



Title of Report:	Mountsandel Working Group Terms of Reference
Committee Report Submitted To:	The Leisure & Development Committee
Date of Meeting:	17th December 2019
For Decision or For Information	For Decision

Linkage to Council Strategy (2019-23)	
Strategic Theme	Accelerating our Economy and Contributing to Prosperity
Outcome	The Council will work with partners to maximise investment opportunities
Lead Officer	Director of Leisure and Development

Budgetary Considerations	
Cost of Proposal	None at this stage
Included in Current Year Estimates	NO
Capital/Revenue	n/a
Code	n/a
Staffing Costs	n/a

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	No	Date:
	EQIA Required and Completed:	No	Date:
Rural Needs Assessment (RNA)	Screening Completed	No	Date:
	RNA Required and Completed:	No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	No	Date:
	DPIA Required and Completed:	No	Date:

1.0 Purpose of Report

The purpose of this report is to present to Members the Terms of Reference for the Mountsandel Experience Working Group.

2.0 Background

At the October Leisure and Development Committee, Members were presented with the findings from the work carried out to advance the Mountsandel experience concept. From this meeting it was recommended that Council should establish a working group with Mountsandel Discovery Group to develop the concept of this potential project.

3.0 Recommendation

Elected Members are asked to approve the Terms of Reference for the working group as attached in Annex A.

ANNEX A

Mountsandel Experience Working Group - (Draft ToR)

1. Introduction

Located on the banks of the River Bann, Mountsandel is a site of regional and national importance. This historic site includes a Mesolithic dig site and an Anglo Norman Fort. The woodland is 213 hectares and flanks the eastern bank of the river, while on the western side is characterised by publically accessible park land and has features including the lock gates, Weir and cutts.

A Council paper in 2016 sought to explore how through appropriate development and conservation the sites on both sides of the river could benefit the local and wider community in terms of public realm, outdoor recreation and regeneration. Advancement of this work has led to development of design concepts, consultation and the production of an economic appraisal. The Council now wishes to establish a working group to work with the Mountsandel Discovery Group to further explore the principles of potential development across the wider Moundsandel experience sites.

2. Purpose of the Working Group

The working group will provide strategic direction for the work being carried out by the Council as it engages with other parties and stakeholders who wish to advance the Mountsandel Experience concept.

The working group is not a decision making body and any significant actions or decisions relating to the future development of the project (based on the Mountsandel-Blueprint for Development) are reserved for the Leisure and Development Committee and Council.

3. Start and Finish Principle

The purpose of this working group is to advance the development phases of the Mountsandel concept as defined by the original Council blueprint document and the findings of the Economic Appraisal, and outline design elements.

It is recognised that Council will act as a lead on this development phase but at some point in the future may withdraw from the process or act purely as a key stakeholder with others potentially taking the leading role in future development.

4. Governance

Council officers will act as the Secretariat for this stakeholder grouping and any significant decision making will be referred to the Leisure and Development Committee, and Council.

5. Key Outputs

The Working Group will provide strategic oversight and key aspects for consideration will include:

- Improvement of public realm and natural amenity for locals, residents and visitors.
- An educational resource based on the historical significance of the site.
- Development of infrastructure to drive the visitor economy and to realise regeneration for the area.
- Advance further the opportunities for improvement on design concepts and business case development.
- Assess potential funding opportunities.
- Identify models for development and future management of the Mountsandel experience.
- Identify resource requirements to advance Mountsandel experience concept.

6. Membership

ANNEX A

- 4 x nominated Councillors.
- Director for Leisure and Development.
- Head of Service for Tourism and Recreation.
- Destination Manager.
- Funding Manager.
- Museums Manager.
- 4 x nominated representatives from Mountsandel Discovery and Heritage Group.

7. Roles and working groups

- The Chair and Vice Chair to be elected by members of the Working Group.
- Those roles will normally have a one year term.
- Ad-hoc working groups may be set-up as and when necessary.
- The Working Group will receive and consider advice from stakeholders as it sees fit.

8. Meeting Frequency

Meetings are to be held quarterly or as otherwise agreed to facilitate timely reporting to the Leisure and Development Committee.