

Title of Report:	STREAMLINING OF PAVEMENT CAFÉ LICENSING PROCEDURE
Committee Report Submitted To:	ENVIRONMENTAL SERVICES COMMITTEE
Date of Meeting:	11th August 2020
For Decision or For Information	FOR INFORMATION

Linkage to Council Strategy (2019-23)	
Strategic Theme	Accelerating our Economy and Contributing to Prosperity
Outcome	Issue of temporary Pavement Café Licences
Lead Officer	Head of Health & Built Environment

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	Revenue
Code	
Staffing Costs	Included in current Budget

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

- 1.1 The purpose of this report is provide members with an update to the decision made to temporarily waive application fees with respect to the issue of Pavement Café Licences.

2.0 Background

- 2.1 In order to assist the recovery of hospitality sector amid the current health pandemic, Council agreed by electronic vote on the 24th June to waive the fees levied for the issue of Pavement Café Licences for a period of 6 months ending 31st December 2020.
- 2.2 As a result a streamlined process was put in place for the issue of Pavement Café Licences working in conjunction with Planning Service, PSNI and the Department for Infrastructure. Those businesses that wish to sell or permit their patrons to consume alcohol within a pavement café area will also require their liquor licence to be amended for that purpose.
- 2.3 The intent would be to create additional outdoor space for use by customers in our towns and villages. Scale plans will still need to be scrutinised by DfI to make an informed judgement about separation distances from road junctions, street furniture etc to ensure that there is adequate circulation space for all pedestrians. Social distancing requirements must also be met.
- 2.4 A revised application form flowchart and information pack has posted on Councils website and all business that had previously been identified as utilising additional outdoor space contacted.
- 2.5 At the time of report preparation a total of 11 enquiries had been received but only one valid application. Officers continue to work with applicants to ensure all necessary supporting documentation is provided to enable a determination to be made. Operators continue to trade whilst the application is considered.
- 2.6 Those traders who continue to offer outdoor seating spaces and have not submitted an application for Pavement Café Licence will be subject to Councils graduated enforcement policy, a copy of which is also published on the website.