Farrimond 0287776 0311 catherine.farrimond@causewaycoastandglens.gov.uk</p>																											

Name of the Programme	Tourism Large Events Fund			
Overview	<p>The purpose of the Tourism Large Events Fund is to support the delivery of the Destination Management Plan. Paramount to this is the growth of visitor numbers and visitor spend.</p> <p>Events must satisfy the parameters below to apply for the Large Tourism and Recreation Events Fund</p> <ul style="list-style-type: none"> • Events with an overall budget in excess of £30,000 • Total visitor numbers greater than 3,000 • The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Event must demonstrate economic benefits for the area. An economic return of 3:1 is expected. • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. Include details within your marketing plan. • In-kind support / Volunteer time must not be included in the budget 			
Assessment & Scoring	Criteria	Score out of possible 5	Weighting	Possible Score
	Q1. Event Management (to include Covid-19 Risk Assessment and mitigation plans)		X 5	25
	Q2. Event Financial Sustainability		X 1	5
	Q3a. Tourism Economic Impact (3:1 expected)		X 4	20
	Q3b. Local Suppliers used		X 1	5
	Q4. Media impact and marketing activity		X 3	15
	Q5. Event Development		X 2	10
	Q6. Visitor Experience		X 4	20
	Q7. Financial Breakdown	Not Scored		
				100
Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 50% of total project costs of the event- maximum available - £100,000			
Responsible Service Area	Tourism and Recreation			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 kerry.mcmullan@causewaycoastandglens.gov.uk</p> <p>Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Tourism Events Growth Fund			
Overview	<p>The Council is seeking to provide financial support for events that align themselves to key priority areas such as; Cultural Tourism, Music / Food Tourism and Sports and Activities (tourism related).</p> <p>Events must satisfy the parameters below to apply for the Small Tourism and Recreation Events Fund:</p> <ul style="list-style-type: none"> • Events with an overall total budget of between £10,000 and £30,000. • Total visitor numbers greater than 600 • The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Events must demonstrate economic benefits for the area. (An economic return of 2:1 is expected but not essential). • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. • In-kind support / Volunteer time must not be included in the budget 			
Assessment & Scoring	Criteria	Score out of possible 5	Weighting	Possible Score
	Q1. Event Management (to include Covid-19 Risk Assessment and mitigation plans)		X 5	25
	Q2. Event Financial Sustainability		X 1	5
	Q3a. Tourism Economic Impact (2:1 expected)		X 4	20
	Q3b. Local Suppliers used		X 1	5
	Q4. Media impact and marketing activity		X 3	15
	Q5. Event Development		X 2	10
	Q6. Visitor Experience		X 4	20
	Q7. Financial Breakdown	Not Scored		
				100
Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 50% of total project costs of the event- maximum available - £15,000			
Responsible Service Area	Tourism and Recreation			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 kerry.mcmullan@causewaycoastandglens.gov.uk</p> <p>Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Christmas Festive Fund			
Overview	<p>The Christmas Festive Fund is to support Community Associations from the smaller towns, villages and hamlets to help celebrate Christmas:</p> <ul style="list-style-type: none"> • Only ONE community group per settlement will be successful. • Should Council receive more than one application per settlement the application which is the most inclusive and has the most far reaching community involvement will be selected. Council may also request that applicants work together to produce one all-inclusive event. • Priority will be given to projects that promote wide community involvement for events celebrating this festive period. <p>Eligibility Criteria</p> <ul style="list-style-type: none"> • Towns, villages, settlements with a population of over 100 residents may apply or towns, villages, settlements who have been allocated a Christmas tree from Causeway Coast and Glens borough Council may apply. • Applications are invited for clearly defined outdoor events to mark the lighting of the Christmas tree/ festive lighting in that settlement. <p>*Organisers must ensure all Council funded events are in line with the most recent Northern Ireland COVID-19 guidance for events and mass gatherings.</p>			
Assessment & Scoring	Criterion	Score (0-5)	Weight	Overall Score
	1. Clear and concise evidence of a developed project with a date within the scope of the advertised fund (activity to take place between 23rd November and 12 th December)		X 2	10
	2. Suitable planning and sufficiently completed Risk Assessment including preventative Covid-19 measures		X2	10
	3. Clear and realistic objectives set for the project		X 2	10
	4. Ability, skills and experience of the group which enables them to deliver the project		X 2	10
	5. Detailed explanation of planned promotion of project		X2	10
				50
	Applications must score 65% in order to avail of funding.			
Grant Amount	100% of costs up to a maximum of £250			
Responsible Service Area	Tourism and Recreation			
Contact information for applicants	<p>Applications may be discussed with officers from the Tourism & Recreation unit before submitting your application:</p> <p>Kerry McMullan 028 7776 3117 kerry.mcmullan@causewaycoastandglens.gov.uk</p> <p>Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Enterprise Fund			
Overview	<p>The Enterprise Fund is about developing those recent start-up businesses that need assistance in taking the next innovative step in their growth plan. This may be funding towards a new piece of equipment, developing I.T. infrastructure, implementing a significant marketing campaign, product and design development.</p> <p>This fund is aimed at supporting businesses, <u>with a track record of two years or less</u>, to address barriers to growth using innovative approaches.</p>			
Assessment & Scoring				
	Criteria	Score (0-5)	Weight	Max Points Available
	1 Clear and concise evidence of a developed project with a start and end date within the scope of the advertised fund		X3	15
	2 Clear and realistic objectives set for the project e.g. increase in profit, employment, new markets entered, new products or services introduced		X3	15
	3 Ability, skills and experience of the business which enables them to deliver the project		X1	5
	4 Detailed explanation of planned promotion of project		X2	10
	5 Will the project create any new jobs – which could include moving the applicant from part time to full time? (If yes, 1 extra point for every job, up to a max of 5)		No weighting	5
				50
Applications must score 65% in order to avail of funding.				
Grant Amount	<p>Examples of what may be funded:</p> <ul style="list-style-type: none"> • Equipment linked to creating new jobs or introducing innovative approaches leading to increased profitability. • Developing I. T. systems for the business which can demonstrably lead to increased profitability or increased employment potential. • Implementing a significant marketing campaign which will lead to increased sales. • Product and design development. • Development of a marketing support programme or sales research which will lead to the business entering new markets • In limited cases, support towards the employment of a key member of staff to assist in the delivery of improved profitability, entering new markets and so on. The applicant must demonstrate available funding to continue the post for a minimum of two years beyond the life of the grant 			Up to £10,000 Available
Responsible Service Area	Prosperity and Place			
Contact information for applicants	<p>Applications may be discussed with officers from the Prosperity and Place unit before submitting your application: Martin Clark (Business Development Manager) Tel: 028 7034 7043 Martin.Clark@causewaycoastandglens.gov.uk</p> <p>Bridget McCaughan (Economic Development Officer/Enterprise Development) Tel: 028 777 60304 Bridget.McCaughan@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Landfill Communities Fund (LCF)																						
Overview	<p>The Ulster Wildlife Trust administer the LCF fund on behalf of Council.</p> <p>Applicants can apply to one of the following three Programmes:</p> <ol style="list-style-type: none"> I. Public Amenity Programme applications must satisfy the requirements of LCF Object D – Public Parks and Amenities. The focus must be to undertake direct physical works on a park/amenity which must be open to the general public a minimum of four evenings or two days a week or 104 days a year. II. Biodiversity Conservation and Enhancement Programme applications must satisfy the requirements of LCF Object DA - Conservation of Biodiversity. Project costs must relate solely to the conservation of the species or habitat and the works must be carried out on a site where the species or habitat naturally occurs III. Restoration Programme applications must satisfy the requirements of LCF Object E – Restoration of Religious Buildings or Buildings of Architectural or Historical Interest. The intention should be to maintain, repair or restore either a place of worship, or a building or structure with a listed status or equivalent, where the general public have access. This object does not permit new works or works to private residences. 																						
Assessment & Scoring	Criteria for eligibility			Pass / Fail																			
	Projects must be located within a 10 mile radius of the following registered landfill sites: <ul style="list-style-type: none"> • Craigmore Landfill Site, Craigmore Road, Garvagh, BT51 5HF • Craighullier Quarry, 45 Craighullier Road, Portrush, BT56 8NN 																						
	Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)																						
	Fulfil the requirements of the relevant LCF objectives in line with ENTRUST guidance																						
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Demonstrate a high level of community involvement and support		X 8	40																				
			100																				
Grant Amount	75% of total project costs up to a maximum of £15,000																						
Responsible Service Area	Funding Unit																						
Contact information for applicants	Applications may be discussed with staff from the Ulster Wildlife Trust before submitting an application: Helen Lorimer 028 9046 3133 helen.lorimer@ulsterwildlife.org																						

Name of the Programme	Twinning Grant Programme			
Overview	<p>The purpose of the Twinning Grant is to support the legacy twinning associations to continue existing legacy links and explore future potential opportunities for twinning which promote the objectives and identity of the Council.</p> <p>The budget available for twinning is £20,000 and each of the 4 legacy Council twinning associations can apply for up to £5,000 per year.</p>			
Assessment & Scoring	Criterion	Score (0-5)	Weighting	Max points
	Contribution to Council's Corporate Objectives: 1. Promotion of projects in the following areas: <ul style="list-style-type: none"> • Civic pride • Tourism development • Sports, arts, culture • Economic development 		X 4	20
	2. Potential for future exchanges		X 1	5
	3. Bring residents from Causeway Coast and Glens Borough and the twinned authorities closer together		X1	5
				30
Grant Amount	<p>Grants are available for maximum of 100% of the total projects cost up to a maximum of £5,000</p> <p>Groups may not receive more than one funding award under this programme per year.</p>			
Responsible Service Area	Corporate Services			
Contact information for applicants	<p>Applications may be discussed with officers from Councils Funding Unit before submitting your application:</p> <p>Pauline Donaghy 028 70347164 pauline.donaghy@causewaycoastandglens.gov.uk</p>			

Name of the Programme	Policing and Community Safety Partnership (PCSP)				
Overview	The Causeway Coast and Glens Policing and Community Safety Partnership (PCSP) Grants Programme has been designed to support, promote and develop community safety initiatives throughout the council area.				
Assessment & Scoring CRITERIA TO BE REVIEWED BY PCSP BOARD IN EARLY 2021		Criteria	Score out of a possible 5	Weighting	Possible Score
	1	Identify the PCSP priority theme(s) that your project will address		x2	10
	2	Describe the issue(s) your project will address and the evidence you have to support this?		X4	20
	3	Describe the difference your proposed project will make i.e. the positive changes / outcomes after your project has been delivered.		x4	20
	4	List your main project activities in chronological order, and include estimated timescales for each activity.		x2	10
	5	Participants targeted?		x2	10
	6	Demonstration of value for money and realistic budget		x2	10
	7	Detail the method(s) to be used throughout the lifetime of the project to capture and demonstrate the difference that your project is making.		x3	15
	8	Publicity of the project		x1	5
					100
Grant Amount	Tbc				
Responsible Service Area	Community & Culture (PCSP)				
Contact information for applicant support purpose	<p>Melissa Lemon PCSP Officer Tel: 7034 7031 Email: melissa.lemon@causewaycoastandglens.gov.uk</p> <p>Jonny Donaghy PCSP Manager Tel: 276 60294 Email: jonny.donaghy@causewaycoastandglens.gov.uk</p>				

Name of the Programme	Rural Business Development Grant Scheme (Criteria to be reviewed by DAERA)		
Overview	<p>The Rural Business Development Grant Scheme is funded by the Department of Agriculture, Environment and Rural Affairs (DAERA) as part of the Tackling Rural Poverty and Social Isolation (TRPSI) Programme. It aims to sustain and support the development of micro rural businesses by providing a small capital grant for the business.</p> <p>Applications must satisfy the following eligibility Criteria:</p> <ul style="list-style-type: none"> • The business must be based in a rural area - defined as an area with a population of less than 5,000 residents. • Must be an established business that is actively trading. • The business must currently be employing less than 10 full-time equivalent employees. • Must be appropriately insured or prepared to obtain appropriate insurance if awarded a grant. • Must provide two quotations for each item to be purchased. 		
Assessment & Scoring	<p>Assessment Criteria to be determined by DAERA</p> <p><u>Ineligible sectors</u> The Programme will not fund:</p> <ul style="list-style-type: none"> • Food production or processing businesses • New build accommodation, provision of additional bed space for existing accommodation providers, • Resource based projects, or • Any project which is the statutory responsibility of another government department or agency. <p>Programme Criteria</p> <ul style="list-style-type: none"> • Micro businesses located in rural areas (<i>as per NISRA NINIS definition</i>) • New businesses must be able to demonstrate they have commenced trading • Must demonstrate added value of proposal both to business and impact on future growth • Minimum grant awarded £500 with maximum of £4,999 • Must demonstrate they are ineligible to access similar support from elsewhere 		
Grant Amount	The Scheme can provide funding of up to 50% of costs for capital items up to a maximum of £4,999. The minimum grant awarded will be £500. The total cost of the capital project must be a minimum of £1,000 and must not exceed £20,000. Applicants must provide the remaining match funding towards the project.	Up to	£4,999 Available
Responsible Service Area	Prosperity and Place		
Contact information for applicants	<p>Applications may be discussed with an officer from the Prosperity and Place unit:</p> <p>Bridget McCaughan (Economic Development Officer/Enterprise Development) Tel: 028 777 60304 Bridget.McCaughan@causewaycoastandglens.gov.uk</p>		